# 9607

# LINCOLN PARISH FIRE PROTECTION DISTRICT NO. 1 RUSTON, LOUISIANA

Financial Statements For the Year Ended December 31, 2007

Under provisions of state law, this report is a public document. Acopy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date 1/23/08

WILLIAM R. HULSEY, (A Professional Accounting Corporation) Certified Public Accountant

Monroe, Louisiana

# TABLE OF CONTENTS

	Page
Independent Auditor's Report	1
Required Supplemental Information (Part A)	
Management's Discussion and Analysis	- 2-4
FINANCIAL STATEMENTS	
Governmental Activities	
Government-Wide Financial Statements	
Statement of Net Assets	5
Statement of Activities	6
Fund Financial Statements:	
Balance Sheet – Governmental Funds	~
	7
Reconciliation of Total Governmental Fund Balances to	_
Net Assets of Governmental Activities	7
Statement of Revenues, Expenditures and	_
Changes in Fund Balances of Governmental Funds	- 8
Reconciliation of the Statement of Revenues, Expenditures and Changes	
In Fund Balances of Governmental Funds to the Statement of Activities	8
Notes to Financial Statements	<b>9-1</b> 7
Required Supplemental Information (Part B)	
Budgetary Comparison Schedules	
General Fund	18
Debt Service	10
Equipment Reserve	20
Fire Training Center	
Notes to Budgetary Comparison Schedules	21 22
Hotes to Budgetary Comparison Schedards	<u> </u>
OTHER SUPPLEMENTAL INFORMATION	
Report on Internal Control Over Financial Reporting	
And on Compliance and Other Matters Based on an	
Audit of Financial Statements Performed in Accordance	
With Government Auditing Standards	23-24
Schedule of Expenditures of Federal Awards	25
Schedule of Findings and Questioned Costs	26
Summary Schedule of Prior Year Findings	27

#### WILLIAM R. HULSEY

MEMBER AMERICAN INSTITUTE OF CERTIFIED PUBLIC ACCOUNTANTS SOCIETY OF LOUISIANA CERTIFIED PUBLIC ACCOUNTANTS A PROFESSIONAL ACCOUNTING CORPORATION 2203 JUSTICE AVENUE MONROE, LOUISIANA 71201

P O. BOX 2253 MONROE, LOUISIANA 71207 wrh@hulseycpa.com (318) 362-9900 FAX (318) 362-9921

## INDEPENDENT AUDITOR'S REPORT

Board of Commissioners Lincoln Parish Fire Protection District No. 1 Ruston, Louisiana

I have audited the accompanying financial statements of the governmental activities and the fund information of the Lincoln Parish Fire Protection District No. 1 (the District), as of and for the year ended December 31, 2007, which collectively comprise the basic financial statements of the Lincoln Parish Fire Protection District No. 1 as listed in the table of contents. These financial statements are the responsibility of the Lincoln Parish Fire Protection District No. 1's management. My responsibility is to express an opinion on these financial statements based on my audit.

I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. I believe that my audit provides a reasonable basis for my opinions.

In my opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the governmental activities and fund information for the Lincoln Parish Fire Protection District No. 1 as of December 31, 2007, and the respective changes in financial position thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with Government Auditing Standards, I have also issued my report dated May 30, 2008, on my consideration of the Lincoln Parish Fire Protection District No. 1's internal control over financial reporting and my tests of its compliance with certain provisions of laws. regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of my testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be considered in assessing the results of my audit,

Board of Commissioners Lincoln Parish Fire Protection District No. 1 Page 2

Management's discussion and analysis and budgetary comparison information on pages 2 through 4 and 18 through 22, are not a required part of the basic financial statements but are supplementary information required by accounting principles generally accepted in the United States of America. I have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the supplementary information. However, I did not audit the information and express no opinion on it.

My audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise the Lincoln Parish Fire Protection District No. 1 financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133. *Audits of States, Local Governments, and Non-Profit Organizations,* and is not a required part of the financial statements. Such information has been subjected to the auditing procedures applied in the audit of the financial statements and, in my opinion, is fairly stated, in all material respects, in relation to the financial statements taken as a whole.

