

LINCOLN PARISH GEOGRAPHIC  
INFORMATION SYSTEM DISTRICT  
RUSTON, LOUISIANA

*Financial Statements*  
*For the Year Ended December 31, 2020*

LINCOLN PARISH GEOGRAPHIC INFORMATION SYSTEM DISTRICT  
RUSTON, LOUISIANA  
FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2020

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MEMBER  
AMERICAN INSTITUTE OF  
CERTIFIED PUBLIC ACCOUNTANTS  
SOCIETY OF LOUISIANA  
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## INDEPENDENT AUDITOR'S REPORT

To the Board of Directors,  
Lincoln Parish Geographic Information System District  
Ruston, Louisiana

### ***Report on the Financial Statements***

I have audited the accompanying primary government financial statements of the governmental activities, each major fund and the aggregate remaining fund information of the Lincoln Parish Geographic Information System District (which is the "District" as well as "the primary government"), as of and for the year ended December 31, 2020, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditor's Responsibility***

My responsibility is to express opinions on these financial statements based on my audit. I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, I express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinions.

To the Board of Commissioners  
Lincoln Parish Geographic Information System District  
Ruston, Louisiana

***Unmodified Opinion***

In my opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities of the Lincoln Parish Geographic Information System District, as of December 31, 2020, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

***Other Matters***

***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis and Budgetary Comparison Information on pages 5-7 and 24-25 be presented to supplement the financial statements. Such information, although not a part of the financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic or historical context.

I have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to my inquiries, the basic financial statements, and other knowledge I obtained during my audit of the financial statements. I do not express an opinion or provide any assurance on the information because the limited procedures do not provide me with sufficient evidence to express an opinion or provide any assurance.

***Other Information***

My audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the District's primary government financial statements. The introductory section, combining and individual nonmajor fund financial statements are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual nonmajor fund financial statements; the schedule of compensation, reimbursements, benefits and other payments to agency head, political subdivision head, or chief executive officer; and the schedule of expenditures of federal awards are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In my opinion, the combining and individual nonmajor fund financial statements; the schedule of compensation, reimbursements, benefits and other payments to agency head, political subdivision head, or chief executive officer; and the schedule of expenditures of federal awards are fairly stated in all material respects in relation to the financial statements as a whole.

To the Board of Commissioners  
Lincoln Parish Geographic Information System District  
Ruston, Louisiana

***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, I have also issued my report dated September 27, 2021, on my consideration of the District's internal control over financial reporting and on my tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of my testing of internal control over financial reporting and compliance and the results of the testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Lincoln Parish Geographic Information System District's internal control over financial reporting and compliance.

WILLIAM R. HULSEY, (APAC)  
Certified Public Accountant



September 27, 2021

REQUIRED SUPPLEMENTAL INFORMATION (PART A)  
MANAGEMENT'S DISCUSSION AND ANALYSIS

**LINCOLN PARISH GEOGRAPHIC INFORMATION SYSTEM DISTRICT  
MANAGEMENT’S DISCUSSION AND ANALYSIS (MD&A)**

Our discussion and analysis of the Geographic Information System District provides an overview of the District’s activities for the year ended December 31, 2020. Please read it in conjunction with the District’s financial statements.

**USING THIS ANNUAL REPORT**

This annual report consists of a series of financial statements. The Statement of Net Position and the Statement of Activities provide information about the activities of the District as a whole.

**Reporting the District as a Whole  
The Statement of Net Position and the Statement of Activities**

These statements include all assets and liabilities using the accrual basis of accounting, which is similar to the accounting used by most private-sector entities. All of the current year’s revenues and expenses are taken into account regardless of when cash is received or paid.

These two statements report the District’s net position and changes in them. The District’s net position (the difference between assets and liabilities) measure the District’s financial position. The increases or decreases in the District’s net position are an indicator of whether its financial position is improving or not.

