

**CITY OF WEST MONROE, LOUISIANA**

*Financial Report  
For the Year Ended June 30, 2021*



**CITY OF WEST MONROE, LOUISIANA**  
**FINANCIAL REPORT**  
**FOR THE YEAR ENDED JUNE 30, 2021**

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## INDEPENDENT AUDITORS' REPORT

Honorable Mayor and Board of Aldermen of the  
City of West Monroe, Louisiana

### **Report on the Financial Statements**

We have audited the accompanying financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the City of West Monroe, Louisiana (which is "the City"), as of and for the year ended June 30, 2021, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditors' Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall financial statement presentation.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### ***Opinions***

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and aggregate remaining fund information of the City as of June 30, 2021, and the respective changes in financial position and cash flows, where applicable, thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### **Other Matters**

#### ***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, budgetary comparison information, schedule of changes in net OPEB liability and related ratios, schedule of proportionate share of net pension liability, and the schedule of employer's pension contribution on pages 4 through 13 and 63 through 70, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economical, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

#### ***Other Information***

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City's basic financial statements. The introductory section, combining and individual nonmajor fund financial statements, the Schedule of Compensation, Benefits and Other Payments to Agency Head, and the Act 87 Collecting and Disbursing Entity and Receiving Entity Schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements. The accompanying Schedule of Expenditures of Federal Awards is presented for purposes of additional analysis as required by Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, and is also not a required part of the basic financial statements.

The combining and individual nonmajor fund financial statements, Schedule of Compensation, Benefits and Other Payments to Agency Head, Act 87 Collecting and Disbursing Entity and Receiving Entity Schedules, and Schedule of Expenditures of Federal Awards are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the financial statements. Such information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual nonmajor fund financial statements, Schedule of Compensation, Benefits and Other Payments to Agency Head, Act 87 Collecting and Disbursing Entity and Receiving Entity Schedules, and Schedule of Expenditures of Federal Awards are fairly stated in all material respects, in relation to the basic financial statements as a whole.

The introductory section has not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on it.

**Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated December 14, 2021, on our consideration of the City's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control over financial reporting and compliance.

*Cameron, Hines & Company (APAC)*

West Monroe, Louisiana  
December 14, 2021

REQUIRED SUPPLEMENTAL INFORMATION (PART A)  
MANAGEMENT'S DISCUSSION AND ANALYSIS

# CITY OF WEST MONROE, LOUISIANA

## Management's Discussion and Analysis Year Ended June 30, 2021

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As management of the City of West Monroe, we offer readers of the financial statements this narrative overview and analysis of the financial activities of the City for the fiscal year ended June 30, 2021. We encourage readers to consider the information presented here in conjunction with the accompanying transmittal letter and the accompanying basic financial statements. The intent of this discussion and analysis is to look at the City's financial performance as a whole.

### FINANCIAL HIGHLIGHTS

- The assets of the City of West Monroe, on a government-wide basis, exceeded its liabilities at the close of the fiscal year by \$21,744,806 (net position).
- At the end of the current fiscal year, the City of West Monroe's governmental funds reported combined ending fund balances of \$14,387,661.
- At the end of the current fiscal year, the unassigned fund balance for the general fund was \$8,207,608 or 40% of the total general fund expenditures.
- The general fund reported a surplus of \$3,559,993 before transfers, and a surplus of \$3,312,146 after transfers.
- The City completed many projects that included improvements to infrastructure. The additions and improvements to the City's Capital Assets totaled \$3,438,171 in the current year.
- The City's bonded debt had a net decrease of \$1,957,000. Total bonded debt at June 30, 2021 was \$31,216,000.

### OVERVIEW OF THE FINANCIAL STATEMENTS

This discussion and analysis are intended to serve as an introduction to the City of West Monroe's basic financial statements. The City's basic financial statements comprise three components:

- *Government-wide financial statements,*
- *Fund financial statements,*
- *Notes to the financial statements.*

This report contains other supplementary information in addition to the basic financial statements themselves.

The basic financial statements include two kinds of statements that present different views of the City:

- The first two statements are government-wide financial statements that provide both long-term and short-term information about the City's overall financial status.
- The remaining statements are fund financial statements that focus on individual parts of the City's government, reporting the City's operations in more detail than the government-wide statements.
  - The governmental fund statements tell how general government services like public safety were financed in the short term as well as what amounts remain for future spending.
  - Proprietary fund statements offer short and long-term financial information about the activities the government operates like businesses, such as the public utilities (water, sewer, sewer treatment systems).
  - Fiduciary fund statements provide information about the financial relationship in which the City acts solely as a trustee or agent for the benefit of others, to whom the resources in question belong.

The financial statements also include notes that explain some of the information in the financial statements and provide more detailed data. The statements are followed by a section of required supplementary information that further explains and supports the information in the financial statements.

In the past, the primary focus of local government financial statements has been summarized fund type information on a current financial resources basis. However, with the implementation of Statement No. 34 of the Governmental Accounting Standards Board (GASB Statement No. 34) for June 30, 2003, the new focus is on both the City as a whole (government-wide) and the fund financial statements. Each view provides a different snapshot of the City's finances. The government-wide financial statements provide both long-term and short-term information about the City's overall financial status. The fund financial statements focus on the individual parts of the City government, reporting the City's operations in more detail than the government-wide statements. Both perspectives (government-wide and fund) allow the user to address relevant questions, broaden the basis of comparison (year-to-year or government-to-government) and enhance the City's accountability.

## **GOVERNMENT-WIDE STATEMENTS**

The government-wide statements report information about the City of West Monroe as a whole using accounting methods similar to those used by private-sector companies. The Statement of Net Position and the Statement of Activities, which are the government-wide statements, include all of the government's assets and liabilities using the accrual basis of accounting, which is similar to the accounting used by most private-sector companies. All of the current year's revenues and expenses are taken into account regardless of when cash is received or paid.

These two government-wide statements report the City's net position and how they have changed. Net position – the difference between the City's assets and liabilities – is one way to measure the City's financial health, or financial position. Over time, increases or decreases in the City's net position is an indicator of whether its financial health is improving or deteriorating. Other non-

financial factors such as changes in the City's property tax base and the condition of the City's roads and other infrastructure may need to be considered to assess the overall health of the City.

In the Statement of Net Position and the Statement of Activities, the City is divided into two categories:

- **Governmental activities** – Most of the City's basic services are included here, such as the activities of the police, fire, public works, social services, parks and recreation departments, and general administration. Sales taxes and grants finance most of these activities.
- **Business-type activities** – The City charges fees to customers to cover the cost of certain services it provides. The City's water, sewer, and sewer treatment are included here.

Government-wide financial statements include not only the City of West Monroe itself (the primary government), but also a legally separate City Court and legally separate City Marshal for which the City of West Monroe is financially accountable. Financial information for these component units is reported separately from the financial information presented for the primary government itself.

## **FUND FINANCIAL STATEMENTS**

The format of the fund financial statements will be more familiar to traditional users of government financial statements. The fund financial statements provide more detailed information about the City's most significant funds – not the City as a whole. Funds are accounting mechanisms that the City uses to keep track of specific sources of funding and spending for particular purposes.

The City has three kinds of funds:

- **Governmental funds** – Most of the City's basic services are included in governmental funds, which focus on (1) how cash and other financial assets that can readily be converted to cash flow in and out and (2) the balances remaining at year-end that are available for spending. Consequently, the governmental fund statements provide a detailed short-term view that helps the reader determine whether there are more or fewer financial resources that can be spent in the near future to finance the City's programs. Because this information does not encompass the long-term focus of the government-wide statements, additional information is provided on a subsequent page that explains the relationship (or differences) between the government-wide and fund statements.
- **Proprietary funds** – Services for which the City charges customers a fee are generally reported in proprietary funds. Proprietary funds, like the government-wide statements, provide both short-term and long-term financial information. The City's enterprise funds (one type of proprietary fund) are the same as its business-type activities, but they provide more detail and additional information, such as cash flows. The City also uses internal service funds (another kind of proprietary fund) to report activities that provide supplies and services for the City's other programs and activities – such as the Employees Health Insurance Fund.
- **Fiduciary funds** – Fiduciary funds are used to report assets held in a trustee or agency capacity for others outside the government. The City maintains a Cemetery Trust Fund and a Workers Compensation Reserve Fund. These activities are reported in a separate statement of fiduciary net assets. The City excludes this activity from its government-



wide financial statements because the City cannot use these assets to finance its operations.

The Total Governmental Funds column requires reconciliation because of the different measurement focus from the government-wide statements (current financial resources versus total economic resources), which is reflected at the bottom of or following each statement. The flow of current financial resources will reflect bond proceeds and interfund transfers as other financing sources, as well as capital expenditures and bond principal payments as expenditures. The reconciliation will eliminate these transactions and incorporate the capital assets and long-term obligations (bond and others) into the Governmental Activities column (in the government-wide statements).

## FINANCIAL ANALYSIS OF THE CITY AS A WHOLE

The City's combined net position for the 2020-2021 fiscal year increased by \$5,215,749. Table 1 shows the statement of net position for the year ending 2020 and the year ending 2021. The table also shows the net position for governmental activities, business type activities and combines them into the total primary government.

### Statement of Net Position

The following table reflects the condensed statement of net position:

TABLE 1  
NET POSITION OF GOVERNMENTAL AND BUSINESS TYPE ACTIVITIES  
(in Millions)

	GOVERNMENTAL ACTIVITIES		BUSINESS TYPE ACTIVITIES		TOTAL PRIMARY GOVERNMENT	
	2020	2021	2020	2021	2020	2021
<b>ASSETS:</b>						
Current and other assets	\$ 7.85	\$ 14.26	\$ 1.84	\$ 1.54	\$ 9.69	\$ 15.80
Capital Assets	47.34	47.75	26.24	25.03	73.58	72.78
Total Assets	\$ 55.19	\$ 62.01	\$ 28.08	\$ 26.57	\$ 83.27	\$ 88.58
<b>LIABILITIES:</b>						
Long-term debt outstanding	\$ 64.71	\$ 64.55	\$ 5.05	\$ 5.52	\$ 69.76	\$ 70.07
Other liabilities	3.13	3.76	0.50	0.51	3.63	4.27
Total Liabilities	\$ 67.84	\$ 68.31	\$ 5.55	\$ 6.03	\$ 73.39	\$ 74.34
<b>DEFERRED INFLOWS OF RESOURCES:</b>						
Deferred Inflows	\$ 2.73	\$ 2.41	\$ 0.27	\$ 0.18	\$ 3.00	\$ 2.59
<b>DEFERRED OUTFLOWS OF RESOURCES:</b>						
Deferred Outflows	\$ 8.72	\$ 9.02	\$ .93	\$ 1.08	\$ 9.65	\$ 10.10
<b>NET POSITION:</b>						
Invested in Capital Assets						
Net of debt	\$ 11.15	\$ 17.25	\$ 25.46	\$ 24.34	\$ 36.61	\$ 41.59
Restricted	-	-	.08	.08	.08	.08
Unrestricted	<u>\$(17.82)</u>	<u>\$(16.94)</u>	<u>\$( 2.35)</u>	<u>\$( 2.98)</u>	<u>\$(20.17)</u>	<u>\$(19.92)</u>
Total Net Position	\$ (6.67)	\$ .31	\$ 23.19	\$ 21.44	\$ 16.52	\$ 21.75



Net position (assets less liabilities) may serve over time as a useful indicator of a government's financial position. The City of West Monroe's assets exceeded liabilities by \$21.75 million at the close of the fiscal year.

Approximately eighty-thousand of the City's net position is subject to restrictions.

### **Governmental Activities**

Net position of the City's governmental activities increased from \$(6.67) million to \$.31 million.

### **Business-type Activities**

Net position of the City's business-type activities decreased from \$23.19 million to \$21.44 million.

### **Statement of Activities**

The following table shows the revenues and expenses of the governmental and business-type activities:

TABLE 2 CHANGES IN NET POSITION (in Millions)						
	GOVERNMENTAL ACTIVITIES		BUSINESS TYPE ACTIVITIES		TOTAL PRIMARY GOVERNMENT	
	2020	2021	2020	2021	2020	2021
REVENUES:						
Program Revenues						
Charges for services	\$ 3.75	\$ 3.45	\$ 5.69	\$ 5.72	\$ 9.44	\$ 9.17
Operating grants and contributions	5.61	5.84			5.61	5.84
Capital grants and contributions	2.74	2.94			2.74	2.94
General Revenues						
Property Taxes	1.38	1.40			1.38	1.40
Other taxes	24.25	26.80			24.25	26.80
Intergovernmental	0.07	0.07			0.07	0.07
Franchise	0.80	0.82			0.80	0.82
Miscellaneous	.19	0.02			.19	0.02
Sale of Assets	-	.52			-	.52
Interest earned	0.01	0.03			0.01	0.03
Capital contributions	-	-	.68	.88	.68	.88
Total Revenues	\$ 38.80	\$ 41.89	\$ 6.37	\$ 6.60	\$ 45.17	\$ 48.49
EXPENSES:						
General government	\$ 8.88	\$ 8.97			\$ 8.88	\$ 8.97
Public safety	11.82	12.93			11.82	12.93
Public works	3.99	4.47			3.99	4.47
Culture and recreations	3.72	3.59			3.72	3.59
Urban Development	.90	.95			.90	.95
Health and welfare	3.59	3.76			3.59	3.76
Interest on long-term debt	1.33	1.25			1.33	1.25
Utilities	-	-	7.33	7.35	7.33	7.35
Total Expenses	\$ 34.23	\$ 35.92	\$ 7.33	\$ 7.35	\$ 41.56	\$ 43.27

Increase (Decrease) in net position						
Before transfers	\$ 4.57	\$ 5.97	\$ (.96)	\$ (.75)	\$ 3.61	\$ 5.22
Transfers	-	1.00	-	(1.00)	-	-
Increase/decrease in position	\$ 4.57	\$ 6.97	\$ (.96)	\$ (1.75)	\$ 3.61	\$ 5.22

### **Governmental Activities**

The City's total revenues from governmental activities increased from \$38.8 million (year end 2020) to \$41.89 million (year end 2021). The largest source of the increase in the current year revenues is from an increase in sales taxes collected. West Monroe's largest source of general revenue (\$28.20 million) is taxes, composed of property tax, sales tax, insurance premium taxes, and beer tax.

Sixty-seven percent of the City's revenue from governmental activities comes from these taxes. Operating grants and contributions (\$5.84million) were the second largest revenue source for governmental activities.

The City's expenses from governmental activities for the fiscal year ended June 30, 2021 were \$35.92 million, an increase of \$1.69 million from year end 2020. These expenses cover a wide range of services with the largest being public safety \$12.93 million or 36%, and general government \$8.97 million or 25%.

### **Business-Type Activities**

The total revenues from business-type activities were \$6.6 million for the fiscal year ended June 30, 2021. Charges for services increased by approximately \$0.03 million. Expenses for the City's business-type activities were \$7.35 million.

## **FINANCIAL ANALYSIS OF THE CITY'S FUNDS**

The City of West Monroe uses Fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

### **Government Funds**

The focus of the City's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the City's financing requirements. In particular, unreserved fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

At the end of the current fiscal year, the City's governmental funds reported combined ending fund balances of \$14.39 million.

The general fund is the chief operating fund of the City. At the end of the fiscal year, unassigned fund balance of the general fund was \$9.21 million. As a measure of the general fund liquidity, it may be useful to compare unassigned fund balance to total expenditures. Unassigned fund balance represents 45% of the total general fund expenditures. Due to the uncertain economic conditions, expenditures were closely monitored and correlated to revenues received.

The City spent a total of \$9.37 million out of the 86 Sales Tax Capital Fund to fund major capital projects and purchases. This amount increased by \$3.34 million from last year. The fund transferred out \$1.29 million to pay for debt service.

### **Proprietary Funds**

The City's proprietary funds provide the same type of information found in the government-wide financial statements, but in more detail.

Net position of the Utilities Enterprise Fund at the end of the year were \$21.44 million. The fund had an operating loss for the year of \$1.63 million after depreciation.

Net position of the Internal Service fund (Employees Health Insurance Fund) at the end of the year was \$(.74) million.

### **General Fund Budgetary Highlights**

Over the course of the year, the City Council revised the City budget once. The difference between the original expenditure budget and the actual amount of expenditures was a decrease of \$692,285. Actual total revenues were \$2,514,427 more than the original budget.

## **CAPITAL ASSETS AND DEBT ADMINISTRATION**

### **Capital Assets**

The following table shows the Capital Assets (net of depreciation) of the governmental and business type activities:

TABLE 3  
CAPITAL ASSETS  
(NET OF DEPRECIATION in millions)

	GOVERNMENTAL ACTIVITIES		BUSINESS TYPE ACTIVITIES		TOTAL	
	2020	2021	2020	2021	2020	2021
Land	\$ 6.52	\$ 6.61	\$ 0.07	\$ 0.07	\$ 6.59	\$ 6.68
Construction in progress	4.34	.50	.38	-	4.72	.50
Buildings	14.52	13.72	-	-	14.52	13.72
Improvements	3.16	3.07	-	-	3.16	3.07
Equipment	0.62	.47	0.04	-	0.66	0.47
Vehicles	1.28	1.05	-	-	1.28	1.05
Infrastructure	16.90	22.33	-	-	16.90	22.33
Water Plant	-	-	8.63	8.25	8.63	8.25
Treatment and Reuse Plant	-	-	17.12	16.74	17.12	16.74
Total	\$ 47.34	\$ 47.75	\$ 26.24	\$ 25.06	\$ 73.58	\$ 72.81

The City of West Monroe's investment in Capital assets for its governmental and business-type activities as of June 30, 2021, amounts to \$72.81 million (net of depreciation). This is a decrease of \$.77 million from last year. This investment includes land, construction in progress, buildings and improvements, equipment, vehicles, infrastructure, water and sewer treatment plant.

### **Long-term Debt**

The following table shows the City's outstanding debt:

	Table 4 – Outstanding Debt	
	YR END 6/30/20	YR END 6/30/21
Bond Payable Series 2010	\$ 778,000	\$ 716,000
Bond Payable Series 2011	\$ 895,000	\$ 455,000
Community Dev. Block Grant for Economic Development	\$ 153,673	\$ 128,677
Bond Payable Series 2015	\$ 20,635,000	\$ 19,565,000
Bond Payable Series 2018	\$ 10,865,000	\$ 10,480,000
Heart and Lung Disability	\$ 168,507	\$ 158,302
Vacation, Sick and Comp. Time	\$ 1,046,655	\$ 1,071,837
Total	\$ 34,541,835	\$ 32,574,816

At the end of the fiscal year, the City of West Monroe had total bonded debt outstanding of \$31.216 million. This is a decrease of \$1.957million in total bond debt.

The City of West Monroe's total long-term debt obligations at year end were \$32.57 million.

Additional information of the City's long-term debt can be found in Note 12 in the Notes to the Financial Statements.

### **ECONOMIC FACTORS AND NEXT YEAR'S BUDGET**

The City's management and elected officials considered many factors when preparing the 2021-2022 budget. The major factor in preparing the budget is to determine the revenue that will be generated from sales tax. Sales tax accounts for 70% of the total General Fund revenue. The sales tax income projected for the 2021-2022 budget is \$15.51 million. All other General Fund revenues should remain consistent with prior year collections. The total General Fund revenue budget for the 2021-2022 fiscal year is \$22.22 million compared to \$23.93 million of actual revenue for 2020-2021.

The budgeted expenses for the 2021-2022 fiscal year are \$21.45 million, a small increase from the prior years actual expenses.

Most of the City's expenses have remained constant. The City's matching contributions to the pension systems have increased slightly for the 2021-2022 fiscal year. However, depending on the condition of the investment markets and other factors the City's contribution to the pension systems should remain constant this fiscal year to the next. The City's administration will closely

monitor all revenues and expenses to ensure the City maintains a positive fund balance. The projected General Fund balance for the year ending June 30, 2022 is \$7.57 million.

#### OTHER POST-EMPLOYMENT BENEFITS

In the year ended June 30, 2021, the City of West Monroe has complied with requirements of Government Accounting Standards Board Statement Number 75, *Accounting and Financial Reporting for Post Employment Benefits Other than Pensions*. This statement requires that employers disclose the *Schedule of Changes in Net OPEB Liability and Related Ratios* as determined by actuarial computations. The disclosure of these amounts are presented in more detail in the Notes to the Financial Statements.

#### PENSIONS

In the year ended June 30, 2021, the City of West Monroe has complied with requirements of Government Accounting Standards Board Statement Number 68, *Accounting and Financial Reporting for Pensions*. This statement requires that employers disclose the *Net Pension Liability, Deferred Inflows* and *Deferred Outflows* as determined by actuarial computations. The disclosure of these amounts are presented in more detail in the Notes to the Financial Statements.

#### REQUEST FOR INFORMATION

The financial report is designed to provide citizens, taxpayer, customers, investors, and creditors with a general overview of the City's finances and to demonstrate the City's accountability for the funds it receives. If you have any questions about this report or need additional information, contact the Finance Director, City of West Monroe, 2305 North 7<sup>th</sup> Street, West Monroe, Louisiana 71291.

PRIMARY GOVERNMENT FINANCIAL STATEMENTS

GOVERNMENT-WIDE FINANCIAL STATEMENTS

**CITY OF WEST MONROE, LOUISIANA**  
**STATEMENT OF NET POSITION**  
**JUNE 30, 2021**

	Primary Government			
	Governmental Activities	Business-Type Activities	Total	Component Units
<b><u>ASSETS</u></b>				
Cash and Cash Equivalents	\$ 10,171,418	\$ 261,419	\$ 10,432,837	\$ 791,858
Investments	1,500,000	-	1,500,000	-
Accounts Receivable	446,009	875,948	1,321,957	3,820
Minimum Lease Payments Receivable	131,355	-	131,355	-
Due From Other Governments	2,376,758	-	2,376,758	-
Internal Balances	(389,577)	375,235	(14,342)	-
Inventories	28,354	-	28,354	-
Capital Assets:				
Non-Depreciable	7,114,181	74,150	7,188,331	-
Depreciable	40,630,843	24,986,500	65,617,343	-
<b><u>TOTAL ASSETS</u></b>	<b><u>\$ 62,009,341</u></b>	<b><u>\$ 26,573,252</u></b>	<b><u>\$ 88,582,593</u></b>	<b><u>\$ 795,678</u></b>
<b><u>DEFERRED OUTFLOWS OF RESOURCES</u></b>	9,018,108	1,075,740	10,093,848	34,912
<b><u>LIABILITIES</u></b>				
Accounts Payable	\$ 540,603	\$ 87,575	\$ 628,178	\$ 829
Deposits Payable	73,066	184,256	257,322	-
Non-Current Liabilities				
Due Within One Year				
Bonds Payable	1,965,000	62,000	2,027,000	-
Notes Payable	25,000	-	25,000	-
Other Long-Term Liabilities	912,563	177,907	1,090,470	-
Due in More Than One Year				
Bonds Payable	28,535,000	654,000	29,189,000	-
Notes Payable	103,677	-	103,677	-
Other Long-Term Liabilities	139,669	-	139,669	-
Net Pension Liability	27,520,921	3,370,268	30,891,189	109,504
Net OPEB Liability	8,491,693	1,492,031	9,983,724	-
<b><u>TOTAL LIABILITIES</u></b>	68,307,192	6,028,037	74,335,229	110,333
<b><u>DEFERRED INFLOWS OF RESOURCES</u></b>	2,412,806	183,600	2,596,406	1,052
<b><u>NET POSITION</u></b>				
Net Investment in Capital Assets	17,245,024	24,344,650	41,589,674	-
Restricted for Debt Service	-	77,163	77,163	-
Unrestricted, Capital Projects	171,327	-	171,327	-
Unrestricted, Debt Service	1,582,792	-	1,582,792	-
Unrestricted, Unreserved	(18,691,692)	(2,984,458)	(21,676,150)	719,205
<b><u>TOTAL NET POSITION</u></b>	<b><u>\$ 307,451</u></b>	<b><u>\$ 21,437,355</u></b>	<b><u>\$ 21,744,806</u></b>	<b><u>\$ 719,205</u></b>

The accompanying notes are an integral part of this financial statement.