WILLIAM R. HULSEY Certified Public Accountant

May 30, 2008

# REQUIRED SUPPLEMENTAL INFORMATION (PART A) MANAGEMENT'S DISCUSSION AND ANALYSIS

# LINCOLN PARISH FIRE PROTECTION DISTRICT MANAGEMENT'S DISCUSSION AND ANALYSIS (MD&A)

Our discussion and analysis of the Lincoln Parish Fire Protection District provides an overview of the District's activities for the year ended December 31, 2007 as compared to 2006. Please read it in conjunction with the District's financial statements.

### USING THIS ANNUAL REPORT

This annual report consists of a series of financial statements. The Statement of Net Assets and the Statement of Activities provide information about the activities of the Fire District as a whole.

# **Reporting the District as a Whole** The Statement of Net Assets and the Statement of Activities

These statements include all assets and liabilities using the accrual basis of accounting, which is similar to the accounting used by most private-sector entities. All of the current year's revenues and expenses are taken into account regardless of when cash is received or paid.

These two statements report to the District's net assets and changes in them. The District's net assets (the differences between assets and liabilities) measure the District's financial position. The increases or decreases in the District's net assets are an indicator or whether its financial position is improving or not.

# THE FIRE DISTRICT AS A WHOLE

For the year ended December 31, 2007 and 2006, net assets changed as follows:

Beginning Net Assets	<u>2007</u> \$3,567,455	<u>2006</u> \$ 3,513,358
Restatement of Beginning Net Assets Increase(Decrease) in Net Assets	(163.383)	107,238 (53.141)
Ending Net Assets	\$3,404,072	\$ 3,567,455

# The Fire District's FUNDS

The following schedule presents a summary of revenues and expenditures for the years ended December 31, 2007 and 2006:

	2007	Percent	2006	Percent
Revenues	Amount	Of Total	Amount	Of Total
Ad Valorem taxes	\$38,739	4.30%	\$ 0	0.00%
Fees and other tax revenue	594,204	65.94%	523,844	71.13%
Grants	25,676	2.85%	72,980	9.91%
Other revenues	242,506	26.91%	139,608	18.96%
Total Revenues	\$901,125	100.00%	\$736.432	100.00%

Expenditures	2007 Amount	Percent Of Total	2006 Amount	Percent Of Total
Public Safety	\$ 723,826	68.00%	\$510,218	64.62%
Debt service- interest	0	0.00%	7,830	1.00%
Capital Outlay	340,682	32.00%	271,525	34.38%
Total Expenditures	\$1.064,508	100.00%	\$789,573	100.00%

# **BUDGETARY HIGHLIGHTS**

The Fire District's total revenues in 2007 were \$125,578 above the final budgeted amount. Expenditures exceeded budgeted amounts by \$23,815. These variances resulted in an excess of revenue over expenditures by \$101,763.

# CAPITAL ASSETS AND DEBT ADMINISTRATION

At December 31, 2007, the Fire District had \$4,889,639 (\$887,128 net of accumulated depreciation) invested in capital assets including buildings, vehicles, and machinery and equipment as shown below:

	December 31 2006	Additions	Disposals	December 31 2007
Vehicles	\$1.553.603	\$65,000		\$1,618,603
Building	150,581			150,581
Machinery & Equipment	3,116,323	4,407	(275)	3,120,455
Totals at Historical Cost	\$4,820,507	69,407	(275)	4,889,639
Less Accumulated Depreciation	(3,776,469)	(226,317)	275	(4,002,786)
Totals, net	\$1,044,038	(\$156,910)	\$ -	\$887.128

Significant additions during 2007 to machinery and equipment included a fire truck and computer software.

### Debt

During 2006, the Fire District paid off its outstanding debt in general obligation refunding bonds, Series 2001. These bonds matured in April, 2007. Additionally, the District had a total liability for compensated absences of \$5,848 at year end.