**THE DISTRICT AS A WHOLE**

For the year ended December 31, 2020 and 2019, net position changed as follows:

	2020		2019
Beginning Net Position, Restated	\$ 817,841		\$ 799,015
Increase	55,141		18,826
Ending Net Position	\$ 872,982		\$ 817,841

## THE DISTRICT'S FUNDS

The following schedule presents a summary of revenues and expenditures for the years ended December 31, 2020 and 2019:

Revenues	2020 Amount	Percent Of Total	2019 Amount	Percent Of Total
User Fees	\$540,188	94.75%	\$512,861	94.75%
Construction Permit Fees	27,810	5.25%	28,425	5.25%
<b>Total Revenues</b>	<b>\$567,998</b>	<b>100.00%</b>	<b>\$541,286</b>	<b>100.00%</b>

Expenditures	2020 Amount	Percent Of Total	2019 Amount	Percent Of Total
Public Safety	\$438,919	88.17%	\$460,655	88.17%
Computer Hardware	73,938	11.83%	61,805	11.83%
<b>Total Expenditures</b>	<b>\$512,857</b>	<b>100.00%</b>	<b>\$522,460</b>	<b>100.00%</b>

## BUDGETARY HIGHLIGHTS

The District's total actual revenues in its general fund were over its budgeted revenues by \$20,856 for 2020. The District's total budgeted expenditures in its general fund were over its actual expenditures by \$19,326 for 2020. This is attributed primarily to a new contractor for construction permits and new pricing for construction permits.

## CAPITAL ASSETS AND DEBT ADMINISTRATION

### Capital Assets

At December 31, 2020, the District had \$38,466 invested in capital assets as follows:

Asset	December 31, 2019 Balance	Additions	Disposals	December 31, 2020 Balance
Machinery and Equipment	\$ 160,831	\$ -	\$ -	\$ 160,831
<b>Total Capital Assets</b>	<b>160,831</b>	<b>-</b>	<b>-</b>	<b>160,831</b>
Less: Accumulated Depreciation	( 117,501)	(4,864)	-	( 122,365)
<b>Total Capital Assets, Net</b>	<b>\$ 43,330</b>	<b>(\$ 4,864)</b>	<b>\$ -</b>	<b>\$ 38,466</b>



## **Debt**

At year end, the District's only debt was \$6,250 for compensated absences.

## **ECONOMIC FACTORS AND NEXT YEAR'S BUDGETS AND RATES**

The District's revenues are derived from user fees and construction permit fees. Recently the District renegotiated their operating agreement with a new inspector, significantly improving the cost of issuing construction permits. This change should improve the operations of the District fully in 2021.

## **CONTACTING THE DISTRICT'S FINANCIAL MANAGEMENT**

This financial report is designed to provide our citizens, taxpayers, and creditors with a general overview of the District's finances and to show the District's accountability for the money it receives. If you have any questions about this report or need additional financial information, contact the following:

Contact Person:      Clint Williams  
Title:                      Chairman

GOVERNMENT-WIDE FINANCIAL STATEMENTS

LINCOLN PARISH GEOGRAPHIC INFORMATION SYSTEM DISTRICT  
RUSTON, LOUISIANA  
STATEMENT OF NET POSITION  
DECEMBER 31, 2020

	<u>Governmental Activities</u>
<i>Assets</i>	
Cash	\$ 585,882
Accounts Receivable	319,345
Due From Other Governments - LPPJ	19,200
Capital Assets:	
Depreciable	<u>38,466</u>
Total Assets	<u>962,893</u>
 <i>Liabilities</i>	
Accounts Payable	10,951
Due To Other Governments	72,710
Compensated Absences	<u>6,250</u>
Total Liabilities	<u>89,911</u>
 <i>Net Position</i>	
Net Investment in Capital Assets	38,466
Unrestricted	<u>834,516</u>
Total Net Position	<u><u>\$ 872,982</u></u>

The accompanying notes are an integral part of this financial statement.

LINCOLN PARISH GEOGRAPHIC INFORMATION SYSTEM DISTRICT  
RUSTON, LOUISIANA  
STATEMENT OF ACTIVITIES  
FOR THE YEAR ENDED DECEMBER 31, 2020

		Program Revenues			Net (Expense) Revenue and Changes in Net Position
	Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities
Function/Program Activities					
Government Activities:					
Public Safety	\$ 512,857	\$ 567,998	\$ -	\$ -	\$ 55,141
			General Revenues:		
			Interest Earned		-
			Changes in Net Positon		55,141
			Net Position - Beginning		817,841
			Net Position - Ending		\$ 872,982

The accompanying notes are an integral part of this financial statement.

