

CENTER FOR CHILDREN AND FAMILIES, INC.

*Financial Statements
For the Years Ended June 30, 2008 and 2007*

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date

1/28/09



CENTER FOR CHILDREN AND FAMILIES, INC.
FINANCIAL REPORT
FOR THE YEARS ENDED JUNE 30, 2008 AND 2007

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INDEPENDENT AUDITORS' REPORT

Board of Directors of
Center for Children and Families, Inc.
Monroe, Louisiana

We have audited the accompanying statements of financial position of Center for Children and Families, Inc., as of June 30, 2008 and 2007, and the related statements of activities, functional expenses and cash flows for the years then ended. These financial statements are the responsibility of Center for Children and Families, Inc.'s management. Our responsibility is to express an opinion on these financial statements based on our audits.

We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free from material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Center for Children and Families, Inc., as of June 30, 2008 and 2007, and the changes in its net assets and its cash flows for the years then ended, in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated November 7, 2008, on our consideration of Center for Children and Families, Inc.'s internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and important for assessing the results of our audits.

Board of Directors of
Center for Children and Families, Inc.
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Our audits were conducted for the purpose of forming an opinion on the financial statements of Center for Children and Families, Inc., taken as a whole. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is not a required part of the financial statements. Such information has been subjected to the auditing procedures applied in the audits of the financial statements and, in our opinion, is fairly stated in all material respects, in relation to the financial statements taken as a whole.

Cameron, Hines & Hartt (APAC)

West Monroe, Louisiana
November 7, 2008

CENTER FOR CHILDREN AND FAMILIES, INC.
STATEMENTS OF FINANCIAL POSITION

ASSETS

	June 30.	
	2008	2007
Current Assets:		
Cash and Cash Equivalents	\$ 477,668	\$ 338,824
Grants Receivable	334,672	387,936
Prepaid Insurance	4,918	-
Total Current Assets	817,258	726,760
Property and Equipment:		
Furniture and Equipment	233,228	206,986
Less: Accumulated Depreciation	(98,057)	(54,182)
Net Property and Equipment	135,171	152,804
 <u>TOTAL ASSETS</u>	 \$ 952,429	 \$ 879,564

LIABILITIES AND NET ASSETS

Current Liabilities:		
Bank Overdraft	\$ 47,171	\$ -
Accrued Payroll Taxes and Expenses	9,400	3,207
Line of Credit	10	10
Total Current Liabilities	56,581	3,217
Net Assets:		
Unrestricted	895,848	876,347
 <u>TOTAL LIABILITIES AND NET ASSETS</u>	 \$ 952,429	 \$ 879,564

The accompanying notes are an integral part of these financial statements.

CENTER FOR CHILDREN AND FAMILIES, INC.
STATEMENTS OF ACTIVITIES

<u>PUBLIC SUPPORT, GRANT REVENUE</u> <u>AND OTHER SUPPORT</u>	For the Years Ended June 30.	
	2008	2007
Government Grants and Contracts	\$ 2,954,076	\$ 2,854,962
Contributions	25,789	27,147
Fundraising	92,502	94,683
Interest Income	12,546	2,204
<u>TOTAL PUBLIC SUPPORT, GRANT REVENUE</u> <u>AND OTHER SUPPORT</u>	3,084,913	2,978,996
<u>EXPENSES</u>		
Program Services:		
TANF	834,056	856,457
Family Foundation	1,688,918	1,234,504
CJA	-	2,500
VOCA	76,613	55,918
Children's Advocacy Centers of Louisiana	-	5,444
National Children's Alliance	-	31,119
Louisiana Children's Trust Fund	19,000	16,148
Total Program Services	2,618,587	2,202,090
Management and General	405,278	300,212
Fundraising	41,547	34,109
<u>TOTAL EXPENSES</u>	3,065,412	2,536,411
<u>INCREASE IN NET ASSETS</u>	19,501	442,585
<u>NET ASSETS AT BEGINNING OF YEAR</u>	876,347	433,762
<u>NET ASSETS AT END OF YEAR</u>	\$ 895,848	\$ 876,347

The accompanying notes are an integral part of these financial statements.

