

**FISKE UNION FIRE DISTRICT**

**Oak Grove, Louisiana**

**Compiled Financial Statements  
Year Ended December 31, 2017**

**PREPARED BY:**

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**FISKE UNION FIRE DISTRICT**  
Oak Grove, LA

Compiled Financial Statements  
Year Ended December 31, 2017

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Independent Accountant's Compilation Report

Board of Directors  
Fiske Union Fire District  
Oak Grove, Louisiana

Management is responsible for the accompanying financial statements of Fiske Union Fire District, a component unit of the West Carroll Parish Police Department, which comprise the balance sheet as of December 31, 2017, and the related statements of revenues, expenditures, and changes in fund balance budget (GAAP Basis) and actual and the related notes to the financial statements in accordance with accounting principles generally accepted in the United States of America. I have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the American Institute of Certified Public Accountants. I did not audit or review the financial statements nor was I required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, I do not express an opinion, a conclusion, nor provide any form of assurance on these financial statements.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the following supplementary information be provided to supplement the basic financial statements:


Management's Discussion and Analysis  
Budgetary Comparison Schedule

Management has omitted the Management's Discussion and Analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. The Management Discussion and Analysis, although not a part of the basic financial statements is required by the Governmental Accounting Standards Board, who considers it to be an essential part of the financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context.

Supplementary Information

The accompanying schedule of compensation paid commissioners, schedule of benefits, and other payments to the agency head, political subdivision head, or chief executive officer, and schedule of findings and responses is presented for the purposes of additional analysis and is not a required part of the basic financial statements. The information is the representation of management. The information was subject to my compilation engagement, but I have not audited or reviewed the supplementary information and, accordingly, do not express an opinion, a conclusion, nor provide any assurance on such information.

The Fiske Union Fire District did not adopt the provisions of Governmental Accounting Standards Board Statement No. 34 for the year ended December 31, 2017. The effect of this departure from generally accepted accounting principles has not been determined.

  
Jimmie Self, CPA  
Monroe, Louisiana

June 28, 2018

**GENERAL PURPOSE  
FINANCIAL STATEMENTS**

FISKE UNION FIRE DISTRICT  
Oak Grove, LA

STATEMENT A

ALL FUND TYPES AND ACCOUNT GROUPS  
COMBINED BALANCE SHEET

DECEMBER 31, 2017

	<u>Governmental</u> <u>Fund Type</u>	<u>Account</u> <u>Group</u>	<u>Totals</u> <u>Memo Only</u>
	<u>General</u> <u>Fund</u>	<u>General</u> <u>Fixed</u> <u>Assets</u>	
<b><u>ASSETS AND OTHER DEBITS</u></b>			
Cash in Bank	\$ 80,065	\$ -	\$ 80,065
Fixed Assets	-	587,527	587,527
<b>TOTAL ASSETS AND OTHER DEBITS</b>	<b><u>\$ 80,065</u></b>	<b><u>\$ 587,527</u></b>	<b><u>\$ 667,592</u></b>
<b><u>LIABILITIES AND FUND EQUITY</u></b>			
LIABILITIES:			
	-		-
<b>TOTAL LIABILITIES</b>	<b><u>-</u></b>		<b><u>-</u></b>
FUND EQUITY			
Investments in General Fixed Assets	-	587,527	587,527
Fund Balance:			
Unrestricted	80,065	-	80,065
<b>TOTAL FUND BALANCE</b>	<b><u>80,065</u></b>	<b><u>-</u></b>	<b><u>80,065</u></b>
 <b>TOTAL LIABILITIES AND FUND EQUITY</b>	 <b><u>\$ 80,065</u></b>	 <b><u>\$ 587,527</u></b>	 <b><u>\$ 667,592</u></b>

SEE ACCOMPANYING NOTES AND INDEPENDENT ACCOUNTANT'S COMPILATION REPORT

FISKE UNION FIRE DISTRICT  
OAK GROVE, LA

STATEMENT B

GOVERNMENTAL FUND TYPE - GENERAL FUND  
STATEMENT OF REVENUES, EXPENDITURES,  
AND CHANGES IN FUND BALANCE  
BUDGET (GAAP BASIS) AND ACTUAL