FUND FINANCIAL STATEMENTS

LINCOLN PARISH GEOGRAPHIC INFORMATION SYSTEM DISTRICT  
RUSTON, LOUISIANA  
BALANCE SHEET - GOVERNMENTAL FUNDS  
DECEMBER 31, 2020

	GIS Mapping Fund	GIS Project Reserve Fund	Total Governmental Funds
ASSETS			
Cash	\$ 399,755	\$ 186,127	\$ 585,882
Accounts Receivable	319,263	82	319,345
Due From Other Governments - LPPJ	19,200	-	19,200
Due From Other Funds	-	172,345	172,345
TOTAL ASSETS	<u>\$ 738,218</u>	<u>\$ 358,554</u>	<u>\$ 1,096,772</u>
LIABILITIES			
Accounts Payable	\$ 10,951	\$ -	\$ 10,951
Due To Other Governments	72,710	-	72,710
Due To Other Funds	172,345	-	172,345
Total Liabilities	<u>256,006</u>	<u>-</u>	<u>256,006</u>
FUND BALANCE			
Assigned	-	358,554	358,554
Unassigned	482,212	-	482,212
Total Fund Balances	<u>482,212</u>	<u>358,554</u>	<u>840,766</u>
TOTAL LIABILITIES AND FUND BALANCE	<u>\$ 738,218</u>	<u>\$ 358,554</u>	<u>\$ 1,096,772</u>

The accompanying notes are an integral part of this financial statement.

LINCOLN PARISH GEOGRAPHIC INFORMATION SYSTEM DISTRICT  
RUSTON, LOUISIANA  
RECONCILIATION OF TOTAL GOVERNMENTAL  
FUND BALANCES TO NET POSITION OF  
GOVERNMENTAL ACTIVITIES  
DECEMBER 31, 2020

Total Governmental Fund Balances	\$ 840,766
<i>Amounts reported for governmental activities in the statement of net position are different</i>	
Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds.	38,466
Compensated absences are not due and payable in the current period and therefore are not reported in the funds.	<u>(6,250)</u>
Net Position of Governmental Activities	<u><u>\$ 872,982</u></u>

The accompanying notes are an integral part of this financial statement.

LINCOLN PARISH GEOGRAPHIC INFORMATION SYSTEM DISTRICT  
RUSTON, LOUISIANA  
STATEMENT OF REVENUES, EXPENDITURES AND  
CHANGES IN FUND BALANCES - GOVERNMENTAL FUNDS  
FOR THE YEAR ENDED DECEMBER 31, 2020

	GIS Mapping Fund	GIS Project Reserve Fund	Total Governmental Funds
Revenues:			
User Fees	\$ 540,188	\$ -	\$ 540,188
Construction Permit Fees	27,810	-	27,810
	<hr/>	<hr/>	<hr/>
Total Revenues	567,998	-	567,998
	<hr/>	<hr/>	<hr/>
Expenditures:			
Public safety			
Salaries & Related Expenses	339,351	-	339,351
Utilities	2,320	-	2,320
Telephone	2,717	-	2,717
Internet Service	21,053	-	21,053
Insurance & Surety Bonds	4,641	-	4,641
Professional Services	56,216	-	56,216
Office Supplies & Expense	5,458	-	5,458
Travel	1,114	-	1,114
Computer Hardware & Software	73,938	-	73,938
	<hr/>	<hr/>	<hr/>
Total Expenditures	506,808	-	506,808
	<hr/>	<hr/>	<hr/>
Excess (Deficiency) of Revenues Over Expenditures	61,190	-	61,190
Other Financing Sources (Uses):			
Operating Transfers In	-	59,659	59,659
Operating Transfers Out	(59,659)	-	(59,659)
	<hr/>	<hr/>	<hr/>
Total Other Financing Sources (Uses)	(59,659)	59,659	-
	<hr/>	<hr/>	<hr/>
Excess (Deficiency) of Revenues and Other Sources Over Expenditures And Other Uses	1,531	59,659	61,190
Fund Balance, Beginning	480,681	298,895	779,576
	<hr/>	<hr/>	<hr/>
FUND BALANCE, ENDING	\$ 482,212	\$ 358,554	\$ 840,766
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

The accompanying notes are an integral part of this financial statement.



LINCOLN PARISH GEOGRAPHIC INFORMATION SYSTEM DISTRICT  
RUSTON, LOUISIANA  
RECONCILIATION OF THE STATEMENT OF  
REVENUES, EXPENDITURES AND CHANGES IN  
FUND BALANCES OF GOVERNMENTAL FUNDS TO  
THE STATEMENT OF ACTIVITIES  
FOR THE YEAR ENDED DECEMBER 31, 2020

Net Change in Fund Balances - Total Governmental Funds	\$ 61,190
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*Amounts reported for governmental activities in the statement of activities are different because:*

Governmental funds report capital outlays as expenditures while governmental activities report depreciation expense to allocate those expenditures over the life of the assets:

Depreciation Expense	(4,864)
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The increase in compensated absences liability is recorded as an expense in the statement of activities.	(1,185)
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Change in Net Position in Governmental Activities	\$ 55,141
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The accompanying notes are an integral part of this financial statement.

