

TENSAS PARISH POLICE JURY  
ST. JOSEPH, LOUISIANA  
ANNUAL FINANCIAL STATEMENTS  
AS OF DECEMBER 31, 2012  
AND FOR THE YEAR THEN ENDED  
WITH  
INDEPENDENT AUDITOR'S REPORT



**SILAS SIMMONS** LLP  
CERTIFIED PUBLIC ACCOUNTANTS *and* ADVISORS



TENSAS PARISH POLICE JURY  
ST. JOSEPH, LOUISIANA

Annual Financial Statements  
As of and for the Year Ended December 31, 2012  
With Supplemental Information Schedules

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**TENSAS PARISH POLICE JURY  
ST. JOSEPH, LOUISIANA**

Annual Financial Statements  
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With Supplemental Information Schedules

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TENSAS PARISH POLICE JURY  
ST. JOSEPH, LOUISIANA

Annual Financial Statements  
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**INDEPENDENT AUDITOR'S REPORT**



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## INDEPENDENT AUDITOR'S REPORT

Police Jurors  
Tensas Parish Police Jury  
St. Joseph, Louisiana

### **Report on the Financial Statements**

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Tensas Parish Police Jury (Police Jury), as of and for the year ended December 31, 2012, which collectively comprise the basic financial statements of the Parish's primary government, as listed in the table of contents, and the related notes to the financial statements.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditor's Responsibility**

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant estimates made by management, as well as evaluating the overall financial statement presentation of the financial statements.

We believe the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### **Basis for Adverse Opinion on Aggregate Discretely Presented Component Units and Qualified Opinion on Aggregate Remaining Fund Information.**

The financial statements referred to above do not include financial data of the Parish's legally separate component units. Accounting principles generally accepted in the United States of America require the financial data for those component units to be reported with the financial data of the Parish's primary government unless the Parish also issues financial statements for the financial reporting entity that includes the financial data for its component units. The Parish has not issued such reporting entity financial statements. The amount by which this departure would affect the assets, liabilities, net position, revenues, and expenses of the aggregate discretely presented component units is not reasonably determinable.

### **Adverse Opinion on Aggregate Discretely Presented Component Units**

In our opinion, because of the significance of the matter described in the "Basis for Adverse Opinion on Aggregate Discretely Presented Component Units and Qualifying Opinion on Aggregate Remaining Fund Information," the financial statements referred to above do not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of the aggregate discretely presented component units of the Tensas Parish Police Jury, as of December 31, 2012, or the changes in financial position thereof for the year then ended.

### **Qualified Opinion on Aggregate Remaining Fund Information**

In our opinion, except for the matter described in the "Basis for Adverse Opinion on Aggregate Discretely Presented Component Units and Qualifying Opinion on Aggregate Remaining Fund Information" paragraph, the financial statements referred to above present fairly, in all material respects, the financial position of the aggregate remaining fund information of the Tensas Parish Police Jury as of December 31, 2012, and the changes in financial position and cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### **Unmodified Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of the Tensas Parish Police Jury as of December 31, 2012, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### **Other Matters**

#### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information on pages 4 through 8 and 29 through 37 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### *Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Tensas Parish Police Jury's basic financial statements. The schedule of compensation paid Police Jurors described in the accompanying table of contents is presented for purposes of additional analysis and is not a required part of the basic financial statements. The schedule of expenditures of federal awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is also not a required part of the basic financial statements.

The combining and individual nonmajor fund financial statements and the schedule of expenditures of federal awards are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual nonmajor fund financial statements and the schedule of expenditures of federal awards are fairly stated in all material respects in relation to the basic financial statements as a whole.

### **Other Reporting Required by Government Auditing Standards**

In accordance with *Government Auditing Standards*, we have also issued a report dated August 14, 2013, on our consideration of the Tensas Parish Police Jury's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

This report is intended for the information of the Members of the Tensas Parish Police Jury, and the Legislative Auditor of the State of Louisiana and is not intended to be, and should not be, used by anyone other than these specified parties. Under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document.



Natchez, Mississippi  
August 14, 2013

**SECTION I**  
**REQUIRED SUPPLEMENTAL INFORMATION**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS**

**TENSAS PARISH POLICE JURY  
ST. JOSEPH, LOUISIANA**

**MANAGEMENT'S DISCUSSION AND ANALYSIS**

**YEAR ENDED DECEMBER 31, 2012**

As management of the Tensas Parish Police Jury, we offer readers of the Tensas Parish Police Jury's financial statements this narrative overview and analysis of the financial activities of the Police Jury for the fiscal year ended December 31, 2012. We encourage readers to consider the information presented here in conjunction with additional information found within the body of the audit.

**FINANCIAL HIGHLIGHTS**

- Assets exceeded liabilities by \$10,615,368 in 2012 and \$9,910,040 in 2011.
- Total revenues exceeded expenditures by \$705,328 in 2012 and expenditures exceeded revenues by \$529,371 in 2011.
- The Police Jury had net capital assets of \$8,119,188 and has a \$932,900 debt associated with capital assets as of December 31, 2012.

**OVERVIEW OF FINANCIAL STATEMENTS**

This discussion and analysis is intended to serve as an introduction to the Tensas Parish Police Jury's basic financial statements. The Police Jury's basic financial statements comprise three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other supplemental information in addition to the basic financial statements themselves.

**Government-wide financial statements.** The government-wide financial statements are designed to provide readers with a broad overview of the Police Jury's finances, in a manner similar to a private-sector business.

The statement of net position presents information on all of the Police Jury's assets and liabilities, with the difference between the two reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the Jury is improving or deteriorating.

The statement of activities presents information showing how the Police Jury's net position changed during the most recent fiscal year.

The government-wide financial statements outline functions of the Police Jury that are principally supported by property taxes and intergovernmental revenues (governmental activities). Fixed assets and related debt is also supported by taxes and intergovernmental revenues.

The government-wide financial statements can be found on pages 9 - 10 of this report.

**Fund financial statements.** A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives.

The basic governmental fund financial statements can be found on pages 11 - 15 of this report.

**TENSAS PARISH POLICE JURY  
ST. JOSEPH, LOUISIANA**

**MANAGEMENT'S DISCUSSION AND ANALYSIS**

**YEAR ENDED DECEMBER 31, 2012**

**Notes to the financial statements.** The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found on pages 16 to 28 of this report.

**GOVERNMENT-WIDE FINANCIAL ANALYSIS**

Net position may serve over time as a useful indicator of a government's financial position. In the case of the Police Jury, assets exceeded liabilities by \$10,615,368 as of December 31, 2012, and \$9,910,040 as of December 31, 2011.

**Net Position as of December 31, 2012 and 2011**

	2012	2011
Current assets	\$ 2,849,128	\$ 2,693,503
Restricted assets	950,993	929,699
Capital assets	8,119,188	7,023,787
Total assets	\$ 11,919,309	\$ 10,646,989
Current liabilities	\$ 972,101	\$ 160,005
Long-term liabilities	331,840	576,944
Total liabilities	\$ 1,303,941	\$ 736,949
Net position		
Investment in capital assets, net of related debt	\$ 7,186,288	\$ 658,921
Restricted	950,993	930,323
Unrestricted	2,478,087	8,320,796
Total net position	\$ 10,615,368	\$ 9,910,040

The following is a summary of the statement of activities:

	2012	2011
<b>Revenues</b>		
Program revenues	\$ 1,437,470	\$ 744,303
General revenues	3,786,357	3,490,227
Total revenues	\$ 5,223,827	\$ 4,234,530
<b>Expenses</b>		
General government	\$ 1,459,220	\$ 1,499,366
Public safety	410,692	431,206
Public works	1,580,268	1,704,584
Health and welfare	540,909	571,891
Culture and recreation	301,632	326,153
Economic development	208,464	204,326
Interest on long-term debt	17,314	26,375
Total expenses	\$ 4,518,499	\$ 4,763,901
Increase (decrease) in net position	\$ 705,328	\$ (529,371)
Net position January 1	9,910,040	10,439,411
Net position December 31	\$ 10,615,368	\$ 9,910,040

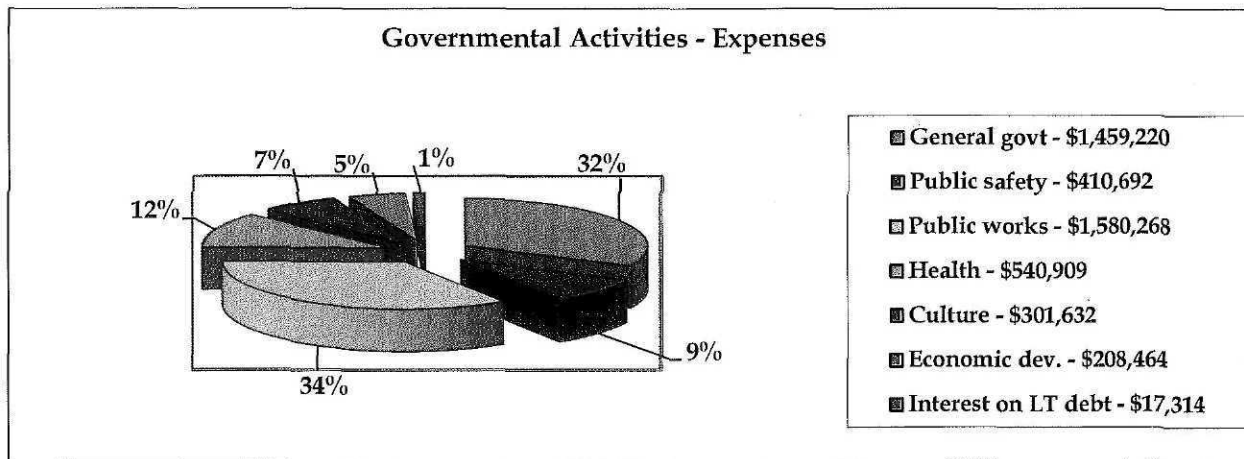
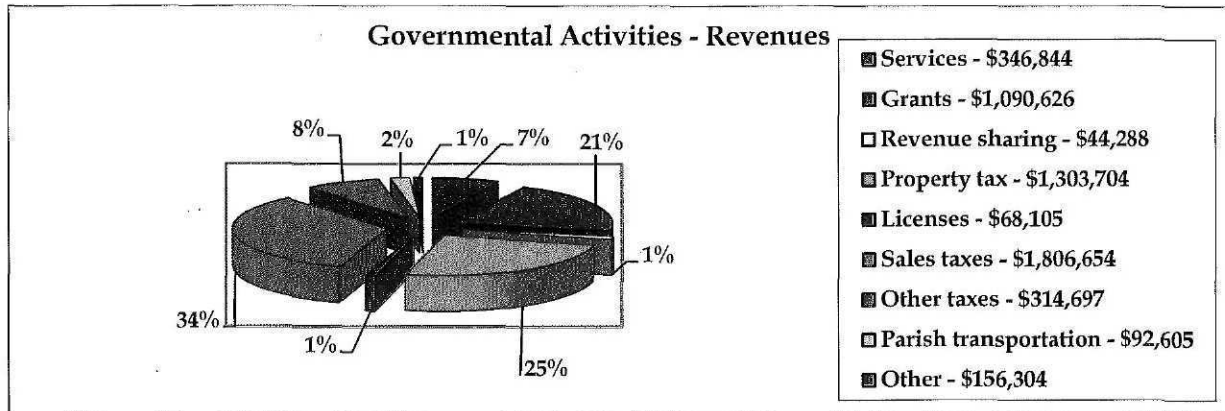


**TENSAS PARISH POLICE JURY  
ST. JOSEPH, LOUISIANA**

**MANAGEMENT'S DISCUSSION AND ANALYSIS**

**YEAR ENDED DECEMBER 31, 2012**

The following are a graphical representation of information presented in the Statement of Activities for Governmental Activities. Business activities are insignificant and are not presented in graph form.



The notes to the financial statements have additional information presented that is essential to a full understanding of the data provided in the government-wide financial statements.

**TENSAS PARISH POLICE JURY  
ST. JOSEPH, LOUISIANA**

**MANAGEMENT'S DISCUSSION AND ANALYSIS**

**YEAR ENDED DECEMBER 31, 2012**

**COMMENTS ON GENERAL FUND AND OTHER MAJOR FUND COMPARISONS**

The Police Jury's budget was amended once during the last year. The final budgeted expenditures for all major funds totaled \$4,340,734 and revenues were budgeted at \$3,486,721.