FOR THE YEAR ENDED DECEMBER 31, 2017

	BUDGET	ACTUAL	VARIANCE FAVORABLE (UNFAVORABLE)
<b>REVENUES</b>			
West Carroll Police Jury	\$ 70,000	\$ 72,609	\$ 2,609
Miscellaneous	-	100	100
Total Revenues	<u>70,000</u>	<u>72,709</u>	<u>2,709</u>
<b>EXPENDITURES</b>			
Current - Public Safety			
Operating Services	3,500	3,641	(141)
Material and Supplies	8,000	6,023	1,977
Maintenance	10,000	13,666	(3,666)
Fuel	500	493	7
Insurance	20,000	19,405	595
Training	1,000	700	300
Utilities	6,000	5,681	319
Total Expenditures	<u>49,000</u>	<u>49,609</u>	<u>(609)</u>
<b>EXCESS OF REVENUES OVER EXPENDITURES</b>	<u>21,000</u>	<u>23,100</u>	<u>2,100</u>
<b>FUND BALANCE AT BEGINNING OF YEAR</b>	56,965	56,965	-
<b>FUND BALANCE AT END OF YEAR</b>	<u>\$ 77,965</u>	<u>\$ 80,065</u>	<u>\$ 2,100</u>

SEE ACCOMPANYING NOTES AND INDEPENDENT ACCOUNTANT'S COMPILATION REPORT.

**NOTES**  
**TO**  
**FINANCIAL STATEMENTS**

**FISKE UNION FIRE DISTRICT**  
Oak Grove, Louisiana

Notes to the Financial Statements  
For the Year Ended December 31, 2017

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This legal entity was established to provide fire protection for the political subdivisions of District B and E in the parish of West Carroll, Louisiana. This entity operates independent of any other parish governing body, but functions under the guidelines set forth by the West Carroll Parish Police Jury. The District functions under the direction of a board of directors. All members of the board serve with no compensation.

**NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**A. BASIS OF PRESENTATION**

The accompanying general-purpose financial statements of the Fiske Union Fire District have not been prepared in conformity with the generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principals. The Fiske Union Fire District did not adopt the provisions of Governmental Accounting Standards Board Statement No. 34 for the current year. The effects of this departure from generally accepted accounting principles has not been determined.

**B. REPORTING ENTITY**

As the governing authority of the parish for reporting purposes, the West Carroll Police Jury is the financial entity for West Carroll Parish. The financial entity consists of (a) the primary government (police jury), (b) organizations for which the primary government is financially accountable, and (c) other organizations for which nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete. Governmental Accounting Standards Board Statement No. 14 established criteria for determining which component units should be considered part of the West Carroll Police Jury for financial reporting purposes. The basic criterion for including a potential component unit within the reporting entity is financial accountability. The GASB has set forth criteria to be considered in determining financial accountability. The criteria includes:

- i. Appointing a voting majority of an organization's governing body, and
  1. The ability of the police jury to impose its will on that organization and/or
  2. The potential for the organization to provide specific financial benefits to or impose specific financial burdens on the police jury.
- ii. Organizations for which the police jury does not appoint a voting majority but are fiscally dependent on the police jury.



**FISKE UNION FIRE DISTRICT**  
Oak Grove, Louisiana

Notes to the Financial Statements  
For the Year Ended December 31, 2017

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- iii. Organizations for which the reporting entity's financial statements would be misleading if data of the organization is not included because of the nature of significance of the relationship.

Because the Fiske Union Fire District is fiscally dependent on the police jury, the district was determined to be a component unit of the West Carroll Parish Police Jury, the financial reporting entity. The accompanying financial statements present information only on the funds maintained by the district and do not present information on the police jury, the general government services provided by that governmental unit, or other governmental units that comprise the financial reporting entity.

#### C. FUND ACCOUNTING

The district uses funds and account groups to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions relating to certain government functions or activities.

