Justice of the Peace
of Ward/District
II
St. Joseph-Tensas (City, Parish) Louisiana

Financial Statements
As of and for the Year Ended December 31, 2009
Required by Louisiana Revised Statutes 24:513 and 24:514 to
be filed with the Legislative Auditor
Within 90 days after the close of the fiscal year.

## AFFIDAVIT

Personally came and appeared before the undersigned authority, Justice of the Peace (your name) Thelma Bradford ___ who, duly sworn, deposes and says that the financial statements herewith given present fairly the financial position of the Court of Tensas
Parish, Louisiana, as of December 31, 2009, and the results of operations for the year then ended, on the cash basis of accounting.

In addition, (your name) $\qquad$ Thelma A. Bradford II , who duly sworn, deposes, and says that the Justice of the Peace of Ward/District $\qquad$ and $\qquad$ Tenses

Parish received $\$ 200,000$ or less in revenues and other sources for the year ended December 31, 2009, and accordingly, is not required to provide for an audit, review/attestation or compilation report for the previously mentioned fiscal year.


Sworn to and subscribed before me, this 18 th day of $\qquad$ 2010.


NOTARY PUBLIC/Signature
4361
 appropriate, a fine office of the parish clerk of court

Release Date


The1ma A. Bradford $\qquad$ (Your Name)

## Justice of the Peace

of Ward/District _II
St. Joseph-Tensas

(City, Parish) Louisiana

## Balance Sheet, on December 31, 2009

## ASSETS:

1. Cash and cash equivalents on hand
2. Investments (fair value) on hand
3. Office furnishings (Cost of desks, etc)
4. Equipment (Cost of fax machine, etc)
5. Total Assets (add lines 1 - 4)


## LIABILITIES AND FUND BALANCE:

Liabilities:
6. Cash overdraft
7. Other liabilities
8. Total Liabilities (add lines 6-7)

Fund Balances:
9. Ending Fund balance (from line 17, Statement B)
10. Other -
11. Total Liabilities and Fund Balance (add lines 8-10)

Note: Total Assets $($ line 5) $=$ Total Liabilities and Fund Balance (line 11).

Prepare Statement A only if you have balances being carried over to the next year

# Thelma A. Bradford 

 (Your Name)
## Justice of the Peace

of Ward / District

## Statement of Cash Receipts and Disbursements

For the 12 Months Ended December 31, 2009

## CASH RECEIPTS:

1. State \& Parish salary (required, from W-2 Form)
2. Total Fees collected (if collected)
3. Other (explain)
4. Total cash receipts (add lines 1-3)

## CASH DISBURSEMENTS:

5. Fees paid to constable (Out of Total Fees collected from line 2)
6. Other operating expenses (cost of fax line, etc)
7. Materials and supplies (stationery, postage, etc)
8. Travel and other charges

8a. For yourself
8b. For employees (not for Constable)
9. Capital outlay (cost of purchases of equipment, etc)
10. Total disbursements (add lines 5-9)
11. Balance Available (loss) [lines 4 - Line 10]

Salary and related benefits:
12. Amount retained by yourself from line 11 as salary
13. Amount paid to employees (not to your Constable)
14. Total salaries paid (add Lines 12 and 13)

## FUND BALANCE

15. Increase (or decrease) in fund balance - may be \$0 (line 11 less line 14)
16. Fund Balance at beginning of the year - may be $\$ 0$ (Ending Fund balance from last year's report)
17. Fund Balance (or deficit) at end of the year - may be $\$ 0$ (add lines 15 and 16)

18. 
19. 
20. 

8 a .
8 b .
9.
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11.
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13.
14.3,000.00
15.
16.
17. $-0-$