Actual revenues were over budgeted for all major funds totaled by \$340,747 and actual expenditures were over the budgeted amounts by \$45,653. The budget was amended to primarily reflect additional grant revenues and expenditures and changes in taxes and other income.

**CAPITAL ASSETS**

As of December 31, 2012, the Police Jury had \$8,119,188 invested in capital assets net of accumulated depreciation, including land of \$743,698, that is not being depreciated. This year there were additions of \$1,685,434 in all the funds. Additions were as follows:

Library books	\$	23,899
Safety building (in progress)		1,591,114
Health unit exam table		4,400
Motorola radios		<u>66,021</u>
 Total additions	 \$	 <u>1,685,434</u>

Infrastructure assets (roads and bridges) are included in capital assets only as added currently.

**MANAGEMENT COMMENTS AND PLANS**

The Jury has acquired a \$250,000 grant from USDA to purchase land adjoining the Port property. The Jury is in negotiations to acquire the land.

The Jury made a land swap with Agriliance/Land of Lakes. The Agriliance building is 95% complete. The Jury has obtained a \$75,000 grant from the Delta Regional Authority to renovate the building that was previously owned by Agriliance that is located at the Tensas Parish Port. Capital outlay monies have been appropriated for Phase 1 of the Port infrastructure project.

The Tensas Parish safety building construction is now complete. The Jury is in the process of having furniture delivered and installed as well as new telephone lines. The Jury officially named the facility the Tensas Parish Government Complex.

A grant for a mini-excavator has been obtained from the Office of Community Development. State contract prices are now being obtained for the purchase.

A grant for the Tensas Water Association has been obtained from the Office of Community Development. Monies are to be used to purchase much needed equipment for the water plant.

The Lake St. Joseph Control Structure is now complete. Monies for this project were obtained in grant from the Gustav/Ike monies.

**TENSAS PARISH POLICE JURY  
ST. JOSEPH, LOUISIANA**

**MANAGEMENT'S DISCUSSION AND ANALYSIS**

**YEAR ENDED DECEMBER 31, 2012**

**MANAGEMENT COMMENTS AND PLANS (continued)**

The Jury has upgraded the Tensas Parish Airport pilot's lounge. The Capital Improvement Plan has been submitted to DOTD to include tree obstruction removal, a new pilot's lounge, and the extension of the current runway. The Jury has applied for a grant through the Delta Regional Authority and DOTD to install two fuel tanks for the airport.

The new bridge construction for Dunbar Road has been started with a grant from DOTD.

The Waterproof Fire Station construction bid has been awarded to Womack and Sons. Grant monies were obtained from the Office of Community Development for this project.

**REQUEST FOR INFORMATION**

This financial report is designed to provide our citizens, taxpayers, customers, and creditors with a general overview of the Police Jury's finances and to show the Police Jury's accountability for the money it receives. Any questions about this report or request for additional information may be directed to Cathy Darden, Secretary-Treasurer, 205 Hancock Street, St. Joseph, LA 71366.

**SECTION II**  
**GOVERNMENT-WIDE FINANCIAL STATEMENTS**

TENSAS PARISH POLICE JURY  
ST. JOSEPH, LOUISIANA

## STATEMENT OF NET POSITION

FOR THE YEAR ENDED DECEMBER 31, 2012

ASSETS

Cash and cash equivalents	\$ 1,951,711
Receivables	897,417
Amounts held by trustee for landfill closure and post-closure care costs	920,241
Restricted assets	30,752
Capital assets, net	<u>8,119,188</u>
Total assets	<u>\$ 11,919,309</u>

LIABILITIES

Accounts, salaries, and other payables	\$ 206,814
Intergovernmental payables	23,387
Long-term liabilities	
Due within one year	741,900
Due in more than one year	<u>331,840</u>
Total liabilities	<u>\$ 1,303,941</u>

NET POSITION

Invested in capital assets, net of related debt	\$ 7,186,288
Restricted for:	
Debt service	30,752
Landfill closure	920,241
Unrestricted	<u>2,478,087</u>
Total net position	<u>\$ 10,615,368</u>

The accompanying notes are an integral part of this statement.

TENSAS PARISH POLICE JURY  
ST. JOSEPH, LOUISIANA

STATEMENT OF ACTIVITIES

FOR THE YEAR ENDED DECEMBER 31, 2012

<u>FUNCTIONS/PROGRAMS</u>	Program Revenues			<u>Net (Expense), Revenue, and Changes in Net Position</u>
	<u>Expenses</u>	<u>Charges for Services</u>	<u>Operating Grants and Contributions</u>	
<i>Primary government:</i>				
<i>Governmental activities:</i>				
General government:				
Legislative	\$ 202,850	\$ -	\$ -	\$ -
Judicial	334,056	-	-	(334,056)
Elections	29,040	-	-	(29,040)
Finance and administrative	455,458	-	-	(455,458)
Other general administrative	437,816	-	-	(437,816)
Public safety	410,692	113,047	67,625	822,824
Public works	1,580,268	231,942	119,810	29,064
Health and welfare	540,909	-	-	-
Culture and recreation	301,632	-	-	11,505
Economic development	208,464	1,855	39,798	-
Interest on long-term debt	17,314	-	-	-
Total governmental activities	\$ 4,518,499	\$ 346,844	\$ 227,233	\$ 863,393
				\$ (3,081,029)
General revenue:				
Taxes:				
Ad valorem				\$ 1,303,704
Sales				1,806,654
Other taxes				314,697
Licenses and permits				68,105
State funds:				
Parish transportation				92,605
State revenue sharing				44,288
Fire insurance rebates				18,428
Investment income				16,732
Other revenues				121,144
Total general revenue				\$ 3,786,357
Changes in net position				\$ 705,328
Net position, beginning of year				9,910,040
Net position, end of year				\$ 10,615,368

The accompanying notes are an integral part of this statement.

**SECTION III**  
**FUND FINANCIAL STATEMENTS**

TENSAS PARISH POLICE JURY  
ST. JOSEPH, LOUISIANA

GOVERNMENTAL FUNDS  
BALANCE SHEET

DECEMBER 31, 2012

	Major Funds						Other Governmental Funds	Total
	General Fund	Road Fund	Ambulance Fund	Health Unit Fund	Ambulance Rededication Fund	Landfill Site Fund		
<b>ASSETS</b>								
Cash and cash equivalents	\$ 473,570	\$ 27,779	\$ 45,041	\$ 465,559	\$ 49,297	\$ -	\$ 890,465	\$ 1,951,711
Receivables	365,791	57,100	61,837	117,177	-	-	295,512	897,417
Amounts held by trustee for landfill closure and post-closure care costs	-	-	-	-	-	912,522	-	912,522
Restricted assets	-	-	-	-	-	7,719	30,752	38,471
Due from other funds	-	36,467	39,462	-	-	-	51,652	127,581
Total assets	<u>\$ 839,361</u>	<u>\$ 121,346</u>	<u>\$ 146,340</u>	<u>\$ 582,736</u>	<u>\$ 49,297</u>	<u>\$ 920,241</u>	<u>\$ 1,268,381</u>	<u>\$ 3,927,702</u>
<b>LIABILITIES AND FUND BALANCES</b>								
<b>Liabilities:</b>								
Accounts, salaries, and other payables	\$ 24,019	\$ 58,002	\$ 28,261	\$ 7,819	\$ -	\$ -	\$ 88,713	\$ 206,814
Due to other funds	127,581	-	-	-	-	-	-	127,581
Intergovernmental payables	-	-	-	-	-	-	23,387	23,387
Total liabilities	<u>\$ 151,600</u>	<u>\$ 58,002</u>	<u>\$ 28,261</u>	<u>\$ 7,819</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 112,100</u>	<u>\$ 357,782</u>
<b>Fund balances:</b>								
Restricted for:								
Debt service	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,752	\$ 30,752
Landfill closure	-	-	-	-	-	920,241	-	920,241
Committed for:								
Special revenue projects	-	63,344	118,079	574,917	49,297	-	1,125,529	1,931,166
Unassigned, reported in:								
General	687,761	-	-	-	-	-	-	687,761
Total fund balances	<u>\$ 687,761</u>	<u>\$ 63,344</u>	<u>\$ 118,079</u>	<u>\$ 574,917</u>	<u>\$ 49,297</u>	<u>\$ 920,241</u>	<u>\$ 1,156,281</u>	<u>\$ 3,569,920</u>
Total liabilities and fund balances	<u>\$ 839,361</u>	<u>\$ 121,346</u>	<u>\$ 146,340</u>	<u>\$ 582,736</u>	<u>\$ 49,297</u>	<u>\$ 920,241</u>	<u>\$ 1,268,381</u>	<u>\$ 3,927,702</u>

The accompanying notes are an integral part of this statement.



TENSAS PARISH POLICE JURY  
ST. JOSEPH, LOUISIANA

RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET  
TO THE STATEMENT OF NET POSITION

DECEMBER 31, 2012

Total Fund Balances - Governmental Funds (Statement C)	\$	3,569,920
Total net position reported for governmental activities in the statement of net position is different because:		
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds. Those assets consist of:		
Land, buildings, and equipment	\$	12,554,961
Less accumulated depreciation	_____	(4,435,773)      8,119,188
Long-term liabilities are not due and payable in the current period and, therefore, are not reported in the fund liabilities.		_____ (1,073,740)
Net Position (Statement A)	\$	<u>10,615,368</u>

The accompanying notes are an integral part of this statement.

TENSAS PARISH POLICE JURY  
ST. JOSEPH, LOUISIANA

STATEMENT OF REVENUES, EXPENDITURES,  
AND CHANGES IN FUND BALANCES

FOR THE YEAR ENDED DECEMBER 31, 2012

	Major Funds						Other Governmental Funds	Total
	General Fund	Road Fund	Ambulance Fund	Health Unit Fund	Ambulance Rededication Fund	Landfill Site Fund		
<b>REVENUES</b>								
Taxes:								
Ad valorem	\$ 785,362	\$ -	\$ -	\$ 155,958	\$ -	\$ -	\$ 362,384	\$ 1,303,704
Sales taxes	-	556,023	602,115	-	-	-	648,516	1,806,654
Other taxes	314,697	-	-	-	-	-	-	314,697
Licenses and permits	68,105	-	-	-	-	-	-	68,105
Intergovernmental revenues:								
Federal funds - federal grants	119,810	-	-	-	750,000	-	-	869,810
State funds:								
Parish transportation funds	-	92,605	-	-	-	-	-	92,605
State revenue sharing	16,182	-	-	8,105	-	-	20,001	44,288
Fire insurance rebates	18,428	-	-	-	-	-	-	18,428
Other state grants	39,798	-	-	-	5,384	-	175,634	220,816
Fees, charges, and commissions								
for services	-	-	-	-	-	111,942	121,855	233,797
Fines and forfeitures	-	-	-	-	-	-	113,047	113,047
Investment income	365	72	-	810	2	13,771	1,712	16,732
Other revenues	16,251	65,824	-	-	-	-	14,385	96,460
Total revenues	\$ 1,378,998	\$ 714,524	\$ 602,115	\$ 164,873	\$ 755,386	\$ 125,713	\$ 1,457,534	\$ 5,199,143
<b>EXPENDITURES</b>								
General government								
Legislative	\$ 202,850	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 202,850
Judicial	123,410	-	-	-	-	-	210,646	334,056
Elections	29,040	-	-	-	-	-	-	29,040
Finance and administrative	247,844	32,773	18,975	9,892	1,461	60,142	84,371	455,458
Other general government	349,456	-	-	-	-	-	-	349,456
Public safety	147,696	-	-	-	-	-	145,006	292,702
Public works	119,810	979,847	-	-	-	-	358,236	1,457,893