A fund is a separate accounting entity with a self-balancing set of accounts that comprises its assets, liabilities, fund equity, revenues, and expenditures. An account group, on the other hand, is a financial reporting device designed to provide accountability for certain assets and liabilities (general fixed asset and long-term obligations) that are not recorded in the "funds" because they do not directly affect net expendable available financial resources. They are concerned only with measurement of financial position, not with the measurements of results of operations.

The only fund for the district is the governmental fund. Governmental funds account for the district's general activities, including collection and disbursement of specific or legally restricted monies, the acquisition or construction of general fixed assets, and the servicing of general long-term debt. Governmental funds of the district include:

1. General Fund – The general operating fund of the district and accounts for all financial activities, except for those required to be accounted for in other funds.

#### D. BASIS OF ACCOUNTING

The accounting of financial reporting treatment applied to a fund is determined by its measurement focus. The governmental funds are accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and liabilities are generally included on the balance sheet. Operating statements for these funds present increases and decreases in net current assets. The modified accrual basis of accounting is used for reporting all governmental fund types. Under the modified accrual

**FISKE UNION FIRE DISTRICT**  
Oak Grove, Louisiana

Notes to the Financial Statements  
For the Year Ended December 31, 2017

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basis of accounting, revenues are recognized when susceptible to accrual (i.e., when they become both measurable and available). "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. The district uses the following practices in recognizing and reporting revenues and expenditures:

Revenues:

All revenues are recorded when the district is entitled to the funds.

Expenditures:

Expenditures are generally recognized under the modified accrual basis of accounting, when the liability is incurred.

E. BUDGET PRACTICES

The proposed budget, prepared on the GAAP basis of accounting, was prepared and adopted by the board of commissioners in December of the prior year. The budget is established and controlled by the board of commissioners at the object level of expenditure. Encumbrance accounting is not utilized in the district's records. Appropriations lapse at year-end and must be re-appropriated for the following year to be expended. All changes in the budget must be approved by the board of commissioners.

Formal budgetary integration is not employed as a management control device during the year. Budgeted amounts included in the accompanying financial statements included the original adopted budget. The amounts budgeted for the current year must fall within the 5% variance as required by Louisiana Statute.

F. CASH AND CASH EQUIVALENTS

Under state law, the district may deposit funds within a fiscal agent bank organized under the laws of the State of Louisiana, the laws of any state in the union, or the laws of the United States. The district may invest in certificates and time deposits of state banks under Louisiana law and national banks having principal offices in Louisiana. If the original maturities are 90 days or less, they are classified as cash equivalents.

The deposits are stated at cost, which approximates market. Under state law, these deposits, or the resulting bank balances, must be secured by federal deposit insurance or the pledge securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties.

**FISKE UNION FIRE DISTRICT**  
Oak Grove, Louisiana

Notes to the Financial Statements  
For the Year Ended December 31, 2017

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G. INVESTMENTS

Investments are limited by the Louisiana Revised Statute R.S. 33:2955 and the political subdivision's investment policy. If the original maturities of investments exceed 90 days, they are classified as investments; however, if the original maturities are 90 days or less, they are classified as cash equivalents. All investments, if applicable, are bank certificates of deposit and are stated at cost.

GASB Statement 40, which amended GASB Statement 3, eliminated the requirement to disclose all deposits by three categories of risk. GASB Statement 40 requires only the disclosure of deposits that are considered to be exposed to custodial credit risk. An entity's deposits are exposed to custodial credit risk if the deposit balances are either 1) uninsured and uncollateralized, 2) uninsured and collateralized with securities held by the pledging financial institution, or 3) uninsured and collateralized with securities held by the pledging financial institution's trust department agent, but not in the entity's name. Fiske Union Fire District has no investments at 12-31-2017.

H. RISK MANAGEMENT

The fire district is exposed to various risk of loss related to torts: theft of, damage to, and destruction of assets; and injuries to employees. To handle such risk of loss, the district maintains coverage on the fire district with Bernard Insurance Agency, Shreveport, LA. The policy covers general liability, property, employee liability, workers compensation, and public officials' liability. No claims were paid on any of the policies during the past three years that exceeded the policies' coverage amounts.