LINCOLN PARISH GEOGRAPHIC INFORMATION SYSTEM DISTRICT  
RUSTON, LOUISIANA  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2020

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Lincoln Parish Geographic Information System District (the "District") was created by the Police Jury of Lincoln Parish for the purpose of the development and application of geographic information systems, including but not limited to base data regarding property ownership, population, demographics, political boundaries, emergency service areas, etc. The District may also assist with homeland security and emergency preparedness. The governing body of the District consists of a seven-member Board of Commissioners.

The District complies with accounting principles generally accepted in the United States of America (GAAP). GAAP includes all relevant Government Accounting Standards Board (GASB) pronouncements. In the government-wide financial statements, Financial Accounting Standards Board (FASB) pronouncements and Accounting Principles Board (APB) opinions issued on or before November 30, 1989 have been applied unless those pronouncements conflict with or contradict GASB pronouncements, in which case, GASB prevails. The accounting and reporting framework and the more significant accounting policies are discussed in subsequent sections of this note.

Basis of Presentation

In June, 1999, the GASB unanimously approved statement No. 34, *Basic Financial Statements – and Management's Discussion and Analysis – for State and Local Governments*. Certain of the significant changes in the presentation of its funds financial information include, for the first time a Management Discussion and Analysis (MD&A) section providing an analysis of the District's overall financial position and results of operations and financial statements prepared using full accrual accounting for all fund activities. These and other changes are reflected in the accompanying financial statements including the notes to the financial statements.

Measurement Focus, Basis of Accounting and Financial Statement Presentation

*Government-Wide Financial Statements* – The governmental-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

*Governmental Fund Financial Statements* – The governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period, the District considers revenues to be available if they are collected within 60 days of the end of the current fiscal year end.

Principal revenue sources considered susceptible to accrual are federal grants, interest on investments, sales and income taxes, and lease payments receivable. Some revenue items that are considered measurable and available to finance operations during the year from an accounting perspective are not available for expenditure due to the District's present appropriation system. These revenues have been accrued in accordance with accounting principles generally accepted in the United States of America since they have been earned and are expected to be collected within sixty days of the end of the period.

LINCOLN PARISH GEOGRAPHIC INFORMATION SYSTEM DISTRICT  
RUSTON, LOUISIANA  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2020

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Measurement Focus, Basis of Accounting and Financial Statement Presentation (Continued)

Other revenues are considered to be measurable and available only when cash is received by the District. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. Modifications to the accrual basis of accounting include:

- Employees' vested annual leave is recorded as an expenditure when utilized. The amount of accumulated annual leave unpaid at December 31, 2020 has been reported only in the government-wide financial statements.
- Interest on general long-term obligations is recognized when paid.
- Debt service expenditures are recorded only when payment is due.

Fund Accounting

The financial activities of the District are recorded in individual funds, each of which is deemed to be a separate accounting entity. The District uses fund accounting to report on its financial position and results of operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities. A fund is a separate accounting entity with a self-balancing set of accounts.

Governmental Funds

*General Fund* – The GIS Mapping Fund is the general operating fund for the Lincoln Parish Geographic Information System District. It is used to account for all financial sources and uses of the Geographic Information System District, except those required to be accounted for in other funds.

*Special Revenue Fund* – The Special Revenue Fund is used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes. The GIS Project Reserve fund was established in 1994 to account for funds to replace equipment.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Budgets and Budgetary Accounting

The budget for the General Fund is proposed by the Director and formally adopted by the Commissioners. The budget is prepared on a basis consistent with generally accepted accounting principles (GAAP). Budgetary amendments involving the transfer of funds from one function to another or involving increases in expenditures resulting from revenues exceeding amounts estimated require approval of the Commissioners. At year end, all appropriations lapse.

LINCOLN PARISH GEOGRAPHIC INFORMATION SYSTEM DISTRICT  
RUSTON, LOUISIANA  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2020

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Cash and Cash Equivalents

Louisiana statutes permit the District to invest in United States' bonds, treasury notes, or certificates, or other obligations of the U.S. Government and agencies of the U.S. Government which are federally insured, and certificates of deposit of state banks having their principal office in the State of Louisiana, or in mutual or trust fund institutions which are registered and which have underlying investments limited to securities of the U.S. Government or its agencies.