-continued-

TENSAS PARISH POLICE JURY  
ST. JOSEPH, LOUISIANA

STATEMENT OF REVENUES, EXPENDITURES,  
AND CHANGES IN FUND BALANCES

FOR THE YEAR ENDED DECEMBER 31, 2012

	Major Funds						Other Governmental Funds	Total
	General Fund	Road Fund	Ambulance Fund	Health Unit Fund	Ambulance Rededication Fund	Landfill Site Fund		
Health and welfare	\$ 7,747	\$ -	\$ 346,919	\$ 135,409	\$ -	\$ -	\$ -	\$ 490,075
Culture and recreation	820	-	-	-	-	-	198,335	199,155
Economic development	-	-	-	-	-	-	200,441	200,441
Debt service:								
Principal retirement	-	-	-	-	-	-	79,446	79,446
Interest and bank charges	-	-	-	-	-	-	17,314	17,314
Capital outlay	-	-	-	4,400	1,591,114	-	89,920	1,685,434
Total expenditures	<u>\$ 1,228,673</u>	<u>\$ 1,012,620</u>	<u>\$ 365,894</u>	<u>\$ 149,701</u>	<u>\$ 1,592,575</u>	<u>\$ 60,142</u>	<u>\$ 1,383,715</u>	<u>\$ 5,793,320</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	<u>\$ 150,325</u>	<u>\$ (298,096)</u>	<u>\$ 236,221</u>	<u>\$ 15,172</u>	<u>\$ (837,189)</u>	<u>\$ 65,571</u>	<u>\$ 73,819</u>	<u>\$ (594,177)</u>
OTHER FINANCING SOURCES (USES)								
Funds borrowed	\$ -	\$ -	\$ -	\$ -	\$ 700,900	\$ -	\$ -	\$ 700,900
Transfers in	146,704	318,517	-	1,400	327,200	68,000	183,558	1,045,379
Transfers (out)	(255,535)	(39,902)	(327,200)	-	(143,300)	(84,304)	(195,138)	(1,045,379)
Total other financing sources (uses)	<u>\$ (108,831)</u>	<u>\$ 278,615</u>	<u>\$ (327,200)</u>	<u>\$ 1,400</u>	<u>\$ 884,800</u>	<u>\$ (16,304)</u>	<u>\$ (11,580)</u>	<u>\$ 700,900</u>
Net change in fund balances (deficit)	\$ 41,494	\$ (19,481)	\$ (90,979)	\$ 16,572	\$ 47,611	\$ 49,267	\$ 62,239	\$ 106,723
FUND BALANCES - BEGINNING	646,267	82,825	209,058	558,345	1,686	870,974	1,094,042	3,463,197
FUND BALANCES - ENDING	<u>\$ 687,761</u>	<u>\$ 63,344</u>	<u>\$ 118,079</u>	<u>\$ 574,917</u>	<u>\$ 49,297</u>	<u>\$ 920,241</u>	<u>\$ 1,156,281</u>	<u>\$ 3,569,920</u>

The accompanying notes are an integral part of this statement.

TENSAS PARISH POLICE JURY  
ST. JOSEPH, LOUISIANA

RECONCILIATION OF THE GOVERNMENTAL FUNDS  
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
TO THE STATEMENT OF ACTIVITIES

FOR THE YEAR ENDED DECEMBER 31, 2012

Total Net Change in Fund Balances - Governmental Funds (Statement E)	\$	106,723
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Amounts reported for governmental activities in the Statement of Activities are different because:

Capital outlays are reported in governmental funds as expenditures.

However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which capital outlays exceeded depreciation in the period:

Capital outlay	\$	1,685,434	
Depreciation expense		<u>(487,297)</u>	1,198,137

Repayment of long-term liabilities is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net position. Proceeds from loans are a revenue in the governmental funds, but increases long-term debt in the statement of net position.

Proceeds from loans	\$	(700,900)	
Repayment of long-term liabilities		<u>79,446</u>	(621,454)

Governmental funds do not report an increase in landfill closure/post-closure care liability as a current expenditure because it does not require the use of current financial resources. However, in the statement of activities, they are recognized as an expense as they accumulate.

Increase in debt created by landfill life closure costs	(2,762)
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Capital leases cancelled are reported in the statement of activities as income. The basis of the asset that was being purchased under the capital lease is reported as an expense. The following is a summary of the treatment of the capital lease cancellation:

Liability for capital lease terminated	\$	127,420	
Basis of asset under capital lease		<u>(102,736)</u>	<u>24,684</u>

Change in Net Position of Governmental Activities (Statement B)	\$	<u>705,328</u>
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The accompanying notes are an integral part of this statement.

**NOTES TO THE FINANCIAL STATEMENTS**

**TENSAS PARISH POLICE JURY  
ST. JOSEPH, LOUISIANA**

**NOTES TO THE FINANCIAL STATEMENTS**

**AS OF AND FOR THE YEAR ENDED DECEMBER 31, 2012**

**INTRODUCTION**

1. The Tensas Parish Police Jury was created by Legislative act in the 1800's.
2. The Police Jury is the governing body of Tensas Parish, Louisiana.
3. The Police Jury consists of seven jurors elected to represent the various districts in the Parish. The Jurors serve four year terms, which expire December 31, 2015. The Jurors are paid \$1,600 per month. The President receives \$2,000 per month.
4. Tensas Parish is located along the Mississippi River in Northeast Louisiana. The land area of the Parish is approximately 602 square miles.
5. Tensas Parish has a population of 5,252.
6. The Police Jury has 52 employees and maintains 155 miles of roads.

GASB Statement No. 14, *The Reporting Entity*, established criteria for determining the governmental reporting entity and component units that should be included within the reporting entity. Under provisions of this Statement, the jury is considered a primary government, since it is a special purpose government that has a separately elected governing body, is legally separate, and is fiscally independent of other state or local governments. As used in GASB Statement No. 14, fiscally independent means that the Police Jury may, without the approval or consent of another governmental entity, determine or modify its own budget, levy its own taxes or set rates or charges, and issue bonded debt. The Police Jury has oversight of other component units that are blended into the Police Jury's basic financial statements.

Blended component units of the Police Jury are Gravity Drainage District's No. 1, No. 2, and No. 3, and the Tensas Parish Library. These component units, despite being legally separate from the Police Jury, are so intertwined with the primary government that they are, in substance, the same as the primary government. These component units are reported as part of the primary government in both the fund financial statements and the government-wide financial statements. The blended component unit's balances and transactions are reported in the same manner as the balances and transactions of the Police Jury itself. These entities are reported in the Nonmajor Special Revenue Funds.

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**A. Government-Wide and Fund Financial Statements**

The government-wide financial statements (i.e., the statement of net position and the statement of changes in net position) report information on all of the nonfiduciary activities of the primary government and its component units. For the most part, the effect of interfund activity has been removed from these statements.

Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support. Likewise, the primary government is reported separately from certain legally separate component units for which the primary government is financially accountable.

**TENSAS PARISH POLICE JURY  
ST. JOSEPH, LOUISIANA**

**NOTES TO THE FINANCIAL STATEMENTS**

**AS OF AND FOR THE YEAR ENDED DECEMBER 31, 2012**

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)**

**A. Government-Wide and Fund Financial Statements (continued)**

These component units are as follows:

**Component Unit**

Fire Protection District No. 1 of Tensas Parish  
 Lake Bruin Recreation and Water Conservation District  
 Lake Bruin Waterworks District No. 1  
 Tensas Economic and Industrial Development District (Not active)  
 Tensas Parish Agricultural Arena Commission (Not active)  
 Tensas Parish Clerk of Court  
 Tensas Parish Hospital Service District (Not active)  
 Tensas Parish Sheriff  
 Tensas Parish Tax Assessor

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment is offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues.

Major individual governmental funds are reported in separate columns in the fund financial statements.

**B. Measurement Focus, Basis of Accounting, and Financial Statement Presentation**

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period.

Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Property taxes, franchise taxes, licenses, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. Only the portion of special assessment receivable due within the current fiscal period is considered to be susceptible to accrual as revenue of the current period. All other revenue items are considered to be measurable and available only when cash is received by the government.

**TENSAS PARISH POLICE JURY  
ST. JOSEPH, LOUISIANA**

**NOTES TO THE FINANCIAL STATEMENTS**

**AS OF AND FOR THE YEAR ENDED DECEMBER 31, 2012**

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)**

**B. Measurement Focus, Basis of Accounting, and Financial Statement Presentation (continued)**

The Police Jury reports the following major governmental funds:

General Fund - The general fund is the general operating fund of the Police Jury. It accounts for all activities except those required to be accounted for in other funds.

Road Fund - This fund accounts for funds used to maintain roads.

Ambulance Fund - This fund accounts for funds used to operate the ambulance services.

Health Unit Fund - This fund accounts for funds used to operate the health unit.

Ambulance Rededication Fund - This fund accounts for excess funds rededicated out of the Ambulance Fund for the construction related to courthouse facilities. Funds this year are being spent for the construction of the safety building which will house the Police Jury, Sheriff, and related public safety entities.

Landfill Site Fund - This fund accounts for the operation of the landfill.

Private-sector standards of accounting and financial reporting issued prior to December 1, 1989, generally are followed in the government-wide fund financial statements to the extent that those standards do not conflict with or contradict guidance of the Governmental Accounting Standards Board.

As a general rule the effect of interfund activity has been eliminated from the government-wide financial statements. Exceptions to this general rule are payments-in-lieu of taxes and other charges between the government's enterprise operations. Elimination of these charges would distort the direct costs and program revenues reported for the various functions concerned.

Amounts reported as program revenues include 1) charges to customers or applicants for goods, services, or privileges provided, 2) operating grants and contributions and 3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as general revenues rather than as program revenues. Likewise, general revenues include all taxes.

When both restricted and unrestricted resources are available for use, it is the Police Jury's policy to use restricted resources first, then unrestricted resources as they are needed.

**C. Deposits and Investments**

The Police Jury's cash and cash equivalents are considered to be cash on hand, demand deposits, and short-term investments with original maturities of three months or less from the date of acquisition. State law and the Police Jury's investment policy allow the Police Jury to invest in collateralized certificates of deposit, government backed securities, commercial paper, the state sponsored investment pool, and mutual funds consisting solely of government backed securities.

Investments for the Police Jury, as well as for its component units, are reported at fair value.



**TENSAS PARISH POLICE JURY  
ST. JOSEPH, LOUISIANA**

**NOTES TO THE FINANCIAL STATEMENTS**

**AS OF AND FOR THE YEAR ENDED DECEMBER 31, 2012**

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)**

**D. Receivables and Payables**

Activities between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as "advances to/from other funds" (i.e., the noncurrent portion of interfund loans).

Advances between funds, as reported in the fund financial statements, are offset by a fund balance reserve account in applicable governmental funds to indicate that they are not available for appropriation and are not expendable available financial resources.

All trade and property tax receivables are shown net of an allowance for uncollectible accounts. The balance of accounts receivable is expected to be collected in full so no allowance for doubtful accounts has been established.

Property taxes are levied on a calendar year basis and become due on January 1 of each year. The following is a summary of authorized and levied ad valorem taxes:

	<u>Authorized Millage</u>	<u>Levied Millage</u>	<u>Expiration Date</u>
Taxes due for:			
General fund	15.33	15.33	Indefinite
Court system building	12.87	12.87	2017
Drainage District No. 1	9.71	9.71	2016
Drainage District No. 2	3.11	3.11	2021
Drainage District No. 3	3.77	3.77	2013
Health unit	3.36	3.36	2016
Library	4.87	4.87	2016

The following is the principal taxpayer and related property tax revenue for the parish:

	<u>Type of Business</u>	<u>Assessed Valuation</u>	<u>% of Total Assessed Valuation</u>	<u>Ad Valorem Tax Revenue for Parish</u>
American River Transport Company	Barge line	\$ 11,730,620	24.5%	\$ 319,407

Sales taxes are authorized as follows:

	<u>Levied Percent</u>	<u>Expiration Date</u>
Landfill and garbage collection	1.00%	Indefinite
Roads	1.00%	Indefinite
Economic development	.50%	4/1/2013
Fire protection	.25%	9/1/2019
Ambulance	.75%	10/1/2013

**TENSAS PARISH POLICE JURY  
ST. JOSEPH, LOUISIANA**

**NOTES TO THE FINANCIAL STATEMENTS**

**AS OF AND FOR THE YEAR ENDED DECEMBER 31, 2012**

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)**

**E. Restricted Assets and Reserved Equity**

Restricted assets represent those assets that are legally separated for a specific purpose. Restricted assets at December 31, 2012, were as follows:

Restricted for landfill closure	\$ 920,241
Restricted for debt service	<u>30,752</u>
Total	<u>\$ 950,993</u>

**F. Elimination and Reclassifications**

In the process of compiling data for the statement of net position and the statement of activities, some amounts reported as interfund activity and balances in the funds were eliminated or reclassified. Interfund receivables and payables were eliminated to minimize the "grossing up" effect on assets and liabilities within the governmental activities column.

**G. Capital Assets**

Capital assets, which include property, plant, equipment, and land assets are reported in the applicable governmental columns in the government-wide financial statements. Capital assets are capitalized at historical cost or estimated cost (97% of capital assets are reported at actual cost) if historical cost is not available. The Police Jury maintains a threshold level of \$1,000 or more for capitalizing capital assets. Infrastructure assets (roads and bridges) are not included for those items acquired prior to January 1, 2004.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized.