# ECONOMIC FACTORS AND NEXT YEAR'S BUDGETS AND RATES

The Fire District does not anticipate any major increases or decreases in revenue sources for the coming year and expects to seek additional grant funds to ensure that training and equipment are the best they can be for the citizens of Lincoln Parish. As with all other local entities, the surge in gasoline prices is a concern of the Fire District.

# CONTACTING THE DISTRICT'S FINANCIAL MANAGEMENT

This financial report is designed to provide our citizens, taxpayers, and creditors with a general overview of the District's finances and to show the District's accountability for the money it receives. If you have any questions about the report or need additional information, contact the following:

Contact Person:	Dennis Ford
Title:	Director

GOVERNMENT-WIDE FINANCIAL STATEMENTS

# LINCOLN PARISH FIRE PROTECTION DISTRICT NO. 1 RUSTON, LOUISIANA STATEMENT OF NET ASSETS DECEMBER 31, 2007

	Governmental Activities
ASSETS	
Cash	\$ 571,342
Investments	1,382,175
Accounts Receivable	588.302
Prepaid Expenses	4,429
Due from LPPJ	5,289
Depreciable Assets	887,128
TOTAL ASSETS	\$ 3,438,665
LIABILITIES	
Accounts Payable	\$ 4,919
Due to LPPJ	23,826
Non-Current Liabilities	
Due Within One Year	
Compensated Absenses	5,848
TOTAL LIABILITIES	34,593
NET ASSETS	
Invested in Capital Assets,	
Net of Related Debt	887,128
Unrestricted	2,516,944
Total Net Assets	3,404,072
TOTAL LIABILITIES	
AND NET ASSETS	\$ 3,438,665

# LINCOLN PARISH FIRE PROTECTION DISTRICT NO. 1 RUSTON, LOUISIANA STATEMENT OF ACTIVITIES FOR THE YEAR ENDED DECEMBER 31, 2007

	Expenses	-		Charges for Services		-		s Capital Grants and Contributions	Rev C M Go	t (Expense) venue and hanges in <u>vet Assets</u> wernmental Activities
Function/Program Activities Government Activities: Public Safety	\$ 1,064,508	\$	594,204	<u>\$</u>	25,676	<u>\$</u>	\$	(444.628)		
		Gen	eral Revenu	es:						
				Ad Va	lorem Taxes	5		38,739		
				Fire In	surance Ret	pate		54,502		
				Interes	t Earned			105,866		
					laneous Rev			82,138		
				Tota	al General F	levenues		281,245		
			(	Change	es in Net As	sets		(163,383)		
				Net As	sets - Begin	ning		3,567,455		
			1	Net As	sets - Endin	g	\$	3.404,072		

FUND FINANCIAL STATEMENTS

# LINCOLN PARISH FIRE PROTECTION DISTRICT NO. I RUSTON, LOUISIANA BALANCE SHEET GOVERNMENTAL FUNDS DECEMBER 31, 2007

	Gene	ral Fund	Sei	Debt rvice Fund		uipment erve Fund
ASSETS:						
Cash	\$	117,643	\$	173,769	\$	-
Investments		17,871		-		1,364,304
Accounts Receivable		586,650		-		1,652
Prepaid Expenses		4,429		-		-
Due from LPPJ		-		-		-
Due from Other Funds		8,454		• 		263,684
TOTAL ASSETS	\$	735,047	\$	173,769		1,629,640
LIABILITIES AND FUND EQUITY:						
LIABILITIES:						
Accounts Payable	\$	4,919	\$	-	\$	-
Due to LPPJ		919		-		22,907
Due to Other Funds		98,675		173,463		-
Total Liabilities		104,513		173,463		22,907
FUND BALANCES: Reserved for:						
Debt Service		_		306		
Unreserved, Reported in:				500		-
General Fund	ŕ	30,534		-	1	,606,733
Capital Project Fund	······	- 444 2 1		-	۱ 	-
Total Fund Balances	6	30,534		306	]	.606,733
TOTAL LIABILITIES AND FUND EQUITY	<u> </u>	35,047	\$	173,769	\$ 1	,629,640