CENTER FOR CHILDREN AND FAMILIES, INC.
STATEMENTS OF FUNCTIONAL EXPENSES
FOR THE YEARS ENDED JUNE 30, 2008 AND 2007

	PROGRAM SERVICES				
	TANF	Family Foundation	CJA	VOCA	La. CAC
Advertising/Promotion	\$ 24,479	\$ 11,671	\$ -	\$ -	\$ -
Dues and Subscriptions	200	-	-	-	-
Fundraising Events	-	-	-	-	-
Insurance	70,000	96,686	-	-	-
Interest	-	-	-	-	-
Legal and Professional	-	4,700	-	-	-
Meetings/Seminars	16,734	86,740	-	-	-
Miscellaneous	-	5,519	-	-	-
Office	42,036	22,408	-	-	-
Postage	5,283	1,856	-	-	-
Project Coordination	563,354	1,291,914	-	76,613	-
Rent	33,333	20,823	-	-	-
Repairs and Maintenance	5,070	30,766	-	-	-
Training	21,548	68,211	-	-	-
Utilities	52,019	47,624	-	-	-
Depreciation	-	-	-	-	-
	<u>\$ 834,056</u>	<u>\$ 1,688,918</u>	<u>\$ -</u>	<u>\$ 76,613</u>	<u>\$ -</u>
Total Expenses, year ended June 30, 2008					
	<u>\$ 856,457</u>	<u>\$ 1,234,504</u>	<u>\$ 2,500</u>	<u>\$ 55,918</u>	<u>\$ 5,444</u>
Total Expenses, year ended June 30, 2007					

The accompanying notes are an integral part of these financial statements

National Children's Alliance	La. Children's Trust Fund	Total Program Services	Management and General	Fundraising	TOTALS	
					2008	2007
\$ -	\$ -	\$ 36,150	\$ 25,062	\$ -	\$ 61,212	\$ 27,380
-	-	200	400	-	600	1,100
-	-	-	-	41,547	41,547	34,109
-	-	166,686	22,256	-	188,942	161,645
-	-	-	-	-	-	3,209
-	-	4,700	4,350	-	9,050	10,100
-	-	103,474	14,278	-	117,752	93,807
-	-	5,519	27,519	-	33,038	25,970
-	-	64,444	15,284	-	79,728	95,164
-	-	7,139	809	-	7,948	8,881
-	19,000	1,950,881	160,374	-	2,111,255	1,721,115
-	-	54,156	23,750	-	77,906	50,894
-	-	35,836	24,211	-	60,047	61,042
-	-	89,759	34,724	-	124,483	109,581
-	-	99,643	8,386	-	108,029	99,102
-	-	-	43,875	-	43,875	33,312
<u>\$ -</u>	<u>\$ 19,000</u>	<u>\$ 2,618,587</u>	<u>\$ 405,278</u>	<u>\$ 41,547</u>	<u>\$ 3,065,412</u>	
<u>\$ 31,119</u>	<u>\$ 16,148</u>	<u>\$ 2,202,090</u>	<u>\$ 300,212</u>	<u>\$ 34,109</u>		<u>\$ 2,536,411</u>

CENTER FOR CHILDREN AND FAMILIES, INC.
STATEMENTS OF CASH FLOWS

	For the Years Ended June 30,	
	2008	2007
Cash Flows from Operating Activities:		
Increase in Net Assets	\$ 19,501	\$ 442,585
Adjustments to Reconcile Change in Net Assets to Net Cash Provided by Operating Activities:		
Changes in Assets and Liabilities:		
Depreciation	43,875	33,312
Bank Overdraft	47,171	-
(Increase) Decrease in Grants Receivable	53,264	(180,193)
Increase in Prepaid Insurance	(4,918)	-
Increase (Decrease) in Accrued Expenses	6,193	(903)
Net Cash Provided by Operating Activities	165,086	294,801
 <u>Cash Flows from Investing Activities:</u>		
Purchase of Property and Equipment	(26,242)	(110,546)
Net Cash Used by Investing Activities	(26,242)	(110,546)
 <u>Cash Flows from Financing Activities:</u>		
Proceeds from Line of Credit	-	437,930
Payments on Line of Credit	-	(438,060)
Net Cash Used by Financing Activities	-	(130)
<u>Increase in Cash and Cash Equivalents</u>	138,844	184,125
<u>Cash at Beginning of Year</u>	338,824	154,699
 <u>CASH AND CASH EQUIVALENTS, END OF YEAR</u>	\$ 477,668	\$ 338,824

The accompanying notes are an integral part of these financial statements.