Major outlays for capital assets and improvements are capitalized as projects are constructed.

All capital assets, other than land, are depreciated using the straight-line method over the following useful lives:

<u>Description</u>	<u>Estimated Lives</u>
Buildings and improvements	10-40 years
Equipment and furniture (including vehicles)	5-10 years
Books, periodicals, and law books	7-10 years

**H. Compensated Absences**

Employees of the Police Jury earn 5 to 10 days of noncumulative annual leave each year, depending on their length of service. Full-time employees are allowed, on an as-needed basis, sick leave up to 12 days each year. A maximum of 30 days of sick leave may be accumulated and carried forward. There is no provision for payment of accrued sick leave upon separation.

Full-time employees of the Tensas Parish Library, with at least 6 months of service, earn from 10 to 22 days of noncumulative annual leave each year, depending on their position. Part-time employees earn annual leave on a pro rata basis. Full-time employees earn 14 days of sick leave each year, with part-time employees earning sick leave on a pro rata basis. Sick leave of up to 42 days may be accumulated. There is no provision for payment of accumulated sick leave upon separation.

**TENSAS PARISH POLICE JURY  
ST. JOSEPH, LOUISIANA**

**NOTES TO THE FINANCIAL STATEMENTS**

**AS OF AND FOR THE YEAR ENDED DECEMBER 31, 2012**

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)**

**H. Compensated Absences (continued)**

Employees of the Sixth Judicial District Criminal Court earn from 5 to 10 days of vacation leave each year, depending on their length of service. Annual leave must be taken in the year earned and cannot be carried forward. Sick leave is granted, on an as-needed basis, at the discretion of the district attorney and judges of the district. At December 31, 2012, there are no accumulated and vested benefits relating to annual and sick leave that require accrual or disclosure.

**I. Long-Term Obligations**

In the government-wide financial statements, long-term debt is reported as liabilities in the applicable governmental activities statement of net position.

**J. Fund Equity**

Beginning with fiscal year 2011, the Police Jury implemented GASB Statement 54 "Fund Balance Reporting and Governmental Fund Type Definitions." This statement provides more clearly defined fund balance categories to make the nature and extent of the constraints placed on a government's fund balance more transparent. The following classifications describe the relative strength of the spending constraints placed on the purposes for which resources can be used:

- Nonspendable fund balance - amounts that are not in a spendable form (such as inventory) or are required to be maintained intact;
- Restricted fund balance - amounts constrained to specific purposes by their providers (such as grantors, bondholders, and higher levels of government), through constitutional provisions, or by enabling legislation;
- Committed fund balance - amounts constrained to specific purposes by a government itself, using its highest level of decision-making authority; to be reported as committed, amounts cannot be used for any other purpose unless the government takes the same highest level action to remove or change the constraint;
- Assigned fund balance - amounts a government intends to use for a specific purpose; intent can be expressed by the governing body or by an official or body to which the governing body delegates the authority;
- Unassigned fund balance - amounts that are available for any purpose (such as the purchase of fixed assets, construction, debt service, or for other purposes).

The Police Jury establishes (and modifies or rescinds) fund balance commitments by passage of an ordinance or resolution. This is typically done through adoption and amendment of the budget. A fund balance commitment is further indicated in the budget document as a designation or commitment of the fund (such as for special incentives). Assigned fund balance is established by the Police Jury through adoption or amendment of the budget as intended for specific purpose (such as the purchase of fixed assets, construction, debt service, or for other purposes).

In the general fund, the Police Jury strives to maintain an unassigned fund balance to be used for unanticipated emergencies.

**TENSAS PARISH POLICE JURY  
ST. JOSEPH, LOUISIANA**

**NOTES TO THE FINANCIAL STATEMENTS**

**AS OF AND FOR THE YEAR ENDED DECEMBER 31, 2012**

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)**

**J. Fund Equity (continued)**

The page labeled Statement of Net Position (Statement A) and the page labeled Statement of Activities (Statement B) display information about the Library as a whole. These statements include all the financial activities of the Library. Information contained in these statements reflect the economic resources measurement focus and the accrual basis of accounting.

**Program Revenues** - Program revenues included in the column labeled Statement of Activities (Statement B) are derived directly from users as a fee for services; program revenues reduce the cost of the function to be financed from the Police Jury's general revenues.

**K. Use of Estimates**

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statement and the reported amounts of revenues and expenditures during the reporting period. Actual results could differ from those estimates.

**NOTE 2 - STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY**

**A. Budget Information**

The Police Jury uses the following budget practices:

**Budgets** - Preliminary budgets for the ensuing year are prepared by the secretary-treasurer prior to December 31 of each year. The availability of the proposed budgets for public inspection and the date of the public hearing on the proposed budgets are then advertised in the official journal. During its regular December meeting, the Police Jury holds a public hearing on the proposed budgets in order to receive comments from residents of the parish. Changes are made to the proposed budgets based on the public hearing and the desires of the Police Jury as a whole. The budgets are then adopted during the Police Jury's regular December meeting, and a notice of the adoption is then published in the official journal.

The secretary-treasurer presents necessary budget amendments to the Police Jury during the year when, in her judgment, actual operations are differing materially from those anticipated in the original budget. During a regular meeting, the Police Jury reviews the proposed amendments, makes changes as it deems necessary, and formally adopts the amendments. The adoption of the amendments is included in Police Jury minutes published in the official journal.

The Police Jury exercises budgetary control at the functional level. Within functions the secretary-treasurer has the discretion to make changes as she deems necessary for proper control. Unexpended appropriations lapse at year end and must be re-appropriated in the next year's budget to be expended.

**TENSAS PARISH POLICE JURY  
ST. JOSEPH, LOUISIANA**

**NOTES TO THE FINANCIAL STATEMENTS**

**AS OF AND FOR THE YEAR ENDED DECEMBER 31, 2012**

**NOTE 3 - CASH AND CASH EQUIVALENTS**

At December 31, 2012, the Police Jury has cash and cash equivalents (book balances) totaling \$1,990,182 as follows:

Demand deposits	\$ 1,631,182
Time deposits	359,000
Total	<u>\$ 1,990,182</u>

These deposits are stated at cost, which approximates market. Under state law, these deposits (or the resulting bank balances) must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent. These securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties.

At December 31, 2012, the Police Jury has \$2,058,307 in deposits (collected bank balances). These deposits are secured from risk by \$1,130,950 of federal deposit insurance and \$927,357 of pledged securities held by the custodial bank in the name of the fiscal agent bank (GASB Category 3).

Even though the pledged securities are considered uncollateralized (Category 3) under the provisions of GASB Statement 3, R.S. 39:1229 imposes a statutory requirement on the custodial bank to advertise and sell the pledged securities within 10 days of being notified by the Police Jury that the fiscal agent has failed to pay deposited funds upon demand.

**NOTE 4 - RECEIVABLES**

The receivables of \$897,417 at December 31, 2012, are as follows:

<u>Class of Receivable</u>	<u>General Fund</u>	<u>Road Fund</u>	<u>Ambulance Fund</u>	<u>Health Unit Fund</u>	<u>Other Govern- mental Funds</u>	<u>Total</u>
Taxes:						
Ad valorem	\$ 295,531	\$ -	\$ -	\$ 58,687	\$ 207,621	\$ 561,839
Sales and use	-	57,100	61,837	-	80,883	199,820
Other taxes	70,260	-	-	-	-	70,260
Fines	-	-	-	-	6,814	6,814
Other	-	-	-	58,490	194	58,684
Total	<u>\$ 365,791</u>	<u>\$ 57,100</u>	<u>\$ 61,837</u>	<u>\$ 117,177</u>	<u>\$ 295,512</u>	<u>\$ 897,417</u>

Historically, virtually all ad valorem taxes receivable were collected since they are secured by property; therefore, no allowance for doubtful accounts has been established for ad valorem taxes. The balance of accounts receivable is expected to be collected in full so no allowance for doubtful accounts has been established.

**NOTE 5 - INVESTMENTS**

Investments are categorized into these three categories of credit risk:

1. Insured or registered, or securities held by the Police Jury or its agent in the Police Jury's name.
2. Uninsured and unregistered, with securities held by the counter party's trust department or agent in the Police Jury's name.
3. Uninsured and unregistered, with securities held by the counter party, or its trust department or agent but not in the Police Jury's name.

TENSAS PARISH POLICE JURY  
ST. JOSEPH, LOUISIANA

NOTES TO THE FINANCIAL STATEMENTS

AS OF AND FOR THE YEAR ENDED DECEMBER 31, 2012

**NOTE 5 - INVESTMENTS (continued)**

At the end of the year, the Police Jury's investment balances were as follows:

Type of Investment	Category			Carrying Amount	
	1	2	3	Fair Value	Amortized Cost
Federal agencies	\$ 920,241	\$ -	\$ -	\$ 920,241	\$ 920,241

**NOTE 6 - INTERFUND RECEIVABLES/PAYABLES (FSS LEVEL ONLY)**

Due to Other Funds	Due from Other Funds	
Road Fund	General Fund	\$ 36,467
Ambulance Fund	General Fund	39,462
Nonmajor Fund	General Fund	51,652
		<u>\$ 127,581</u>

The purpose of the due to/due from balances was to provide funds for operating purposes.

**NOTE 7 - CAPITAL ASSETS**

A summary of the Police Jury's capital assets follows:

Primary Government	Balance, Beginning	Increase	Decrease	Balance, Ending
Capital assets not being depreciated				
Land	\$ 743,698	\$ -	\$ -	\$ 743,698
Capital assets being depreciated				
Buildings	\$ 6,039,391	\$ 1,607,014	\$ -	\$ 7,646,405
Furniture, fixtures, and equipment	4,388,065	78,420	(301,627)	4,164,858
Total	<u>\$ 10,427,456</u>	<u>\$ 1,685,434</u>	<u>\$ (301,627)</u>	<u>\$ 11,811,263</u>
Less accumulated depreciation				
Buildings	\$ (1,030,736)	\$ (170,924)	\$ -	\$ (1,201,660)
Furniture, fixtures, and equipment	(3,116,631)	(316,373)	198,891	(3,234,113)
Total accumulated depreciation	<u>\$ (4,147,367)</u>	<u>\$ (487,297)</u>	<u>\$ 198,891</u>	<u>\$ (4,435,773)</u>
Total depreciable capital assets, net	<u>\$ 6,280,089</u>	<u>\$ 1,198,137</u>	<u>\$ (102,736)</u>	<u>\$ 7,375,490</u>
Governmental activities capital assets, net	<u>\$ 7,023,787</u>	<u>\$ 1,198,137</u>	<u>\$ (102,736)</u>	<u>\$ 8,119,188</u>

Depreciation expense of \$487,297 for the year ended December 31, 2012, was charged to the following governmental functions:

General government	\$ 88,360
Public safety	117,990
Public works	119,613
Health and welfare	50,834
Economic development	8,023
Culture and recreation	102,477
Total	<u>\$ 487,297</u>

**TENSAS PARISH POLICE JURY  
ST. JOSEPH, LOUISIANA**

**NOTES TO THE FINANCIAL STATEMENTS**

**AS OF AND FOR THE YEAR ENDED DECEMBER 31, 2012**

**NOTE 8 - INTERFUND TRANSFERS**

Operating transfers for the year ended December 31, 2012, were as follows:

<u>Transfers in</u>	<u>Transfers out</u>		
General Fund	Landfill Site Fund	\$	48,704
General Fund	Ambulance Rededication		98,000
Road Fund	Ambulance Rededication		45,300
Road Fund	General Fund		148,120
Road Fund	Landfill Site Fund		35,600
Nonmajor Fund	General Fund		106,017
Health Unit Fund	General Fund		1,400
Road Fund	Nonmajor Fund		89,497
Ambulance Rededication Fund	Ambulance Fund		327,200
Nonmajor Fund	Road Fund		39,902
Landfill Site Fund	Nonmajor Fund		68,000
Nonmajor Fund	Nonmajor Fund		37,639
		<u>\$</u>	<u>1,045,379</u>

Transfers are primarily used to cover operating expenses.