# LINCOLN PARISH FIRE PROTECTION DISTRICT NO. I RUSTON, LOUISIANA RECONCILIATION OF TOTAL GOVERNMENTAL FUND BALANCES TO NET ASSETS OF GOVERNMENTAL ACTIVITIES DECEMBER 31, 2007

FireTotalTrainingGovernmentalCenterFunds		raining Governmental			
\$	279,930	\$	571,342 1,382,175 588,302 4,429 5,289 272,138	Amounts reported for governmental activities in the statement of net assets are different because:	
\$	285,219	\$	2.823,675	Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds.	887.128
\$	-	\$	4.919 23,826	Compensated absenses are not due and payable in the current period and therefore are not reported in the funds.	(5,848)
			272,138 300,883	Net Assets of Governmental Activities	\$ 3,404,072
	285,219	<u>,</u>	306 2,237.267 285.219		

The accompanying notes are an integral part of this financial statement.

2,522,792

2.823,675

\$

285,219

285,219

\$

# LINCOLN PARISH FIRE PROTECTION DISTRICT NO. 1 RUSTON, LOUISIANA STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES GOVERNMENTAL FUNDS FOR THE YEAR ENDED DECEMBER 31, 2007

	General Fund	Debt Service Fund	Equipment Reserve Fund
Revenues:			
Structure Fees	\$ 594,204	s -	s -
Ad Valorem Taxes	-	38,739	-
Grants	15,676	-	-
Other Revenues	162,778	1,137	74,938
Totał Revenues	772,658	39.876	74,938
Expenditures:			
Public Safety			
Salaries and Benefits	360,042	-	-
Insurance and Surety Bonds	38,273		-
GIS Mapping	20,000	-	-
Professional Services	20,008	-	-
Uniforms	6,411	-	-
Utilities	24,388	**	-
Vehicle Expenditures	26,804	-	-
Maintenance	19,174	-	-
Education and Training	3.925	-	-
Telephone	3.211	-	-
Office Supplies	3,897	-	-
Dues and Subscriptions	1,323	-	-
Equipment Rental	706	-	-
Travel	101	-	-
Miscellaneous	1,191	-	-
Leases and Taxes	1,122	-	-
Materials and Supplies	28,954	-	-
Capital Outlay	2,462	-	338,220
Total Expenditures	561.992	-	338,220
Excess (Deficiency) of Revenues Over Expenditures	210,666	39,876	(263,282)
Other Financing Sources (uses):			
Operating Transfers In	-	-	227.758
Operating Transfers Out	(118,683)	(119,075)	
Total Other Financing Sources(Uses)	(118,683)	(119.075)	227.758
Net Change in Fund Balance	91,983	(79.199)	(35,524)
Fund Balances. Beginning	538,551	79,505	1.642,257
Fund Balances, Ending	\$ 630,534	\$ 306	\$ 1.606,733

# LINCOLN PARISH FIRE PROTECTION DISTRICT NO. 1 RUSTON, LOUISIANA RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES FOR THE YEAR ENDED DECEMBER 31, 2007

				THE STATEMENT OF ACTIVITIES		
Fire			Fotal	FOR THE YEAR ENDED DECEMBER 31, 2007		
Traini	ng	Gov	vernmental			
Cent	er		Funds			
**************************************	· · · · · · · · · · · · · · · · · · ·	******		Net Change in Fund Balances - Total		
\$		\$	594,204	Governmental Funds	\$	(2.350)
Þ	-	Þ		Covenineatar Funos	¢	(2.550)
	-		38,739			
	000.		25.676			
-	3.653		242,506	Amounts reported for governmental		
12	3,653		901,125	activities in the statement of activities		
				are different because:		
				Consumment for do non-out construit surface		
				Government funds report capital outlays		
				as expenditures while governmental		
	-		360.042	activities report depreciation expense to		
	-		38,273	allocate those expenditures over the life		
	-		20,000	of the assets:		
			20.008	Capital asset purchases capitalized		69,407
			6,411	Depreciation expense		
	700			Deprechanting expense	·	(226.317)
4	.728		26,116			(156,910)
	-		26.804			
	-		19.174	The increase in compensated absenses		
	-		3.925	liability does not require the use of current		
	-		3,211	financial resources but is recorded as an		
	-		3.897	expense in the statement of activities.		(4.123)
			1.323	expense of the statement of detrifies,	<u> </u>	(4.12.7)
	-			Observation March 2000 and 1		
	-		706	Change in Net Assets in Governmental		
	-		101	Activities	<u> </u>	(163,383)
	-		1,191			
	•		1,122			
1	.535		30.489			
	-		340,682			
	.263	<u>.</u>	903,475			
10	200		10 2500			
10	,390		(2,350)			
10.	000		237.758			
	-		(237,758)			
10.	000					
• • •	~ ~ ~ ~					
70	200		(7.750)			
20.	390		(2,350)			
<b>.</b> .	<b></b> .					
264,	829	2	.525,142			
\$ 285,	219	<u>\$</u> 2	.522.792			