CENTER FOR CHILDREN AND FAMILIES, INC.
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEARS ENDED JUNE 30, 2008 AND 2007

Note 1 - Nature of Activities and Summary of Significant Accounting Policies

Nature of Activities

Center for Children and Families, Inc. (the Center) is a nonprofit public service association organized under the laws of the State of Louisiana on February 8, 1999. The Center was organized for the advocacy of children in the court and foster care systems within the Fourth District of Louisiana, and to do any and all things germane, incidental, and necessary to carry out these purposes into full effect. Revenues are derived primarily from the State of Louisiana, contributions from the general public, and fundraising efforts. On January 13, 2004, Center for Children and Families, Inc. changed its legal name from CASA of Northeast Louisiana, Inc. (Court Appointed Special Advocates) to better represent to the public its functions of helping youth and juvenile offenders and their families.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Basis of Accounting

The financial statements of the Center have been prepared on the accrual basis and, accordingly, reflect all significant receivables and payables.

Basis of Presentation

The Center has adopted Statement of Financial Accounting Standards (SFAS) No. 116, *Accounting for Contributions Received and Made*, and SFAS No. 117, *Financial Statements of Not-for-Profit Organizations*. Accordingly, the net assets of the Center and changes therein are classified and reported as follows:

Unrestricted Net Assets – Net assets that are not subject to donor-imposed stipulations. As of June 30, 2008 and 2007 all net assets were unrestricted.

Temporarily Restricted Assets – Net assets subject to donor-imposed stipulations that may or will be met either by actions of the Center and/or passage of time. As of June 30, 2008 and 2007 there were no temporarily restricted assets.

CENTER FOR CHILDREN AND FAMILIES, INC.
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEARS ENDED JUNE 30, 2008 AND 2007

Note 1 - Nature of Activities and Summary of Significant Accounting Policies (Continued)

Basis of Presentation (Continued)

Permanently Restricted Net Assets – Net assets subject to donor-imposed stipulations that they be maintained permanently by the Center. Generally, the donors of these assets permit the Center to use all of, or part of, the income earned on the related investments for general or specific purposes. As of June 30, 2008 and 2007, there were no permanently restricted net assets.

Grants Receivable

Grants receivable represent amounts that have been expensed for grant purposes and are to be reimbursed in full by the grantor and have been promised over the next twelve months.

Property and Equipment

Property and equipment are carried at cost or, if donated, at the approximate fair value at the date of donation. Depreciation is provided over the estimated useful lives of the respective assets using the straight-line method:

	<u>Years</u>
Furniture and Equipment	5

Public Support and Revenue

Annual contributions are recorded as revenue when received and are generally available for unrestricted use unless specifically restricted by the donor.

Grant income is deferred until the revenue is received. Unreimbursed expenses are recorded as income and as grants receivable when requests for reimbursement are submitted to the grants.

Contributions of donated non-cash assets are recorded at their fair value in the period received. Contributions of donated services that create or enhance non-financial assets or that require specialized skills, are provided by individuals possessing those skills, and would typically need to be purchased if not provided by donation, are recorded at their fair values.

CENTER FOR CHILDREN AND FAMILIES, INC.
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEARS ENDED JUNE 30, 2008 AND 2007

Note 2 - Cash and Cash Equivalents

The Center maintains its cash balance in a local financial institution. At June 30, 2007, the bank balance was \$482,135, of which \$282,135 was uninsured by the Federal Deposit Insurance Corporation.

Note 3 - Income Taxes

The Center is a nonprofit corporation exempted from federal income taxes under Sec. 501(c)(3) of the Internal Revenue Code.

Note 4 - Grants Receivable

Grants receivable consisted of the following at June 30, 2008 and 2007:

	<u>2008</u>	<u>2007</u>
TANF Grant	\$ 88,559	\$ 80,555
Family Foundation	162,493	291,473
La. Children's Trust Fund	9,500	6,250
VOCA (Victims of Criminal Acts)	<u>74,120</u>	<u>9,658</u>
Total Grants Receivable	<u>\$ 334,672</u>	<u>\$ 387,936</u>

Note 5 - Property and Equipment

A summary of land, buildings, equipment and accumulated depreciation at June 30, 2008 and 2007 is as follows:

	<u>2008</u>	<u>2007</u>
Furniture & Equipment	\$ 233,228	\$ 206,986
Accumulated Depreciation	<u>(98,057)</u>	<u>(54,182)</u>
Net Property and Equipment	<u>\$ 135,171</u>	<u>\$ 152,804</u>

Depreciation expense for the years ended June 30, 2008 and 2007 was \$43,875 and \$33,312, respectively.