**NOTE 9 - ACCOUNTS, SALARIES, AND OTHER PAYABLES**

The payables of \$206,814 at December 31, 2012, are as follows:

	<u>General Fund</u>	<u>Road Fund</u>	<u>Ambulance Fund</u>	<u>Health Unit Fund</u>	<u>Other Govern- mental Funds</u>	<u>Total</u>
Salaries	\$ 5,153	\$ 11,144	\$ -	\$ 2,790	\$ 2,105	\$ 21,192
Withholdings	9,522	22,421	-	3,192	18,890	54,025
Accounts	9,344	24,437	28,261	1,837	67,718	131,597
Total	<u>\$ 24,019</u>	<u>\$ 58,002</u>	<u>\$ 28,261</u>	<u>\$ 7,819</u>	<u>\$ 88,713</u>	<u>\$ 206,814</u>

**NOTE 10 - LONG-TERM LIABILITIES AND CAPITAL LEASES**

The following is a summary of general long-term debt transactions for the year ended December 31, 2012:

	<u>Public Improvement Bonds</u>	<u>Certificates of Indebtedness</u>	<u>Capital Leases</u>	<u>Landfill Closure and Post-closure Care Costs</u>	<u>Total</u>
Long-term debt at January 1, 2012	\$ -	\$ 303,000	\$ 135,866	\$ 138,078	\$ 576,944
Additions	700,900	-	-	2,762	703,662
Cancellations	-	-	(127,420)	-	(127,420)
Reductions	-	(71,000)	(8,446)	-	(79,446)
Long-term debt payable at December 31, 2012	<u>\$ 700,900</u>	<u>\$ 232,000</u>	<u>\$ -</u>	<u>\$ 140,840</u>	<u>\$ 1,073,740</u>



**TENSAS PARISH POLICE JURY  
ST. JOSEPH, LOUISIANA**

**NOTES TO THE FINANCIAL STATEMENTS**

**AS OF AND FOR THE YEAR ENDED DECEMBER 31, 2012**

**NOTE 10 - LONG-TERM LIABILITIES AND CAPITAL LEASES (continued)**

The Police Jury records items under capital leases as an asset and an obligation in the accompanying financial statements. The net book value of equipment under capital leases at December 31 was as follows:

Equipment	\$ 163,000
Less accumulated depreciation	<u>(163,000)</u>
	<u>\$ -</u>

Depreciation in 2012 on capital lease equipment was \$8,150.

The following is a summary of the current (due in one year or less) and the long-term (due in more than one year) portions of long-term obligations as of December 31, 2012:

	Certificates of Indebtedness	Public Improvement Bonds	Landfill Closure and Post-closure Care Costs	Total
Current portion	\$ 41,000	\$ 700,900	\$ -	\$ 741,900
Long-term portion	<u>191,000</u>	<u>-</u>	<u>140,840</u>	<u>331,840</u>
Total	<u>\$ 232,000</u>	<u>\$ 700,900</u>	<u>\$ 140,840</u>	<u>\$ 1,073,740</u>

Long-term debt is comprised of the following issues:

\$700,900 public improvement bonds - interim financing due in 2013, with interest at 4.5%. Secured by \$974,000 bond anticipation notes, secured by pledge of annual revenues.	\$ 700,900
\$75,000 certificates of indebtedness due in semi-annual interest and principal payments totaling \$13,607 to \$14,027 thru 2013, with interest at 7.9%. Secured by pledge of annual revenues.	13,000
\$300,000 certificates of indebtedness due in semi-annual interest and principal payments totaling \$37,465 to \$38,118 thru 2019, with interest at 4.95%. Secured by pledge of annual revenues.	219,000
Landfill closure costs: Landfill closure costs estimated to occur in 2176-2206	<u>140,840</u>
Total long-term debt	<u>\$ 1,073,740</u>



**TENSAS PARISH POLICE JURY  
ST. JOSEPH, LOUISIANA**

**NOTES TO THE FINANCIAL STATEMENTS**

**AS OF AND FOR THE YEAR ENDED DECEMBER 31, 2012**

**NOTE 10 - LONG-TERM LIABILITIES AND CAPITAL LEASES (continued)**

Annual debt service requirements to maturity for the following debt reported in the statement of net position are as follows:

Year	Certificate of Indebtedness		Public Improvement Bonds	
	Principal	Interest	Principal	Interest
2013	\$ 41,000	\$ 11,076	\$ 700,900	\$ 20,293
2014	29,000	9,108	-	-
2015	30,000	8,118	-	-
2016	31,000	6,633	-	-
2017	33,000	5,098	-	-
Thereafter	68,000	3,564	-	-
Total	<u>\$ 232,000</u>	<u>\$ 43,597</u>	<u>\$ 700,900</u>	<u>\$ 20,293</u>

The Police Jury's certificates of indebtedness are governed by the terms of an indenture agreement under which sinking funds are established. At December 31, 2012, the Police Jury was in compliance with this covenant.

**NOTE 11 - SOLID WASTE LANDFILL COSTS**

State and federal laws and regulations require the Police Jury to place a final cover on its landfill when it stops accepting waste and to perform certain maintenance and monitoring functions at the site for thirty years after closure. Although final closure and post-closure care costs will be paid only near or after the date that the landfill stops accepting waste, the Police Jury reports a portion of those closure and post-closure care costs in long-term debt on Statement A, based on cumulative landfill capacity used as of December 31 of each year. The \$140,840 reported as landfill closure and post-closure care liability at December 31, 2012, represents 12% of the estimated capacity of the currently active cells. During 2011, the Police Jury expanded the capacity of the Type I and II landfill from 2,096,640 cubic yards to 14,168,076 cubic yards. The life was extended by 166 additional years. The landfill is projected to be filled in year 2176. The expansion reduced the present value of the estimated cost to close the landfill and post-closure cost. The Police Jury will recognize the remaining cost of closure and post-closure care of \$4,343,290 as the remaining capacity is filled. These amounts are based on the estimated cost to perform closure and post-closure care beginning in year 2176 and continuing for 30 years to year 2206.

However, the actual cost of closure and post-closure care may be higher due to inflation, changes in technology, or changes in landfill laws and regulations.

During the year ended December 31, 1998, the Police Jury established a trust fund, in accordance with an agreement between the Police Jury and the Louisiana Department of Environmental Quality (LDEQ), to provide funding to cover the closure and post-closure care costs estimated to be approximately \$4,478,800. The agreement provides that the Police Jury shall make annual contributions of approximately \$22,602 for thirty years.

The following is a summary of the trust fund activity for the year ended December 31, 2012, relating to the Police Jury's compliance with the LDEQ agreement:

Balance, December 31, 2011	\$ 870,350
Additions:	
Deposits	22,461
Investment earnings	27,430
Balance, December 31, 2012	<u>\$ 920,241</u>

TENSAS PARISH POLICE JURY  
ST. JOSEPH, LOUISIANA

NOTES TO THE FINANCIAL STATEMENTS

AS OF AND FOR THE YEAR ENDED DECEMBER 31, 2012

**NOTE 12 - RETIREMENT**

Substantially all employees of the Police Jury are members of the Parochial Employees Retirement System of Louisiana ("system"), a multiple-employer public employee retirement system (PERS), controlled and administered by a separate board of trustees. The system is composed of two distinct plans, Plan A and Plan B, with separate assets and benefit provisions. Employees of the Police Jury are members of Plan A.

All permanent employees working at least 28 hours per week whom are paid wholly or in part from funds and all elected parish officials are eligible to participate in the system. Under Plan A, employees who retire at or after age 60 with at least 10 years of credited service, at or after age 55 with 25 years of credited service, or at any age with at least 30 years of credited service are entitled to a retirement benefit, payable monthly for life, equal to 3 percent of their final compensation multiplied by the employee's years of credited service. However, for those employees who were members of the supplemental plan only prior to January 1, 1980, the benefit is equal to 1 percent of final compensation, plus \$24 for each year of supplemental plan only service earned prior to January 1, 1980.

Final compensation is the employee's monthly earnings during the 36 consecutive or joined months that produce the highest average. Employees who terminate with at least the amount of credited service stated previously and who do not withdraw their employee contributions, may retire at the ages specified previously and receive the benefit accrued to their date of termination. The system also provides death and disability benefits. Benefits are established by state statute.

The System issues an annual publicly available financial report that includes financial statements and required supplemental information for the System. That report may be obtained by writing to the Parochial Employees Retirement System, Post Office Box 14619, Baton Rouge, LA 70898-4619, or by calling (504) 928-1361.

Under Plan A, members are required by state statute to contribute 9.5% of their annual covered salary and the employer is required to contribute at an actuarially determined rate. The current rate is 15.75% of annual covered payroll. Contributions to the System include one-fourth of 1% (except Orleans and East Baton Rouge Parishes) of the taxes shown to be collectible by the tax rolls of the parish. These tax dollars are divided between Plan A and Plan B based proportionately on the salaries of the active members of each plan. The contribution requirements of plan members and the employers are established and may be amended by state statute. As provided by Louisiana Revised Statute 11:103, the employer contributions are determined by actuarial valuation and are subject to change each year based on the results of the valuation of the prior fiscal year. The employer contributions to the System under Plan A for the year ending December 31, 2012, were \$142,403.

**NOTE 13 - RISK MANAGEMENT**

The Police Jury is at risk for property damage, liability, and theft which are covered by insurance policies.

**NOTE 14 - FUND RECLASSIFICATION**

Effective January 1, 2012, the Economic Development Fund's fund balance of \$154,306 was reclassified from a major fund to other governmental funds because the fund became a nonmajor fund. Effective January 1, 2012, the Ambulance Rededication Fund's fund balance of \$1,686 was reclassified from other governmental funds to a major fund because the Ambulance Rededication Fund became a major fund.

**SECTION IV**

**ADDITIONAL REQUIRED SUPPLEMENTAL INFORMATION**

TENSAS PARISH POLICE JURY  
ST. JOSEPH, LOUISIANA

BUDGETARY COMPARISON SCHEDULES

General Fund and Major Special Revenue Funds with Legally Adopted Annual Budgets

General Fund - The general fund accounts for all activities of the Police Jury except those that are accounted for in other funds.

Road Fund - This fund accounts for funds used to maintain roads.

Ambulance Fund - This fund accounts for funds used to operate the ambulance services.

Health Unit Fund - This fund accounts for funds used to operate the health unit.

Ambulance Rededication Fund - This fund accounts for excess funds rededicated out of the Ambulance Fund for the purpose of courthouse construction.

Landfill Site Fund - This fund accounts for the operation of the parish landfill. Revenues are provided by fees from customers dumping in the landfill.

TENSAS PARISH POLICE JURY  
ST. JOSEPH, LOUISIANA

BUDGETARY COMPARISON SCHEDULE  
BUDGET AND ACTUAL (NONGAAP BASIS)

GENERAL FUND

FOR THE YEAR ENDED DECEMBER 31, 2012

	Budgeted Amounts		Actual Amounts (Budgetary Basis)	Variance Favorable (Unfavorable)
	Original	Final		
<b>REVENUES</b>				
Taxes:				
Ad valorem	\$ 756,909	\$ 645,036	\$ 858,704	\$ 213,668
Other taxes	205,000	310,797	333,938	23,141
Licenses and permits	60,072	64,044	68,105	4,061
Intergovernmental revenues:				
Federal grants	119,810	119,810	119,810	-
State funds:				
State revenue sharing	16,332	16,184	16,182	(2)
Fire insurance rebates	18,607	18,428	18,428	-
State grants	-	39,798	39,798	-
Investment income	359	278	365	87
Other revenues	79,023	76,664	2,087	(74,577)
Total revenues	<u>\$ 1,256,112</u>	<u>\$ 1,291,039</u>	<u>\$ 1,457,417</u>	<u>\$ 166,378</u>
<b>EXPENDITURES</b>				
General government:				
Legislative	\$ 284,272	\$ 262,990	\$ 199,312	\$ 63,678
Judicial	132,220	115,818	121,974	(6,156)
Elections	30,234	34,416	40,182	(5,766)
Finance and administration	267,615	238,322	245,830	(7,508)
Other general government	142,961	164,933	353,668	(188,735)
Public safety	147,854	134,810	150,596	(15,786)
Public works	119,810	119,810	119,810	-
Health and welfare	8,640	29,685	7,747	21,938
Culture and recreation	48,315	31,643	820	30,823
Capital outlay	710	87,234	-	87,234
Total expenditures	<u>\$ 1,182,631</u>	<u>\$ 1,219,661</u>	<u>\$ 1,239,939</u>	<u>\$ (20,278)</u>
<b>EXCESS OF REVENUES OVER EXPENDITURES</b>				
	<u>\$ 73,481</u>	<u>\$ 71,378</u>	<u>\$ 217,478</u>	<u>\$ 146,100</u>
<b>OTHER FINANCING (USES)</b>				
Transfers - in	\$ -	\$ -	\$ 146,704	\$ 146,704
Transfers - (out)	(292,431)	(292,431)	(255,535)	36,896
	<u>\$ (292,431)</u>	<u>\$ (292,431)</u>	<u>\$ (108,831)</u>	<u>\$ 183,600</u>
Net change in fund balances	\$ (218,950)	\$ (221,053)	\$ 108,647	\$ 329,700
Fund balance - beginning of year (cash basis)				
	<u>364,923</u>	<u>364,923</u>	<u>364,923</u>	<u>-</u>
Fund balance - end of year (cash basis)				
	<u>\$ 145,973</u>	<u>\$ 143,870</u>	<u>\$ 473,570</u>	<u>\$ 329,700</u>

The accompanying notes are an integral part of this statement.