**CITY OF WEST MONROE, LOUISIANA**  
**STATEMENT OF ACTIVITIES**  
**FOR THE YEAR ENDED JUNE 30, 2021**

Function/Program Activities	Expenses	Program Revenues		
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions
<b><u>Primary Government:</u></b>				
<b>Government Activities:</b>				
General Government	\$ 8,971,222	\$ 1,281,466	\$ 2,822,487	\$ 2,935,100
Public Safety	12,929,525	104,083	-	-
Public Works	4,472,408	1,065,909	-	-
Culture and Recreation	3,584,943	970,473	155,060	-
Urban Redevelopment	946,767	-	-	-
Health and Welfare	3,763,742	30,781	2,866,486	-
Interest on Long-Term Debt	1,250,170	-	-	-
<b>Total Governmental Activities</b>	<b>35,918,777</b>	<b>3,452,712</b>	<b>5,844,033</b>	<b>2,935,100</b>
<b>Business-Type Activities:</b>				
Utilities	7,353,321	5,724,831	-	-
<b><u>Total Primary Government</u></b>	<b><u>\$ 43,272,098</u></b>	<b><u>\$ 9,177,543</u></b>	<b><u>\$ 5,844,033</u></b>	<b><u>\$ 2,935,100</u></b>
<b><u>Component Units:</u></b>				
City Court	\$ 368,244	\$ 396,014	\$ -	\$ -
City Marshal	506,275	501,054	-	-
<b>Total Component Units</b>	<b>\$ 874,519</b>	<b>\$ 897,068</b>	<b>\$ -</b>	<b>\$ -</b>

**General Revenues:**

Taxes:

Property Taxes Levied for General Purposes  
Property Taxes Levied for Street Maintenance  
Sales Taxes  
Insurance Premium Taxes

Intergovernmental Revenues

Franchise Revenue

Miscellaneous

Special Item - Sale of Assets

Excess Premium on Bonds

Interest Earned

Capital Contributions

Transfers

Total General Revenues, Special Items and Transfers

**Changes in Net Position**

**Net Position - Beginning (Restated)**

**Net Position - Ending**



Changes in Net Assets Primary Government			
Governmental Activities	Business-Type Activities	Total	Component Units
\$ (1,932,169)	\$ -	\$ (1,932,169)	\$ -
(12,825,442)	-	(12,825,442)	-
(3,406,499)	-	(3,406,499)	-
(2,459,410)	-	(2,459,410)	-
(946,767)	-	(946,767)	-
(866,475)	-	(866,475)	-
(1,250,170)	-	(1,250,170)	-
<u>(23,686,932)</u>	<u>-</u>	<u>(23,686,932)</u>	<u>-</u>
-	(1,628,490)	(1,628,490)	-
<u>\$ (23,686,932)</u>	<u>\$ (1,628,490)</u>	<u>\$ (25,315,422)</u>	<u>\$ -</u>
\$ -	\$ -	\$ -	\$ 27,770
-	-	-	(5,221)
<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 22,549</u>
1,126,525	-	1,126,525	-
266,508	-	266,508	-
26,356,732	-	26,356,732	-
459,998	-	459,998	-
65,450	-	65,450	-
816,658	-	816,658	-
19,105	-	19,105	-
516,083	-	516,083	-
-	-	-	-
28,763	-	28,763	143
-	875,349	875,349	-
1,000,000	(1,000,000)	-	-
<u>30,655,822</u>	<u>(124,651)</u>	<u>30,531,171</u>	<u>143</u>
6,968,890	(1,753,141)	5,215,749	22,692
<u>(6,661,439)</u>	<u>23,190,496</u>	<u>16,529,057</u>	<u>696,513</u>
<u>\$ 307,451</u>	<u>\$ 21,437,355</u>	<u>\$ 21,744,806</u>	<u>\$ 719,205</u>

The accompanying notes are an integral part of this financial statement.

PRIMARY GOVERNMENT FINANCIAL STATEMENTS

FUND FINANCIAL STATEMENTS

**CITY OF WEST MONROE, LOUISIANA**  
**BALANCE SHEET**  
**GOVERNMENTAL FUNDS**  
**JUNE 30, 2021**

	General Fund	86 Sales Tax 75% Capital Fund	Total Nonmajor Governmental Funds	Total Governmental Funds
<b><u>ASSETS</u></b>				
Cash and Cash Equivalents	\$ 7,016,703	\$ 322,476	\$ 2,832,239	\$ 10,171,418
Investments	1,500,000	-	-	1,500,000
Accounts Receivable	440,461	-	-	440,461
Minimum Lease Payment Receivable	131,355	-	-	131,355
Due From Other Governments	1,488,612	428,808	459,338	2,376,758
Due From Other Funds	148,295	686,444	624,298	1,459,037
Inventories	28,354	-	-	28,354
<b><u>TOTAL ASSETS</u></b>	<b><u>\$ 10,753,780</u></b>	<b><u>\$ 1,437,728</u></b>	<b><u>\$ 3,915,875</u></b>	<b><u>\$ 16,107,383</u></b>
<b><u>LIABILITIES</u></b>				
Accounts Payable	\$ 477,856	\$ 62,456	\$ 291	\$ 540,603
Due To Other Funds	135,541	326,713	643,799	1,106,053
Deposits Payable	73,066	-	-	73,066
<b>Total Liabilities</b>	<b>686,463</b>	<b>389,169</b>	<b>644,090</b>	<b>1,719,722</b>
<b><u>DEFERRED INFLOWS OF RESOURCES</u></b>				
Unearned CARES Funding	-	-	-	-
Unearned Direct Financing Lease Revenue	-	-	-	-
<b>Total Deferred Inflows of Resources</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b><u>FUND BALANCE</u></b>				
Nonspendable	159,709	-	-	159,709
Restricted	-	-	2,172,074	2,172,074
Committed	-	-	-	-
Assigned	1,700,000	1,048,559	1,621,317	4,369,876
Unassigned	8,207,608	-	(521,606)	7,686,002
<b>Total Fund Balances</b>	<b>10,067,317</b>	<b>1,048,559</b>	<b>3,271,785</b>	<b>14,387,661</b>
<b><u>TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCE</u></b>	<b><u>\$ 10,753,780</u></b>	<b><u>\$ 1,437,728</u></b>	<b><u>\$ 3,915,875</u></b>	<b><u>\$ 16,107,383</u></b>

The accompanying notes are an integral part of this financial statement.

**CITY OF WEST MONROE, LOUISIANA**  
**RECONCILIATION OF GOVERNMENTAL**  
**FUNDS BALANCES TO STATEMENT OF NET POSITION**  
**JUNE 30, 2021**

Total Governmental Fund Balances	\$ 14,387,661
<i>Amounts reported for governmental activities in the statement of net position are different because:</i>	
Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds.	47,745,024
Net OPEB Liability	(8,491,693)
Deferred Outflows Related to OPEB	1,433,252
Deferred Inflows Related to OPEB	(754,309)
Total Deferred Inflows/Outflows Related to OPEB	678,943
Net Pension Liability	(27,520,921)
Deferred Outflows Related to Pensions	7,584,856
Deferred Inflows Related to Pensions	(1,658,497)
Total Deferred Inflows/Outflows Related to Pensions	5,926,359
Long-term liabilities, including bonds and notes payable, capital leases and compensated absences are not due and payable in the current period and therefore are not reported in the funds.	(31,680,909)
The internal service fund is used by management to charge the cost of certain activities to individual funds. The assets and liabilities of the internal service fund are included in governmental activities in the statement of net position.	(737,013)
Net Position of Governmental Activities	<u>\$ 307,451</u>

The accompanying notes are an integral part of this financial statement.

**CITY OF WEST MONROE, LOUISIANA**  
**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN**  
**FUND BALANCES**  
**GOVERNMENTAL FUNDS**  
**FOR THE YEAR ENDED JUNE 30, 2021**

	General Fund	86 Sales Tax 75% Capital Fund	Nonmajor Governmental Funds	Total Governmental Funds
<b><u>Revenues</u></b>				
Taxes	\$ 18,330,081	\$ 6,484,231	\$ 3,404,070	\$ 28,218,382
Intergovernmental	883,740	3,706,483	3,904,264	8,494,487
Licenses and Permits	1,074,505	-	-	1,074,505
Charges for Services	2,067,202	-	-	2,067,202
Fines and Forfeitures	206,961	-	-	206,961
Interest Earned	18,393	761	829	19,983
Franchise Revenue	816,658	-	-	816,658
Sale of Assets	516,083	-	-	516,083
Other	16,674	40,314	416,418	473,406
<b>Total Revenues</b>	<b>23,930,297</b>	<b>10,231,789</b>	<b>7,725,581</b>	<b>41,887,667</b>
<b><u>Expenditures</u></b>				
General Government	5,662,568	-	-	5,662,568
Public Safety	9,106,910	-	93,120	9,200,030
Public Works	3,064,742	-	407,112	3,471,854
Culture and Recreation	2,096,754	-	284,337	2,381,091
Urban Redevelopment	439,330	-	-	439,330
Health and Welfare	-	-	2,993,190	2,993,190
Capital Improvements	-	9,370,129	416,605	9,786,734
Claims Paid	-	-	-	-
Debt Service:				
Principal Payments	-	-	1,919,996	1,919,996
Interest and Other	-	-	1,250,178	1,250,178
<b>Total Expenditures</b>	<b>20,370,304</b>	<b>9,370,129</b>	<b>7,364,538</b>	<b>37,104,971</b>
<b><u>Excess (Deficiency) of Revenues</u></b>				
<b><u>Over Expenditures</u></b>	<b>3,559,993</b>	<b>861,660</b>	<b>361,043</b>	<b>4,782,696</b>
<b><u>Other Financing Sources and (Uses)</u></b>				
Proceeds From General Obligation Bonds	-	-	-	-
Transfers In	-	1,806,822	1,538,138	3,344,960
Transfers Out	(247,847)	(1,290,291)	(806,822)	(2,344,960)
<b>Total Other Financing Sources and Uses</b>	<b>(247,847)</b>	<b>516,531</b>	<b>731,316</b>	<b>1,000,000</b>
<b><u>Net Change in Fund Balance</u></b>	<b>3,312,146</b>	<b>1,378,191</b>	<b>1,092,359</b>	<b>5,782,696</b>
<b><u>Fund Balances - Beginning</u></b>	<b>6,755,171</b>	<b>(329,632)</b>	<b>2,179,426</b>	<b>8,604,965</b>
<b><u>FUND BALANCES - ENDING</u></b>	<b>\$ 10,067,317</b>	<b>\$ 1,048,559</b>	<b>\$ 3,271,785</b>	<b>\$ 14,387,661</b>

The accompanying notes are an integral part of this financial statement.

**CITY OF WEST MONROE, LOUISIANA**  
**RECONCILIATION OF THE STATEMENT OF REVENUES,**  
**EXPENDITURES, AND CHANGES IN FUND BALANCES**  
**OF GOVERNMENTAL FUNDS TO THE**  
**STATEMENT OF ACTIVITIES**  
**FOR THE YEAR ENDED JUNE 30, 2021**

Net Change in Fund Balances - Total Governmental Funds	\$ 5,782,696
<i>Amounts reported for governmental activities in the statement of activities are different because:</i>	
Government funds report capital outlays as expenditures while governmental activities report depreciation expense to allocate those expenditures over the life of the assets:	
Capital asset purchases capitalized	3,438,171
Depreciation expense	(3,029,855)
	<u>408,316</u>
Postretirement benefit plan expenditures - GASB 75	(384,974)
Pension net expenditures - GASB 68	(1,120,237)
Repayment of debt principal, including capital leases, is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net position.	1,930,201
The issuance of long-term debt (e.g. capital leases, bonds) provides current financial resources to government funds, but the repayment reduces long-term liabilities in the statements of net assets.	-
Internal Service fund is used by management to charge the cost of certain activities to individual funds. The net of the internal service fund is included in governmental activities in the statement of net position.	399,100
Some expenses reported in the statement of activities do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds	<u>(46,212)</u>
Change in Net Position in Governmental Activities	<u>\$ 6,968,890</u>

The accompanying notes are an integral part of this financial statement.

**CITY OF WEST MONROE, LOUISIANA**  
**STATEMENT OF NET POSITION**  
**PROPRIETARY FUNDS**  
**JUNE 30, 2021**

	Business-Type Activities Utility Enterprise Fund	Governmental Activities Internal Service Fund
<b><u>ASSETS</u></b>		
<b><u>Current Assets</u></b>		
Accounts Receivable, Net of Allowance	\$ 875,948	\$ 5,548
Due From Other Funds	375,235	-
<b>Total Current Assets</b>	<b>1,251,183</b>	<b>5,548</b>
<b><u>Non-Current Assets</u></b>		
Restricted:		
Cash - Customer Deposits	184,256	-
Cash - Sinking Fund	42,467	-
Cash - Reserve Fund	34,696	-
<b>Total Restricted Cash</b>	<b>261,419</b>	<b>-</b>
Capital Assets:		
Land	74,150	-
Construction in Process	-	-
Sparta Reuse Plant	20,701,729	-
Buildings	73,436	-
Water Plant	15,952,181	-
Wastewater Treatment Plant	15,841,383	-
Machinery, Equipment & Other	1,800,464	-
Less: Accumulated Depreciation	(29,382,693)	-
<b>Total Capital Assets</b>	<b>25,060,650</b>	<b>-</b>
<b><u>TOTAL ASSETS</u></b>	<b>\$ 26,573,252</b>	<b>\$ 5,548</b>
<b><u>DEFERRED OUTFLOWS OF RESOURCES</u></b>		
Related to OPEB	251,829	-
Related to Pensions	823,911	-
<b>Total Deferred Outflows of Resources</b>	<b>1,075,740</b>	<b>-</b>
<b><u>LIABILITIES</u></b>		
<b><u>Current Liabilities</u></b>		
Accounts Payable	\$ 87,575	\$ -
Customer Deposits	184,256	-
Accrued Vacation and Sick Pay	177,907	-
Sewer Bonds Payable	62,000	-
Due to Other Funds	-	742,561
<b>Total Current Liabilities</b>	<b>511,738</b>	<b>742,561</b>
<b><u>Long Term Liabilities</u></b>		
Net OPEB Liability	1,492,031	-
Net Pension Liability	3,370,268	-
Sewer Bonds Payable - Long-Term	654,000	-
<b>Total Long Term Liabilities</b>	<b>5,516,299</b>	<b>-</b>
<b>Total Liabilities</b>	<b>6,028,037</b>	<b>742,561</b>
<b><u>DEFERRED INFLOWS OF RESOURCES</u></b>		
Related to OPEB	132,536	-
Related to Pensions	51,064	-
<b>Total Deferred Inflows of Resources</b>	<b>183,600</b>	<b>-</b>
<b><u>NET POSITION</u></b>		
Net Investment in Capital Assets	24,344,650	-
Reserved for Debt Retirement	77,163	-
Unrestricted	(2,984,458)	(737,013)
<b><u>TOTAL NET POSITION</u></b>	<b>\$ 21,437,355</b>	<b>\$ (737,013)</b>

The accompanying notes are an integral part of this financial statement.

**CITY OF WEST MONROE, LOUISIANA**  
**STATEMENT OF REVENUES, EXPENSES AND**  
**CHANGES IN NET POSITION**  
**PROPRIETARY FUNDS**  
**FOR THE YEAR ENDED JUNE 30, 2021**

	Business-Type Activities Utility Enterprise Fund	Governmental Activities Internal Service Fund
<b><u>Operating Revenues</u></b>		
User Charges	\$ 2,728,610	\$ 2,533,304
Treatment Plant Fees	1,541,640	-
Water Penalties and Turn-on Fees	84,313	-
Sewer District 5 Contributions	1,370,268	-
<b>Total Operating Revenues</b>	<b>5,724,831</b>	<b>2,533,304</b>
<b><u>Operating Expenses</u></b>		
Waterworks	778,063	-
Sewerage	582,996	-
Water Treatment Plant	502,763	-
Sewer Treatment Plant	2,514,315	-
Public Works Construction	10,192	-
Public Works Administrative	370,781	-
Other Administrative	534,972	469,086
Claims Paid	-	1,665,118
Interest Expense	3,362	-
Depreciation	2,055,877	-
<b>Total Operating Expenses</b>	<b>7,353,321</b>	<b>2,134,204</b>
<b><u>Operating Income (Loss)</u></b>	<b>(1,628,490)</b>	<b>399,100</b>
Contributed Capital	875,349	-
Transfers In (Out)	(1,000,000)	-
<b>Total</b>	<b>(124,651)</b>	<b>-</b>
<b><u>Changes in Net Position</u></b>	<b>(1,753,141)</b>	<b>399,100</b>
<b><u>Net Position - Beginning</u></b>	<b>23,190,496</b>	<b>(1,136,113)</b>
<b><u>NET POSITION - ENDING</u></b>	<b>\$ 21,437,355</b>	<b>\$ (737,013)</b>

The accompanying notes are an integral part of this financial statement.



**CITY OF WEST MONROE, LOUISIANA**  
**STATEMENT OF CASH FLOWS**  
**PROPRIETARY FUNDS**  
**FOR THE YEAR ENDED JUNE 30, 2021**

	Business-Type Activities Utility Enterprise Fund	Governmental Activities Internal Service Fund
<b>Cash Flows From Operations</b>		
Receipts From Customers	\$ 5,790,267	\$ -
Receipts From Group Contributions	-	2,532,274
Payments to Provide Services	(4,190,033)	(2,063,188)
Payments for General and Administrative	(538,334)	(469,086)
Net Cash Provided (Used) by Operating Activities	1,061,900	-
<b>Cash Flows From Noncapital Financing Activities</b>		
Increase in Customer Deposits	23,259	-
Operating Transfers In (Out)	(1,000,000)	-
Net Cash Flows From Noncapital Financing Activities	(976,741)	-
<b>Cash Flows From Capital and Related Financing Activities</b>		
Acquisitions of Capital Assets	875,349	-
Capital Contribution From Other Funds	(875,349)	-
Bond Proceeds	-	-
Principal Paid on Bonds	(62,000)	-
Net Cash Flows From Capital and Related Financing Activities	(62,000)	-
<b>Net Increase in Cash and Cash Equivalents</b>	23,159	-
<b>Cash and Cash Equivalents at Beginning of Year</b>	238,260	-
<b><u>CASH AND CASH EQUIVALENTS AT END OF YEAR</u></b>	<u>\$ 261,419</u>	<u>\$ -</u>
<b>Classified As:</b>		
Cash in Bank	\$ -	\$ -
Restricted Assets	261,419	-
<b><u>TOTAL CASH AND CASH EQUIVALENTS</u></b>	<u>\$ 261,419</u>	<u>\$ -</u>

	Business-Type Activities Utility Enterprise Fund	Governmental Activities Internal Service Fund
<b><u>Reconciliation of Operating Loss to Net Cash Provided by Operating Activities:</u></b>		
Changes in Net Position	\$ (1,628,490)	\$ 399,100
Adjustments to Reconcile Net Loss to Net Cash Used by Operating Activities		
Depreciation	2,055,877	-
(Increase) Decrease in Accounts Receivable	65,436	(1,030)
(Decrease) Increase in Accounts Payable	13,183	-
(Increase) Decrease in Due From Other Funds	283,624	-
Increase (Decrease) in Due to Other Funds	-	(398,070)
Increase in Net Pension Liability and Deferrals (Net)	101,001	-
Increase in Net OPEB Liability and Deferrals (Net)	192,299	-
Increase (Decrease) in Accrued Vacation and Sick Pay	(21,030)	-
Total Adjustments	<u>2,690,390</u>	<u>(399,100)</u>
<b><u>Net Cash Provided (Used) by Operating Activities</u></b>	<b><u>\$ 1,061,900</u></b>	<b><u>\$ -</u></b>

The accompanying notes are an integral part of this financial statement.

**CITY OF WEST MONROE, LOUISIANA**  
**STATEMENT OF NET POSITION**  
**FIDUCIARY FUNDS**  
**JUNE 30, 2021**

	Total Custodial Funds	Component Unit Custodial Funds	
		City Court	City Marshal
<b><u>ASSETS</u></b>			
Cash and Cash Equivalents	\$ 1,165,619	\$ 4,580	\$ 132,918
Investments	18,192	-	-
Accounts Receivable	2,000	-	6,095
Due From Other Funds	28,218	-	-
<b><u>TOTAL ASSETS</u></b>	<b><u>\$ 1,214,029</u></b>	<b><u>\$ 4,580</u></b>	<b><u>\$ 139,013</u></b>
<b><u>LIABILITIES</u></b>			
Due to Other Funds	\$ 13,876	\$ -	\$ -
Due to Others	-	-	-
<b><u>TOTAL LIABILITIES</u></b>	<b><u>\$ 13,876</u></b>	<b><u>\$ -</u></b>	<b><u>\$ -</u></b>
<b><u>NET POSITION</u></b>			
Reserved:			
Workmen's Compensation Claims	534,499	-	-
Park Equipment	28,218	-	-
Cemetery Maintenance	649,312	-	-
Cash Bond Refunds	-	-	139,013
Restitution	-	4,580	-
Insurance Claims	-	-	-
Unassigned	(11,876)	-	-
<b>Total Net Position</b>	<b><u>1,200,153</u></b>	<b><u>4,580</u></b>	<b><u>139,013</u></b>
<b><u>TOTAL LIABILITIES AND NET POSITION</u></b>	<b><u>\$ 1,214,029</u></b>	<b><u>4,580</u></b>	<b><u>\$ 139,013</u></b>

The accompanying notes are an integral part of this financial statement.

**CITY OF WEST MONROE, LOUISIANA**  
**STATEMENT OF CHANGES IN**  
**FIDUCIARY NET POSITION**  
**FIDUCIARY FUNDS**  
**FOR THE YEAR ENDED JUNE 30, 2021**

	Total Custodial Fund	Component Unit Custodial Funds	
		City Court	City Marshal
<b><u>Additions</u></b>			
Sales Tax	\$ 24,000	\$ -	\$ -
Lot Sales	38,400	-	-
Insurance Proceeds	57,444	-	-
Park Fees	26,127	-	-
Cash Bonds Collected	-	-	37,550
Restitution Collected	-	19,477	-
Contributions	15,609	-	-
Interest	-	-	-
<b>Total Revenues</b>	<u>161,580</u>	<u>19,477</u>	<u>37,550</u>
<b><u>Deductions</u></b>			
Hasley Cemetery	-	-	-
Claims Paid	93,320	-	-
Restitutions Paid	-	20,201	-
Cash Bonds Disbursed	-	-	22,100
Miscellaneous	13,518	-	-
<b>Total Expenditures</b>	<u>106,838</u>	<u>20,201</u>	<u>22,100</u>
<b><u>Excess (Deficiency) of Additions Over Deductions</u></b>	<u>54,742</u>	<u>(724)</u>	<u>15,450</u>
<b><u>Other Financing Sources (Uses)</u></b>			
Operating Transfers - In (Out)	<u>-</u>	<u>-</u>	<u>-</u>
<b><u>Change in Net Position</u></b>	<u>54,742</u>	<u>(724)</u>	<u>15,450</u>
<b><u>Net Position - Beginning</u></b>	<u>1,145,411</u>	<u>5,304</u>	<u>123,563</u>
<b><u>NET POSITION - ENDING</u></b>	<u>\$ 1,200,153</u>	<u>\$ 4,580</u>	<u>\$ 139,013</u>

The accompanying notes are an integral part of this financial statement.