#### **NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The Lincoln Parish Fire Protection District No. 1 (the District) of Ruston, Louisiana was created by resolution and adopted by the Police Jury on April 23, 1991. The governing body of the District consists of a seven member Board of Commissioners. Four of these commissioners are appointed by the municipalities of Downsville, Dubach, Simsboro, and the Town of Vienna. Three additional members are appointed by the Policy Jury.

The District complies with accounting principles generally accepted in the United States of America (GAAP). GAAP includes all relevant Government Accounting Standards Board (GASB) pronouncements. In the government-wide financial statements, Financial Accounting Standards Board (FASB) pronouncements and Accounting Principles Board (APB) opinions issued on or before November 30, 1989 have been applied unless those pronouncements conflict with or contradict GASB pronouncements, in which case, GASB prevails. The accounting and reporting framework and the more significant accounting policies are discussed in subsequent sections of this note.

#### **Basis of Presentation**

In June, 1999, the GASB unanimously approved statement No. 34, *Basic Financial Statements – and Management's Discussion and Analysis – for State and Local Governments*. Certain of the significant changes in the presentation of its funds financial information include, for the first time a Management Discussion and Analysis (MD&A) section providing an analysis of the District's overall financial position and results of operations and financial statements prepared using full accrual accounting for all fund activities. These and other changes are reflected in the accompanying financial statements including the notes to the financial statements.

#### Measurement Focus, Basis of Accounting and Financial Statement Presentation

*Government-Wide Financial Statements* - The governmental-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental Fund Financial Statements – The governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period, the District considers revenues to be available if they are collected within 60 days of the end of the current fiscal year end

Principal revenue sources considered susceptible to accrual include ad valorem taxes, structure fees, and interest on investments. Some revenue items that are considered measurable and available to finance operations during the year from an accounting perspective are not available for expenditure due to the District's present appropriation system.

### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### Measurement Focus, Basis of Accounting and Financial Statement Presentation (Continued)

These revenues have been accrued in accordance with accounting principles generally accepted in the United States of America since they have been earned and are expected to be collected within sixty days of the end of the period. Other revenues are considered to be measurable and available only when cash is received by the District. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. Modifications to the accrual basis of accounting include:

- Employees' vested annual leave is recorded as an expenditure when utilized. The amount of accumulated annual leave unpaid at December 31, 2007 has been reported only in the government-wide financial statements.
- Interest on general long-term obligations is recognized when paid.
- Debt service expenditures are recorded only when payment is due.

#### Fund Accounting

The financial activities of the District are recorded in individual funds, each of which is deemed to be a separate accounting entity. The District uses fund accounting to report on its financial position and results of operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities. A fund is a separate accounting entity with a self-balancing set of accounts.

#### Governmental Funds

*General Fund* – This fund is established to account for resources devoted to financing the general services that the District performs. Fees and other revenues used to finance the fundamental operation of the District are included in this fund. The fund is charged with all costs of operating the District for which a separate fund has not been established.

Debt Service – This fund is established for the purpose of accumulating resources for the payment of interest and principal on long-term general obligation debt other than those payable from Enterprise Funds and Special Assessment Funds.

Equipment Reserve Fund - This fund is established to reserve funds for the replacement of equipment when necessary.