I. FIXED ASSETS

Fixed assets are recorded as expenditures at the time purchased or constructed, and the related assets account group. No depreciation has been provided on general fixed assets. All fixed assets are valued at historical cost. The cost of normal maintenance and repairs that do not add to the value of fixed assets or materially extend their lives are not capitalized.

J. COMPENSATED ABSENCES

The district has no paid employees therefore there is no policy relating to vacation and sick leave.

K. FUND EQUITY

Reserves -

**FISKE UNION FIRE DISTRICT**  
Oak Grove, Louisiana

Notes to the Financial Statements  
For the Year Ended December 31, 2017

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Reserves represent those portions of fund equity not appropriate for expenditures or legally segregated for a specific future use.

Designated Fund Balances -

Designated fund balances represent tentative plans for future use of financial resources.

**L. SALES TAXES**

In 1997 the West Carroll Parish Police Jury passed a ½% sales tax for fire protection in West Carroll Parish. This tax is divided among the fire protection districts for this purpose. This was a 10-year tax. This tax was renewed in 2017.

**M. TOTAL COLUMNS ON STATEMENTS**

The total columns on the statements are captioned Memorandum only to indicate that they are presented only to facilitate financial analysis. Data in these columns do not represent the financial position or result of operations in conformity with generally accepted accounting principles. Neither is such data comparable to a compilation.

**N. USE OF ESTIMATES**

The preparation of financial statements in conformity with accounting principals generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from these estimates.

**NOTE 2. CASH AND CASH EQUIVALENTS**

The Fiske Union Fire District maintains its checking accounts in the Regions Bank in Oak Grove, Louisiana. The district had a balance in its accounts on December 31, 2017, of \$80,065. The accounts are insured by the FDIC in the amount of \$250,000.

**NOTE 3. INVESTMENTS**

The Fiske Union Fire District has no investments at the present time.

**FISKE UNION FIRE DISTRICT**  
Oak Grove, Louisiana

Notes to the Financial Statements  
For the Year Ended December 31, 2017

**NOTE 4. DEBT**

The Fiske Union Fire Department has no debt at the end of December 31, 2017, as shown here.

Balance due @ 12-31-2014	29,637
Amount paid in 2015	29,637
Balance due @ 12/31/2015	\$ 0

The annual requirements to amortize all long-term debt outstanding which began December 31, 2015 are as follows:

**FISKE UNION FIRE DISTRICT**  
Long-term Debt Amortization

	Principal	Interest	Balance
Beginning Balance @ 12/31/2015			\$29,637
12/31/2015 (Balance paid in full)	28,945	692	0

**NOTE 5. CHANGES IN GENERAL FIXED ASSETS**

A summary of changes in general fixed assets follows:

	Balance December 12-31-2016	Additions	Deletions	Balance December 12-31-2017
Fixed Assets	587,527	0	-	587,527
	587,527	0	-	587,527

**NOTE 6. RELATED PARTY TRANSACTIONS**

There are no related party transactions to disclose as required by FASB 57.

**FISKE UNION FIRE DISTRICT**  
Oak Grove, Louisiana

Notes to the Financial Statements  
For the Year Ended December 31, 2017

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**NOTE 7. LITIGATION AND CLAIMS**

The Fiske Union Fire District is not a defendant in any litigation seeking damages.

**NOTE 8. SUBSEQUENT EVENTS**

Subsequent events were evaluated by management up to and including the issue date of this report, June 28, 2018. There were no subsequent events noted which would affect the financial statements for the year ended December 31, 2017.

**NOTE 9. RISK MANAGEMENT**

The fire district is exposed to various risk of loss related to torts: theft of, damage to, and destruction of assets, and injuries to volunteers. To handle such risk of loss, the district maintains coverage on the fire district with insured as West Carroll Firemen's Association through VFIS of Miss/Lou, 9456 Jefferson Highway -Suite C, Baton Rouge, LA, 70809. The policy covers general liability, property, employee liability, workers compensation, and public officials' liability. No claims were paid on any of the policies during the past three years that exceeded the policies' coverage amounts. There were no significant reductions in insurance coverage during the year ended December 31, 2017.