**CITY OF WEST MONROE, LOUISIANA**  
**COMBINING STATEMENT OF NET POSITION**  
**ALL DISCRETELY PRESENTED COMPONENT UNITS**  
**JUNE 30, 2021**

	<u>City Court</u>	<u>City Marshal</u>	<u>Total</u>
<b><u>ASSETS</u></b>			
Cash and Cash Equivalents	\$ 777,956	\$ 13,902	\$ 791,858
Accounts Receivable	-	3,820	3,820
Due From Other Funds	-	-	-
<b><u>TOTAL ASSETS</u></b>	<b><u>\$ 777,956</u></b>	<b><u>\$ 17,722</u></b>	<b><u>\$ 795,678</u></b>
<b>DEFERRED OUTFLOW OF RESOURCES</b>	34,912	-	34,912
<b><u>LIABILITIES</u></b>			
Account Payable	\$ -	\$ 700	\$ 700
Payroll Liabilities	129	-	129
Due to Fiduciary Fund - Component Unit	-	-	-
Due to City of West Monroe	-	-	-
Non-Current Liabilities			
Net Pension Liability	109,504	-	109,504
<b><u>TOTAL LIABILITIES</u></b>	<b>109,633</b>	<b>700</b>	<b>110,333</b>
<b><u>DEFERRED INFLOW OF RESOURCES</u></b>	<b>1,052</b>	<b>-</b>	<b>1,052</b>
<b><u>NET POSITION</u></b>			
Unrestricted, unreserved	702,183	17,022	719,205
<b>Total Net Position</b>	<b>702,183</b>	<b>17,022</b>	<b>719,205</b>
<b><u>TOTAL LIABILITIES AND NET POSITION</u></b>	<b><u>\$ 812,868</u></b>	<b><u>\$ 17,722</u></b>	<b><u>\$ 830,590</u></b>

The accompanying notes are an integral part of this financial statement.

**CITY OF WEST MONROE, LA**  
**COMBINING STATEMENT OF ACTIVITIES**  
**ALL DISCRETELY PRESENTED COMPONENT UNITS**  
**FOR THE YEAR ENDED JUNE 30, 2021**

<u>Activities</u>	<u>Expenses</u>	<u>Program Revenues</u>		<u>Net (Expenses) Revenues and Changes in Net Position</u>		
		<u>Charges for Services</u>	<u>Intergovernmental - City of West Monroe</u>	<u>City Court</u>	<u>City Marshal</u>	<u>Total</u>
City Court Judicial	\$ 957,444	\$ 396,014	\$ 589,200	\$ 27,770	\$ -	\$ 27,770
City Marshal Judicial	<u>1,028,817</u>	<u>501,054</u>	<u>522,542</u>	<u>-</u>	<u>(5,221)</u>	<u>(5,221)</u>
Total Governmental Activities	<u>\$ 1,986,261</u>	<u>\$ 897,068</u>	<u>\$ 1,111,742</u>	<u>\$ 27,770</u>	<u>\$ (5,221)</u>	<u>\$ 22,549</u>
General Revenues:						
Interest				<u>143</u>	<u>-</u>	<u>143</u>
Change in Net Position				27,913	(5,221)	22,692
<u>Net Position July 1, 2020 (Restated)</u>				<u>674,270</u>	<u>22,243</u>	<u>696,513</u>
<u>Net Position June 30, 2021</u>				<u>\$ 702,183</u>	<u>\$ 17,022</u>	<u>\$ 719,205</u>

The notes to the financial statements are an integral part of this statement.

**CITY OF WEST MONROE, LOUISIANA**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2021**

## **INTRODUCTION**

The City of West Monroe, Louisiana (the City) consists of an executive branch of government headed by a mayor and a legislative branch of government consisting of five aldermen. The City's major operations include police and fire protection, garbage and trash collection, a senior center, street and drainage maintenance, administrative services, and other health and welfare activities. In addition, the City operates a Utility Enterprise Fund to provide water and sewerage services.

### **Note 1 – Summary of Significant Accounting Policies**

The Governmental Accounting Standards Board (GASB) promulgates generally accepted accounting principles and reporting standards with respect to activities and transactions of state and local government entities. The GASB has issued a codification of governmental accounting and financial reporting standards. This codification and subsequent GASB pronouncements are recognized as generally accepted accounting principles for state and local government. The financial reporting practices of the City comply with the financial reporting standards established by the GASB.

#### **A. Financial Reporting Entity**

As the municipal governing authority, for reporting purposes, the City of West Monroe, Louisiana is considered a separate financial reporting entity. The financial reporting entity consists of (a) the primary government, the City of West Monroe, Louisiana, (b) organizations for which the primary government is financially accountable, and (c) other organizations for which the nature and significance of their relationship with the City are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete.

GASB Statement 14 established criteria for determining which, if any, component units should be considered part of the City of West Monroe, Louisiana for financial reporting purposes. The basic criterion for including a potential component unit within the reporting entity is accountability. The GASB has set forth criteria to be considered in determining financial accountability. These criteria include appointing a voting majority of an organization's governing body and (1) the ability of the City to impose its will on that organization or (2) the potential for the organization to provide specific financial benefits to, or impose specific financial burdens on, the City. Organizations for which the City does not appoint a voting majority but are fiscally dependent on the City and organizations for which the reporting entity financial statements would be misleading if data of the organization is not included because of the nature or significance of the relationship. Based on the previous criteria, the City has determined that the following component units are part of the reporting entity.

**CITY OF WEST MONROE, LOUISIANA**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2021**

**Note 1 – Summary of Significant Accounting Policies (continued)**

**A. Financial Reporting Entity (continued)**

**City Court of West Monroe**

The City Court of West Monroe is a legally separate entity. The Judge of the Court is an independently elected official. The City provides office space, court facilities including some furnishings, and compensation for court employees. The Court provides no direct services to the City. However, based on second criteria noted above, it has been determined that the court is a component unit of the City and should be included in the City's financial statements through discrete presentation.

**City Marshal of West Monroe**

The City Marshal of West Monroe office is a legally separate entity. The City Marshal is an independently elected official. The City provides office space, furnishings and compensation for Marshal employees. Based on second criteria above, it has been determined that the City Marshal of West Monroe is a component unit of the City and should be included in the City's financial statements through discrete presentation.

**B. Government-Wide and Fund Financial Statements**

The government-wide financial statements (the statement of net position and the statement of activities) report information of all of the nonfiduciary activities of the City. For the most part, the effect of interfund activity has been removed from these government-wide statements. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely, to a significant extent on fees and charges for support.

The statement of activities demonstrates the degree to which the direct expenses of a given function, segment or component unit are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function, segment or component unit. Program revenues include charges to customers who purchase, use or directly benefit from goods or services provided by a given function, segment or component unit. Program revenues also include grants and contributions that are restricted to meeting the operational or capital requirements of a particular function, segment or component unit. Taxes and other items not properly included among program revenues are reported instead as general revenues. Resources that are dedicated internally are reported as general revenues rather than as program revenues. The City does not allocate general government (indirect) expenses to other functions.

Separate financial statements are provided for governmental funds, proprietary funds and fiduciary funds. However, the fiduciary funds are not included in the government-wide financial statements. Major individual government funds and major individual enterprise funds are reported as separate columns in the fund financial statements.



**CITY OF WEST MONROE, LOUISIANA**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2021**

**Note 1 – Summary of Significant Accounting Policies (continued)**

***Government-Wide Financial Statements*** – The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

**C. Measurement Focus, Basis of Accounting and Financial Statement Presentation**

***Governmental Fund Financial Statements*** – The governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities for the current period. For this purpose, the City considers revenues to be available if they are collected within 60 days of the end of the current fiscal year end. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to claims and judgment, are recorded when payment is due.

Sales taxes, excise taxes, franchise taxes, licenses and investment interest associated with the current fiscal period are all considered to be susceptible to accrual and have been recognized as revenues of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the city.

Because governmental fund statements are presented using a measurement focus and basis of accounting different from that used in the government-wide statement's governmental column, a reconciliation is presented that briefly explains the adjustments necessary to reconcile ending net position and the change in net position.

In the fund financial statement, financial transactions and accounts of the City are organized on the basis of funds. The operation of each fund is considered to be an independent fiscal and separate accounting entity, with a self-balancing set of accounts recording cash and/or other financial resources together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

***Proprietary Funds and Fiduciary Funds*** – The financial statements of the proprietary and fiduciary funds are reported using the economic resources measurement focus and the accrual basis of accounting, similar to the government-wide statements described above.

**CITY OF WEST MONROE, LOUISIANA**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2021**

**Note 1 – Summary of Significant Accounting Policies (continued)**

**C. Measurement Focus, Basis of Accounting and Financial Statement Presentation (continued)**

Each proprietary fund has the option under Governmental Accounting Standards Board (GASB), Statement 20, *Accounting and Financial Reporting for Proprietary Funds and Other Governmental Entities That Use Proprietary Fund Accounting* to elect to apply all Financial Accounting Standards Board (FASB) pronouncements issued after November 30, 1989, unless FASB conflicts with GASB. The City's enterprise fund has elected to not apply FASBs issued after the applicable date.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. Revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

**D. Fund Accounting**

The financial activities of the City are recorded in individual funds, each of which is deemed to be a separate accounting entity. The City uses fund accounting to report on its financial position and results of operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities. A fund is a separate accounting entity with a self-balancing set of accounts.

**1. Major Governmental Funds**

***General Fund*** – This fund accounts for all activities of the City not specifically required to be accounted for in other funds. Included are transactions for services such as general government, health services, public safety, regulatory services and social services.

***1986 Sales Tax 75% Capital Fund*** – These funds account for monthly transfers from sales tax collections 75% of the one cent sales tax passed in 1986. The funds are predominately used for capital expenditures.

***2018 Debt Capital Fund*** – These funds are predominately used for capital expenditures. The income is provided by proceeds from general obligation bonds for that purpose.

**2. Special Revenue Funds** – These funds are used to account for the proceeds of specific revenue sources (other than capital projects) that are legally restricted to expenditures for specified purposes.

**3. Debt Service Funds** – These funds are used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest and related costs.

**CITY OF WEST MONROE, LOUISIANA**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2021**

**Note 1 – Summary of Significant Accounting Policies (continued)**

**D. Fund Accounting (continued)**

- 4. Capital Projects Funds** – These funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities.

**5. Proprietary Funds**

***Utility Enterprise Fund*** – This fund is to account for the provision of water and sewerage to residents of the City of West Monroe. This fund is used to account for operations (a) that are financed and operated in a manner similar to private business enterprises – where the intent of the governing body is that the costs (expenses including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges, or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes.

***Internal Service Fund*** – This fund accounts for the financing of services provided by one fund to other funds of the City. The Self Insurance Fund, which purchases an insurance policy and accounts for third-party administrative costs and claims, is reported as an internal service fund.

**6. Fiduciary Funds**

***Trust Funds*** – These funds are used to account for assets held by the City in a trustee capacity or as an agent for the individuals, private organizations, other governments and/or other funds. These include Expendable Trust Funds. Expendable trust funds are accounted for in essentially the same manner as governmental funds.

**E. Cash and Cash Equivalents**

Under state law, the City may deposit funds in demand deposits, interest bearing demand deposits, money market accounts, or time deposits with state banks organized under Louisiana law and national banks having their principal offices in Louisiana.

For purposes of the statement of cash flows, cash equivalents include all highly liquid investments (including restricted assets) with a maturity date of three months or less when purchased.

**F. Investments**

Deposits with original maturity dates exceeding 90 days are classified as investments. Investments are reported at fair value. The Louisiana Asset Management Pool (LAMP) is an investment pool established as a cooperative endeavor to enable public entities of the State of Louisiana to aggregate funds for investment. LAMP operates in accordance with state laws and regulations. The reported value of the pool is the same as the fair value of the pool shares.

**CITY OF WEST MONROE, LOUISIANA**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2021**

**Note 1 – Summary of Significant Accounting Policies (continued)**

**G. Noncurrent Receivables**

Noncurrent portions of long-term receivables due to government funds are reported on their balance sheets, in spite of their spending measurement focus. Special reporting treatments are used to indicate that they should not be considered “available spendable resources” since they do not represent net current assets. Recognition of governmental fund type revenues represented by noncurrent receivables is deferred until they become current receivables.

**H. Inventories**

Special reporting treatments are applied to governmental fund inventories to indicate that they do not represent “available spendable resources”, even though they are a component of net current assets. Such amounts are presented under the nonspendable fund balance classification.

Inventories are valued at the lower of cost (first-in, first-out) or market. Inventory in the General Fund consists of expendable supplies held for consumption. The cost is recorded as an expenditure at the time individual inventory items are used.

**I. Bad Debts**

Uncollectible amounts for ad valorem taxes and convention center receivables are generally not significant. As a result, the direct write-off method for recognizing bad debts is used. Under this method, the receivable is charged to expense when the account is deemed to be uncollectible. For customers’ utility receivables, the allowance method is used to account for uncollectible amounts. Under this method, an allowance account is set up for what is deemed to be uncollectible.

**J. Short-Term Interfund Receivables/Payables**

During the course of operation, numerous transactions occur between individual funds for services rendered. These receivables and payables are classified as due from other funds or due to other funds on the fund financial statements’ balance sheet. In the process of aggregating data for the statement of net assets and the statement of activities, some amounts reported as interfund activity and balances in the funds were eliminated or reclassified. Interfund receivables and payables were eliminated to minimize the “grossing up” effect on assets and liabilities within the governmental activities column.

**K. Capital Assets**

Capital assets, which include property, plant, equipment, and infrastructure assets (which is normally immovable and of value only to the City, such as roads, bridges, streets and sidewalks, drainage systems, lighting systems, and similar items), are reported in the applicable governmental or business-type columns in the government-wide financial statements. Purchased or constructed capital assets are valued at historical cost or estimated historical cost. Donated fixed assets are recorded at their fair market value at the date of donation.

**CITY OF WEST MONROE, LOUISIANA**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2021**

**Note 1 – Summary of Significant Accounting Policies (continued)**

Infrastructure constructed prior to July 1, 2000 has been recorded at estimated historical cost. The estimated historical cost for years prior to July 1, 2000 was based on capital outlay expenditures reported by the City's engineer who performed a road, street and bridge inventory for the City. The costs of normal maintenance and repairs that do not add to the asset's value or materially extend an asset's useful life are not capitalized.

Capital assets utilized in the governmental funds are recorded as expenditures in the governmental fund financial statements. Depreciation expense is recorded in the government-wide financial statements, as well as the proprietary funds financial statements.

Capital assets of the City are depreciated on the straight-line method over the assets' estimated useful life. There is no depreciation recorded for land and construction in progress. Generally, estimated useful lives are as follows:

Vehicles, Machinery and Equipment	5-20 years
Buildings and Other Improvements	30-40 years
Infrastructure	20-40 years

**L. Franchise Agreements**

On February 15, 2012, the City Council of West Monroe authorized a franchise agreement between the City of West Monroe and Entergy Louisiana for the operation by Entergy Louisiana of the electric system within the corporate limits of West Monroe for a period of twenty-five years. The agreement provides that Entergy Louisiana will pay to the City three percent of gross receipts (as defined) collected from the sale of electric service to residential and commercial customers within the City.

Also, on February 15, 2012, the City Council of West Monroe authorized a franchise agreement between the City of West Monroe and Atmos Energy for the operation by Atmos Energy of the gas system within the corporate limits of West Monroe for a period of ten years. The agreement provides that Atmos Energy will pay to the City two percent of gross receipts (as defined) collected from the sale of gas service to residential and commercial customers within the City.

On April 10, 2012, the City Council of West Monroe authorized a franchise agreement between the City of West Monroe and any person or entity desiring to provide cable or video services that obtains a state issued certificate of franchise authority. The providers will pay to the City five percent of gross receipts (as defined) collected from the sale of cable or video service to residential and commercial customers within the City and one half of a percent for PEG access support.

**M. Lease Obligations**

The City leases various assets under both operating and capital lease agreements. In the government-wide financial statements, capital leases and the related lease obligations are reported as liabilities in the applicable governmental activities statement of net assets.

**CITY OF WEST MONROE, LOUISIANA**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2021**

**Note 1 – Summary of Significant Accounting Policies (continued)**

**N. Long-Term Liabilities**

Bond premiums and discounts, as well as issuance costs, are recognized in the period the bonds are issued. Bond proceeds are reported as other financing sources net of the applicable premium or discount. Issuance costs, even if withheld from the actual net proceeds received, are reported as debt service expenditures.

**O. Compensated Absences**

Accumulated unpaid vacation, sick pay, and other employee benefit amounts are accrued when incurred in enterprise funds under the accrual basis of accounting. Employees of the City earn vacation pay in varying amounts ranging from 5 to 20 working days per year depending upon length of service. At the end of each year, employees may carry forward earned vacation time. Up to a maximum of 40 days of unused vacation is paid to an employee upon retirement, separation, or death at hourly rates being earned by that employee upon separation.

Firemen and policemen may receive up to one year's sick leave per illness as prescribed under Louisiana law. For all other City employees, sick leave is accumulated at rates ranging up to 12 days per year. Unused sick leave may be carried forward, however, up to a maximum of 36 days of unused sick leave is paid to an employee upon retirement, separation, or death at hourly rates being earned by that employee upon separation.

**P. Dedicated Revenues**

Two cents of the sales tax revenue assessment is dedicated as follows: one cent is dedicated to capital improvements; seventy-five percent of the remaining cent is dedicated for purchase and improvements of assets having a life of one year or greater, related professional services and programs, and for paying capital improvements, construction, and repairs; the remaining twenty-five percent shall be used for general operations.

An additional one percent sales and occupancy tax was approved for restaurants and hotels within the West Monroe Economic Development District in December 2018. The funds will be used for economic development within the district.

**Q. Fund Equity**

GASB Statement No. 54 establishes standards for five fund balance classifications that comprise a hierarchy based primarily on the extent to which a government is bound to observe constraints imposed upon the use of resources reported in government funds. The non-spendable fund balance classification includes amounts that cannot be spent because they are either (a) not in spendable form – prepaid items or inventories; or (b) legally or contractually required to be maintained intact.

The spendable portion of the fund balance comprises the remaining four classifications: restricted, committed, assigned and unassigned.



**CITY OF WEST MONROE, LOUISIANA**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2021**

**Note 1 – Summary of Significant Accounting Policies (continued)**

**Q. Fund Equity (continued)**

*Restricted Fund Balance* – This classification reflects the constraints imposed on resources either (a) externally by creditors, grantors, contributors, or laws or regulations of other governments; or (b) imposed by law through constitutional provisions or enabling legislation.

*Committed Fund Balance* – These amounts can only be used for specific purposes pursuant to constraints imposed by formal resolutions or ordinances of the city aldermen – the government’s highest level of decision making authority. Those committed amounts cannot be used for any other purpose unless the city aldermen remove the specified use by taking the same type of action imposing the commitment. This classification also includes contractual obligations to the extent that existing resources in the fund have been specifically committed for use in satisfying those contractual requirements.

*Assigned Fund Balance* – This classification reflects the amounts constrained by the city’s “intent” to be used for specific purposes, but are neither restricted nor committed. The city aldermen and management have the authority to assign amounts to be used for specific purposes. Assigned fund balances include all remaining amounts (except negative balances) that are reported in governmental funds, other than the general fund, that are not classified as non-spendable and are neither restricted nor committed.

*Unassigned Fund Balance* – This fund balance is the residual classification for the general fund. It is also used to report negative fund balances in other governmental funds.

When both restricted and unrestricted resources are available for use, it is the city’s policy to use externally restricted resources first, then unrestricted resources – committed, assigned and unassigned – in order as needed.

**R. Accounting Estimates**

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make certain estimates and assumptions. Those estimates affect the reported amounts of assets and liabilities and disclosure of assets and liabilities at the date of the financial statements. They may also affect the reported amounts of revenues and expenses of proprietary funds and the government-wide financial statements during the reporting period. Actual results could differ from these estimates.

**S. Pension Plans**

The City of West Monroe, Louisiana is a participating employer in multiple pension plans as described in Note 10. For purposes of measuring the Net Pension Liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Funds, and additions to/deductions from the Fund’s fiduciary net position have been determined on the same basis as they are reported by the Fund. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments have been reported at fair value within the Plans.

**CITY OF WEST MONROE, LOUISIANA**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2021**

**Note 2- Cash and Cash Equivalents**

*Custodial Credit Risk – Deposits*

The custodial credit risk is the risk that in the event of a bank failure, the City's deposits may not be returned to it. The City's policy to ensure there is no exposure to this risk is to require each financial institution to pledge its own securities to cover any amount in excess of Federal Depository Insurance Coverage. Louisiana Revised Statute 39:1229 imposes a statutory requirement on the custodial bank to advertise and sell the pledged securities within 10 days of being notified by the City that the fiscal agent bank has failed to pay deposited funds upon demand. Accordingly, the City had no custodial risk related to its deposits at June 30, 2021.

At June 30, 2021, the City has cash and cash equivalents (book balances net of overdrafts) in the amount of \$11,581,356 (petty cash of \$17,100 not included).

These deposits are stated at cost, which approximates market. Under state law, these deposits (or the resulting bank balances) must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent.

These securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable by both parties. Cash and cash equivalents (bank balances) at June 30, 2021, are secured as follows:

Bank Balances	<u>\$ 12,334,947</u>
Federal Deposits Insurance	\$ 250,000
Pledged Securities (Uncollateralized)	<u>12,953,891</u>
<b><u>TOTAL</u></b>	<b><u>\$ 13,203,891</u></b>
Governmental Funds Cash	\$ 10,171,418
Enterprise Funds Cash	261,419
Fiduciary Funds Cash	<u>1,165,619</u>
<b><u>TOTAL BOOK BALANCES BY FUND TYPE</u></b>	<b><u>\$ 11,598,456</u></b>

Discretely Presented Component Units – Deposits

All deposits of the component units are held by area financial institutions. At the respective year ends, all deposits are insured or collateralized with securities held in the component unit's name by its agent (the trust department of a bank other than the pledging bank).

**Note 3 – Investments**

*Custodial Credit Risk – Investments*

The custodial credit risk for investments is the risk that, in the event of the failure of the counterparty, the government will not be able to recover the value of its investments or collateral



**CITY OF WEST MONROE, LOUISIANA**  
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securities that are in the possession of an outside party. The City had no custodial credit risk related to its investments at June 30, 2021.