TENSAS PARISH POLICE JURY  
ST. JOSEPH, LOUISIANABUDGETARY COMPARISON SCHEDULE  
BUDGET AND ACTUAL (NONGAAP BASIS)

## ROAD FUND

FOR THE YEAR ENDED DECEMBER 31, 2012

	Budgeted Amounts		Actual Amounts (Budgetary Basis)	Variance Favorable (Unfavorable)
	Original	Final		
<b>REVENUES</b>				
Taxes:				
Sales taxes	\$ 380,259	\$ 498,886	\$ 552,331	\$ 53,445
Intergovernmental revenues:				
State funds:				
Parish transportation funds	106,233	84,719	92,605	7,886
Investment income	99	62	72	10
Other revenues	57,240	89,837	65,824	(24,013)
Total revenues	<u>\$ 543,831</u>	<u>\$ 673,504</u>	<u>\$ 710,832</u>	<u>\$ 37,328</u>
<b>EXPENDITURES</b>				
General government				
Finance and administrative	\$ 23,131	\$ 34,427	\$ 32,773	\$ 1,654
Public works	979,828	956,308	974,730	(18,422)
Capital outlay	28,870	10,640	-	10,640
Total expenditures	<u>\$ 1,031,829</u>	<u>\$ 1,001,375</u>	<u>\$ 1,007,503</u>	<u>\$ (6,128)</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	<u>\$ (487,998)</u>	<u>\$ (327,871)</u>	<u>\$ (296,671)</u>	<u>\$ 31,200</u>
<b>OTHER FINANCING SOURCES</b>				
Transfers - in	\$ 471,978	\$ 208,200	\$ 318,517	\$ 110,317
Transfers - (out)	-	-	(39,902)	(39,902)
	<u>\$ 471,978</u>	<u>\$ 208,200</u>	<u>\$ 278,615</u>	<u>\$ 70,415</u>
Net change in fund balances	\$ (16,020)	\$ (119,671)	\$ (18,056)	\$ 101,615
Fund balance - beginning of year (cash basis)	<u>45,835</u>	<u>45,835</u>	<u>45,835</u>	<u>-</u>
Fund balance - end of year (cash basis)	<u>\$ 29,815</u>	<u>\$ (73,836)</u>	<u>\$ 27,779</u>	<u>\$ (101,615)</u>

The accompanying notes are an integral part of this statement.

TENSAS PARISH POLICE JURY  
ST. JOSEPH, LOUISIANA

BUDGETARY COMPARISON SCHEDULE  
BUDGET AND ACTUAL (NONGAAP BASIS)

AMBULANCE FUND

FOR THE YEAR ENDED DECEMBER 31, 2012

	<u>Budgeted Amounts</u>		<u>Actual Amounts (Budgetary Basis)</u>	<u>Variance Favorable (Unfavorable)</u>
	<u>Original</u>	<u>Final</u>		
<b>REVENUES</b>				
Taxes:				
Sales taxes	\$ 411,800	\$ 540,271	\$ 598,633	\$ 58,362
Investment income	729	56	-	(56)
Total revenues	<u>\$ 412,529</u>	<u>\$ 540,327</u>	<u>\$ 598,633</u>	<u>\$ 58,306</u>
<b>EXPENDITURES</b>				
General government:				
Finance and administrative	\$ 15,762	\$ 18,975	\$ 18,975	\$ -
Health and welfare	348,228	304,995	318,679	(13,684)
Total expenditures	<u>\$ 363,990</u>	<u>\$ 323,970</u>	<u>\$ 337,654</u>	<u>\$ (13,684)</u>
EXCESS OF REVENUES OVER EXPENDITURES	<u>\$ 48,539</u>	<u>\$ 216,357</u>	<u>\$ 260,979</u>	<u>\$ 44,622</u>
<b>OTHER FINANCING (USES)</b>				
Transfers - (out)	\$ (233,484)	\$ (249,400)	\$ (327,200)	\$ (77,800)
Net change in fund balances	\$ (184,945)	\$ (33,043)	\$ (66,221)	\$ (33,178)
Fund balance - beginning of year (cash basis)	<u>111,262</u>	<u>111,262</u>	<u>111,262</u>	<u>-</u>
Fund balance - end of year (cash basis)	<u>\$ (73,683)</u>	<u>\$ 78,219</u>	<u>\$ 45,041</u>	<u>\$ (33,178)</u>

The accompanying notes are an integral part of this statement.

TENSAS PARISH POLICE JURY  
ST. JOSEPH, LOUISIANA

BUDGETARY COMPARISON SCHEDULE  
BUDGET AND ACTUAL (NONGAAP BASIS)

HEALTH UNIT FUND

FOR THE YEAR ENDED DECEMBER 31, 2012

	Budgeted Amounts		Actual Amounts (Budgetary Basis)	Variance Favorable (Unfavorable)
	Original	Final		
<b>REVENUES</b>				
Taxes:				
Ad valorem	\$ 150,400	\$ 128,137	\$ 170,567	\$ 42,430
Intergovernmental revenues:				
State funds:				
State revenue sharing	8,658	8,105	8,105	-
Investment income	1,730	681	810	129
Other revenues	-	-	-	-
Total revenues	<u>\$ 160,788</u>	<u>\$ 136,923</u>	<u>\$ 179,482</u>	<u>\$ 42,559</u>
<b>EXPENDITURES</b>				
General government				
Finance and administrative	\$ 9,839	\$ 11,498	\$ 9,892	\$ 1,606
Health and welfare	120,232	127,389	134,282	(6,893)
Capital outlay	-	4,400	4,400	-
Total expenditures	<u>\$ 130,071</u>	<u>\$ 143,287</u>	<u>\$ 148,574</u>	<u>\$ (5,287)</u>
EXCESS OF REVENUES OVER EXPENDITURES	\$ 30,717	\$ (6,364)	\$ 30,908	\$ 37,272
<b>OTHER FINANCING (SOURCES)</b>				
Transfers in	-	-	1,400	1,400
Net change in fund balances	\$ 30,717	\$ (6,364)	\$ 32,308	\$ 38,672
Fund balance - beginning of year (cash basis)	<u>433,251</u>	<u>433,251</u>	<u>433,251</u>	<u>-</u>
Fund balance - end of year (cash basis)	<u>\$ 463,968</u>	<u>\$ 426,887</u>	<u>\$ 465,559</u>	<u>\$ 38,672</u>

The accompanying notes are an integral part of this statement.



TENSAS PARISH POLICE JURY  
ST. JOSEPH, LOUISIANA

BUDGETARY COMPARISON SCHEDULE  
BUDGET AND ACTUAL (NONGAAP BASIS)

AMBULANCE REDEDICATION FUND

FOR THE YEAR ENDED DECEMBER 31, 2012

	Budgeted Amounts		Actual Amounts (Budgetary Basis)	Variance Favorable (Unfavorable)
	Original	Final		
<b>REVENUES</b>				
Intergovernmental				
Federal grants	\$ -	\$ 750,000	\$ 750,000	\$ -
Other state grants	-	5,384	5,384	-
Investment income	7	2	2	-
Total revenues	\$ 7	\$ 755,386	\$ 755,386	\$ -
<b>EXPENDITURES</b>				
General government				
Finance and administrative	\$ 4,760	\$ 1,170	\$ 1,461	\$ (291)
Capital outlay	48,424	1,591,129	1,591,114	15
Total expenditures	\$ 53,184	\$ 1,592,299	\$ 1,592,575	\$ (276)
EXCESS OF REVENUES OVER EXPENDITURES	\$ (53,177)	\$ (836,913)	\$ (837,189)	\$ (276)
<b>OTHER FINANCING SOURCES</b>				
Funds borrowed	\$ -	\$ 700,900	\$ 700,900	\$ -
Transfers - in	-	327,200	327,200	-
Transfers - (out)	-	(131,681)	(143,300)	(11,619)
	\$ -	\$ 896,419	\$ 884,800	\$ (11,619)
Net change in fund balances	\$ (53,177)	\$ 59,506	\$ 47,611	\$ (11,895)
Fund balance - beginning of year (cash basis)	1,686	1,686	1,686	-
Fund balance - end of year (cash basis)	\$ (51,491)	\$ 61,192	\$ 49,297	\$ (11,895)

The accompanying notes are an integral part of this statement.

TENSAS PARISH POLICE JURY  
ST. JOSEPH, LOUISIANA

BUDGETARY COMPARISON SCHEDULE  
BUDGET AND ACTUAL (NONGAAP BASIS)

LANDFILL SITE FUND

FOR THE YEAR ENDED DECEMBER 31, 2012

	Budgeted Amounts		Actual Amounts (Budgetary Basis)	Variance Favorable (Unfavorable)
	Original	Final		
<b>REVENUES</b>				
Fees, charges, and commissions	\$ 79,825	\$ 89,481	\$ 111,942	\$ 22,461
Investment income	167	61	13,776	13,715
Total revenues	<u>\$ 79,992</u>	<u>\$ 89,542</u>	<u>\$ 125,718</u>	<u>\$ 36,176</u>
<b>EXPENDITURES</b>				
General government				
Finance and administrative	\$ 5,164	\$ 60,142	\$ 60,142	\$ -
Total expenditures	<u>\$ 5,164</u>	<u>\$ 60,142</u>	<u>\$ 60,142</u>	<u>\$ -</u>
EXCESS OF REVENUES OVER EXPENDITURES	<u>\$ 74,828</u>	<u>\$ 29,400</u>	<u>\$ 65,576</u>	<u>\$ 36,176</u>
<b>OTHER FINANCING (USES)</b>				
Transfers - (out)	\$ (70,978)	\$ (10,304)	\$ (16,304)	\$ (6,000)
Net change in fund balances	\$ 3,850	\$ 19,096	\$ 49,272	\$ 30,176
Fund balance - beginning of year (cash basis)	<u>870,969</u>	<u>870,969</u>	<u>870,969</u>	<u>-</u>
Fund balance - end of year (cash basis)	<u>\$ 874,819</u>	<u>\$ 890,065</u>	<u>\$ 920,241</u>	<u>\$ 30,176</u>

The accompanying notes are an integral part of this statement.

TENSAS PARISH POLICE JURY  
ST. JOSEPH, LOUISIANA

NOTES TO THE REQUIRED SUPPLEMENTAL INFORMATION

YEAR ENDED DECEMBER 31, 2012

Budgetary Comparison Schedule

1. Basis of Presentation

The Budgetary Comparison Schedule presents the original legally adopted budget, the final legally adopted budget, the actual data on the cash basis, and variances between the final budget and the actual data.

2. Budget Adoption and Amendments

Preliminary budgets for the ensuing year are prepared by the secretary-treasurer prior to December 31 of each year. The availability of the proposed budgets for public inspection and the date of the public hearing on the proposed budgets are advertised in the official journal. During its December meeting, the Police Jury holds a public hearing on the proposed budgets in order to receive comments from residents of the Parish. Changes are made to the proposed budgets based on the public hearing and the desires of the Police Jury. The budgets are then adopted during the Police Jury's regular December meeting.

The secretary-treasurer presents necessary budget amendments to the Police Jury during the year when, in her judgment, actual operations are differing materially from those anticipated in the original budget. During a regular meeting, the Police Jury reviews the proposed amendments, makes changes as it deems necessary, and formally adopts the amendments. The adoption of the amendments is included in Police Jury minutes published in the official journal.

The Police Jury exercises budgetary control at the functional level. Within functions, the secretary-treasurer has the discretion to make changes as she deems necessary for proper control. Unexpended appropriations lapse at year end and must be re-appropriated in the next year's budget to be expended.