**SUPPLEMENTARY  
INFORMATION SCHEDULES**

FISKE UNION FIRE DISTRICT  
Oak Grove, Louisiana  
For the Year Ended December 31, 2017

SCHEDULE OF COMPENSATION PAID COMMISSIONERS

The names and addresses of the commissioners who serve on the board of the Fiske Union Fire District are listed below. They all serve without any financial compensation. They are as follows:

Wayne Holley-President  
P.O. Box 100  
Oak Grove, LA 71263  
318/680/2440

Tommy Roberson  
280 Hwy 879  
Oak Grove, LA 71263  
318/282/1222

Kelli Durey  
11474 Hwy 585  
Oak Grove, LA 71263  
318/341/3978

Mark Crymes  
11755 Hwy585  
Oak Grove, LA 71263  
318/669/0037

Tammy Berthelot  
11688 Hwy 585  
Oak Grove, LA 71263  
318/428/4101

Haywood Moss  
2055 Hwy 879  
Oak Grove, LA 71263  
318/418/0081

Chester Abernathy  
214 Braswell Road  
Oak Grove, LA 71263  
318/428/8440



Schedule 2

**Fiske Union Fire District**

***Schedule of Compensation, Benefits and Other Payments to Agency Head  
or Chief Executive Officer***

12-31-2017 Year Ended

**Agency Head Name:** Tommy Roberson-President

<b>Purpose</b>	<b>Amount</b>
Salary	0
Benefits-insurance	0
Benefits-retirement	0
Benefits-<list any other here>	0
Car allowance	0
Vehicle provided by government	0
Per diem	0
Reimbursements	0
Travel	0
Registration fees	0
Conference travel	0
Continuing professional education fees	0
Housing	0
Unvouchered expenses*	0
Special meals	0
	0

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The Fire Chief, (Tommy Roberson) and all Board members are volunteers and receive no compensation or other benefits or other payments.

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*A Professional Accounting Corporation*  
2908 Cameron Street, Suite C  
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Phone (318) 323-4656 • Fax (318) 388-0724

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## **SCHEDULE OF FINDINGS AND RESPONSES**

### **Fiske Union Fire District**

### **Oak Grove, Louisiana**

#### **FINDINGS 2017-1**

**CRITERIA:** Duties should be distributed among employees

**CONDITION:** Inadequate segregation of duties

**CONTEXT:** The district has only one person for handling the duties of the office personnel.  
Office duties are a part-time job.

**EFFECT OF CONDITION:** Internal control is weakened by the limited staff. Risk is mitigated and internal control is strengthened by the continuing oversight of the board.

**CAUSE OF CONDITION:** The staff consists of only one person.

**RECOMMENDATION:** Hire more employees and redistribute duties.

**CLIENT RESPONSE:** This would be impractical and cannot be remedied due to lack of funds. The condition is mitigated to a great extent by the continuing close scrutiny of the Board of Directors.

**FINANCIAL IMPACT OF FINDING:** Findings without cause. Resolution of finding is under the control of the agency and would be cost effective.

#### Findings for the Prior Year Ended December 31, 2016

#### **FINDING 2016-1**

**CRITERIA:** Duties should be distributed among employees

**CONDITION:** Inadequate segregation of duties

**CONTEXT:** The district has only one person for handling the duties of the office personnel.  
Office duties are a part-time job.

**EFFECT OF CONDITION:** Internal control is weakened by the limited staff. Risk is mitigated and internal control is strengthened by the continuing oversight of the board.

**CAUSE OF CONDITION:** The staff consists of only one person.

**RECOMMENDATION:** Hire more employees and redistribute duties.

**CLIENT RESPONSE:** This would be impractical and cannot be remedied due to lack of funds. The condition is mitigated to a great extent by the continuing close scrutiny of the Board of Directors.

**FINANCIAL IMPACT OF FINDING:** Findings without cause. Resolution of finding is under the control of the agency and would be cost effective.