Under state law, the City may invest funds in obligations of the United States, in federally-insured investments, or in time deposits with state banks organized under Louisiana law and national banks having their principal offices in Louisiana. At June 30, 2021, the City had the following investments stated at cost, which approximates market:

Fixed Income	\$ -
Louisiana Asset Management Pool	<u>1,518,192</u>
Total	<u>\$ 1,518,192</u>

*Interest Rate Risk*

In accordance with its investment policy, the City manages its exposure to declines in fair market values by limiting investment portfolio to "money market investments", which are defined as creditworthy, highly liquid investments with maturities of one year or less. Although there may be certain circumstances in which longer-term securities are utilized, the general use of long-term securities shall be avoided.

*Credit Risk*

The City's investment policy limits investments to fully insured and/or fully-collateralized certificates of deposits and direct and indirect obligations of U.S. government agencies.

*Concentration of Credit Risk*

The City's investment policy limits the City's investment instruments to: 1) certificates of deposit; 2) certain direct obligations of the U.S. Government; 3) bonds, debentures, notes, or other evidence of indebtedness issued or guaranteed by federal agencies and provided such obligations are backed by the full faith and credit of the United States of America; and 4) the Louisiana Asset Management Pool.

The City participates in the Louisiana Asset Management Pool (LAMP). The LAMP is an investment pool established as a cooperative endeavor to enable public entities of the State of Louisiana to aggregate funds for investment.

**Note 4 – Fund Deficits**

The following funds had deficits at June 30, 2021:

Non-Major Funds	
Street Maintenance	\$ 402,144
Capital Campaign	26,268
Keep West Monroe Beautiful Grant	41,251
Ouachita Outreach	26,947
2003 Debt Service Fund	24,996
Internal Service Fund	737,013

**CITY OF WEST MONROE, LOUISIANA**  
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Any deficits in the special revenue funds and debt service funds are to be financed with future revenues or transfers from other funds. Any deficits in the capital project funds will be funded with future drawdowns from state and federal agencies and/or transfers from the general fund.

**Note 5 – Accounts Receivable**

Accounts receivable at June 30, 2021, consisted of the following:

	Governmental Funds	Proprietary Funds	Total
Accounts Receivable	\$ 446,009	\$ 875,948	\$ 1,321,957

**Note 6 – Ad Valorem Taxes**

Property taxes are usually mailed out in November through Ouachita Parish and are due as of January 1. Ouachita Parish remits the City's portion monthly as received from taxpayers. An enforceable lien attaches to the property with unpaid taxes and is sold at a tax sale usually in June of the following year.

The Ouachita Parish Tax Assessor establishes assessed values each year on a uniform basis at the following ratios to fair market value:

10% Land	15% Machinery
10% Residential Improvements	15% Comm. Improvements
15% Industrial Improvements	25% Public Service Properties, Excluding Land

The ad valorem tax millage is as follows:

	<u>Mills</u>
General Ad Valorem Tax	6.89
Street Maintenance	1.63
<u>TOTAL</u>	<u>8.52</u>

**Note 7 – Due From Other Governments**

The amounts due from other governments at June 30, 2021 are as follows:

City of Monroe, LA	\$ 2,241,945
Corporation for National and Community Service	30,384
HUD	29,878
Ouachita Parish Sheriff	495
State of Louisiana	74,056
Various	-
<u>TOTAL</u>	<u>\$ 2,376,758</u>

**CITY OF WEST MONROE, LOUISIANA**  
**NOTES TO THE FINANCIAL STATEMENTS**  
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**Note 8 – Capital Assets**

Capital asset activity for the year ended June 30, 2021 is as follows:

	June 30, 2020 <u>Balance</u>	<u>Additions</u>	<u>Deletions</u>	June 30, 2021 <u>Balance</u>
<b>Government Activities:</b>				
Non-Depreciable Assets:				
Land	\$ 6,516,403	\$ 95,000	\$ -	\$ 6,611,403
Construction In Progress	<u>4,343,269</u>	<u>502,778</u>	<u>(4,343,269)</u>	<u>502,778</u>
Total	10,859,672	597,778	(4,343,269)	7,114,181
Depreciable Assets:				
Buildings	32,464,309	41,734	-	32,506,043
Improvements	4,603,141	-	-	4,603,141
Equipment	6,847,039	38,769	-	6,885,808
Vehicles	9,600,567	132,519	-	9,733,086
Infrastructure	<u>74,126,162</u>	<u>6,970,640</u>	<u>-</u>	<u>81,096,802</u>
Total at Historical Cost	\$127,641,218	\$ 7,183,662	\$ -	\$ 134,824,880
Less Accumulated Depreciation for:				
Buildings	\$( 17,937,854)	\$( 848,984)	\$ -	\$( 18,786,838)
Improvements	( 1,437,172)	( 94,332)	-	( 1,531,504)
Equipment	( 6,225,172)	( 199,703)	-	( 6,424,875)
Vehicles	( 8,327,579)	( 353,327)	-	( 8,680,906)
Infrastructure	<u>( 57,236,405)</u>	<u>( 1,533,509)</u>	<u>-</u>	<u>( 58,769,914)</u>
Total Accumulated Depreciation	( 91,164,182)	( 3,029,855)	-	( 94,194,037)
<b>Government Activities</b>				
<u>Capital Assets, Net</u>	<u>\$ 47,336,708</u>	<u>\$ 4,751,585</u>	<u>\$ (4,343,269)</u>	<u>\$ 47,745,024</u>
	June 30, 2020 <u>Balance</u>	<u>Additions</u>	<u>Deletions</u>	June 30, 2021 <u>Balance</u>
<b>Business-Type Activities:</b>				
Non-Depreciable Assets:				
Land	\$ 74,150	\$ -	\$ -	\$ 74,150
Construction in Progress	<u>380,448</u>	<u>-</u>	<u>(380,448)</u>	<u>-</u>
Total	454,598	-	(380,448)	74,150
Depreciable Assets:				
Buildings	73,436	-	-	73,436
Sparta Reuse Plant	20,701,729	-	-	20,701,729
Water Plant	15,814,849	141,659	(4,327)	15,952,181
Treatment Plant	14,727,247	1,114,136	-	15,841,383
Equipment	<u>1,800,464</u>	<u>-</u>	<u>-</u>	<u>1,800,464</u>
Totals at Historical Cost	53,117,725	1,255,795	(4,327)	54,369,193

**CITY OF WEST MONROE, LOUISIANA**  
**NOTES TO THE FINANCIAL STATEMENTS**  
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**Note 8 – Capital Assets (continued)**

Less Accumulated Depreciation for:				
Buildings	( 73,436)	-	-	( 73,436)
Sparta Reuse Plant	( 8,107,556)	(1,035,087)	-	( 9,142,643)
Water Plant	( 7,184,114)	( 516,688)	4,327	( 7,696,475)
Treatment Plant	(10,204,503)	( 465,172)	-	(10,669,675)
Equipment	( 1,761,534)	( 38,930)	-	( 1,800,464)
Total Accumulated Depreciation	(27,331,143)	( 2,055,877)	4,327	(29,382,693)
<b><u>Business-Type Activities</u></b>				
Capital Assets, Net	\$26,241,180	\$ (800,081)	\$ (380,448)	\$ 25,060,65

Depreciation expense for the year ended June 30, 2021 was charged to functions of the City as follows:

<b>Government Activities:</b>	
General Government	\$ 1,731,536
Public Safety	256,004
Public Works	101,577
Culture and Recreation	77,820
Community Development	379,012
Ike Hamilton Expo Center	475,636
Convention Center	8,270
Health and Welfare	-
Total Depreciation Expense - Governmental Activities	\$ 3,029,855
<b>Business-Type Activities:</b>	
Utilities	\$ 2,055,877

**Note 9 - Restricted Assets and Related Resources**

At June 30, 2021, all restricted assets were in the form of demand deposits. These assets represent amounts held for utility customer deposits and cash for reserve and sinking fund requirements.

**Note 10 - Pension and Retirement Plans**

**STATE RETIREMENT SYSTEMS**

**MUNICIPAL EMPLOYEES' RETIREMENT SYSTEM OF LOUISIANA**

Substantially all city employees, except firemen and policemen are members of the Municipal Employees' Retirement System of Louisiana (MERS), a multiple-employer (cost-sharing), public employee retirement system (PERS), controlled and administered by a separate board of trustees. The MERS is composed of two distinct plans, Plan A and Plan B, with separate assets and benefit provisions. Each of these are separated by first employment date of which those before January 1, 2013 are in Plan A and those after in Plan A Tier 2. All members participate in Plan A or Plan A Tier 2 based on those dates.

**CITY OF WEST MONROE, LOUISIANA**  
**NOTES TO THE FINANCIAL STATEMENTS**  
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**Note 10 - Pension and Retirement Plans (continued)**

All permanent employees working at least 35 hours per week and elected city officials are required to participate in the system. Under the MERS Plan A, a member who retires at or after age 60 with at least 10 years of creditable service or at any age with 25 years of creditable service is entitled to a full retirement benefit, payable monthly for life, equal to 3 percent of the member's final compensation multiplied by his years of creditable service. With MERS Plan A Tier 2, a member who retires at or after age 67 with at least 7 years of creditable service, at or after age 62 with at least 10 years of creditable service or at 55 age with 30 years of creditable service are entitled to the same benefits as noted with Plan A.

Final compensation is a member's average monthly earnings during the highest 60 consecutive months or joined months if service was interrupted. A member who withdraws from active service prior to retirement eligibility is entitled to receive benefits beginning on the normal retirement date, assuming completion of the required years of creditable service and no prior refund of contributions. The system also provides death and disability benefits. Benefits are established by state statute.

Funding Policy – State statute requires covered employees to contribute 9.5 percent of their salaries to the System. As provided by Louisiana Revised Statute 11:103, the employer contributions are determined by actuarial valuation and are subject to change each year based on the results of the valuation for the prior fiscal year. The current actuarially determined rate is 29.5 percent of annual covered payroll. The City's contributions to the System under Plan A for the years ending June 30, 2021, 2020 and 2019 were \$1,876,375, \$1,704,321 and \$1,561,156, respectively, equal to the required contributions for each year.

The System issues an annual publicly available financial report that includes financial statements and required supplementary information for the System. That report may be obtained by writing to the Municipal Employees' Retirement System, 7937 Office Park Blvd., Baton Rouge, Louisiana 70809, or by calling (225) 925-4810.

**Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions**

At June 30, 2021, the City reported a liability of \$15,266,856 for its proportionate share of the net pension liability for the MERS plan. The net pension liability was measured as of June 30, 2020 and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The City's proportion of the net pension liability was based on a projection of the City's long-term share of contributions to the MERS pension plan relative to the

projected contributions of all participating employers, actuarially determined. At June 30, 2020, the City's proportion was 3.5312%, which was an increase of 0.0273% from its proportion measured as of June 30, 2019.

For the year ended June 30, 2021, the City recognized net pension expense of \$2,387,368 including employer's amortization of change in proportionate share and differences between employer contributions and proportionate share of contributions, \$31,095.

**CITY OF WEST MONROE, LOUISIANA**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2021**

**Note 10 - Pension and Retirement Plans (continued)**

At June 30, 2021, the City reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ 7,079	\$ (86,544)
Changes of assumptions	256,839	-
Net difference between projected and actual earnings on pension plan investments	1,523,471	-
Changes in proportion and differences between Employer contributions and proportionate share of contributions	68,442	(144,770)
Employer contributions subsequent to the measurement date	1,876,375	-
Total	<u>\$ 3,732,206</u>	<u>\$ (231,314)</u>

The City reported a total of \$1,876,375 as deferred outflow of resources related to pension contributions made subsequent to the measurement period of June 30, 2020 which will be recognized as a reduction in net pension liability in the year ended June 30, 2021.

Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized as an increase (decrease) in pension expense as follows:

Year	MERS
2021	\$ 532,300
2022	522,740
2023	346,165
2024	223,313
	<u>\$ 1,624,518</u>

**CITY OF WEST MONROE, LOUISIANA**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2021**

**Note 10 - Pension and Retirement Plans (continued)**

**Actuarial Assumptions**

A summary of the actuarial methods and assumptions used in determining the total pension liability as of June 30, 2020 is as follows:

<b>Valuation Date</b>	June 30, 2020
<b>Actuarial Cost Method</b>	Entry Age Normal
<b>Actuarial Assumptions:</b>	
<b>Expected Remaining Service Lives</b>	3 years
<b>Investment Rate of Return/Inflation Rate</b>	6.95%, net of investment expense; 2.50% inflation
<b>Projected salary increases</b>	4.5 to 6.4%
<b>Employee mortality</b>	PubG-2010(B) Employee Table set equal to 120% for males and females, each adjusted using their respective male and female MP2018 scales
<b>Disabled lives mortality</b>	PubNS-2010(B) Disabled Retiree Table set equal to 120% for males and females with the full generational MP 2018 scale
<b>Annuitant and beneficiary mortality</b>	PubG-2010(B) Healthy Retiree Table set equal to 120% for males and females, each adjusted using their respective male and female MP 2018 scales

**Discount Rate**

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation and an adjustment for the effect of rebalancing/diversification.

The target allocation and best estimates of arithmetic real rates of return for each major asset class included in the System's target asset allocation as of June 30, 2020 are summarized in the following table:



**CITY OF WEST MONROE, LOUISIANA**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2021**

**Note 10 - Pension and Retirement Plans (continued)**

<b>Asset Class</b>	<b>Target Allocation</b>	<b>Long-Term Expected Portfolio Real Rate of Return</b>
Public Equity	53%	2.33%
Public fixed income	38%	1.67%
Alternative Investments	9%	0.40%
Total	100%	4.40%
Inflation		2.60%
Expected Arithmetic Nominal Return		7.00%

The discount rate used to measure the total pension liability was 6.95% for the year ended June 30, 2020. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current contribution rates and that contributions from participating employers will be made at the actuarially determined rates, which are calculated in accordance with relevant statutes and approved by the Board of Trustees and the Public Retirement Systems' Actuarial Committee. Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

The effects of certain other changes in the net pension liability are required to be included in pension expense over the current and future periods. The effects on the total pension liability of (1) changes of economic and demographic assumptions or of other inputs and (2) differences between expected and actual experience are required to be included in pension expense in a systematic and rational manner over a closed period equal to the average of the expected remaining service lives of all employees that are provided with benefits through the pension plan (active and inactive employees), determined as of the beginning of the measurement period. The effect on net pension liability of differences between the projected earnings on pension plan investments and actual experience with regard to those earnings is required to be included in pension expense in a systematic and rational manner over a closed period of five years, beginning with the current period. The Expected Remaining Service Lives (ERSL) for 2020 is 3 years.

**Sensitivity of the Employer's Proportionate Share of the Net Pension Liability to Changes in the Discount Rate**

The following table presents the City's proportionate share of the net pension liability (NPL) using the discount rate of each Retirement System as well as what the City's proportionate share of the NPL would be if it were calculated using a discount rate that is one percentage-point lower or one percentage-point higher than the current rate used by each of the Retirement Systems:

	<b>1.0% Decrease</b>	<b>Current Discount Rate</b>	<b>1.0% Increase</b>
<b>MERS</b>			
Rates	5.95%	6.95%	7.95%
COWM Share - NPL	\$19,860,507	\$15,266,856	\$11,382,730



**CITY OF WEST MONROE, LOUISIANA**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2021**

**Note 10 - Pension and Retirement Plans (continued)**

**MUNICIPAL POLICE EMPLOYEES' RETIREMENT SYSTEM**

All full-time police officers engaged in law enforcement are required to participate in the Municipal Police Employees' Retirement System (MPERS), a multiple-employer (cost-sharing), public employee retirement system (PERS), controlled and administered by a separate board of trustees. Members who started prior to January 1, 2013 can retire at or after age 55 with 12 years of creditable service, at or after age 50 with 20 years of creditable service, or at any age with 25 years of creditable service are entitled to a retirement benefit, payable monthly for life, equal to 3-1/3 percent of the member's average final compensation multiplied by his years of creditable service, not to exceed 100 percent of his average final compensation.

Average final compensation is the average annual earned compensation of a member for any period of 36 successive or joined months of service that produces the highest average.

Members who started on or after January 1, 2013 retire under one of two plans, Hazardous Duty or Non Hazardous Duty. Under Hazardous Duty, at or after age 55 with 12 years of creditable service, or at any age with 25 years of creditable service are entitled to a retirement benefit, payable monthly for life, equal to 3 percent of the member's average final compensation, not to exceed 100 percent of his average final compensation. Under Non Hazardous Duty, at or after age 60 with 10 years of creditable service, 25 years of creditable service at age 55, or at any age with 30 years of creditable service are entitled to a retirement benefit, payable monthly for life, equal to 2 1/2 percent of the member's average final compensation, not to exceed 100 percent of his average final compensation.

For these members, average final compensation is the average annual earned compensation of a member for any period of 60 successive or joined months of service that produces the highest average.

The system also provides death and disability benefits. Benefits are established by state statute.

**Funding Policy** - State statute requires covered employees to contribute 10.00 percent of their salaries to the system. The City is required to contribute 33.75 percent of covered employees' salaries. As provided by Louisiana Revised Statute 11:103, the employer contributions are determined by actuarial valuation and are subject to change each year based on the results of the valuation for the prior fiscal year.

The City's contributions to the System for the years ending June 30, 2021, 2020 and 2019 were \$953,144, \$1,116,350 and \$1,088,725, respectively, equal to the required contributions for the year.

The System issues an annual publicly available financial report that includes financial statements and required supplementary information for the System. That report may be obtained by writing to the Municipal Police Employees' Retirement System, 8401 United Plaza Blvd., Baton Rouge, Louisiana 70809-7017, or by calling (225) 929-7411.

**Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions**

At June 30, 2021, the City reported a liability of \$10,278,257 for its proportionate share of the net pension liability for the MPERS plan. The net pension liability was measured as of June 30, 2020 and the total pension liability used to calculate the net pension liability was determined by an

**CITY OF WEST MONROE, LOUISIANA**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2021**

**Note 10 - Pension and Retirement Plans (continued)**

actuarial valuation as of that date. The City's proportion of the net pension liability was based on a projection of the City's long-term share of contributions to the MPERS pension plan relative to the projected contributions of all participating employers, actuarially determined. At June 30, 2020, the City's proportion was 1.1121%, which was an increase of .0314% from its proportion measured as of June 30, 2019.

For the year ended June 30, 2021, the City recognized pension expense of \$1,632,109 net of employer's amortization of change in proportionate share and differences between employer contributions and proportionate share of contributions, \$21,663.

At June 30, 2021, the City reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ -	\$ (404,853)
Changes of assumptions	244,235	(253,652)
Net difference between projected and actual earnings on pension plan investments	1,233,082	-
Changes in proportion and differences between Employer contributions and proportionate share of contributions	243,325	(98,529)
Employer contributions subsequent to the measurement date	953,144	-
Total	<u>\$ 2,673,786</u>	<u>\$ (757,034)</u>

The City reported a total of \$953,144 as deferred outflow of resources related to pension contributions made subsequent to the measurement period of June 30, 2020 which will be recognized as a reduction in net pension liability in the year ended June 30, 2021.

Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized as an increase (decrease) in pension expense as follows:

Year	MPERS
2021	\$ 105,463
2022	328,606
2023	295,365
2024	234,174
	<u>\$ 963,608</u>

**Actuarial Assumptions**

A summary of the actuarial methods and assumptions used in determining the total pension liability as of June 30, 2020 is as follows:

**CITY OF WEST MONROE, LOUISIANA**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2021**

**Note 10 - Pension and Retirement Plans (continued)**

<b>Valuation Date</b>	June 30, 2020
<b>Actuarial Cost Method</b>	Entry Age Normal
<b>Actuarial Assumptions:</b>	
<b>Expected Remaining Service Lives</b>	4 years
<b>Investment Rate of Return/Inflation Rate</b>	6.95%, net of investment expense, 2.50% inflation
<b>Projected salary increases</b>	4.70 to 12.30% based on years of service
<b>Mortality</b>	<p>For employees, the Pub-2010 Public Retirement Plan Mortality Table for Safety Below-Median Employees multiplied by 115% for males and 125% for females, each with full generational projection using the MP2019 scale was used</p> <p>For disabled lives, the Pub-2010 Public Retirement Plan Mortality Table for Safety Disable Retirees multiplied by 105% for males and 115% for females, each with full generational projection using the MP2019 scale was used</p> <p>For annuitants and beneficiaries, the Pub-2010 Public Retirement Plan Mortality Table for Safety Below-Median Healthy Retirees multiplied by 115% for males and 125% for females, each with full generational projection using the MP2019 sale was used</p>

The present value of future retirement benefits is based on benefits currently being paid by the System and includes previously granted cost-of-living increases. The present values do not include provisions for potential future increases not yet authorized by the Board of Trustees.

The mortality rate assumption used was set based upon an experience study performed by the prior actuary on plan data for the period July 1, 2014 through June 30, 2019, and the review of similar law enforcement mortality. A change was made full generational mortality which combines the use of a base mortality table which appropriate mortality improvement scales. In order to set the base mortality table, actual plan mortality experience was assigned a credibility weighting and combines with a standard table to produce current levels of mortality.

The best estimates of the arithmetic nominal rates of return for each major asset class included in the system's target allocation as of June 30, 2020 are summarized in the following table:

**CITY OF WEST MONROE, LOUISIANA**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2021**

**Note 10 - Pension and Retirement Plans (continued)**

<b>Asset Class</b>	<b>Target Allocation</b>	<b>Long-Term Expected Portfolio Real Rate of Return</b>
Equity	48.50%	3.08%
Fixed Income	33.50%	0.54%
Alternative Investments	18.00%	1.02%
Other	0.00%	0.00%
Total	100%	4.64%
Inflation		2.55%
Expected Arithmetic Nominal Return		7.19%

**Discount Rate**

The discount rate used to measure the total pension liability was 6.95%. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current contribution rates and that contributions from participating employers will be made at the actuarially determined rates approved by PRSAC taking into consideration the recommendation of the System's actuary. Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

**Sensitivity of the Employer's Proportionate Share of the Net Pension Liability to Changes in the Discount Rate**

The following table presents the City's proportionate share of the net pension liability (NPL) using the discount rate of each Retirement System as well as what the City's proportionate share of the NPL would be if it were calculated using a discount rate that is one percentage-point lower or one percentage-point higher than the current rate used by each of the Retirement Systems:

	<b>1.0% Decrease</b>	<b>Current Discount Rate</b>	<b>1.0% Increase</b>
MPERS			
Rates	5.95%	6.95%	7.95%
COWM Share- NPL	\$ 14,439,856	\$ 10,278,257	\$ 6,799,333

**CITY OF WEST MONROE, LOUISIANA**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2021**

**Note 10 - Pension and Retirement Plans (continued)**

**FIREFIGHTERS' RETIREMENT SYSTEM**

All full-time firefighters for the City who are engaged in fire protection are eligible to participate in the Firefighters' Retirement System (FRS), a multiple-employer (cost-sharing), public employee retirement system (PERS), controlled and administered by a separate board of trustees.

A member who has completed 20 years of creditable service and has reached the age of 50, with at least 12 years of service who has reached the age of 55, as well as anyone with 25 years of service at any age are eligible for retirement. Upon retirement, the benefit amount is 3-1/3 percent of average final compensation multiplied by years of creditable service, not to exceed his average final compensation. Average final compensation is the member's average annual earned compensation for any period of 36 successive or joined months of service that produce the highest average. The system also provides death and disability benefits. Benefits are established by state statute.

Funding Policy - State statute requires covered employees to contribute 10.00 percent of their salaries to the system. The City is required to contribute 32.25 percent of covered employees' salaries. As provided by Louisiana Revised Statute 11:103, the employer contributions are determined by actuarial valuation and are subject to change each year based on the results of the valuation for the prior fiscal year. The City's contribution to the System for the years ending June 30, 2021, 2020 and 2019 were \$613,184, \$513,758, and \$451,911, respectively, equal to the required contributions for the year.