Note 6 - Post-employment Benefits

The Center for Children and Families, Inc. implemented a 403(b) retirement plan for its employees on January 1, 2008. All employees who have been employed by the Center for at least one year are eligible to participate. The Center will match the employee contribution for up to 4% of the employee's salary. For the year ended June 30, 2008, the Center contributed \$29,619 to the retirement plan on behalf of participating employees.

CENTER FOR CHILDREN AND FAMILIES, INC.
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEARS ENDED JUNE 30, 2008 AND 2007

Note 7 - Lease Expense

The Center has a three year operating lease for the main office in Monroe, LA for \$2,988 per month. This lease terminated on June 30, 2008 and was renewed for another twelve months. The Center also has a twelve month lease for their Farnerville office for \$400 per month, ending on September 30, 2008. This lease was renewed for another twelve months. At June 30, 2008, the Center had a twelve month lease for their Rayville office for \$1,150 per month. This lease terminates on May 31, 2009.

Minimum future rental payments under non-cancelable operating leases as of June 30, 2008, are as follows:

June 30, 2009	\$ 53,306
2010	<u>1,200</u>
Total	<u>\$ 54,506</u>

In March 2007, the Center was donated the use of an additional building located at 701 Walnut Street, Monroe, LA. The necessary renovations were provided by the donor and will be reimbursed by the Center as monthly rental payments of \$1,583.

CENTER FOR CHILDREN AND FAMILIES, INC.
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED JUNE 30, 2008

Federal Grants/Pass Through Grantor/Program Title	CFDA Number	Agency or Pass - Through Number	Expenditures
Department of Health and Human Services			
Temporary Assistance for Needy Families	93.558	None	* \$ 834,056
Department of Justice			
Victims of Criminal Acts (VOCA)	16.320	C07-2-004	10,067
		C07-2-005	66,546
			<u>76,613</u>
			<u>\$ 910,669</u>

1. General

The Schedule of Expenditures of Federal Awards presents the activity of all federal award programs of the Center for Children and Families, Inc. All federal award programs received directly from federal agencies, as well as federal awards passed through other government agencies, is included on the schedule.

2. Basis of Accounting

The Schedule of Expenditures of Federal Awards is presented using the accrual basis of accounting, which is described in Note 1 to the Center's financial statements. The information in this schedule is presented in accordance with the requirements of OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the basic financial statements.

3. Relationship of the Schedule of Expenditures of Federal Awards to the Primary Financial Statements

The following reconciliation is provided to help the reader of the Center's financial statements and supplementary information relate such information to the Schedule of Expenditures of Federal Awards for the year ended June 30, 2008.

*Denotes Major Federal Assistance Program.

CENTER FOR CHILDREN AND FAMILIES, INC.
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED JUNE 30, 2008 (continued)

3. Relationship of the Schedule of Expenditures of Federal Awards to the Primary Financial Statements
(continued)

TANF Program Services

Advertising/Promotion	\$ 24,479
Dues and Subscriptions	200
Insurance	70,000
Meetings/Seminars	16,734
Office	42,036
Postage	5,283
Project Coordination	563,354
Rent	33,333
Repairs and Maintenance	5,070
Training	21,548
Utilities	<u>52,019</u>
Total Program Services	<u>834,056</u>

Total Expenditures Requested for Reimbursement 834,056

Grant Revenue 839,237

* Difference \$ 5,181

* Difference due to June 2007 TANF supplement in the amount of \$4,551 being received in September of the current year. No accrual was made in prior year. The balance of the difference is due to various immaterial amounts.

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REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Directors
Center for Children and Families, Inc.

We have audited the financial statements of the Center for Children and Families, Inc. (the Center) as of and for the year ended June 30, 2008, and have issued our report thereon dated November 7, 2008. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Center's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the basic primary financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Center's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Center's internal control over financial reporting.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or a combination of control deficiencies, that adversely affects the entity's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of the entity's financial statements that is more than inconsequential will not be prevented or detected by the entity's internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the entity's internal control.

Our consideration of the internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in the internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether The Center's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

This report is intended solely for the information and use of management, the Legislative Auditor, the Center for Children and Families, Inc. and federal awarding agencies and is not intended to be and should not be used by anyone other than these specified parties. Under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document.