The District's policy is to include short-term interest bearing deposits with a maturity of three months or less as cash in the financial statements.

Valuation of Carrying Amounts of Deposits

Cash is reported at net book value - the year end bank balance plus any deposits in transit and less any outstanding checks that have not cleared the bank as of that date.

Fund Equity

GASB Statement No. 54 establishes standards for five fund balance classifications that comprise a hierarchy based primarily on the extent to which a government is bound to observe constraints imposed upon the use of resources reported in government funds. The nonspendable fund balance classification includes amounts that cannot be spent because they are either (a) not in spendable form – prepaid items or inventories; or (b) legally or contractually required to be maintained intact.

The spendable portion of the fund balance comprises the remaining four classifications: restricted, committed, assigned and unassigned.

*Restricted Fund Balance* – This classification reflects the constraints imposed on resources either (a) externally by creditors, grantors, contributors, or laws or regulations of other governments; or (b) imposed by law through constitutional provisions or enabling legislation.

*Committed Fund Balance* – These amounts can only be used for specific purposes pursuant to constraints imposed by formal resolutions or ordinances of the Board of Commissioners – the government's highest level of decision-making authority. Those committed amounts cannot be used for any other purpose unless the Board of Commissioners remove the specified use by taking the same type of action imposing the commitment. This classification also includes contractual obligations to the extent that existing resources in the fund have been specifically committed for use in satisfying those contractual requirements.

*Assigned Fund Balance* – This classification reflects the amounts constrained by the Board's "intent" to be used for specific purposes, but are neither restricted nor committed. The Board and management have the authority to assign amounts to be used for specific purposes. Assigned fund balances include all remaining amounts (except negative balances) that are reported in governmental funds, other than the general fund, that are not classified as nonspendable and are neither restricted nor committed.

LINCOLN PARISH GEOGRAPHIC INFORMATION SYSTEM DISTRICT  
RUSTON, LOUISIANA  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2020

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Fund Equity (Continued)

*Unassigned Fund Balance* – This fund balance is the residual classification for the general fund. It is also used to report negative fund balances in other governmental funds.

When both restricted and unrestricted resources are available for use, it is the Board's policy to use externally restricted resources first, then unrestricted resources – committed, assigned and unassigned – in order as needed.

Receivables

All receivables are recorded at their gross value and, where appropriate, are reduced by the estimated portion that is expected to be uncollectible.

Interfund Transactions

Quasi-external transactions are accounted for as revenue and expenditures. Transactions that constitute reimbursements to a fund are recorded as expenditures in the reimbursing fund and as reduction of expenditures in the fund that is reimbursed. All other interfund transactions that are not to be repaid are recorded as transfers.

Fixed Assets

Fixed assets of the District are stated at cost and are reported in the government-wide financial statements. Depreciation of all exhaustible fixed assets is charged as an expense against operations. Depreciation is computed using the straight-line method over the estimated useful lives of 5 years.

Compensated Absences

Employees accrue from five to fifteen days of annual and sick leave each year depending on years of service with the Geographic Information System District. Annual leave must be used in the year it is earned. Sick leave, up to a maximum of fifteen days, may be carried forward to the next year for major illnesses only. Upon separation, all unused sick leave lapses.

NOTE 2 – CASH AND CASH EQUIVALENTS

*Custodial Credit Risk – Deposits.* The custodial credit risk is the risk that in the event of a bank failure, the District's deposits may not be returned to it. The District's policy to ensure there is no exposure to this risk is to require each financial institution to pledge its' own securities to cover any amount in excess of Federal Depository Insurance Coverage. Louisiana Revised Statute 39:1229 imposes a statutory requirement on the custodial bank to advertise and sell the pledged securities within 10 days of being notified by the District that the fiscal agent bank has failed to pay deposited funds upon demand. Accordingly, the District had no custodial credit risk related to its deposits at December 31, 2020. The District had cash and cash equivalents in demand deposits, totaling \$585,882 December 31, 2020.