The System issues an annual publicly available financial report that includes financial statements and required supplementary information for the System. That report may be obtained by writing to the Firefighters' Retirement System, 3100 Brentwood Drive, Baton Rouge, Louisiana 70809-1752, or by calling (225) 925-4060.

**Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions**

At June 30, 2021, the City reported a liability of \$5,156,595 for its proportionate share of the net pension liability for the FRS plan. The net pension liability was measured as of June 30, 2020 and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The City's proportion of the net pension liability was based on a projection of the City's long-term share of contributions to the FRS pension plan relative to the projected contributions of all participating employers, actuarially determined. At June 30, 2020, the City's proportion was .7439%, which was an increase of 0.0398% from its proportion measured as of June 30, 2019.

For the year ended June 30, 2021, the City recognized pension expense of \$950,856 including employer's amortization of change in proportionate share and differences between employer contributions and proportionate share of contributions, \$64,672.

At June 30, 2021, the City reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

**CITY OF WEST MONROE, LOUISIANA**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2021**

**Note 10 - Pension and Retirement Plans (continued)**

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between expected and actual experience	\$ -	\$(329,918)
Changes of assumptions	567,876	-
Net difference between projected and actual earnings on pension plan investments	498,480	-
Changes in proportion and differences between Employer contributions and proportionate share of contributions	273,893	(389,475)
Employer contributions subsequent to the measurement date	613,184	-
Total	<u>\$ 1,953,433</u>	<u>\$ (719,393)</u>

The City reported a total of \$613,184 as deferred outflow of resources related to pension contributions made subsequent to the measurement period of June 30, 2020 which will be recognized as a reduction in net pension liability in the year ended June 30, 2021.

Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized as an increase (decrease) in pension expense as follows:

Year	FRS
2021	\$ 91,121
2022	191,219
2023	157,351
2024	95,894
2025 and thereafter	<u>85,271</u>
	<u>\$ 620,856</u>

**Actuarial Assumptions**

A summary of the actuarial methods and assumptions used in determining the total pension liability as of June 30, 2020 is as follows:

**CITY OF WEST MONROE, LOUISIANA**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2021**

**Note 10 - Pension and Retirement Plans (continued)**

<b>Valuation Date</b>	June 30, 2020
<b>Actuarial Cost Method</b>	Entry Age Normal
<b>Actuarial Assumptions:</b>	
<b>Expected Remaining Service Lives</b>	7 years
<b>Investment Rate of Return</b>	7.00%, net of investment expense
<b>Inflation Rate</b>	2.50 per annum
<b>Projected salary increases</b>	5.2-14.1% per year based on years of service
<b>Mortality</b>	For active members, mortality was set equal to the PUB-2010 Public retirement Plans Mortality Table for Safety Below_Median Employees  For annuitants and beneficiaries, mortality was set equal to the PUB-2010 Public retirement Plans Mortality Table for Safety Below_Median Healthy Retirees  For disabled retirees, mortality was set equal to the PUB-2010 Public retirement Plans Mortality Table for Safety Disabled Retirees  In all cases, the base table was multiplied by 105% for males and 115% for females, each with full generational projection using the appropriate MP2019 scale.
<b>Cost of Living Adjustments</b>	Only those previously granted.

The estimated long-term expected rate of return on pension plan investments was determined by the System's actuary using the System's target asset allocation. Using the target asset allocation for the System and the average values for expected real rates of return, standard deviation of returns and the correlation of the returns, an arithmetic expected nominal rate of return and standard deviation for the portfolio was determined.

<b><u>Asset Class</u></b>	<b><u>Target Asset Allocation</u></b>
Equity	54.00%
Fixed Income	31.00%
Alternative Investments	15.00%
Multi-Asset Strategies	0.00%
Total	100.00%



**CITY OF WEST MONROE, LOUISIANA**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2021**

**Note 10 - Pension and Retirement Plans (continued)**

**Discount Rate**

The discount rate used to measure the total pension liability was 7.0%. The projection of cash flows used to determine the discount rate assumes that contributions from plan members will be made at the current contribution rates and that contributions from participating employers will be made at the actuarially determined rates approved by PRSAC taking into consideration the recommendation of the System's actuary. Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

**Sensitivity of the Employer's Proportionate Share of the Net Pension Liability to Changes in the Discount Rate**

The following table presents the City's proportionate share of the net pension liability (NPL) using the discount rate of each Retirement System as well as what the City's proportionate share of the NPL would be if it were calculated using a discount rate that is one percentage-point lower or one percentage-point higher than the current rate used by each of the Retirement Systems:

	<u>1.0% Decrease</u>	<u>Current Discount Rate</u>	<u>1.0% Increase</u>
FRS			
Rates	6.00%	7.00%	8.00%
COWM Share- NPL	\$ 7,448,650	\$ 5,156,595	\$ 3,243,405

**LOUISIANA STATE EMPLOYEES' RETIREMENT SYSTEM**

The City Judge is eligible to participate in the Louisiana State Employees' Retirement System (LASERS), a multiple-employer (cost-sharing), public employee retirement system (PERS), controlled and administered by a separate board of trustees. LASERS provides benefits for certain elected officials and officials appointed by the governor. Eligibility for full retirement is based on years of credible service and date of which you were first hired. Upon retirement, the benefit amount is 2-1/2 percent of average compensation multiplied by the number of years of creditable service. Average compensation is defined as the member's average annual earned compensation for the highest thirty-six to sixty consecutive months of employment based on date of hire.

Judges, court officers, and certain elected officials receive an additional annual retirement benefit equal to 1% of average compensation multiplied by the number of years of creditable service in their respective capacity. The system also provides death and disability benefits. Benefits are established by state statute.

**Funding Policy** - State statute requires covered employees to contribute 11.50 percent of their salaries to the system. The City is required to contribute 42.50 percent of covered employees' salaries. As provided by Louisiana Revised Statute 11:103, the employer contributions are determined by actuarial valuation and are subject to change each year based on the results of the valuation for the prior fiscal year. The City's contribution to the plan for the years ending June 30, 2021, 2020 and 2019 were \$21,039, \$20,977 and \$19,459, respectively, equal to the required contributions for the year.



**CITY OF WEST MONROE, LOUISIANA**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2021**

**Note 10 - Pension and Retirement Plans (continued)**

The System issues an annual publicly available financial report that includes financial statements and required supplementary information for the System. That report may be obtained by writing to the Louisiana State Employees' Retirement System, 3401 United Plaza Blvd., Baton Rouge, Louisiana 70809, or by calling (225) 922-0600.

**Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions**

At June 30, 2021, the City reported a liability of \$189,481 for its proportionate share of the net pension liability for the LASERS plan. The net pension liability was measured as of June 30, 2020 and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The City's proportion of the net pension liability was based on a projection of the City's long-term share of contributions to the LASERS pension plan relative to the projected contributions of all participating employers, actuarially determined. At June 30, 2020, the City's proportion was .0023%, which was a decrease .0001% from its proportion measured as of June 30, 2019.

For the year ended June 30, 2021, the City recognized pension expense of \$24,414 including employer's amortization of change in proportionate share and differences between employer contributions and proportionate share of contributions.

At June 30, 2021, the City reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ -	\$ (1,820)
Changes of assumptions	606	-
Net difference between projected and actual earnings on pension plan investments	27,698	-
Changes in proportion and differences between Employer contributions and proportionate share of contributions	-	-
Employer contributions subsequent to the measurement date	21,039	-
Total	<u>\$ 49,342</u>	<u>\$ (1,820)</u>

The City reported a total of \$21,039 as deferred outflow of resources related to pension contributions made subsequent to the measurement period of June 30, 2020 which will be recognized as a reduction in net pension liability in the year ended June 30, 2021.

Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized as an increase (decrease) in pension expense as follows:

**CITY OF WEST MONROE, LOUISIANA**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2021**

**Note 10 - Pension and Retirement Plans (continued)**

Year	LASERS
2021	\$ 3,528
2022	7,988
2023	8,560
2024	6,410
	<u>\$ 26,486</u>

**Actuarial Assumptions**

A summary of the actuarial methods and assumptions used in determining the total pension liability as of June 30, 2020 is as follows:

<b>Valuation Date</b>	June 30, 2020
<b>Actuarial Cost Method</b>	Entry Age Normal
<b>Actuarial Assumptions:</b>	
<b>Expected Remaining Service Lives</b>	2 years
<b>Investment Rate of Return</b>	7.55%, net of investment expense
<b>Salary Increases</b>	Various between 2.6 and 3.6%
<b>Projected inflation increases</b>	2.3% per annum
<b>Mortality</b>	RP-2014 Blue Collar (males/females) and White Collar (females) Healthy Annuitant Tables projected on a fully generational basis by Mortality Improvement Scale MP-2018
<b>Termination, Disability and Retirement</b>	RP-2000 Disabled Retiree Mortality Table, with no projection for mortality improvement Termination, disability, and retirement assumptions were projected based on a five-year (2014-2018) experience study of the System's members for 2019
<b>Cost of Living Adjustments</b>	The present value of future retirement benefits is based on benefits currently being paid by the System and includes previously granted cost of living increases. The projected benefit payments do not include provisions for potential future increases not yet authorized by the Board of Trustees as they were deemed not to be substantively automatic.

**CITY OF WEST MONROE, LOUISIANA**  
**NOTES TO THE FINANCIAL STATEMENTS**  
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**Note 10 - Pension and Retirement Plans (continued)**

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation of 2.3% and an adjustment for the effect of rebalancing/diversification. The resulting expected long-term rate of return is 8.25% for 2020. Best estimates of geometric real rates of return for each major asset class included in the System's target asset allocation as of June 30, 2020 are summarized in the following table:

<u>Asset Class</u>	<u>Long-Term Expected Portfolio Real Rate of Return</u>
Cash	-0.59%
Domestic Equity	4.79%
International Equity	5.83%
Domestic Fixed Income	1.76%
International Fixed Income	3.98%
Alternative Investments	6.69%
Risk Parity	4.20%
<b>Total Fund</b>	<b>5.81%</b>

**Discount Rate**

The discount rate used to measure the total pension liability was 7.55%. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current contribution rates and that contributions from participating employers will be made at the actuarially determined rates approved by PRSAC taking into consideration the recommendation of the System's actuary. Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

**Sensitivity of the Employer's Proportionate Share of the Net Pension Liability to Changes in the Discount Rate**

The following table presents the City's proportionate share of the net pension liability (NPL) using the discount rate of each Retirement System as well as what the City's proportionate share of the NPL would be if it were calculated using a discount rate that is one percentage-point lower or one percentage-point higher than the current rate used by each of the Retirement Systems:

	<u>1.0% Decrease</u>	<u>Current Discount Rate</u>	<u>1.0% Increase</u>
<b>LASERS</b>			
Rates	6.55%	7.55%	8.55%
COWM Share-NPL	\$ 232,843	\$ 189,481	\$ 152,684

**CITY OF WEST MONROE, LOUISIANA**  
**NOTES TO THE FINANCIAL STATEMENTS**  
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**Note 11 - Postemployment Health Care and Life Insurance Benefits**

**General Information about the OPEB Plan**

*Plan description* – The City of West Monroe (the City) provides certain continuing health care and life insurance benefits for its retired employees. The City of West Monroe's OPEB Plan (the OPEB Plan) is a single-employer defined benefit OPEB plan administered by the City. The authority to establish and/or amend the obligation of the employer, employees and retirees rests with the City. No assets are accumulated in a trust that meets the criteria in Governmental Accounting Standards Board (GASB) Codification Section P52 *Postemployment Benefits Other Than Pensions—Reporting For Benefits Not Provided Through Trusts That Meet Specified Criteria—Defined Benefit*.

*Benefits Provided* – Medical insurance benefits are provided through comprehensive plans and are made available to employees upon actual retirement. Employees retirement eligibility (D.R.O.P entry) provisions are as follows: attainment of Medical benefits are provided through a self-insured medical plan and are made available to employees upon actual retirement. The employees are covered by one of three retirement systems: first, MERS of Louisiana, whose retirement eligibility (D.R.O.P entry) provisions are as follows: 25 years of service at any age; or, age 60 and 10 years of service; second, the Firefighters' Retirement System of Louisiana, and third, the Municipal Police Retirement System of Louisiana. Both the Fire and Police systems have retirement eligibility (D.R.O.P entry) provision as follows: 25 years of service at any age, age 50 and 20 years of service; or, age 55 and 12 years of service. Employees hired on and after January 1, 2013 must meet the following retirement (D.R.O.P entry) requirements: age 55 and 30 years of service; age 62 and 10 years of service; or, age 67 and 7 years of service.

*Employees covered by benefit terms* – At June 30, 2021, the following employees were covered by the benefit terms:

Inactive employees or beneficiaries currently receiving benefit payments	30
Inactive employees entitled to but not yet receiving benefit payments	-
Active employees	<u>260</u>
	<u>290</u>

**Total OPEB Liability**

The City's total OPEB liability of \$9,983,724 was measured as of June 30, 2021 and was determined by an actuarial valuation as of that date.

*Actuarial Assumptions and other inputs* – The total OPEB liability in the June 30, 2021 actuarial valuation was determined using the following actuarial assumptions and other inputs, applied to all periods included in the measurement, unless otherwise specified:

Inflation	2.5%
Salary increases	3.0%, including inflation
Prior Discount rate	2.21%
Discount rate	2.16%, net of OPEB plan investment expense, including inflation
Healthcare cost trend rates	Flat 5.5% annually until 2030, then 4.5%
Mortality	SOA RP-2014 Table

**CITY OF WEST MONROE, LOUISIANA**  
**NOTES TO THE FINANCIAL STATEMENTS**  
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**Note 11 - Postemployment Health Care and Life Insurance Benefits (continued)**

The discount rate was based on the average of the Bond Buyers' 20 Year General Obligation municipal bond index as of June 30, 2021, the end of the applicable measurement period.

The actuarial assumptions used in the June 30, 2021 valuation were based on the results of ongoing evaluations of the assumptions from July 1, 2009 to June 30, 2021.

**Changes in the Total OPEB Liability**

Balance at June 30, 2020	\$ 9,234,645
Changes for the year:	
Service cost	423,381
Interest	208,764
Differences between expected and actual experience	167,086
Changes of assumptions	79,957
Benefit payments and net transfers	(130,110)
Net changes	749,078
Balance at June 30, 2021	\$ 9,983,724

*Sensitivity of the total OPEB liability to changes in the discount rate* – The following presents the total OPEB liability of the City, as well as what the City's total OPEB liability would be if it were calculated using a discount rate that is 1-percentage-point lower (1.16%) or 1-percentage-point higher (3.16%) than the current discount rate:

	1.0% Decrease (1.16%)	Current Discount Rate (2.16%)	1.0% Increase (3.16%)
Total OPEB liability	\$ 11,944,868	\$ 9,983,724	\$ 8,454,105

*Sensitivity of the total OPEB liability to changes in the healthcare cost trend rates* – The following presents the total OPEB liability of the City, as well as what the City's total OPEB liability would be if it were calculated using healthcare cost trend rates that are 1-percentage-point lower (4.5%) or 1-percentage-point higher (6.5%) than the current healthcare trend rates:

	1.0% Decrease (4.5%)	Current Trend (5.5%)	1.0% Increase (6.5%)
Total OPEB liability	\$ 8,339,228	\$ 9,983,724	\$ 12,127,516

**OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB**

For the year ended June 30, 2021, the City recognized OPEB expense of \$707,382. At June 30, 2021, the City reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

**CITY OF WEST MONROE, LOUISIANA**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2021**

**Note 11 - Postemployment Health Care and Life Insurance Benefits (continued)**

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ 295,146	\$ (700,366)
Changes in assumptions	1,389,934	(186,479)
Total	\$ 1,685,081	\$ (886,845)

Amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in OPEB expense as follows:

<u>Years ending June 30:</u>	
2022	75,237
2023	75,237
2024	75,237
2025	75,237
2026	75,237
Thereafter	422,050

**Note 12 - Long-Term Debt**

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Reductions</u>	<u>Ending Balance</u>	<u>Amounts Due Within One Year</u>
<b>Governmental Activities:</b>					
Bonds and Notes Payable:					
Certificates of Indebtedness,					
Series 2011	895,000	-	440,000	455,000	455,000
Series 2015	20,635,000	-	1,070,000	19,565,000	1,105,000
Series 2018	10,865,000	-	385,000	10,480,000	405,000
Block Grant for Economic Development	<u>153,673</u>	<u>-</u>	<u>24,996</u>	<u>128,677</u>	<u>25,000</u>
<b>Total Governmental Bonds And Notes Payable</b>	32,548,673	-	1,919,996	30,628,677	1,990,000
<b>Other Liabilities:</b>					
Accrued Heart and Lung Disability	168,507	-	10,205	158,302	18,633
Accrued Vacation, Sick And Compensatory Time	<u>847,718</u>	<u>46,212</u>	<u>-</u>	<u>893,930</u>	<u>893,930</u>
<b>Total Other Liabilities</b>	<u>1,016,225</u>	<u>46,512</u>	<u>10,205</u>	<u>1,052,232</u>	<u>912,563</u>
<b>Total Governmental Activities Long-Term Debt</b>	<u>\$33,564,898</u>	<u>\$ 46,512</u>	<u>\$ 1,930,201</u>	<u>\$31,680,909</u>	<u>\$2,902,563</u>

**CITY OF WEST MONROE, LOUISIANA**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2021**

**Note 12 - Long-Term Debt (continued)**

**Business-Type Activities:**

**Bonds and Notes Payable:**

**Certificates of Indebtedness,**

Sewer Bonds 2010	\$ 778,000	\$ -	\$ 62,000	\$ 716,000	\$ 62,000
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**Other Liabilities:**

**Accrued Vacation, Sick**

**And Compensatory Time**

Business-Type Activities	198,937	-	21,030	177,907	177,907
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**Total Business-Type Activities**

Long-Term Debt	\$976,937	\$ -	\$ 83,030	\$ 893,907	\$ 239,907
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Payments on the bonds and notes payable that pertain to the City's governmental activities are made by the debt service funds. Funding for these payments are from an irrevocable pledge and dedication of the net avails of the City's one percent (1%) sales and use tax approved in 1991 and the forty-nine hundredths of one percent (.49%) sales and use tax approved in 2014.

The accrued heart and lung disability and accrued vacation, sick and compensatory time will be liquidated primarily by the General Fund. Payment of compensated absences is dependent upon many factors; therefore, the timing of future payments is not readily determinable.

Principal and interest requirements to retire the City's bonds and notes payable obligations are as follows:

Year Ended June 30,	Certificates of Indebtedness			
	Series 2011		Series 2015	
	Principal	Interest	Principal	Interest
2022	\$ 455,000	\$ 5,278	\$ 1,105,000	\$ 702,706
2023	-	-	1,145,000	669,156
2024	-	-	1,185,000	628,081
2025	-	-	1,225,000	567,831
2026	-	-	1,270,000	505,456
2027-2031	-	-	7,055,000	1,687,213
2032-2036	-	-	6,580,000	457,334
2037-2041	-	-	-	-
<b>Total</b>	<b>\$ 895,000</b>	<b>\$ 20,938</b>	<b>\$ 19,565,000</b>	<b>\$ 5,217,777</b>

Year Ended June 30,	Certificates of Indebtedness	
	Series 2018	
	Principal	Interest
2022	\$ 405,000	\$ 462,413
2023	420,000	441,788
2024	440,000	420,288
2025	455,000	397,913
2026	480,000	374,538
2027-2031	2,705,000	1,485,063
2032-2036	3,275,000	792,396
2037-2041	2,300,000	140,600
<b>Total</b>	<b>\$ 10,480,000</b>	<b>\$4,514,999</b>



**CITY OF WEST MONROE, LOUISIANA**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2021**

**Note 12 - Long-Term Debt (continued)**

Year Ended June 30,	CDBG Division of Adm. Economic Development		Sewer Revenue Bonds Series 2010	
	Principal	Interest	Principal	Interest
2022	\$ 25,000	\$ -	\$ 62,000	\$ 3,083
2023	25,000	-	63,000	2,801
2024	25,000	-	63,000	2,518
2025	25,000	-	64,000	2,232
2026	25,000	-	64,000	1,944
2027-2031	3,677	-	332,000	5,297
2032-2036	-	-	68,000	153
	-	-	-	-
<b>Total</b>	<b>\$ 128,677</b>	<b>\$ -</b>	<b>\$ 716,000</b>	<b>\$ 18,028</b>

**Note 13 - Long-Term Firemen's Disability Payments**

The City of West Monroe is self-insured with respect to workers' compensation claims up to \$250,000 per occurrence. Consequently, the City is responsible for providing Louisiana State Workers Compensation benefits under the Heart and Lung Act. Under this act, special treatment has been accorded firemen who develop any disease or infirmity of the heart and lungs. Louisiana Revised Statute 33.2581 provides a presumption in favor of firemen that the disease is related to employment even if they are not on duty when stricken with the disease, if the disease manifests itself after the first five years of employment. At June 30, 2021, the City is responsible for payment of lifetime benefits to two firemen or their spouses. The actuarial estimate of the liability is \$158,302.

The annual payment requirements outstanding at June 30, 2021 are as follows:

2022	\$ 18,633
2023	18,633
2024	18,633
2025	18,633
2026	18,633
2027-2031	65,137
2031-2035	-
<b>TOTAL</b>	<b>\$ 158,302</b>

**Note 14 - Municipal Facilities Revolving Loan Fund**

On November 1, 2009, the City entered into a commitment agreement with the Louisiana Department of Environmental Quality for two capitalization grants totaling \$6,000,000 to be used for the purpose of establishing a water pollution control revolving fund for providing assistance to upgrade the City's existing treatment plant by installing additional components that would allow the plant effluent to be used by Graphic Packaging as process water. These components are not required for the City to meet its permits but are needed solely to allow for the beneficial use of the plant effluent. The existing lagoons are retained to provide secondary treatment before entering the new units. Effluent from the plant is being pumped to Graphic Packaging through a pipeline that has been constructed for that purpose.



**CITY OF WEST MONROE, LOUISIANA**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2021**

**Note 14 - Municipal Facilities Revolving Loan Fund (continued)**

**Sewer Revenue Bonds**

Sewer revenue bonds were issued in the amount of \$1,250,000 to help fund the above project. This amount will be paid back over a twenty year amortization period at .45% and is also recognized as bonds payable. Sewer Revenue Bonds of \$4,750,000 were also issued but were forgiven during the year ending June 30, 2013. See note 12 for the principal and interest requirements.

**Note 15 - Operating Lease**

The City is obligated under an operating lease for a building. This lease is a triple net lease for a period of ten years for \$1,000 per month beginning August 1, 2004. At the end of the initial ten year term, the lease automatically renewed for an additional five years for \$1,060 per month. The lease was extended an additional five years through July 31, 2024 with payments of \$1,113 beginning August 1, 2020. The lease can be extended another five years for \$1,169. The following is a schedule by years of future minimum rental payments:

Year Ended June 30,	Amount
2022	\$ 13,356
2023	13,356
2024	14,469
2025	1,113

**Note 16 - Northeast Louisiana Arts Council**

The City provides office space and utilities at no charge to the Northeast Louisiana Arts Council. The amount of the services provided has not been determined.