Appropriations lapse at year-end and must be reappropriated for the following year to be expended. All changes in the budgets must be approved by the Board and the grantor agencies.

3. Budget/GAAP Reconciliation

The major differences between the budgetary basis and the GAAP basis are:

- a. Revenues are recorded when received in cash (budgetary) as opposed to when susceptible to accrual (GAAP).
- b. Expenditures are recorded when paid in cash (budgetary) as opposed to when susceptible to accrual (GAAP).

**TENSAS PARISH POLICE JURY  
ST. JOSEPH, LOUISIANA**

**NOTES TO THE REQUIRED SUPPLEMENTAL INFORMATION**

**YEAR ENDED DECEMBER 31, 2012**

Budgetary Comparison Schedule (continued)

The following schedule reconciles net change in fund balances on the budgetary basis schedules to the GAAP basis financial statements for the General Fund and each major special revenue fund:

	General Fund	Road Fund	Ambulance Fund	Health Unit Fund	Ambulance Rededication Fund	Landfill Site Fund
Net change budget basis	\$ 108,647	\$ (18,046)	\$ (66,221)	\$ 32,308	\$ 47,611	\$ 49,272
Increase (decrease)						
Net adjustments for revenue accruals	(78,419)	3,682	3,482	(14,609)	-	(5)
Net adjustments for expenditure accruals	11,266	(5,117)	(28,240)	(1,127)	-	-
Net change GAAP Basis	<u>\$ 41,494</u>	<u>\$ (19,481)</u>	<u>\$ (90,979)</u>	<u>\$ 16,572</u>	<u>\$ 47,611</u>	<u>\$ 49,267</u>

**SECTION V**  
**OTHER SUPPLEMENTAL INFORMATION**

**COMBINING  
NONMAJOR GOVERNMENTAL FUNDS -  
BY FUND TYPE**

TENSAS PARISH POLICE JURY  
ST. JOSEPH, LOUISIANA

NONMAJOR SPECIAL REVENUE FUNDS

YEAR ENDED DECEMBER 31, 2012

Nonmajor Special Revenue Funds

Debt Service Fund – accounts for the payment of interest and principal of long-term debt.

Drainage Districts No. 1, No. 2, and No. 3 – accounts for drainage projects within the boundaries of each respective district. A specific ad valorem tax and the related state revenue sharing in each district provide financing.

Waste Collection Fund – This fund accounts for the operation of a solid waste collection and disposal system.

Criminal Court – created by Section 571.11 of Title 15 of the Louisiana Revised Statute of 1950, which provided that fines and forfeitures imposed by the district courts and district attorney conviction fees in criminal cases be transferred to parish treasurer and deposited into a special Criminal Court Fund to be used to pay expenses of the criminal court system of the parish. Expenditures are made from the fund on motion of the district attorney and approved by the district judges. The statute requires that one-half of the fund balance remaining at December 31 of each year be transferred to the parish General Fund.

Library – accounts for the operation of the Tensas Parish Library financed by a specific parish-wide ad valorem tax and the related state revenue sharing, and state grants.

Emergency Preparedness – accounts for the operation of the parish-wide civil defense program. Financing is provided by a grant from the Federal Emergency Management Agency.

Fire Protection – accounts for the activities relating to the collection and remittance of the one-quarter of one percent sales tax approved by the voters for a period of ten years. The net proceeds of the tax (after cost of collections) are dedicated for the purpose of establishing and maintaining a parish-wide fire protection district. The net proceeds are remitted to the Fire Protection District No. 1 of Tensas Parish for subsequent disbursement by the board of commissioners for fire protection in the parish.

Economic Development – This fund accounts for economic development activities.

TENSAS PARISH POLICE JURY  
ST. JOSEPH, LOUISIANA

NONMAJOR GOVERNMENTAL FUNDS

COMBINING BALANCE SHEET - BY FUND TYPE

DECEMBER 31, 2012

	<u>Special Revenue</u>	<u>Debt Service</u>	<u>Total</u>
<b>ASSETS</b>			
Cash and cash equivalents	\$ 890,465	\$ -	\$ 890,465
Receivables	295,512	-	295,512
Restricted assets	-	30,752	30,752
Due from other funds	<u>51,652</u>	-	<u>51,652</u>
Total assets	<u>\$ 1,237,629</u>	<u>\$ 30,752</u>	<u>\$ 1,268,381</u>
 <b>LIABILITIES AND FUND BALANCES</b>			
Liabilities:			
Accounts, salaries, and other payables	\$ 88,713	\$ -	\$ 88,713
Intergovernmental payables	<u>23,387</u>	-	<u>23,387</u>
Total liabilities	<u>\$ 112,100</u>	<u>\$ -</u>	<u>\$ 112,100</u>
Fund balances:			
Reserved for:			
Debt service	\$ -	\$ 30,752	\$ 30,752
Unassigned, reported in:			
Special revenue	<u>1,125,529</u>	-	<u>1,125,529</u>
Total fund balances	<u>\$ 1,125,529</u>	<u>\$ 30,752</u>	<u>\$ 1,156,281</u>
Total liabilities and fund balances	<u>\$ 1,237,629</u>	<u>\$ 30,752</u>	<u>\$ 1,268,381</u>

See Independent Auditor's Report.



TENSAS PARISH POLICE JURY  
ST. JOSEPH, LOUISIANA

## NONMAJOR GOVERNMENTAL FUNDS

COMBINING STATEMENT OF REVENUES, EXPENDITURES,  
AND CHANGES IN FUND BALANCES - BY FUND TYPE

FOR THE YEAR ENDED DECEMBER 31, 2012

	Special Revenue	Debt Service	Total
<b>REVENUES</b>			
Taxes:			
Ad valorem	\$ 362,384	\$ -	\$ 362,384
Sales taxes	648,516	-	648,516
Intergovernmental revenues:			
State funds:			
State revenue sharing	20,001	-	20,001
Other state grants	175,634	-	175,634
Fees, charges, and commissions	121,855	-	121,855
Fines and forfeitures	113,047	-	113,047
Investment income	1,662	50	1,712
Other revenues	14,385	-	14,385
Total revenues	<u>\$ 1,457,484</u>	<u>\$ 50</u>	<u>\$ 1,457,534</u>
<b>EXPENDITURES</b>			
General government:			
Judicial	\$ 210,646	\$ -	\$ 210,646
Finance and administrative	84,371	-	84,371
Public safety	145,006	-	145,006
Public works	358,236	-	358,236
Culture and recreation	198,335	-	198,335
Economic development	200,441	-	200,441
Debt service:			
Principal retirement	-	79,446	79,446
Interest and bank charges	-	17,314	17,314
Capital outlay	89,920	-	89,920
Total expenditures	<u>\$ 1,286,955</u>	<u>\$ 96,760</u>	<u>\$ 1,383,715</u>
DEFICIENCY OF REVENUES OVER EXPENDITURES	<u>\$ 170,529</u>	<u>\$ (96,710)</u>	<u>\$ 73,819</u>
<b>OTHER FINANCING SOURCES (USES)</b>			
Transfers - in	\$ 111,231	\$ 72,327	\$ 183,558
Transfers - (out)	(190,924)	(4,214)	(195,138)
Total other financing sources	<u>\$ (79,693)</u>	<u>\$ 68,113</u>	<u>\$ (11,580)</u>
Net change in fund balances	\$ 90,836	\$ (28,597)	\$ 62,239
Fund balances, beginning of year	<u>1,034,693</u>	<u>59,349</u>	<u>1,094,042</u>
Fund balances, end of year	<u>\$ 1,125,529</u>	<u>\$ 30,752</u>	<u>\$ 1,156,281</u>

See Independent Auditor's Report.

TENSAS PARISH POLICE JURY  
ST. JOSEPH, LOUISIANA

NONMAJOR SPECIAL REVENUE FUNDS  
COMBINING BALANCE SHEET

DECEMBER 31, 2012

	Drainage District No. 1	Drainage District No. 2	Drainage District No. 3	Waste Collection Fund	Criminal Court Fund	Library Fund	Emergency Preparedness Fund	Fire Protection Fund	Economic Development Fund	Total
<b>ASSETS</b>										
Cash and cash equivalents	\$ 78,587	\$ 126,342	\$ 108,964	\$ 174,161	\$ 891	\$ 231,093	\$ 71,081	\$ 378	\$ 98,968	\$ 890,465
Receivables	41,029	51,848	29,683	38,099	6,814	85,214	-	14,275	28,550	295,512
Due from other funds	-	-	-	24,305	-	-	-	9,114	18,233	51,652
Total assets	<u>\$ 119,616</u>	<u>\$ 178,190</u>	<u>\$ 138,647</u>	<u>\$ 236,565</u>	<u>\$ 7,705</u>	<u>\$ 316,307</u>	<u>\$ 71,081</u>	<u>\$ 23,767</u>	<u>\$ 145,751</u>	<u>\$ 1,237,629</u>
<b>LIABILITIES AND FUND BALANCES</b>										
<b>Liabilities:</b>										
Accounts, salaries, and other payables	\$ -	\$ -	\$ -	\$ 60,691	\$ 5,898	\$ 10,139	\$ 6,043	\$ -	\$ 5,942	\$ 88,713
Intergovernmental payables	-	-	-	-	-	-	-	23,387	-	23,387
Total liabilities	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 60,691</u>	<u>\$ 5,898</u>	<u>\$ 10,139</u>	<u>\$ 6,043</u>	<u>\$ 23,387</u>	<u>\$ 5,942</u>	<u>\$ 112,100</u>
<b>Fund balances:</b>										
Unassigned	\$ 119,616	\$ 178,190	\$ 138,647	\$ 175,874	\$ 1,807	\$ 306,168	\$ 65,038	\$ 380	\$ 139,809	\$ 1,125,529
Total fund balances	<u>\$ 119,616</u>	<u>\$ 178,190</u>	<u>\$ 138,647</u>	<u>\$ 175,874</u>	<u>\$ 1,807</u>	<u>\$ 306,168</u>	<u>\$ 65,038</u>	<u>\$ 380</u>	<u>\$ 139,809</u>	<u>\$ 1,125,529</u>
<b>TOTAL LIABILITIES AND FUND BALANCES</b>	<u>\$ 119,616</u>	<u>\$ 178,190</u>	<u>\$ 138,647</u>	<u>\$ 236,565</u>	<u>\$ 7,705</u>	<u>\$ 316,307</u>	<u>\$ 71,081</u>	<u>\$ 23,767</u>	<u>\$ 145,751</u>	<u>\$ 1,237,629</u>

TENSAS PARISH POLICE JURY  
ST. JOSEPH, LOUISIANA

NONMAJOR SPECIAL REVENUE FUNDS  
COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES

FOR THE YEAR ENDED DECEMBER 31, 2012

	Drainage District No. 1	Drainage District No. 2	Drainage District No. 3	Waste Collection Fund	Criminal Court Fund	Library Fund	Emergency Preparedness Fund	Fire Protection Fund	Economic Development Fund	Total
<b>REVENUES</b>										
Taxes:										
Ad valorem	\$ 46,303	\$ 57,834	\$ 32,199	\$ -	\$ -	\$ 226,048	\$ -	\$ -	\$ -	\$ 362,384
Sales taxes	-	-	-	370,564	-	-	-	-	277,952	648,516
Intergovernmental revenues:										
State funds:										
State revenue sharing	2,476	4,647	1,142	-	-	11,736	-	-	-	20,001
Other state grants	-	-	-	-	-	11,505	135,065	-	29,064	175,634
Fees, charges, and commissions	-	-	-	-	-	-	120,000	-	1,855	121,855
Fines and forfeitures	-	-	-	-	113,047	-	-	-	-	113,047
Investment income	46	603	62	224	12	535	104	14	62	1,662
Other revenues	-	-	-	960	5,600	3,083	-	-	4,742	14,385
Total revenues	\$ 48,825	\$ 63,084	\$ 33,403	\$ 371,748	\$ 118,659	\$ 252,907	\$ 255,169	\$ 14	\$ 313,675	\$ 1,457,484
<b>EXPENDITURES</b>										
General government										
Judicial	\$ -	\$ -	\$ -	\$ -	\$ 210,646	\$ -	\$ -	\$ -	\$ -	\$ 210,646
Finance and administrative	4,161	3,052	1,346	24,139	-	11,678	6,190	-	33,805	84,371
Public safety	-	-	-	-	-	-	132,853	12,153	-	145,006
Public works	12,082	21,866	7,471	311,767	-	-	-	-	5,050	358,236
Culture and recreation	-	-	-	-	-	198,335	-	-	-	198,335
Economic development	-	-	-	-	-	-	-	-	200,441	200,441
Capital outlay	-	-	-	-	-	23,899	66,021	-	-	89,920
Total expenditures	\$ 16,243	\$ 24,918	\$ 8,817	\$ 335,906	\$ 210,646	\$ 233,912	\$ 205,064	\$ 12,153	\$ 239,296	\$ 1,286,955
<b>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES</b>										
	\$ 32,582	\$ 38,166	\$ 24,586	\$ 35,842	\$ (91,987)	\$ 18,995	\$ 50,105	\$ (12,139)	\$ 74,379	\$ 170,529
<b>OTHER FINANCING SOURCES (USES)</b>										
Transfers - in	\$ -	\$ -	\$ -	\$ -	\$ 97,751	\$ 2,655	\$ 4,274	\$ 1,000	\$ 5,551	\$ 111,231
Transfers - (out)	(9,499)	(9,499)	(9,499)	(68,000)	-	-	-	-	(94,427)	(190,924)
Total other financing sources (uses)	\$ (9,499)	\$ (9,499)	\$ (9,499)	\$ (68,000)	\$ 97,751	\$ 2,655	\$ 4,274	\$ 1,000	\$ (88,876)	\$ (79,693)
<b>Net change in fund balances (deficit)</b>										
	\$ 23,083	\$ 28,667	\$ 15,087	\$ (32,158)	\$ 5,764	\$ 21,650	\$ 54,379	\$ (11,139)	\$ (14,497)	\$ 90,836
<b>FUND BALANCES - BEGINNING</b>										
	96,533	149,523	123,560	208,032	(3,957)	284,518	10,659	11,519	154,306	1,034,693
<b>FUND BALANCES - ENDING (deficit)</b>										
	\$ 119,616	\$ 178,190	\$ 138,647	\$ 175,874	\$ 1,807	\$ 306,168	\$ 65,038	\$ 380	\$ 139,809	\$ 1,125,529

See Independent Auditor's Report.

**TENSAS PARISH POLICE JURY  
ST. JOSEPH, LOUISIANA**

**SUPPLEMENTAL INFORMATION SCHEDULES**

**AS OF DECEMBER 31, 2012**

**COMPENSATION PAID**

The schedule of compensation paid to Police Jurors and other board members is presented in compliance with House Concurrent Resolution No. 54 of the 1979 Session of the Louisiana Legislature.

**POLICE JURORS**

Compensation of the police jurors is included in the legislative expenditures of the General Fund. In accordance with Louisiana Revised Statute 33:1233, the Police Jury has elected the monthly payment method of compensation. Under this method jurors receive monthly compensation at varying rates, but not exceeding the maximum provided by state law.

**COMMISSIONERS - GRAVITY DRAINAGE DISTRICTS**

In accordance with Louisiana Revised Statute (LSR-R.S.) 38:1794, each board member may receive per diem of up to \$60 for each day in the conduct of official business of the district, not to exceed 36 days each year.

The board of commissioners of Gravity District No. 1 has elected to receive \$50 per diem per meeting.

The board of commissioners of Gravity District No. 2 has elected to receive \$50 per diem per meeting.

The board of commissioners of Gravity District No. 3 has elected to receive \$50 per diem per meeting.

**COMMISSIONERS - LIBRARY BOARD OF CONTROL**

The commissioners of the library board of control receive no compensation from the library.

TENSAS PARISH POLICE JURY  
ST. JOSEPH, LOUISIANA

SUPPLEMENTAL INFORMATION SCHEDULES  
SCHEDULE OF COMPENSATION PAID POLICE JURORS AND OTHERS

FOR THE YEAR ENDED DECEMBER 31, 2012

<u>Police Jurors</u>	
Woodrow W. Wiley, Jr.	\$ 24,000
William Trevillion	19,200
Roderick Webb	19,200
Emmett L. Adams, Jr.	19,200
Danny C. Clark	19,200
Jane M. Netterville	19,200
Carl Frank Olds	19,200
Totals	<u>\$ 139,200</u>
 <u>Gravity Drainage District No. 1</u>	
Carl Frank Olds	\$ 450
Woodrow Wiley, Jr.	450
Walter Butler	300
Lionel Travers	450
Roy Smith, Sr.	450
Totals	<u>\$ 2,100</u>
 <u>Gravity Drainage District No. 2</u>	
Bill Crigler	\$ 200
Brian Kifer	200
LaVance Herring	250
Ben Burnside, Jr.	50
Ben Britton	250
Totals	<u>\$ 950</u>
 <u>Gravity Drainage District No. 3</u>	
Clarence Evans	\$ 50
David Miller	50
Russell Ratcliff	50
Bobby Conner	50
Totals	<u>\$ 200</u>

See Independent Auditor's Report.

**SECTION VI**

**OTHER REPORTS REQUIRED BY  
GOVERNMENT AUDITING STANDARDS**



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**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL  
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT  
OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE  
WITH GOVERNMENT AUDITING STANDARDS**

Police Jurors  
Tensas Parish Police Jury  
St. Joseph, Louisiana

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Tensas Parish Police Jury as of and for the year ended December 31, 2012, and the related notes to the financial statements, which collectively comprise the Tensas Parish Police Jury's basic financial statements, and have issued our report thereon dated August 14, 2013.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Tensas Parish Police Jury's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Tensas Parish Police Jury's internal control. Accordingly, we do not express an opinion on the effectiveness of the Tensas Parish Police Jury's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of the internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Tensas Parish Police Jury's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an object of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed one instance of noncompliance or other matters that are required to be reported under *Government Auditing Standards* and which is described in the accompanying schedule of findings as item 2012-1.

This report is intended solely for the information and use of management, Tensas Parish Police Jury, others within the entity, the Legislative Auditor of the State of Louisiana, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

*Silas Simmons, LLP*

Natchez, Mississippi  
August 14, 2013





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**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH  
 MAJOR PROGRAM AND ON INTERNAL CONTROL OVER  
 COMPLIANCE REQUIRED BY OMB CIRCULAR A-133**

Police Jurors  
 Tensas Parish Police Jury  
 St. Joseph, Louisiana

***Report on Compliance for Each Major Federal Program***

We have audited the Tensas Parish Police Jury's compliance with the types of compliance requirements described in the OMB Circular A-133 *Compliance Supplement* that could have a direct and material effect on each of the Police Jury's major federal programs for the year ended December 31, 2012. The Police Jury's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

***Management's Responsibility***

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal programs.

***Auditor's Responsibility***

Our responsibility is to express an opinion on compliance for each of the Police Jury's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the Police Jury's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the Police Jury's compliance.

***Opinion on Each Major Federal Program***

In our opinion, the Tensas Parish Police Jury complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended December 31, 2012.

### *Report on Internal Control Over Compliance*

Management of the Tensas Parish Police Jury is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the Police Jury's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine that auditing procedures that are appropriate in the circumstances for the purposes of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Police Jury's internal control over compliance.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a deferral program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of OMB Circular A-133. Accordingly, this report is not suitable for any other purpose.

This report is intended for the use of management of the Tensas Parish Police Jury and the Legislative Auditor, State of Louisiana, and should not be used by those who have not agreed to the procedures and taken responsibility for the sufficiency of the procedures for their purposes. Under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document.

*Silas Simmons, LLP*

Natchez, Mississippi  
August 14, 2013

## SCHEDULE OF FINDINGS

TENSAS PARISH POLICE JURY  
ST. JOSEPH, LOUISIANA

SCHEDULE OF FINDINGS AND QUESTIONED COSTS

FOR THE YEAR ENDED DECEMBER 31, 2012

**SUMMARY OF AUDIT RESULTS**

The following summarize the audit results in accordance with OMB Circular A-133:

1. An adverse opinion was issued on the primary government financial statements of the Tensas Parish Police Jury as of and for the year ended December 31, 2012.
2. The audit disclosed no significant deficiencies in internal control.
3. The audit disclosed one instance of noncompliance that is required to be reported under *Government Auditing Standards*.
4. The audit did not disclose a significant deficiency in internal control over major programs.
5. An unqualified opinion was issued on compliance for major programs.
6. Audit findings that are required to be reported in accordance with Sections 510(a) of OMB Circular A-133 are reported in this schedule.
7. The following programs were considered major for the year ended December 31, 2012:
  - U. S. Department of Homeland Security:
    - Emergency Operation Center (CFDA 97.001)
    - Community Facilities Direct Loans (CFDA 10.766)
8. \$300,000 was the threshold used to distinguish Type A from Type B programs.
9. The Tensas Parish Police Jury did not qualify as a low-risk auditee.

**FINDINGS AND QUESTIONED COSTS - MAJOR FEDERAL AWARD PROGRAMS AUDIT**

There were no current year findings in accordance with OMB Circular A-133.

**FINDINGS - FINANCIAL STATEMENT AUDIT**

There was one current year finding in accordance with *Government Auditing Standards*.

TENSAS PARISH POLICE JURY  
ST. JOSEPH, LOUISIANA

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

FOR THE YEAR ENDED DECEMBER 31, 2012

<u>Federal Grantor/ Pass-Through Grantor/ Program Title</u>	<u>Federal CFDA Number</u>	<u>Federal Expenditures</u>
<u>MAJOR FEDERAL AWARDS</u>		
U. S. Department of Homeland Security Emergency Operations Centers	97.001	\$ 750,000
Community Facilities Direct Loans and Grants	10.766	700,900
<u>OTHER FEDERAL AWARDS</u>		
HUD Disaster Recovery Grant	14.231	119,810
U. S. Department of Homeland Security Homeland Security Grant Program	97.067	135,065
		<u>\$ 1,705,775</u>

NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

Note 1 - Significant Accounting Policies

The accompanying Schedule of Expenditures of Federal Awards was prepared on the modified basis of accounting.

See Independent Accountant's Report.

TENSAS PARISH POLICE JURY  
ST. JOSEPH, LOUISIANA

NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

FOR THE YEAR ENDED DECEMBER 31, 2012

1. General

The Schedule of Expenditures of Federal Awards presents the activity of all federal award programs of the Tensas Parish Police Jury. The Tensas Parish Police Jury is defined in Note 1 to the Tensas Parish Police Jury's financial statements. All federal award programs received directly from federal agencies, as well as federal awards passed through other government agencies, is included on the schedule.

2. Basis of Accounting

The Schedule of Expenditures of Federal Awards is presented using the accrual basis of accounting, which is described in Note 1 to the Tensas Parish Police Jury's financial statements. The information in this schedule is presented in accordance with the requirements of OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Therefore, some amounts presented in this schedule may differ from amounts in, or used in the preparation of, the basic financial statements.

**TENSAS PARISH POLICE JURY**  
**SUPPLEMENTAL INFORMATION SCHEDULES**  
**DECEMBER 31, 2012**

**STATUS OF PRIOR YEAR AUDIT FINDINGS**  
**FOR THE YEAR ENDED DECEMBER 31, 2011**

Ref No	Fiscal Year Finding Initially Occurred	Description of Finding	Corrective Action Taken (Yes, No, Partially)	Planned Corrective Action/Partial Corrective Action Taken
--------	---	------------------------	---	--

Section I - Internal Control and Compliance Not Material to the Financial Statements:

None

Section II - Internal Control and Compliance Material to Federal Awards:

None

Section III - Management Letter:

None

**TENSAS PARISH POLICE JURY**  
**CURRENT YEAR FINDINGS, RECOMMENDATIONS, AND**  
**CORRECTIVE ACTION PLAN**  
**FOR THE YEAR ENDED DECEMBER 31, 2012**

<u>Ref No</u>	<u>Description of Finding</u>	<u>Name(s) of Contact Person(s)</u>	<u>Anticipated Completion Date</u>
<b>Section I - Internal Control and Compliance Material to the Financial Statements:</b>			
2012-1	<p><b><u>Late Filing of Audit Reports</u></b>  The Police Jury is required to submit an audit of its financial statements to the Louisiana Legislative auditor within six months of its fiscal year end. This December 31, 2012, audit was due to be filed by June 30, 2013.</p> <p><b><u>Recommendation</u></b>  We recommend that the Police Jury strive to have all subsequent audits filed with the Louisiana Legislative Auditor in a timely manner.</p>	Cathy Darden Secretary - Treasurer	June 30, 2014

**Section II - Internal Control and Compliance Material to Federal Awards:**  
None

**Section III - Management Letter:**  
None