LINCOLN PARISH GEOGRAPHIC INFORMATION SYSTEM DISTRICT  
RUSTON, LOUISIANA  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2020

NOTE 2 – CASH AND CASH EQUIVALENTS (Continued)

These deposits are stated at cost, which approximates market. Securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties. Cash per books at year end was \$585,882. Cash and cash equivalents (bank balances other than these backed by the U.S. government) at December 31, 2020, are secured, as follows:

Bank Balances	\$ 580,339
FDIC Insurance	250,000
Pledged Securities (uncollateralized)	<u>393,662</u>
Total	<u>\$ 643,662</u>

NOTE 3 – PROPERTY AND EQUIPMENT

Capital asset activity for the year ended December 31, 2020 is as follows:

	December 31, 2019			December 31, 2020
	<u>Balance</u>	<u>Additions</u>	<u>Disposals</u>	<u>Balance</u>
Depreciable Assets:				
Machinery & Equipment	\$ 160,831	\$ -	\$ -	\$ 160,831
Totals at Historical Cost	160,831	-	-	160,831
Less Accumulated Depreciation for:				
Machinery & Equipment	(117,501)	( 4,864)	-	( 122,365)
Total Accumulated Depreciation	(117,501)	( 4,864)	-	( 122,365)
 <u>CAPITAL ASSETS, NET</u>	 <u>\$ 43,330</u>	 <u>\$ (4,864)</u>	 <u>\$ -</u>	 <u>\$ 38,466</u>

Depreciation was charged to the Public Safety function of the District for \$4,864.

NOTE 4 – ACCOUNTS RECEIVABLE

Accounts receivable at December 31, 2020 were \$319,345 and consisted of user fees. Based on prior experience, the uncollectible receivables are considered immaterial, thus no provision has been made for such loss in these financial statements.

NOTE 5 - DUE FROM/TO OTHER FUNDS

The due from/to other funds at December 31, 2020, are as follows:

<u>Fund</u>	<u>Due From Other Funds</u>	<u>Due To Other Funds</u>
GIS Mapping Fund	\$ -	\$ 172,385
GIS Project Reserve Fund	172,385	-

These balances resulted from the time lag between the dates that the surplus in the GIS Mapping Fund was owed to the GIS Project Reserve Fund and payment between funds is made.

LINCOLN PARISH GEOGRAPHIC INFORMATION SYSTEM DISTRICT  
RUSTON, LOUISIANA  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2020

NOTE 6 - PENSION PLAN - PAROCHIAL RETIREMENT SYSTEM

Plan Description

The Parochial Employees' Retirement System, a Public Employee Retirement System, is a cost sharing multiple-employer plan that is governed by the Louisiana Revised Statutes, title II, Sections 1901 through 2015, specifically, and other general laws of the State of Louisiana.

Under the Parochial Retirement System, a member is eligible for normal retirement if he has at least 30 years of creditable service regardless of age or 25 years of creditable service and is at least 55 years old, or 10 years of creditable service and is at least 60 years old.

The monthly retirement benefit is equal to three percent of the member's coverage monthly compensation for any 36 months of consecutive service in which compensation was highest, multiplied by years of creditable service, not to exceed 100% of member's final compensation.

Retirement benefits are payable monthly for the life of the retiree, and upon the retiree's death under certain conditions are payable to the retiree's surviving spouse and minor children. The District's payroll is included in the Lincoln Parish Police Jury, primary government financial statements.

The System issues an annual publicly available financial report that includes financial statements and required supplementary information for the System. That report may be obtained by writing to the Louisiana Parochial Employees' Retirement System, P.O. Box 14619, Baton Rouge, Louisiana 70898.

Funding Policy

Under the plan, members are required by state statute to contribute 9.5% of their annual covered salary and the District is required to contribute at an actuarially determined rate. The current rate is 12.50% of annual covered payroll. The District's contributions to the System for the years ending December 31, 2020, 2019, and 2018 are included in the Lincoln Parish Police Jury's retirement expense.

NOTE 7 - DEFERRED COMPENSATION PLAN

Employees of the Lincoln Parish Geographic Information System District may participate in a deferred compensation plan adopted under the provisions of Internal Revenue Code Section 457 (Deferred Compensation Plans with Respect to Service for State and Local Governments).

The deferred compensation plan is available to all employees of the Lincoln Parish Geographic Information System District. Under the plan, employees may elect to defer a portion of their salaries and avoid paying taxes on the deferred portion until the withdrawal date. The deferred compensation amount is not available for withdrawal by employees until termination, retirement, death, or unforeseeable emergency. In accordance with the provisions of GASB Statements No. 32 and No. 34, plan balances and activities are not reflected in the financial statements of the Lincoln Parish Geographic Information System District.

LINCOLN PARISH GEOGRAPHIC INFORMATION SYSTEM DISTRICT  
RUSTON, LOUISIANA  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2020

NOTE 8 - LITIGATION

According to the Parish District Attorney, the District had no pending or threatened litigation as of December 31, 2020.