**Note 17 - Litigation**

There are several pending lawsuits in which the City is involved. The City Attorney is unaware of any pending litigation from which he would reasonably expect the City to incur a liability in excess of its applicable deductible on any insurance policy and is further unaware of any litigation where the City may not be insured as to any claim where he would reasonably expect the City to incur a liability in excess of \$100,000.

**Note 18 - Self-Insurance Program**

During 1998, the City began a self-insurance program for hospitalization and medical coverage for its active employees and retirees. The City limits its losses through the use of reinsurers up to \$75,000 per employee. The City's aggregate annual loss limitation is based on a formula that considers, among other things, the total number of employees. At June 30, 2021, the City's annual cost, excluding reinsurance premiums, is limited to approximately \$3,925,000, which was for active employees. Approximately 33 retirees receive benefits under this plan. These retirees reimbursed the City for \$233,772 during the year ended June 30, 2021 for their cost of the health care benefits.

**CITY OF WEST MONROE, LOUISIANA**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2021**

**Note 19 - Deferred Compensation Plan**

Employees of the City may participate in a deferred compensation plan adopted under the provisions of Internal Revenue Code Section 457 (Deferred Compensation Plans with Respect to Service for State and Local Governments). The deferred compensation plan is available to all full time employees of the City. Under the plan, employees may elect to defer a portion of their salaries and avoid paying taxes on the deferred portion until the withdrawal date. The deferred compensation amount is not available for withdrawal by employees until termination, retirement, death or unforeseeable emergency.

Since the assets of the plans are held in a custodial account with a third party administrator, the assets and liabilities are not presented in the City's financial statements in accordance with GASB 32. Assets with a fair market value of \$1,543,210 are held by Nationwide Retirement Solutions, Inc. and VALIC Financial Advisors.

**Note 20 - Interfund Operating Transfers In and Out**

Interfund operating transfers in and out during the year ended June 30, 2021, were as follows:

<u>Fund</u>	<u>Operating Transfers</u>	
	<u>In</u>	<u>Out</u>
<b>Major Funds:</b>		
General Fund	\$ -	\$ 247,847
'86 Sales Tax Capital	1,806,822	1,290,291
<b>Enterprise Fund</b>	-	1,000,000
<b>Non-Major Funds:</b>		
Special Revenue Funds	247,847	-
Capital Project Funds	-	806,822
Internal Service Fund	-	-
Debt Service Funds	1,290,291	-
<b>TOTAL</b>	<b>\$ 3,344,960</b>	<b>\$ 3,344,960</b>

Transfers are used to (a) move revenues from the fund that statute or budget requires to collect them to the fund that statute or budget requires to expend them and (b) use unrestricted revenues collected in the general fund to finance various programs accounted for in other funds in accordance with budgetary authorizations.

**Note 21 - Interfund Receivables and Payables**

Interfund balances at June 30, 2021, were as follows:

<u>Fund</u>	<u>Interfund</u>	
	<u>Receivables</u>	<u>Payables</u>
<b>Major Funds:</b>		
General Fund	\$ 148,295	\$ 135,541
'86 Sales Tax	686,444	326,713
<b>Enterprise Fund</b>	375,235	-
<b>Non-Major Funds:</b>		
Special Revenue Funds	624,299	618,803
Debt Service Funds	-	24,997
Capital Project Fund	-	-
Fiduciary Funds	28,218	13,876
Internal Service Fund	-	742,561
<b>TOTAL</b>	<b>\$ 1,862,491</b>	<b>\$ 1,862,491</b>

**CITY OF WEST MONROE, LOUISIANA**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2021**

**Note 21 - Interfund Receivables and Payables (continued)**

These balances resulted from the time lag between the dates that interfund goods and services are provided or reimbursable expenditures occur, transactions are recorded in the accounting system and payments between funds are made.

**Note 22 - On-Behalf Payments**

Certain City employees in the City Marshal's office, the West Monroe Police and Fire departments receive supplemental pay from the state of Louisiana. In accordance with GASB Statement No. 24, the City has recorded revenues and expenditures for these payments in the General Fund. Revenues under this arrangement totaled \$537,232 and the related expenditures are as follows:

Marshal's Office	\$ 17,308
Police Department	280,846
Code Enforcement	11,308
Fire Department	<u>227,770</u>
Total	<u>\$ 537,232</u>

**Note 23 - Minimum Lease Payments Receivable – Direct Financing Lease**

On September 29, 2006, the City purchased a building for \$1,250,000 and renovated it for an additional \$165,000 with the intent of leasing it as a commercial building with an option to purchase. The company that leased the building created 50 new jobs at the facility. In addition to this arrangement, the City was awarded a community development block grant for \$500,000 (\$10,000 for each job created). This \$500,000 was added to the \$915,000 in bond issuances that were secured during fiscal year 2006 to pay for the building for a total \$1,415,000.

The following lists the components of the minimum lease payments to be received under the direct financing lease as of June 30, 2021:

Total minimum lease payments to be received	\$ 131,355
Less: Amounts representing estimated executory costs (such as taxes, maintenance, and insurance), including profit thereon, included in total minimum lease payments	<u>-</u>
Minimum lease payments receivable	131,355
Estimated residual values of leased property (unguaranteed)	<u>-</u>
Less: Unearned Income	<u>( - )</u>
<b><u>NET MINIMUM LEASE PAYMENTS RECEIVABLE –</u></b> <b><u>DIRECT FINANCING LEASE</u></b>	<b><u>\$ 131,355</u></b>

Future minimum lease payments are as follows:

Year Ended <u>June 30,</u>	<u>Amount</u>
2022	\$ 25,020
2023	25,020
2024	25,020
2025	25,020
2026	25,020
2027-2031	<u>6,255</u>
Total	<u>\$ 131,355</u>

**CITY OF WEST MONROE, LOUISIANA**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2021**

**Note 24 - Component Units**

For the year ending June 30, 2021, the City has chosen to include its legally separate components units discretely in the City's financial statement in accordance with accounting principles generally accepted in the United States.

**Note 25 - Subsequent Events**

Subsequent events have been evaluated through December 14, 2021, the date that the financial statements were available to be issued. All subsequent events determined to be relevant and material to the financial statements have been appropriately recorded or disclosed.

**Note 26 - Prior Period Adjustment – New Accounting Standard**

For the year ended June 30, 2021, the City implemented the following pronouncement: GASB Statement No. 84, *Fiduciary Activities*. This statement establishes criteria for identifying fiduciary activities of all state and local governments and requires governments with activities meeting the criteria to present a statement of fiduciary net position and a statement of changes in fiduciary net position. With the change, the Civil Court Cost Fund and the Garnishment and Sales and Seizures Fund of the City Marshal, which had previously been shown as fiduciary fund, were reclassified to special revenue funds of the respective entities. Because the City Court and City Marshal activity is recorded in the financials of the City, a restatement in net position for the component units was required:

**Government Activities**

Net Position of Component Units as previously stated July 1, 2020	\$ 253,831
Net Change of Net Position due to Reclassification of Civil Fund to Special Revenue Fund	<u>442,682</u>
Net Position as restated July 1, 2020	<u>\$ 696,513</u>

**CITY OF WEST MONROE, LOUISIANA**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2021**

**Note 27 - Fund Changes and Fund Balances**

Amounts for specific purposes by fund and fund balance classifications for the year ended June 30, 2021 are as follows:

<u>Classification/Fund</u>	<u>Purpose</u>	<u>Amount</u>
<b>Nonspendable:</b>		
General Fund	Inventory	\$ 28,354
	Minimum Lease Payment Receivable	131,355
<b>Restricted:</b>		
Emergency Shelter	FEMA Emergency Shelter Recipients	3,910
Section 8	Public Housing	181,293
Metro LCLE	LCLE Multi-Jurisdictional Taskforce	2,614
Americorps		15,349
Economic Dev. District		1,787,775
Officer Witness Court		9,806
Various Cap. Projects	Various Cap. Projects	171,327
<b>Committed:</b>		
General Fund	Fund Balance for Next Year's Operations	-
<b>Assigned:</b>		
General-Project Contingency		700,000
Misc. Grants		9,480
Office of Motor Veh	DMV Operations	4,049
86 Sales Tax Capital		1,048,559
2011 Debt Service		361,004
2015 Debt Service		906,141
2018 Debt Service		340,643
<b>Unassigned:</b>		
General Fund		9,207,608
Keep West Monroe Beautiful		( 41,251)
2003 Debt Service		( 24,996)
Ouachita Outreach		( 26,947)
Capital Campaign		( 26,268)
Street Maintenance	Maintenance of Streets and Roads	( 402,144)
<b>Total Fund Balances</b>		<b><u>\$ 14,387,661</u></b>

**REQUIRED SUPPLEMENTAL INFORMATION (PART B)**  
**BUDGETARY COMPARISON SCHEDULES**

**CITY OF WEST MONROE, LOUISIANA**  
**BUDGETARY COMPARISON SCHEDULE - GENERAL FUND**  
**FOR THE YEAR ENDED JUNE 30, 2021**

	Budgeted Amounts		Actual	Variance With
	Original	Final	Amounts	Final Budget
				Favorable
				(Unfavorable)
<b><u>Revenues</u></b>				
Taxes	\$ 16,072,500	\$ 17,001,195	\$ 18,330,081	\$ 1,328,886
Intergovernmental	504,020	1,061,634	883,740	(177,894)
Licenses and Permits	1,045,450	1,034,738	1,074,505	39,767
Charges for Services	2,124,000	1,897,295	2,067,202	169,907
Fines and Forfeitures	309,500	201,305	206,961	5,656
Interest Earned	10,000	15,000	18,393	3,393
Franchise Revenue	814,000	771,894	816,658	44,764
Sale of Assets	500,000	474,000	516,083	42,083
Other	36,400	64,435	16,674	(47,761)
<b>Total Revenues</b>	<b>21,415,870</b>	<b>22,521,496</b>	<b>23,930,297</b>	<b>1,408,801</b>
<b><u>Expenditures</u></b>				
General Government:				
Elected Council	95,647	77,019	77,127	(108)
City Court	571,002	575,672	589,200	(13,528)
Marshal	526,441	520,284	522,542	(2,258)
Mayor's Office	285,695	282,914	285,284	(2,370)
City Clerk's Office	1,227,725	1,243,877	1,287,451	(43,574)
City Hall Maintenance	670,241	544,731	592,511	(47,780)
General and Administrative	1,858,645	2,030,796	2,308,453	(277,657)
Public Safety:				
Legal	452,511	439,303	446,864	(7,561)
Fire	3,362,835	3,005,733	3,007,411	(1,678)
Police	5,831,980	5,645,536	5,652,635	(7,099)
Prison	-	-	-	-
Police Shop	-	-	-	-
Public Works:				
Garbage	834,968	787,107	820,294	(33,187)
Trash	653,650	624,238	640,207	(15,969)
Streets	776,461	739,866	839,430	(99,564)
Cemetery	3,000	1,597	2,202	(605)
Planning and Zoning	81,247	70,638	74,344	(3,706)
Inspection	273,598	259,407	259,467	(60)
City Maintenance Shop	432,100	399,060	428,798	(29,738)

**CITY OF WEST MONROE, LOUISIANA**  
**BUDGETARY COMPARISON SCHEDULE - GENERAL FUND**  
**FOR THE YEAR ENDED JUNE 30, 2021**

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance With</u>
	<u>Original</u>	<u>Final</u>	<u>Amounts</u>	<u>Final Budget</u>
				<u>Favorable</u>
				<u>(Unfavorable)</u>
Culture and Recreation:				
Recreation and Parks	320,789	316,415	336,627	(20,212)
Kiroli Park	497,605	426,148	472,972	(46,824)
Lazarre Park	5,000	4,562	4,970	(408)
Restoration Park	7,800	5,033	5,174	(141)
Farmer's Market	49,380	46,015	48,007	(1,992)
Ike Hamilton Expo Center	1,020,848	852,847	909,306	(56,459)
Convention Center	505,147	316,369	319,698	(3,329)
Community Development & Center	273,887	240,359	241,473	(1,114)
Tanner Building & Business Center	232,422	195,253	197,812	(2,559)
Section 8 Housing	211,965	221,133	-	221,133
Economic Development	-	-	45	(45)
<b>Total Expenditures</b>	<b>21,062,589</b>	<b>19,871,912</b>	<b>20,370,304</b>	<b>(498,392)</b>
<b><u>Excess of Revenues Over (Under)</u></b>				
<b><u>Expenditures</u></b>	353,281	2,649,584	3,559,993	910,409
<b><u>Other Financing Sources and (Uses)</u></b>				
Transfers In	250,000	-	-	-
Transfers Out	(589,875)	(2,140,045)	(247,847)	1,892,198
<b>Total Other Financing Sources</b>				
<b>and Uses</b>	<b>(339,875)</b>	<b>(2,140,045)</b>	<b>(247,847)</b>	<b>1,892,198</b>
<b><u>Net Change in Fund Balance</u></b>	13,406	509,539	3,312,146	2,802,607
<b><u>Fund Balance at Beginning of Year</u></b>	5,932,918	6,755,171	6,755,171	-
<b><u>FUND BALANCE AT END OF YEAR</u></b>	<b>\$ 5,946,324</b>	<b>\$ 7,264,710</b>	<b>\$ 10,067,317</b>	<b>\$ 2,802,607</b>

The accompanying notes are an integral part of this financial statement.



**CITY OF WEST MONROE, LOUISIANA**  
**BUDGETARY COMPARISON SCHEDULE - '86 SALES TAX 75% CAPITAL FUND**  
**FOR THE YEAR ENDED JUNE 30, 2021**

	Budgeted Amounts		Actual	Variance With
	Original	Final	Amounts	Final Budget
				Favorable
				(Unfavorable)
<b>Revenues</b>				
Sales Tax	\$ 5,350,000	\$ 6,177,500	\$ 6,484,231	\$ 306,731
Intergovernmental	-	3,731,483	3,706,483	(25,000)
Charges for Services	-	-	-	-
Sales of Asset	-	-	-	-
Other	10,000	40,314	40,314	-
Interest Income	650	685	761	76
<b>Total Revenues</b>	<b>5,360,650</b>	<b>9,949,982</b>	<b>10,231,789</b>	<b>281,807</b>
<b>Expenditures</b>				
Salaries, Wages and Benefits	276,950	256,092	266,360	(10,268)
Professional Services	315,000	584,894	507,116	77,778
Repairs and Maintenance	825,000	843,161	789,549	53,612
Capital Purchases	2,155,000	7,799,462	7,803,354	(3,892)
Miscellaneous	52,190	2,190	3,750	(1,560)
<b>Total Expenditures</b>	<b>3,624,140</b>	<b>9,485,799</b>	<b>9,370,129</b>	<b>115,670</b>
<b>Excess of Revenues Over</b>				
<b>Expenditures</b>	<b>1,736,510</b>	<b>464,183</b>	<b>861,660</b>	<b>397,477</b>
<b>Other Financing Sources and (Uses)</b>				
Transfers In	-	716,477	1,806,822	1,090,345
Transfers Out	(1,512,000)	(1,303,965)	(1,290,291)	13,674
<b>Total Other Financing Sources</b>				
<b>and Uses</b>	<b>(1,512,000)</b>	<b>(587,488)</b>	<b>516,531</b>	<b>1,104,019</b>
<b>Net Change in Fund Balance</b>	<b>224,510</b>	<b>(123,305)</b>	<b>1,378,191</b>	<b>1,501,496</b>
<b>Fund Balance at Beginning of Year</b>	<b>(269,962)</b>	<b>(329,632)</b>	<b>(329,632)</b>	<b>-</b>
<b>FUND BALANCE AT END OF YEAR</b>	<b>\$ (45,452)</b>	<b>\$ (452,937)</b>	<b>\$ 1,048,559</b>	<b>\$ 1,501,496</b>

The accompanying notes are an integral part of this financial statement.

**CITY OF WEST MONROE, LOUISIANA**  
**NOTES TO BUDGETARY COMPARISON SCHEDULES**  
**FOR THE YEAR ENDED JUNE 30, 2021**

The City follows these procedures in establishing the budgetary data reflected in these financial statements:

1. In May of each year, the Mayor submits to the Board of Aldermen an operating and capital budget for the succeeding year.
2. A public hearing is scheduled by the Mayor and the Board of Aldermen after allowing for at least ten days notice to the public at the time the budget is initially submitted to the Board of Aldermen.
3. Final adoption of the budget by the Board of Aldermen is on the second Tuesday in June.
4. The Mayor may authorize transfers of budgetary amounts within departments. However, any revision requiring alteration of levels of expenditures or transfers between departments must be approved by the Board of Aldermen.
5. Operating appropriations and nonmajor capital appropriations, to the extent not expended, lapse at year-end. Major capital appropriations continue in force until the project is completed.

All legally adopted budgets of the City are adopted on a basis consistent with accounting principles generally accepted in the United States of America (GAAP). Budgets are adopted for the General Fund, Special Revenue Funds, Debt Service Funds, Capital Project Funds, and Expendable Trust Funds.

Budget comparison schedules included in the accompanying financial statements include the original adopted budgets and all subsequent adopted amendments.

**CITY OF WEST MONROE, LOUISIANA**  
**SCHEDULE OF CHANGES IN NET OPEB LIABILITY AND RELATED RATIOS**

	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
<b>Total OPEB Liability</b>				
Service Cost	\$ 297,127	\$ 345,716	\$ 545,637	\$ 423,381
Interest	283,557	289,776	295,308	208,764
Changes in benefit terms	-	-	-	-
Difference between expected and actual experience	167,657	24,227	(840,440)	167,086
Changes in Assumptions	(254,289)	410,517	1,192,909	79,957
Benefit Payments	(209,073)	(220,572)	(123,327)	(130,110)
<b>Net Change in Total OPEB Liability</b>	<u>284,979</u>	<u>849,664</u>	<u>1,070,087</u>	<u>749,078</u>
<b>Total OPEB liability - beginning</b>	<u>7,029,915</u>	<u>7,314,894</u>	<u>8,164,558</u>	<u>9,234,646</u>
<b>Total OPEB liability - ending (a)</b>	<u><u>\$ 7,314,894</u></u>	<u><u>\$ 8,164,558</u></u>	<u><u>\$ 9,234,645</u></u>	<u><u>\$ 9,983,724</u></u>
Covered Employee Payroll	\$ 9,088,183	\$ 9,360,828	\$ 9,435,788	\$ 9,718,862
Net OPEB liability as a percentage of covered employee payroll	80.49%	87.22%	97.87%	102.73%
<b>Notes to Schedule:</b>				
<i>Benefit Changes:</i>	None	None	None	None
<i>Changes in Assumption:</i>				
Discount Rate:	3.87%	3.50%	2.21%	2.16%
Mortality:		RP-2000	RP-2000	RP-2014
Trend:		5.50%	5.50%	Variable

This schedule is intended to show information for 10 years. Additional years will be displayed as they become available.

**CITY OF WEST MONROE, LOUISIANA**  
**WEST MONROE, LOUISIANA**  
**SCHEDULE OF PROPORTIONATE SHARE OF NET PENSION LIABILITY**  
**FOR THE YEAR ENDED JUNE 30, 2021**

MERS					
Year Ending June 30,	Employer's Proportion of the Net Pension Liability (Asset)	Employer's Proportionate Share of the Net Pension Liability (Asset)	Employer's Covered Employee Payroll	Employer's Proportionate Share of the Net Pension Liability (Asset) as a Percentage of its Covered- Employee Payroll	Plan Fiduciary Net Position as a Percentage of the Total Pension Liability
2015	3.2940%	8,453,863	5,667,088	149.17%	73.99%
2016	3.3204%	11,860,921	6,066,150	195.53%	66.18%
2017	3.4255%	14,039,990	6,183,127	227.07%	62.11%
2018	3.5568%	14,879,694	4,542,072	327.60%	63.49%
2019	3.6270%	15,018,184	6,004,446	250.12%	65.60%
2020	3.5039%	14,641,645	6,141,697	238.40%	64.68%
2021	3.5312%	15,266,856	6,360,592	240.02%	64.52%

  

MPERS					
Year Ending June 30,	Employer's Proportion of the Net Pension Liability (Asset)	Employer's Proportionate Share of the Net Pension Liability (Asset)	Employer's Covered Employee Payroll	Employer's Proportionate Share of the Net Pension Liability (Asset) as a Percentage of its Covered- Employee Payroll	Plan Fiduciary Net Position as a Percentage of the Total Pension Liability
2015	1.1694%	7,315,950	3,115,534	234.82%	75.10%
2016	1.0739%	8,413,119	3,140,207	267.92%	70.73%
2017	1.1255%	10,549,125	3,224,985	327.11%	66.04%
2018	1.0824%	9,430,861	3,247,734	290.38%	70.08%
2019	1.1057%	9,347,250	3,286,777	284.39%	71.89%
2020	1.0870%	9,814,357	3,434,923	285.72%	71.01%
2021	1.1121%	10,278,257	2,824,130	363.94%	70.94%

*This schedule is to be built prospectively. Until a full 10-year trend is compiled, the schedule will show information for those years for which data is available, beginning with FYE June 30, 2015.*

\* The amounts presented have a measurement date of the previous fiscal year end.

**CITY OF WEST MONROE, LOUISIANA**  
**WEST MONROE, LOUISIANA**  
**SCHEDULE OF PROPORTIONATE SHARE OF NET PENSION LIABILITY (cont.)**  
**FOR THE YEAR ENDED JUNE 30, 2021**

FRS					
Year Ending June 30,	Employer's Proportion of the Net Pension Liability (Asset)	Employer's Proportionate Share of the Net Pension Liability (Asset)	Employer's Covered Employee Payroll	Employer's Proportionate Share of the Net Pension Liability (Asset) as a Percentage of its Covered-Employee Payroll	Plan Fiduciary Net Position as a Percentage of the Total Pension Liability
2015	0.7515%	3,344,235	1,709,438	195.63%	76.02%
2016	0.8044%	4,341,275	1,875,777	231.44%	72.45%
2017	0.8332%	5,499,705	1,871,321	293.89%	68.16%
2018	0.8019%	4,596,186	1,740,887	264.01%	73.55%
2019	0.7318%	4,209,123	1,705,324	246.82%	74.76%
2020	0.7041%	4,409,092	1,851,380	238.15%	73.96%
2021	0.7439%	5,156,595	1,901,345	271.21%	72.61%

  

LASERS					
Year Ending June 30,	Employer's Proportion of the Net Pension Liability (Asset)	Employer's Proportionate Share of the Net Pension Liability (Asset)	Employer's Covered Employee Payroll	Employer's Proportionate Share of the Net Pension Liability (Asset) as a Percentage of its Covered-Employee Payroll	Plan Fiduciary Net Position as a Percentage of the Total Pension Liability
2015	0.0024%	141,003	44,812	314.65%	65.02%
2016	0.0022%	151,878	45,720	332.19%	62.70%
2017	0.0024%	187,126	46,614	401.44%	57.70%
2018	0.0024%	171,959	47,516	361.90%	62.50%
2019	0.0024%	163,746	48,526	337.44%	64.30%
2020	0.0024%	172,067	51,541	333.84%	62.90%
2021	0.0023%	189,481	49,504	382.76%	58.00%

*This schedule is to be built prospectively. Until a full 10-year trend is compiled, the schedule will show information for those years for which data is available, beginning with FYE June 30, 2015.*

- \* The amounts presented have a measurement date of the previous fiscal year end.