Cameron, Hines & Hartt (APAC)

West Monroe, Louisiana
November 7, 2008

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REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

Board of Directors
Center for Children and Families, Inc.

Compliance

We have audited the compliance of the Center for Children and Families, Inc. (the Center), with the types of compliance requirements described in the *U. S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement* that are applicable to each of its major federal programs for the year ended June 30, 2008. The Center's major federal programs are identified in the Summary of Auditor's Results section of the accompanying Schedule of Findings and Questioned Costs. Compliance with the requirements of laws, regulations, contracts and grants applicable to each of its major federal programs is the responsibility of the Center's management. Our responsibility is to express an opinion on the Center's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America: the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the Center's compliance with those requirements and performing such other procedures as we consider necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination of the Center's compliance with those requirements.

In our opinion, the Center complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the year ended June 30, 2008.

Internal Control Over Compliance

The management of the Center is responsible for establishing and maintaining effective internal control over compliance with the requirements of laws, regulations, contracts and grants applicable to federal programs. In planning and performing our audit, we considered the Center's internal control over compliance with the requirements that could have a material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Center's internal control over compliance.

A control deficiency in an entity's internal control over compliance exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect noncompliance with a type of compliance requirement of a federal program on a timely basis. A significant deficiency is a control deficiency, or a combination of control deficiencies, that adversely affects the entity's ability to administer a federal program such that there is more than a remote likelihood that noncompliance with a type of compliance requirement of a federal program that is more than inconsequential will not be prevented or detected by the entity's internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material noncompliance with a type of compliance requirement of a federal program will not be prevented or detected by the entity's internal control.

Our consideration of the internal control over compliance was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above.

This report is intended solely for the information and use of management, the Center for Children and Families, Inc., the Louisiana Legislative Auditor, federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties. Under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document.

Cameron, Hines & Hart (APAC)

West Monroe, Louisiana
November 7, 2008

CENTER FOR CHILDREN AND FAMILIES, INC.
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED JUNE 30, 2008

Summary of Audit Results

1. The auditors' report expresses an unqualified opinion on the financial statements of Center for Children and Families, Inc.
2. No reportable conditions relating to the audit of the financial statements were reported.
3. No instances of noncompliance material to the financial statements of Center for Children and Families, Inc. were disclosed during the audit.
4. No reportable conditions relating to the audit of a major federal award program are reported.
5. The auditors' report on compliance for the major federal award programs for Center for Children and Families, Inc. expresses an unqualified opinion.
6. There were no findings relative to major federal award programs for Center for Children and Families, Inc.
7. The programs tested as major programs included:

<u>Program</u>	<u>CFDA No.</u>
TANF (Temporary Assistance for Needy Families)	93.558

8. The threshold for distinguishing Types A and B programs was \$300,000.
9. Center for Children and Families, Inc. was not determined to be a low-risk auditee.
10. No management letter was issued related to the financial statements for the year ended June 30, 2008.

Findings and Questioned Costs – Financial Statements Audit

None

Findings and Questioned Costs – Major Federal Award Programs

None

CENTER FOR CHILDREN AND FAMILIES, INC.
SCHEDULE OF PRIOR AUDIT FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED JUNE 30, 2008

07-01 Internal Control for Cash Disbursements

Condition:

During our audit, it was noted that the Chief Executive Officer approves check requests and signs checks. However, an officer's signature is required to accompany the Chief Executive Officer's signature only for disbursements greater than \$5,000.

Recommendation:

The threshold for requiring dual signatures on checks for disbursements should be lowered significantly.

Current Status:

The Center now requires all checks over the amount of \$2,500 be signed by the Chief Executive Officer and the Chief Operating Officer. The accounting firm which prepares their checks now places all checks over \$2,500 under separate cover with a note that two signatures are required.

07-02 Internal Control for Cash Disbursements

Condition:

During our audit, it was noted that two checks in excess of \$5,000 were signed with only one signature.

Recommendation:

Controls should be put in place to ensure that all checks in excess of \$2,500 are signed by both the Chief Executive Officer and the Chief Operating Officer before being processed.

Current Status:

The Center recognized that an additional signator was needed on the account after the end of the 2006-2007 fiscal year and prior to the audit being performed. Prior to the issuance of the audit report dated June 30, 2007, the Center added signing authority for the Chief Operating Officer (COO). Both the CEO and the COO now sign check disbursements over \$2,500.