NOTE 9 - COMPENSATION FOR THE BOARD OF COMMISSION

The members of the Commission for the Lincoln Parish Geographic Information System District receive no compensation.

NOTE 10 - STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY

Budget/Actual Variances

When comparing budget to actual revenue and expenditure amounts for the year ended December 31, 2020, the following budget line items had variances greater than 5%:

	<u>Budget</u>	<u>Actual</u>	<u>Variances</u> <u>(Unfavorable)</u>
GIS Mapping Fund			
Salaries	\$ 331,618	\$ 339,351	\$ ( 7,733)
Professional Services	\$ 50,267	\$ 56,216	\$ ( 5,949)
Computer Hardware & Software	\$ 66,000	\$ 73,938	\$ ( 7,938)

NOTE 11 – GIS, IT AND CONTRACTUAL REVENUE

The District provides services to other departments of Lincoln Parish as well as to component units of the Lincoln Parish Police Jury. These departments and component units are charged a monthly fee for providing GIS and IT services. During 2020, the District received \$540,188 for providing these services. Also, the District is responsible for code enforcement for new and existing structures throughout Lincoln Parish. During 2020, the District received \$27,810 for providing this service.

NOTE 12 – SUBSEQUENT EVENTS

Subsequent events have been evaluated through September 27, 2021, which the day the financial statements were available to be issued, and it has been determined that no significant events have occurred for disclosure.



REQUIRED SUPPLEMENTAL INFORMATION (PART B)  
BUDGETARY COMPARISON SCHEDULES

LINCOLN PARISH GEOGRAPHIC INFORMATION SYSTEM DISTRICT  
RUSTON, LOUISIANA  
BUDGETARY COMPARISON SCHEDULE - GENERAL FUND  
FOR THE YEAR ENDED DECEMBER 31, 2020

	<u>Budgeted Amounts</u>		<u>Actual Amounts</u>	<u>Variance With Final Budget Favorable (Unfavorable)</u>
	<u>Original</u>	<u>Final</u>		
<u>Revenues (Inflows):</u>				
User Fees	\$ 510,500	\$ 518,375	\$ 540,188	\$ 21,813
Construction Permit Fees	25,000	28,767	27,810	(957)
 Total Revenues	 535,500	 547,142	 567,998	 20,856
<u>Expenditures (Outflows):</u>				
Salaries & Related Expenses	328,656	331,618	339,351	(7,733)
Insurance & Surety Bonds	4,800	4,641	4,641	-
Utilities	2,500	2,107	2,320	(213)
Telephone	3,000	2,967	2,717	250
Internet Service	15,000	22,782	21,053	1,729
Professional Services	89,286	50,267	56,216	(5,949)
Office Supplies & Expense	5,100	5,100	5,458	(358)
Travel	10,000	2,000	1,114	886
Computer Hardware & Software	60,000	66,000	73,938	(7,938)
 Total Expenditures	 518,342	 487,482	 506,808	 (19,326)
 <u>Excess Revenues Over Expenditures</u>	 17,158	 59,660	 61,190	 1,530
<u>Other Financing Uses</u>				
Transfers Out	(17,158)	(59,659)	(59,659)	-
 <u>Fund Balance at Beginning of Year</u>	 480,681	 480,681	 480,681	 -
 <u>FUND BALANCE AT END OF YEAR</u>	 <u>\$ 480,681</u>	 <u>\$ 480,682</u>	 <u>\$ 482,212</u>	 <u>\$ 1,530</u>

The accompanying notes are an integral part of this financial statement.

LINCOLN PARISH GEOGRAPHIC INFORMATION SYSTEM DISTRICT  
RUSTON, LOUISIANA  
NOTES TO BUDGETARY COMPARISON SCHEDULES  
FOR THE YEAR ENDED DECEMBER 31, 2020

The budgets for the funds are proposed by the Director and formally adopted by the Commissioners. The budgets are prepared on a basis consistent with generally accepted accounting principles (GAAP). Budgetary amendments involving the transfer of funds from one function to another or involving increases in expenditures resulting from revenues exceeding amounts estimated require approval of the Commissioners. At year end, all appropriations lapse.

State law requires the District to amend its budgets when revenues plus projected revenues within a fund are expected to fall short from budgeted revenues by five percent or more and when expenditures and other uses of a fund are expected to exceed budgeted amounts by five percent or more.