**CITY OF WEST MONROE, LOUISIANA**  
**WEST MONROE, LOUISIANA**  
**SCHEDULE OF THE EMPLOYER'S PENSION CONTRIBUTIONS**  
**FOR THE YEAR ENDED JUNE 30, 2021**

MERS					
Year Ending June 30,	Contractually Required Contribution	Contributions in Relation to Contractually Required Contribution	Contribution Deficiency(Excess)	Employer's Covered Employee Payroll	Contributions as % of Covered Employee Payroll
2015	1,119,250	1,119,250	-	5,667,088	19.75%
2016	1,201,843	1,201,843	-	6,066,150	19.81%
2017	1,406,663	1,406,663	-	6,183,127	22.75%
2018	1,593,641	1,593,641	-	6,473,855	24.62%
2019	1,561,156	1,561,156	-	6,004,446	26.00%
2020	1,704,321	1,704,321	-	6,141,697	27.75%
2021	1,876,375	1,876,375	-	6,360,592	29.50%

MPERS					
Year Ending June 30,	Contractually Required Contribution	Contributions in Relation to Contractually Required Contribution	Contribution Deficiency(Excess)	Employer's Covered Employee Payroll	Contributions as % of Covered Employee Payroll
2015	981,393	981,393	-	3,115,534	31.50%
2016	930,067	930,067	-	3,140,207	29.62%
2017	1,027,768	1,027,768	-	3,224,985	31.87%
2018	1,000,363	1,000,363	-	3,247,734	30.80%
2019	1,088,725	1,088,725	-	3,286,777	33.12%
2020	1,116,350	1,116,350	-	3,434,923	32.50%
2021	953,144	953,144	-	2,824,130	33.75%

*This schedule is to be build prospectively. Until a full 10-year trend is compiled, the schedule will show information for those years for which data is available, beginning with FYE June 30, 2015.*

***For reference only:***

<sup>1</sup> *Employer contribution rate multiplied by employer's covered employee payroll*

<sup>2</sup> *Actual employer contributions remitted to the respective pension funds*

<sup>3</sup> *Employer's covered employee payroll amount for the fiscal year ended.*

**CITY OF WEST MONROE, LOUISIANA**  
**WEST MONROE, LOUISIANA**  
**SCHEDULE OF THE EMPLOYER'S PENSION CONTRIBUTIONS**  
**FOR THE YEAR ENDED JUNE 30, 2021**

FRS					
Year Ending June 30,	Contractually Required Contribution	Contributions in Relation to Contractually Required Contribution	Contribution Deficiency(Excess)	Employer's Covered Employee Payroll	Contributions as % of Covered Employee Payroll
2015	500,011	500,011	-	1,709,438	29.25%
2016	510,063	510,063	-	1,875,777	27.19%
2017	472,509	472,509	-	1,871,321	25.25%
2018	461,682	461,682	-	1,740,887	26.52%
2019	451,911	451,911	-	1,705,324	26.50%
2020	513,758	513,758	-	1,851,380	27.75%
2021	613,184	613,184	-	1,901,345	32.25%

LASERS					
Year Ending June 30,	Contractually Required Contribution	Contributions in Relation to Contractually Required Contribution	Contribution Deficiency(Excess)	Employer's Covered Employee Payroll	Contributions as % of Covered Employee Payroll
2015	18,597	18,597	-	44,812	40.70%
2016	17,419	17,419	-	45,720	38.10%
2017	17,713	17,713	-	46,614	40.10%
2018	19,054	19,054	-	47,516	40.10%
2019	19,459	19,459	-	48,526	40.10%
2020	20,977	20,977	-	51,541	40.70%
2021	21,039	21,039	-	49,504	42.50%

*This schedule is to be build prospectively. Until a full 10-year trend is compiled, the schedule will show information for those years for which data is available, beginning with FYE June 30, 2015.*

***For reference only:***

<sup>1</sup> *Employer contribution rate multiplied by employer's covered employee payroll*

<sup>2</sup> *Actual employer contributions remitted to the respective pension funds*

<sup>3</sup> *Employer's covered employee payroll amount for the fiscal year ended.*

PRIMARY GOVERNMENT SUPPLEMENTAL  
INFORMATION SCHEDULES



**CITY OF WEST MONROE, LOUISIANA**  
**NONMAJOR SPECIAL REVENUE FUNDS**  
**COMBINING BALANCE SHEET**  
**JUNE 30, 2021**

	Street Maintenance Fund	West Ouachita Senior Center Fund	Emergency Shelter Program Fund	Officer Witness Court Fund
<b><u>ASSETS</u></b>				
Cash in Bank	\$ -	\$ 37,451	\$ -	\$ -
Accounts Receivable	-	-	-	-
Due From Other Governments	495	35,558	-	771
Due From Other Funds	-	-	3,910	9,035
	<u>-</u>	<u>-</u>	<u>3,910</u>	<u>9,035</u>
<b><u>TOTAL ASSETS</u></b>	<u>\$ 495</u>	<u>\$ 73,009</u>	<u>\$ 3,910</u>	<u>\$ 9,806</u>
<b><u>LIABILITIES</u></b>				
Accounts Payable	\$ -	\$ 211	\$ -	\$ -
Due To Other Funds	402,639	72,798	-	-
<b>Total Liabilities</b>	<u>402,639</u>	<u>73,009</u>	<u>-</u>	<u>-</u>
<b><u>DEFERRED INFLOWS OF RESOURCES</u></b>				
Deferred Revenue - CARES Act	-	-	-	-
<b><u>FUND BALANCES</u></b>				
Restricted	-	-	3,910	9,806
Assigned	-	-	-	-
Unassigned	(402,144)	-	-	-
<b>Total Fund Balances</b>	<u>(402,144)</u>	<u>-</u>	<u>3,910</u>	<u>9,806</u>
<b><u>TOTAL LIABILITIES AND FUND BALANCES</u></b>	<u>\$ 495</u>	<u>\$ 73,009</u>	<u>\$ 3,910</u>	<u>\$ 9,806</u>

Section 8 Housing Fund	Miscellaneous Projects & Grant Funds	Capital Campaign	Metro LCLE Grant Fund	Office of Motor Vehicles	
\$ 185,280	\$ -	\$ -	\$ -	\$ -	
-	-	-	-	-	
29,878	-	-	-	-	C
-	9,480	-	2,614	4,129	O
<u>\$ 215,158</u>	<u>\$ 9,480</u>	<u>\$ -</u>	<u>\$ 2,614</u>	<u>\$ 4,129</u>	N
					T
\$ -	\$ -	\$ -	\$ -	\$ 80	I
33,865	-	26,268	-	-	
<u>33,865</u>	<u>-</u>	<u>26,268</u>	<u>-</u>	<u>80</u>	N
					U
-	-	-	-	-	E
					D
181,293	-	-	2,614	-	
-	9,480	-	-	4,049	
-	-	(26,268)	-	-	
<u>181,293</u>	<u>9,480</u>	<u>(26,268)</u>	<u>2,614</u>	<u>4,049</u>	
<u>\$ 215,158</u>	<u>\$ 9,480</u>	<u>\$ -</u>	<u>\$ 2,614</u>	<u>\$ 4,129</u>	

**CITY OF WEST MONROE, LOUISIANA**  
**NONMAJOR SPECIAL REVENUE FUNDS**  
**COMBINING BALANCE SHEET**  
**JUNE 30, 2021**

	Keep West Monroe Beautiful Grant Program	Americorps Grant Fund	Ouachita Outreach	Economic Development District	Total Special Revenue Funds
<b><u>ASSETS</u></b>					
Cash in Bank	\$ -	\$ -	\$ -	\$ 1,091,021	\$ 1,313,752
Accounts Receivable	-	-	-	-	-
Due From Other Governments	-	30,384	-	101,623	198,709
Due From Other Funds	-	-	-	595,131	624,299
<b><u>TOTAL ASSETS</u></b>	<b><u>\$ -</u></b>	<b><u>\$ 30,384</u></b>	<b><u>\$ -</u></b>	<b><u>\$ 1,787,775</u></b>	<b><u>\$ 2,136,760</u></b>
<b><u>LIABILITIES</u></b>					
Accounts Payable	\$ -	\$ -	\$ -	\$ -	291
Due To Other Funds	41,251	15,035	26,947	-	618,803
<b>Total Liabilities</b>	<b>41,251</b>	<b>15,035</b>	<b>26,947</b>	<b>-</b>	<b>619,094</b>
	-	-	-	-	-
<b><u>FUND BALANCES</u></b>					
Restricted	-	15,349	-	1,787,775	2,000,747
Assigned	-	-	-	-	13,529
Unassigned	(41,251)	-	(26,947)	-	(496,610)
<b>Total Fund Balances</b>	<b>(41,251)</b>	<b>15,349</b>	<b>(26,947)</b>	<b>1,787,775</b>	<b>1,517,666</b>
<b><u>TOTAL LIABILITIES AND FUND BALANCES</u></b>	<b><u>\$ -</u></b>	<b><u>\$ 30,384</u></b>	<b><u>\$ -</u></b>	<b><u>\$ 1,787,775</u></b>	<b><u>\$ 2,136,760</u></b>

**CITY OF WEST MONROE, LOUISIANA**  
**NONMAJOR SPECIAL REVENUE FUNDS**  
**COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND**  
**CHANGES IN FUND BALANCES (DEFICITS)**  
**FOR THE YEAR ENDED JUNE 30, 2021**

	Street Maintenance Fund	West Ouachita Senior Center Fund	Emergency Shelter Program Fund	Officer Witness Court Fund	Metro LCLE Grant Fund
<b><u>Revenues</u></b>					
Taxes	\$ 266,508	\$ -	\$ -	\$ -	\$ -
Intergovernmental	-	479,457	1,418	-	-
Interest	-	-	-	-	-
Other	-	109,273	-	14,856	-
<b>Total Revenues</b>	<u>266,508</u>	<u>588,730</u>	<u>1,418</u>	<u>14,856</u>	<u>-</u>
<b><u>Expenditures</u></b>					
Public Safety	-	-	-	5,050	-
Public Works	407,112	-	-	-	-
Health and Welfare	-	836,577	13,224	-	-
Culture and Recreation	-	-	-	-	-
Capital Expenditures & Major Repairs	-	-	-	-	-
<b>Total Expenditures</b>	<u>407,112</u>	<u>836,577</u>	<u>13,224</u>	<u>5,050</u>	<u>-</u>
<b><u>Excess (Deficiency) of</u></b>					
<b><u>Revenues Over Expenditures</u></b>	(140,604)	(247,847)	(11,806)	9,806	-
<b><u>Other Financing Sources</u></b>					
Operating Transfers - In (Out)	-	247,847	-	-	-
<b>Total Other Financing Sources</b>	<u>-</u>	<u>247,847</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b><u>Net Change in Fund Balance</u></b>	(140,604)	-	(11,806)	9,806	-
<b><u>Fund Balances - Beginning</u></b>	(261,540)	-	15,716	-	2,614
<b><u>FUND BALANCES - ENDING</u></b>	<u>\$ (402,144)</u>	<u>\$ -</u>	<u>\$ 3,910</u>	<u>\$ 9,806</u>	<u>\$ 2,614</u>

Americorps Grant Fund	Ouachita Outreach	Office of Motor Vehicles	Section 8 Housing Fund
\$ -	\$ -	\$ -	\$ -
155,060	-	58,407	2,052,796
-	-	-	829
-	23,320	-	254,412
<u>155,060</u>	<u>23,320</u>	<u>58,407</u>	<u>2,308,037</u>
-	-	88,070	-
-	-	-	-
-	-	-	2,143,389
150,058	50,267	-	-
<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>150,058</u>	<u>50,267</u>	<u>88,070</u>	<u>2,143,389</u>
5,002	(26,947)	(29,663)	164,648
-	-	-	-
<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
5,002	(26,947)	(29,663)	164,648
<u>10,347</u>	<u>-</u>	<u>33,712</u>	<u>16,645</u>
<u>\$ 15,349</u>	<u>\$ (26,947)</u>	<u>\$ 4,049</u>	<u>\$ 181,293</u>

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**CITY OF WEST MONROE, LOUISIANA**  
**NONMAJOR SPECIAL REVENUE FUNDS**  
**COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND**  
**CHANGES IN FUND BALANCES (DEFICITS)**  
**FOR THE YEAR ENDED JUNE 30, 2021**

	Capital Campaign	Misc. Projects and Grant Funds	Keep West Monroe Beautiful Grant Program	Economic Development District	Total Nonmajor Special Revenue Funds
Taxes	\$ -	\$ -	\$ -	\$ 1,062,656	\$ 1,329,164
Intergovernmental	-	-	6,349	240,998	2,994,485
Interest	-	-	-	-	829
Other	-	5,750	8,735	-	416,346
<b>Total Revenues</b>	-	5,750	15,084	1,303,654	4,740,824
Public Safety	-	-	-	-	93,120
Public Works	-	-	-	-	407,112
Health and Welfare	-	-	-	-	2,993,190
Culture and Recreation	26,268	1,409	56,335	-	284,337
Capital Expenditures & Major Repairs	-	-	-	125,604	125,604
<b>Total Expenditures</b>	26,268	1,409	56,335	125,604	3,903,363
<b><u>Revenues Over Expenditures</u></b>	(26,268)	4,341	(41,251)	1,178,050	837,461
Operating Transfers - In (Out)	-	-	-	-	247,847
<b>Total Other Financing Sources (Uses)</b>	-	-	-	-	247,847
	(26,268)	4,341	(41,251)	1,178,050	1,085,308
	-	5,139	-	609,725	432,358
	<u>\$ (26,268)</u>	<u>\$ 9,480</u>	<u>\$ (41,251)</u>	<u>\$ 1,787,775</u>	<u>\$ 1,517,666</u>

**CITY OF WEST MONROE, LOUISIANA**  
**NONMAJOR SPECIAL REVENUE FUND**  
**WEST OUACHITA SENIOR CENTER**  
**BALANCE SHEETS**

	June 30,	
	<u>2021</u>	<u>2020</u>
<b><u>Assets</u></b>		
Cash	\$ 37,451	\$ 69,664
Due From Other Governments:		
City of Monroe	-	-
Department of Transportation	<u>35,558</u>	<u>41,131</u>
<b><u>Total Assets</u></b>	<b><u>\$ 73,009</u></b>	<b><u>\$ 110,795</u></b>
 <b><u>Liabilities and Fund Balance</u></b>		
 <b><u>Liabilities</u></b>		
Accounts Payable	\$ 211	\$ 428
Due To Other Funds	<u>72,798</u>	<u>110,367</u>
<b>Total Liabilities</b>	<b>73,009</b>	<b>110,795</b>
 <b><u>Fund Balance</u></b>		
Unassigned	<u>-</u>	<u>-</u>
 <b><u>Total Liabilities and Fund Balance</u></b>	<b><u>\$ 73,009</u></b>	<b><u>\$ 110,795</u></b>

**CITY OF WEST MONROE, LOUISIANA**  
**NONMAJOR SPECIAL REVENUE FUND**  
**WEST OUACHITA SENIOR CENTER**  
**SCHEDULES OF REVENUES, EXPENDITURES AND**  
**CHANGES IN FUND BALANCES**

	For the Years Ended June 30,	
	2021	2020
<b><u>Revenues</u></b>		
Department of Transportation	\$ 385,211	\$ 291,589
Ouachita Council on Aging		
Senior Center Funds	73,536	77,442
Supplemental Senior Center Funds	10,527	6,620
Louisiana Office of Elderly Affairs	-	-
United Way	78,529	83,855
Transportation Fees	7,984	10,890
Miscellaneous Revenues (Ceramics, Greenhouse, etc.)	32,943	82,002
Total Revenues	588,730	552,398
<b><u>Expenditures</u></b>		
Salaries and Related Expenditures	592,443	676,579
Professional Services	54,570	56,270
Repairs and Maintenance	7,545	10,405
Communications	2,298	2,937
Postage	10	607
Newsletter	-	2,730
Advertising	300	2,009
Travel	6,000	12,204
Supplies	100,112	43,302
Utilities	49,784	48,273
Fuel	20,064	31,078
Miscellaneous	3,451	5,668
Total Expenditures	836,577	892,062
<b><u>Deficiency of Revenues Over Expenditures</u></b>	(247,847)	(339,664)
<b><u>Other Financing Sources</u></b>		
City of West Monroe Support	247,847	339,664
<b><u>Net Change in Fund Balance</u></b>	-	-
<b><u>Fund Balance - Beginning</u></b>	-	-
<b><u>FUND BALANCE - ENDING</u></b>	\$ -	\$ -



**CITY OF WEST MONROE, LOUISIANA**  
**NONMAJOR DEBT SERVICE FUNDS**  
**COMBINING BALANCE SHEET**  
**JUNE 30, 2021**

	2003 Debt Service Fund	2011 Debt Service Fund	2015 Debt Service Fund	2018 Debt Service Fund	Total Nonmajor Debt Service Funds
<b><u>ASSETS</u></b>					
Cash in Bank	\$ -	\$ 326,154	\$ 753,574	\$ 267,432	\$ 1,347,160
Accounts Receivable	-	-	-	-	-
Due from Other Governments	-	34,850	152,567	73,211	260,628
Due From Other Funds	-	-	-	-	-
<b><u>TOTAL ASSETS</u></b>	<b><u>\$ -</u></b>	<b><u>\$ 361,004</u></b>	<b><u>\$ 906,141</u></b>	<b><u>\$ 340,643</u></b>	<b><u>\$ 1,607,788</u></b>
<b><u>LIABILITIES</u></b>					
Accounts Payable	\$ -	\$ -	\$ -	\$ -	\$ -
Due To Other Funds	24,996	-	-	-	24,996
Total Liabilities	24,996	-	-	-	24,996
<b><u>FUND BALANCES</u></b>					
Assigned	-	361,004	906,141	340,643	1,607,788
Unassigned	(24,996)	-	-	-	(24,996)
Total Fund Balances	(24,996)	361,004	906,141	340,643	1,582,792
<b><u>TOTAL LIABILITIES AND FUND BALANCES</u></b>	<b><u>\$ -</u></b>	<b><u>\$ 361,004</u></b>	<b><u>\$ 906,141</u></b>	<b><u>\$ 340,643</u></b>	<b><u>\$ 1,607,788</u></b>

**CITY OF WEST MONROE, LOUISIANA**  
**NONMAJOR DEBT SERVICE FUNDS**  
**COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND**  
**CHANGES IN FUND BALANCES**  
**FOR THE YEAR ENDED JUNE 30, 2021**

	2003 Debt Service Fund	2011 Debt Service Fund	2015 Debt Service Fund	2018 Debt Service Fund	Total Nonmajor Debt Service Funds
<b><u>Revenues</u></b>					
Taxes	\$ -	\$ -	\$ 2,074,906	\$ -	\$ 2,074,906
Rent Income	-	-	-	-	-
Total Revenues	-	-	2,074,906	-	2,074,906
<b><u>Expenditures</u></b>					
Principal Retirement	24,996	440,000	1,070,000	385,000	1,919,996
Other Debt Service Costs	-	-	400	400	800
Interest	-	15,660	751,556	482,162	1,249,378
Total Expenditures	24,996	455,660	1,821,956	867,562	3,170,174
<b><u>Excess (Deficiency) of Revenues Over Expenditures</u></b>	(24,996)	(455,660)	252,950	(867,562)	(1,095,268)
<b><u>Other Financing Sources</u></b>					
Operating Transfers - In	-	451,586	-	838,705	1,290,291
Operating Transfers - Out	-	-	-	-	-
	-	451,586	-	838,705	1,290,291
<b><u>Net Change in Fund Balance</u></b>	(24,996)	(4,074)	252,950	(28,857)	195,023
<b><u>Fund Balance - Beginning</u></b>	-	365,078	653,191	369,500	1,387,769
<b><u>FUND BALANCE - ENDING</u></b>	<u>\$ (24,996)</u>	<u>\$ 361,004</u>	<u>\$ 906,141</u>	<u>\$ 340,643</u>	<u>\$ 1,582,792</u>

**CITY OF WEST MONROE, LOUISIANA**  
**NONMAJOR CAPITAL PROJECT FUNDS**  
**COMBINING BALANCE SHEET**  
**JUNE 30, 2021**

	2018 Debt Capital Fund	2011 Debt Capital Fund	2015 Debt Capital Fund	CDBG- Project III	CDBG - Sewer Project II	Total Nonmajor Capital Project Funds
<b><u>ASSETS</u></b>						
Cash in Bank	\$ 171,312	\$ 8	\$ 5	\$ 2	\$ -	\$ 171,327
Due From Other Governments	-	-	-	-	-	-
Due From Other Funds	-	-	-	-	-	-
<b><u>TOTAL ASSETS</u></b>	<b><u>\$ 171,312</u></b>	<b><u>\$ 8</u></b>	<b><u>\$ 5</u></b>	<b><u>\$ 2</u></b>	<b><u>\$ -</u></b>	<b><u>\$ 171,327</u></b>
<b><u>LIABILITIES</u></b>						
Accounts Payable	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Due To Other Funds	-	-	-	-	-	-
<b>Total Liabilities</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b><u>FUND BALANCES (DEFICITS)</u></b>						
Restricted	171,312	8	5	2	-	171,327
Unassigned	-	-	-	-	-	-
<b>Total Fund Balances</b>	<b><u>171,312</u></b>	<b><u>8</u></b>	<b><u>5</u></b>	<b><u>2</u></b>	<b><u>-</u></b>	<b><u>171,327</u></b>
<b><u>TOTAL LIABILITIES AND</u></b>						
<b><u>FUND BALANCES (DEFICITS)</u></b>	<b><u>\$ 171,312</u></b>	<b><u>\$ 8</u></b>	<b><u>\$ 5</u></b>	<b><u>\$ 2</u></b>	<b><u>\$ -</u></b>	<b><u>\$ 171,327</u></b>

**CITY OF WEST MONROE, LOUISIANA**  
**NONMAJOR CAPITAL PROJECT FUNDS**  
**COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND**  
**CHANGES IN FUND BALANCES (DEFICITS)**  
**FOR THE YEAR ENDED JUNE 30, 2021**

	2018 Debt Capital Fund	2011 Debt Capital Fund	2015 Debt Capital Fund	CDBG- Project III	CDBG - Sewer Projects II	Total Nonmajor Capital Project Funds
<b><u>Revenues</u></b>						
Intergovernmental	\$ -	\$ -	\$ -	\$ 909,779	\$ -	\$ 909,779
Other Income	72	-	-	-	-	72
<b>Total Revenues</b>	<u>72</u>	<u>-</u>	<u>-</u>	<u>909,779</u>	<u>-</u>	<u>909,851</u>
<b><u>Expenditures</u></b>						
Capital Projects	<u>16,944</u>	<u>-</u>	<u>-</u>	<u>274,057</u>	<u>-</u>	<u>291,001</u>
<b><u>Excess (Deficiency) of</u></b>						
<b><u>Revenues Over Expenditures</u></b>	<u>(16,872)</u>	<u>-</u>	<u>-</u>	<u>635,722</u>	<u>-</u>	<u>618,850</u>
<b><u>Other Financing Sources (Uses)</u></b>						
Operating Transfers - In	-	-	-	-	-	-
Operating Transfers - Out	<u>-</u>	<u>-</u>	<u>-</u>	<u>(635,720)</u>	<u>(171,102)</u>	<u>(806,822)</u>
<b>Total Other Financing Sources (Uses)</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(635,720)</u>	<u>(171,102)</u>	<u>(806,822)</u>
<b><u>Net Change in Fund Balance</u></b>	<u>(16,872)</u>	<u>-</u>	<u>-</u>	<u>2</u>	<u>(171,102)</u>	<u>(187,972)</u>
<b><u>Fund Balances - Beginning</u></b>	<u>188,184</u>	<u>8</u>	<u>5</u>	<u>-</u>	<u>171,102</u>	<u>359,299</u>
<b><u>FUND BALANCES - ENDING</u></b>	<u>\$ 171,312</u>	<u>\$ 8</u>	<u>\$ 5</u>	<u>\$ 2</u>	<u>\$ -</u>	<u>\$ 171,327</u>