Fire Training Center Fund - This fund is established for the purpose of constructing and maintaining a building for training of firefighters.

#### Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

## NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### **Budgeting Procedures**

The budgets for the funds are proposed by the Director and formally adopted by the Commissioners. The budget is prepared on a basis consistent with generally accepted accounting principles. Budgetary amendments involving the transfer of funds from one function to another or involving increases in expenditures resulting from revenues exceeding amounts estimated, require approval of the Commissioners. At year end, all appropriations lapse.

# Cash and Cash Equivalents

Cash includes demand deposits and money market accounts. Under state law, the Lincoln Parish Fire Protection District No. 1 may deposit funds within a fiscal agent bank organized under the laws of the State of Louisiana, the laws of any other state in the Union or the laws of the United States. Further, the Lincoln Parish Fire Protection District No. 1 may invest in the time deposits or certificates of deposit of state banks organized under Louisiana law and national banks having principal offices in Louisiana.

The District's policy is to include short-term interest bearing deposits having a maturity of three months or less as cash equivalents in the financial statements.

#### Valuation of Carrying Amounts and Deposits

Cash is reported at net book value – the year-end bank balance plus any deposits in transit and less any outstanding checks that have not cleared the bank as of that date.

#### Fund Equity

Equity is classified as net assets and displayed in three components:

- a. Invested in capital assets, net of related debt Consists of capital assets including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction or improvement of those assets.
- b. Restricted net assets Consists of net assets with constraints placed on the use either by (1) external groups, such as creditors, grantors, contributors, or laws or regulations of other governments; or (2) law through constitutional provisions or enabling legislation. There were no restricted net assets at December 31, 2007.
- c. Unrestricted net assets All other net assets that do not meet the definition of "restricted" or "invested in capital assets, net of related debt."

#### Receivables

All receivables are recorded at their gross value and, where appropriate, are reduced by the estimated portion that is expected to be uncollectible.

### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### Short-term Interfund Receivables/Payables

During the course of operations, numerous transactions occur between individual funds for goods provided or services rendered. These receivables and payables are classified as "due from other funds" or "due to other funds" on the balance sheet. In the process of aggregating data for the statements of net assets and the statement of activities, some amounts reported as interfund activity and balances in the funds were eliminated or reclassified.

Quasi-external transactions are accounted for as revenue and expenditures. Transactions that constitute reimbursements to a fund are recorded as expenditures in the reimbursing fund and as a reduction of expenditures in the fund that is reimbursed. All other interfund transactions that are not to be repaid are recorded as transfers.

#### Fixed Assets

Fixed assets of the District are stated at cost and are reported in the government-wide financial statements. Depreciation of all exhaustible fixed assets are charged as an expense against operations. Depreciation is computed using the straight-line method over the estimated useful lives of 5 years.

#### **Compensated Absences**

Employees accrue from 5 to 15 days of annual and sick leave each year depending on years of service with the District. Annual leave must be used in the year it is earned. Sick leave up to a maximum of 15 days may be carried forward to the next year for major illnesses only. Upon separation, all unused sick leave lapses.

Due to the restrictions on use of accrued sick leave, a provision of \$5,848 has been made for the compensated absences and vacation in these financial statements.

#### NOTE 2 - CASH AND CASH EQUIVALENTS

Custodial Credit Risk – Deposits. The custodial credit risk is the risk that in the event of a bank failure, the District's deposits may not be returned to it. The District's policy to ensure there is no exposure to this risk is to require each financial institution to pledge its' own securities to cover any amount in excess of Federal Depository Insurance Coverage. Louisiana Revised Statute 39:1229 imposes a statutory requirement on the custodial bank to advertise and sell the pledged securities within 10 days of being notified by the District that the fiscal agent bank has failed to pay deposited funds upon demand. Accordingly, the District had no custodial credit risk related to its deposits at December 31, 2007. The District had cash and cash equivalents in demand deposits, totaling \$571,342 at December 31, 2007.