OTHER SUPPLEMENTAL INFORMATION

LINCOLN PARISH GEOGRAPHIC INFORMATION SYSTEM DISTRICT  
RUSTON, LOUISIANA  
SCHEDULE OF COMPENSATION, BENEFITS AND OTHER PAYMENTS TO  
AGENCY HEAD OR CHIEF EXECUTIVE OFFICER  
FOR THE YEAR ENDED DECEMBER 31, 2020

Jackson Matthews  
Director

***Purpose:***

Salary	\$	69,748
Benefits - Insurance		9,660
Benefits - Retirement		8,545
Travel Reimbursements		355
Total	\$	<u><u>88,308</u></u>

MEMBER  
AMERICAN INSTITUTE OF  
CERTIFIED PUBLIC ACCOUNTANTS  
SOCIETY OF LOUISIANA  
CERTIFIED PUBLIC ACCOUNTANTS

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INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER  
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS  
BASED ON AN AUDIT OF FINANCIAL STATEMENTS  
PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Board of Commissioners  
Lincoln Parish Geographic  
Information System District  
Ruston, Louisiana

I have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities of the Lincoln Parish Geographic Information System District, as of and for the year ended December 31, 2020, and the related notes to the financial statements, which collectively comprise the District's basic financial statements, and have issued my report thereon dated September 27, 2021.

***Internal Control Over Financial Reporting***

In planning and performing my audit of the financial statements, I considered the District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing my opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, I do not express an opinion on the effectiveness of the District's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the District's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

My consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during my audit I did not identify any deficiencies in internal control that I consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

To the Board of Commissioners  
Lincoln Parish Geographic  
Information System District  
Ruston, Louisiana

***Compliance and Other Matters***

As part of obtaining reasonable assurance about whether the Lincoln Parish Geographic Information System District's financial statements are free from material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit, and accordingly, I do not express such an opinion. The results of my tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

***Purpose of this Report***

The purpose of this report is solely to describe the scope of my testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

This report is intended for the use of management of the Lincoln Parish Geographic Information System District and the Legislative Auditor, State of Louisiana, and should not be used by those who have not agreed to the procedures and taken responsibility for the sufficiency of the procedures for their purposes. Under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document.

WILLIAM R. HULSEY (APAC)  
Certified Public Accountant



September 27, 2021

LINCOLN PARISH GEOGRAPHIC INFORMATION SYSTEM DISTRICT  
RUSTON, LOUISIANA  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
FOR THE YEAR ENDED DECEMBER 31, 2020

Board of Commissioners  
 Lincoln Parish Geographic Information System District  
 Ruston, Louisiana

I have audited the financial statements of the Lincoln Parish Geographic Information System District (the District) as of and for the year ended December 31, 2020, and have issued my report thereon dated September 27, 2021. I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. My audit of the financial statements as of December 31, 2020, resulted in an unqualified opinion.

**SECTION I - Summary of Auditor’s Results**

A. Report on Internal Control and Compliance Material to the Financial Statements

Internal Control

Material Weakness \_\_\_ yes X no

Significant Deficiencies not considered to be  
 Material Weaknesses \_\_\_ yes X no

Compliance

Compliance Material to Financial Statements \_\_\_ yes X no

B. Federal Awards

Material Weakness Identified \_\_\_ yes X no

Significant Deficiencies not considered to be  
 Material Weaknesses \_\_\_ yes X no

Type of Opinion on Compliance For Major Programs (No Major Programs)

Unqualified \_\_\_\_\_ Qualified \_\_\_\_\_

Disclaimer \_\_\_\_\_ Adverse \_\_\_\_\_

Are their findings required to be reported in accordance with the Uniform  
 Guidance (a)? N/A

C. Identification of Major Programs: N/A

Name of Federal Program (or cluster)

CFDA Number(s)

Dollar threshold used to distinguish between Type A and Type B Programs. N/A

Is the auditee a “low-risk” auditee, as defined by Uniform Guidance? N/A

**SECTION II - Financial Statement Findings**

No matters were reported.

**SECTION III - Federal Award Findings and Questioned Costs**

No matters were reported.



LINCOLN PARISH GEOGRAPHIC INFORMATION SYSTEM DISTRICT  
RUSTON, LOUISIANA  
SUMMARY SCHEDULE OF PRIOR YEAR FINDINGS  
FOR THE YEAR ENDED DECEMBER 31, 2020

Internal Control and Compliance Material to Federal Awards

There were no findings for this category.

Internal Control and Compliance Material to the Financial Statements

There were no findings for this category.

Management Letter Comments

There were not findings for this category.