## OTHER SUPPLEMENTAL INFORMATION

**CITY OF WEST MONROE, LOUISIANA**  
**ALL FUNDS**  
**SCHEDULE OF ASSESSED VALUATION AND AD VALOREM**  
**PROPERTY TAX LEVY FOR 2020**

<u>Assessed Valuation</u>		\$ 164,758,005
<u>Tax Rate Per Thousand Dollars (Mills)</u>		8.52
<u>Gross Tax Levy</u>		<u>\$ 1,403,740</u>
<u>Tax Collected</u>		
2020 Assessments		<u>\$ 1,393,033</u>
<u>Allocation of Tax Collected</u>	<u>2020 Tax Rate Mills</u>	
General Fund	6.89	\$ 1,126,525
Street Maintenance	<u>1.63</u>	<u>266,508</u>
Total	<u>8.52</u>	<u>\$ 1,393,033</u>

**CITY OF WEST MONROE, LOUISIANA**  
**SCHEDULE OF REVENUES AND EXPENDITURES - CONVENTION CENTER**  
**FOR THE YEAR ENDED JUNE 30, 2021**

	<u>Events</u>	<u>Concession</u>	<u>Catering</u>	<u>Total</u>
<u>Revenues</u>	\$ 605	\$ 5,059	\$ 66,994	\$ 72,658
<u>Cost of Operations</u>				
Operating Expenditures	-	-	58,141	58,141
Personnel	-	-	83,571	83,571
Total	-	-	141,712	141,712
<u>Gross Profit</u>	<u>\$ 605</u>	<u>\$ 5,059</u>	<u>\$ (74,718)</u>	(69,054)
<u>Administrative Expenditures</u>				
Director's Salary				-
Operations Salaries				96,742
Employee Benefits				51,086
Vehicle Maintenance				1,372
Materials, Repairs & Supplies				683
Operating Supplies				7,688
Travel, Car & Meetings				2,950
Cell Phones and Pagers				-
Fuel				1,350
Miscellaneous				164
Office Supplies				280
Utilities				15,670
Total Administrative Expenditures				177,985
<u>Deficiency of Revenues Over Expenditures</u>				<u>\$ (247,039)</u>

<u>Budget</u>	<u>Variance - Favorable (Unfavorable)</u>
74,925	(2,267)
45,917	(12,224)
93,533	9,962
<u>139,450</u>	<u>(2,262)</u>
\$ (64,525)	\$ (4,529)
-	-
100,491	3,749
51,159	73
1,872	500
650	(33)
6,500	(1,188)
1,750	(1,200)
-	-
915	(435)
144	(20)
500	220
<u>12,838</u>	<u>(2,832)</u>
<u>176,819</u>	<u>(1,166)</u>
<u>\$ (241,344)</u>	<u>\$ (5,695)</u>



**CITY OF WEST MONROE, LOUISIANA**  
**SCHEDULE OF REVENUES AND EXPENDITURES - IKE HAMILTON EXPO CENTER**  
**FOR THE YEAR ENDED JUNE 30, 2021**

	Equine Events	Concession	Stall Rentals & Shavings	Total
<u>Revenues</u>	\$ 357,417	\$ -	\$ 187,219	\$ 544,636
<u>Cost of Operations</u>				
Operating Expenditures	92,923	-	48,674	141,597
Personnel	161,706	-	84,703	246,409
Total	<u>254,629</u>	<u>-</u>	<u>133,377</u>	<u>388,006</u>
<u>Gross Profit</u>	<u>\$ 102,788</u>	<u>\$ -</u>	<u>\$ 53,842</u>	156,630
<u>Administrative Expenditures</u>				
Director's Salary				-
Operations Salaries				119,568
Employee Benefits				52,787
Vehicle Maintenance				6,284
Materials, Repairs & Supplies				1,605
Fuel				-
Office				805
Cell Phones and Pagers				480
Other Miscellaneous Purchases				443
Operating Supplies				28,549
Utilities				310,779
Total Administrative Expenditures				<u>521,300</u>
<u>Deficiency of Revenues Over Expenditures</u>				<u>\$ (364,670)</u>

<u>Budget</u>	<u>Variance - Favorable (Unfavorable)</u>
447,994	96,642
126,300	(15,297)
233,541	(12,868)
<u>359,841</u>	<u>(28,165)</u>
\$ 88,153	\$ 68,477
-	-
119,591	23
49,092	(3,695)
4,826	(1,458)
1,500	(105)
-	-
1,600	795
480	-
443	-
14,888	(13,661)
<u>302,186</u>	<u>(8,593)</u>
<u>494,606</u>	<u>(26,694)</u>
<u>\$ (406,453)</u>	<u>\$ 41,783</u>

**CITY OF WEST MONROE, LOUISIANA**  
**SCHEDULE OF COMPENSATION PAID TO COUNCIL MEMBERS**  
**FOR THE YEAR ENDED JUNE 30, 2021**

James Brian	10,800
Trevor Land	10,800
Morgan Buxton	10,800
Thom Hamilton	10,800
Ben Westerburg	10,800
	<u>\$ 54,000</u>

REPORTS REQUIRED BY *GOVERNMENT AUDITING STANDARDS*  
AND UNIFORM GUIDANCE

# CAMERON, HINES & COMPANY

(A Professional Accounting Corporation)

*Certified Public Accountants*

104 Regency Place

West Monroe, Louisiana 71291

Mailing Address:

P. O. Box 2474

West Monroe, LA 71294-2474

Phone (318) 323-1717

Fax (318) 322-5121

## **INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

Honorable Mayor and Board of Aldermen of  
West Monroe, Louisiana

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the City of West Monroe, Louisiana (the City) as of and for the year ended June 30, 2021, and the related notes to the financial statements, which collectively comprise the City's basic financial statements and have issued our report thereon dated December 14, 2021.

### **Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the City's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that have not been identified.

Honorable Mayor and Board of Aldermen of  
West Monroe, Louisiana  
Page 2

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the City's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### **Purpose of the Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Cameron, Hines & Company (APAC)*

West Monroe, Louisiana  
December 14, 2021

# CAMERON, HINES & COMPANY

(A Professional Accounting Corporation)

***Certified Public Accountants***

104 Regency Place

West Monroe, Louisiana 71291

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West Monroe, LA 71294-2474

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## **INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE**

Honorable Mayor and Board of Aldermen of  
West Monroe, Louisiana

### **Report on Compliance for Each Major Federal Program**

We have audited the City of West Monroe, Louisiana's (the City) compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of the City's major federal programs for the year ended June 30, 2021. The City's major federal programs are identified in the Summary of Auditors' Results section of the accompanying Schedule of Findings and Questioned Costs.

### ***Management's Responsibility***

Management is responsible for compliance with the federal statutes, regulations, and terms and conditions of its federal awards applicable to its federal programs.

### ***Auditors' Responsibility***

Our responsibility is to express an opinion on compliance for each of the City's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the City's compliance with those requirements and performing such other procedures as we consider necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the City's compliance.

### ***Opinion on Each Major Federal Program***

In our opinion, the City complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2021.

### ***Other Matters***

The results of our auditing procedures disclosed an instance of noncompliance which is required to be reported in accordance with the Uniform Guidance and which is described in the accompanying schedule of findings and questioned costs as item 2021-001. Our opinion on each major federal program is not modified with respect to these matters.

The City's response to the noncompliance finding identified in our audit is described in the accompanying schedule of findings and questioned costs. The City's response was not subjected to the auditing procedures applied in the audit of noncompliance and, accordingly, we express no opinion on the response.

### **Report on Internal Control Over Compliance**

Management of the City is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the City's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the City's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of the internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did identify a deficiency in internal control over compliance, as described in the accompanying schedule of findings and questioned costs as item 2021-002, that we consider to be a significant deficiency.

The City's response to the internal control over compliance finding identified in our audit is described in the accompanying schedule of findings and questioned costs. The City's response was not subjected to the auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.



Honorable Mayor and Board of Aldermen of  
West Monroe, Louisiana  
Page 2

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

West Monroe, Louisiana  
December 14, 2021

*Cameron, Hines & Company (APAC)*

**CITY OF WEST MONROE, LOUISIANA**  
**SCHEDULE OF FINDINGS AND QUESTIONED COSTS**  
**FOR THE YEAR ENDED JUNE 30, 2021**

**SUMMARY OF AUDIT RESULTS**

1. The auditors' report expresses an unmodified opinion on the basic government financial statements of the City of West Monroe, Louisiana.
2. One significant deficiency was disclosed during the audit of the financial statements as reported in the Independent Auditors' Report on Compliance and on Internal Control over Financial Reporting Based on an Audit Of Financial Statements Performed In Accordance With *Government Auditing Standards* and the Independent Auditors' Report on Compliance for Each Major Program and on Internal Control Over Compliance Required by the Uniform Guidance.
3. No instances of noncompliance material to the financial statements of the City of West Monroe, Louisiana, which would be required to be reported in accordance with *Government Auditing Standards*, were disclosed during the audit.
4. One significant deficiency was disclosed during the audit of the major federal award programs in the Report On Compliance With Requirements That Could Have A Direct and Material Effect on Each Major Program And On Internal Control Over Compliance In Accordance With Title 2 U. S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Uniform Guidelines Requirements for Federal Awards.
5. The auditors' report on compliance for the major federal award programs for the City of West Monroe, Louisiana expresses an unmodified opinion on all major federal programs.
6. There were audit findings relative to the major federal award programs for the City of West Monroe, Louisiana.
7. The program tested as major programs included the Department of Housing and Urban Development Voucher Program, CFDA No. 14.871 and Department of Homeland Security Hazard Mitigation Grant, CFDA No. 97.039.
8. The threshold for distinguishing between Types A and B programs was \$750,000.
9. The City of West Monroe, Louisiana does not qualify to be a low-risk auditee.

**CITY OF WEST MONROE, LOUISIANA**  
**SCHEDULE OF FINDINGS AND QUESTIONED COSTS**  
**FOR THE YEAR ENDED JUNE 30, 2021 (continued)**

**FINDINGS AND QUESTIONED COSTS – MAJOR FEDERAL AWARD PROGRAMS AUDIT**  
**Section III – Findings or questioned costs for Federal awards, including those specified by**  
**Uniform Guidance:**

**2021-001 Section 8 Housing Choice Vouchers - Compliance First reported in 2021**

**Federal Program**

14.871 Section 8 Housing Choice Vouchers

**Criteria or Specific Requirement**

Compliance with Housing and Urban Development (HUD) Requirements on the Utility Allowance Schedule

If the cost of utilities is not included in the rent to the owner, HUD requirement 24 CFR section 982.517 requires the City to use a schedule of utility allowances to determine the amount an assisted family needs to receive to cover the cost of utilities. This utility allowance schedule is developed based on utility consumption and rate data for various unit sizes, structure types, and fuel types. The City is required to review its utility allowance schedules annually and to adjust them if there has been an increase of more than 10% from the current schedule.

**Condition Found**

We inquired of management and noted the utility allowance schedules had not been reviewed in the 2020-21 fiscal year.

**Cause**

The City experienced numerous fluctuations in the availability of its employees due to the COVID-19 pandemic. This lack of consistent availability of employees contributed to the utility allowance schedule not being reviewed.

**Questioned Costs**

There are no questioned costs related to this finding.

**Perspective Information**

These issues are isolated to this program

**Identification of Repeat Findings**

Not Applicable

**Effect**

The City was unable to determine if there had been changes in the rates that would require them to update the current schedule.

**Recommendations to Prevent Future Occurrences**

The City should take steps to make sure there are employees to help review the utility allowance schedule. Another option would be to use an outside company to review the utility allowance schedule.

**Management's Response**

See Management's Corrective Action Plan later in the report.

**CITY OF WEST MONROE, LOUISIANA**  
**SCHEDULE OF FINDINGS AND QUESTIONED COSTS**  
**FOR THE YEAR ENDED JUNE 30, 2021 (continued)**

**2021-002 Section 8 Housing Choice Vouchers – Internal Control over Compliance**  
**First reported in 2021**

**Federal Program**

14.871 Section 8 Housing Choice Vouchers

**Criteria or Specific Requirement**

**Compliance with Housing and Urban Development (HUD) Requirements on the Utility Allowance Schedule**

If the cost of utilities is not included in the rent to the owner, HUD requirement 24 CFR section 982.517 requires the City to use a schedule of utility allowances to determine the amount an assisted family needs to receive to cover the cost of utilities. This utility allowance schedule is developed based on utility consumption and rate data for various unit sizes, structure types, and fuel types. The City is required to review its utility allowance schedules annually and to adjust them if there has been an increase of more than 10% from the current schedule.

**Condition Found**

We inquired of management and noted the internal controls of the City did not operate properly and did not allow the City to update the utility allowance for the Section 8 program.

**Cause**

Proper internal controls to ensure utility rates are checked on an annual basis were not in place.

**Questioned Costs**

There are no questioned costs related to this finding.

**Perspective Information**

These issues are isolated to this program

**Identification of Repeat Findings**

Not Applicable

**Effect**

The City was unable to determine if there had been changes in the rates that would require them to update the current schedule.

**Recommendations to Prevent Future Occurrences**

The City should improve its internal controls to make sure there are employees to help review the utility allowance schedule. Another option would be to use an outside company to review the utility allowance schedule.

**Management's Response**

See Management's Corrective Action Plan later in the report.

**FINDINGS – FINANCIAL STATEMENT AUDIT**

No audit findings noted for the year.

**CITY OF WEST MONROE**  
**CORRECTIVE ACTION PLAN FOR CURRENT YEAR**  
**FINDINGS AND QUESTIONED COSTS**  
**FOR THE YEAR ENDED JUNE 30, 2021**

**2021-001 Section 8 Housing Choice Vouchers - Compliance**

Federal program and specific federal award identification:

This finding relates to Section 8 Housing Vouchers – CFDA #14.871 Section 8 Housing Choice Vouchers for the Federal Award Year 2020 received from Federal Agency : U. S. Department of Housing and Urban Development

Condition:

Compliance with Housing and Urban Development (HUD) Requirements on the Utility Allowance Schedule

If the cost of utilities is not included in the rent to the owner, HUD requirement 24 CFR section 982.517 requires the City to use a schedule of utility allowances to determine the amount an assisted family needs to receive to cover the cost of utilities. This utility allowance schedule is developed based on utility consumption and rate data for various unit sizes, structure types, and fuel types. The City is required to review its utility allowance schedules annually and to adjust them if there has been an increase of more than 10% from the current schedule.

Corrective action planned:

This finding was discussed with Krista Rushing and her Supervisor, Vicki Hibun. In the future, the City will ensure the Utility Allowance Schedule will be reviewed annually. It will be added to the suspense calendar, and multiple employees will be alerted on an annual basis.

Person responsible for corrective action:

Ms. Krista Rushing  
Director  
City of West Monroe Housing Authority  
211 Cypress Street  
West Monroe, LA 71291  
Telephone: (318) 699-0575

Anticipated completion date: June 30, 2022

**2021-002 Section 8 Housing Choice Vouchers – Internal Control over Compliance**

Federal program and specific federal award identification:

This finding relates to Section 8 Housing Vouchers – CFDA #14.871 Section 8 Housing Choice Vouchers for the Federal Award Year 2020 received from Federal Agency : U. S. Department of Housing and Urban Development

Condition:

We inquired of management and noted the internal controls of the City did not operate properly and did not allow the City to update the utility allowance for the Section 8 program.

**CITY OF WEST MONROE**  
**CORRECTIVE ACTION PLAN FOR CURRENT YEAR**  
**FINDINGS AND QUESTIONED COSTS**  
**FOR THE YEAR ENDED JUNE 30, 2021**

**Corrective action planned:**

This finding was discussed with Krista Rushing and her Supervisor, Vicki Hibun. In the future, the City will ensure the Utility Allowance Schedule will be reviewed annually. It will be added to the suspense calendar, and multiple employees will be alerted on an annual basis.

**Person responsible for corrective action:**

Ms. Krista Rushing  
Director  
City of West Monroe Housing Authority  
211 Cypress Street  
West Monroe, LA 71291  
Telephone: (318) 699-0575

**Anticipated completion date:** June 30, 2022

Respectfully submitted,

Scott Olvey, City Clerk and Finance Director

**CITY OF WEST MONROE LOUISIANA**  
**SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS**  
**FOR THE YEAR ENDED JUNE 30, 2021**

<b><u>Federal Grants/Pass Through Grantor/ Program Title</u></b>	<b><u>CFDA Number</u></b>	<b><u>Agency or Pass Through Number</u></b>	<b><u>E xpenditures</u></b>
<b>United States Department of Agriculture</b>			
Rural Business Development Grant	10.351	LA-005	\$ 54,328
<b>Department of Housing &amp; Urban Development</b>			
Section 8 Housing Choice Voucher Program	14.871	LA186	\$ 1,832,607 *
Section 8 CARES Act	14.HCC	LA186	\$ 220,189
Community Development Block Grants / State's program and Non-Entitlement Grants	14.228		\$ 512,397
<b>Department of Justice</b>			
Bulletproof Vest Partnership Program	16.607		\$ 10,182
Multi Jurisdictional Task Force / LCLE	16.738		\$ -
<b>Department of Transportation</b>			
Louisiana Department of Transportation & Development			
Highway Planning & Construction Program	20.205		\$ 1,515,956
Formula Grants for Rural Areas (5311)	20.509		\$ 384,742
Bus and Bus Facilities Formula Program	20.526	LA-2017-016-00	\$ -
Louisiana Highway Safety Commission			
State and Community Highway Safety	20.600		\$ 84,423
<b>Department of the Treasury</b>			
Coronavirus Relief Fund (CARES Act)	21.019	COVID-19-CRF-009036	\$ 601,738
<b>Executive Office of the President</b>			
Delta Regional Authority (Commercial Park Drainage Imp)	90.201	LA-53934	\$ 21,369
<b>Corporation for National and Community Service</b>			
Volunteer Louisiana Commission in the Office of the Lieutenant Governor			
AmeriCorps	94.006	15AFHLA0010004	\$ 148,322
<b>Department of Homeland Security</b>			
Emergency Food and Shelter National Board Program	97.024		\$ 13,223
FEMA Disaster Grants - Public Assistance (Laura)	97.036		\$ 48,328
HMGP Hazard Mitigation Grant Program	97.039		\$ 784,748 *
FEMA Assistance to Firefighters Grant Program	97.044		\$ -
			<u>\$ 6,232,552</u>

\* Indicated Major Federal Program

**CITY OF WEST MONROE, LOUISIANA**  
**NOTES TO SCHEDULE OF EXPENDITURES**  
**OF FEDERAL AWARDS**  
**FOR THE YEAR ENDED JUNE 30, 2021**

1. **General**

The Schedule of Expenditures of Federal Awards presents the activity of all federal award programs of the City of West Monroe, Louisiana. The City of West Monroe, Louisiana reporting entity is defined in Note 1 to the City's financial statements. All federal award programs received directly from federal agencies, as well as federal awards passed through other government agencies, are included on the schedule.

2. **Basis of Accounting**

The Schedule of Expenditures of Federal Awards is presented using the accrual basis of accounting, which is described in Note 1 to the City's financial statements. The information in this schedule is presented in accordance with the requirements of the Uniform Guidance. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the basic financial statements.

3. **Federal Indirect Cost Rate**

The City of West Monroe, Louisiana did not elect to use the 10% de minimis federal indirect cost rate for the year ended June 30, 2021.



**CITY OF WEST MONROE, LOUISIANA**  
**SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS**  
**FOR THE YEAR ENDED JUNE 30, 2020**

Section I- Internal Control and Compliance Material to the Financial Statements

20-1 Internal Controls Over the Preparation of the Schedule of Expenditures for Federal Awards (SEFA)

Condition:

It was noted during testing of the SEFA, that there were several material errors in the SEFA.

Recommendation:

The City should consider improving its internal controls over the preparation of the SEFA.

Current Status:

The City has enhanced internal controls to ensure the amounts reported on the SEFA are correct and include all Federal Funds Expended during the fiscal year.

Section II- Internal Control and Compliance Material to Federal Awards – N/A

Section III- Management Letter

No management letter was issued.

**CITY OF WEST MONROE, LOUISIANA**  
**SCHEDULE OF COMPENSATION, BENEFITS**  
**AND OTHER PAYMENTS TO AGENCY HEAD**  
**JUNE 30, 2021**

Agency Head  
Mayor Staci Albritton Mitchell

Salary	\$ 85,000
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Benefits

Pension - Municipal	25,075	
Medical Insurance	4,250	
Life and Disability Insurance	518	
Gym Membership	240	
Car Allowance	9,600	
	<hr/>	
Total Benefits		<hr/> 39,683 <hr/>

Total	\$ 124,683
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**CITY OF WEST MONROE, LOUISIANA**  
**Justice System Funding Schedule - Collecting/Disbursing Entity**  
**As Required by Act 87 of the 2020 Regular Legislative Session**  
**For the Year Ended June 30, 2021**

		First Six Month Period Ended 12/31/2020	Second Six Month Period Ended 6/30/2021
<b>Cash Basis Presentation</b>			
<b>Beginning Balance of Amounts Collected (i.e. cash on hand)</b>		\$ -	\$ -
<b>Add: Collections</b>			
Bond Fees		2,594	2,685
Criminal Court Costs/Fees		87,509	90,269
Criminal Fines - Other		95,484	100,859
<b>Subtotal Collections</b>		<u>185,587</u>	<u>193,813</u>
<b>Less: Disbursements to Governments &amp; Nonprofits</b>			
West Monroe City Marshal	Criminal Court Costs/Fees	15,454	15,814
West Monroe City Court	Criminal Court Costs/Fees	350	800
Fourth Judicial District Public Defender Board	Criminal Court Costs/Fees	22,872	23,809
North Louisiana Criminalistic Lab	Criminal Court Costs/Fees	23,605	24,187
Drug Crime Lab Education Fund	Criminal Court Costs/Fees	152	50
Crime Victim Fund	Criminal Court Costs/Fees	1,404	1,320
Louisiana Commission on Law Enforcement	Criminal Court Costs/Fees	953	1,047
Public Safety Training Fund	Criminal Court Costs/Fees	1,125	900
Trial Court Case Management Fund	Criminal Court Costs/Fees	1,463	1,600
Injury Trust Fund	Criminal Court Costs/Fees	650	615
Crime Stoppers	Criminal Court Costs/Fees	978	1,068
Louisiana Supreme Court	Criminal Court Costs/Fees	244	265
<b>Less: Amounts Retained by Collecting Agency</b>			
Bond Fees		2,594	2,685
Criminal Court Costs/Fees		18,259	18,794
Criminal Fines - Other		95,484	100,859
<b>Subtotal Disbursements/Retainage</b>		<u>185,587</u>	<u>193,813</u>
<b>Total: Ending Balance of Amounts Collected but not Disbursed/Retained (i.e. cash on hand)</b>		<u>\$ -</u>	<u>\$ -</u>