### NOTE 2 - CASH AND CASH EQUIVALENTS (Continued)

These deposits are stated at cost, which approximates market. These securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties. Cash and cash equivalents (bank balances other than these backed by the U.S. government) at December 31, 2007, are secured, as follows:

Bank Balances	<u>\$ 582,623</u>
FDIC Insurance	200,000
Pledged Securities (uncollateralized)	<u>821.332</u>
Total	<u>\$1,021,332</u>

#### NOTE 3 - PROPERTY AND EQUIPMENT

Capital asset activity for the year ended December 31, 2007 is as follows:

	December 31, 2006			December 31, 2007
	Balance	Additions [Variable]	<b>Disposals</b>	Balance
Depreciable Assets:				
Vehicles	\$ 1,553,603	\$ 65,000	\$-	\$1,618,603
Building	150,581	-	-	150,581
Machinery & Equipment	3,116,323	4,407	(275)	3,120,455
Totals at Historical Cost	4,820,507	69,407	(275)	4,889,639
Less Accumulated Depreciation for:				
Vehicles	(1,515,758)	(10,793)	-	(1,526,551)
Building	( 9,412)	( 3,765)	-	(13.177)
Machinery & Equipment	( 2,251,299)	(211,759)	275	(2,463,058)
Total Accumulated Depreciation	( <u>3,776,469</u> )	(226,317)	275	(4,002.786)
CAPITAL ASSETS, NET	<u>\$ 1.044,038</u>	\$ <u>(156,910)</u>	<u>\$</u>	<u>\$ 887.128</u>

Depreciation was charged to the Public Safety function of the District for \$226,317.

#### NOTE 4 – INVESTMENTS

*Custodial Credit Risk – Investments*. The custodial credit risk for investments is the risk that, in the event of the failure of the counterparty, the government will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. The District's investments in United States government securities are held by the District's agent in the District's name. Therefore, the District had no custodial credit risk related to its investments at December 31, 2007.

#### NOTE 4 - INVESTMENTS (Continued)

Under state law, the District may invest funds in obligations of the United States, in federally-insured investments, or in time deposits with state banks organized under Louisiana law and national banks having their principal offices in Louisiana. At December 31, 2007, the District had the following investments stated at cost, which approximates market:

#### United States Government Securities <u>\$\_1,381,750</u>

Interest Rate Risk. In accordance with its investments policy, the District manages its exposure to declines in fair market values by limiting investment portfolio to "money market investments,: which are defined as creditworthy, highly liquid investments with maturities of one year or less. Although there may be certain circumstances in which longer-term securities are utilized, the general use of long-term securities shall be avoided.

*Credit Risk.* The District's investment policy limits investments to fully insured and/or fully-collateralized certificates of deposits and direct and indirect obligations of U.S. governments agencies.

*Concentration of Credit Risk.* The District's investment policy limits the District's investment instruments to: 1) certificates of deposit; 2) certain direct obligations of the U.S. Government; 3) bonds, debentures, notes, or other evidence of indebtedness issued or guaranteed by federal agencies and provided such obligations are backed by the full faith and credit of the United States of America; and 4) the Louisiana Asset Management Pool.

#### NOTE 5 - ACCOUNTS RECEIVABLE

The receivable of \$588,302 on December 31, 2007, are detailed as follows:

	Total
Structure Fees Other Receivables	\$ 495,239 <u>93,063</u>
Total	\$ <u>588,302</u>

Based on prior experience, the uncollectible ad valorem taxes net of proceeds from the sheriff's sale of property is immaterial, thus no provision has been made for such loss.

# NOTE 6 -- DUE TO/FROM OTHER FUNDS

Individual fund balances due to/from other funds at December 31, 2007, are as follows:

	Due From	Due To
Fund	Other Funds	Other Funds
Major Funds:		
General Fund	\$ 8,454	\$ 98,675
Debt Service Fund	-	173,463
Equipment Reserve Fund	263,684	<u> </u>
Totals	\$_272,138	\$ 272,138

These balances resulted from the time lag between the dates that interfund goods and services are provided or reimbursable expenditures occur, transactions are recorded in the accounting system and payments between funds are made.

#### NOTE 7 - PENSION PLAN

#### Plan Description

The Firefighters' Retirement System is a defined benefit pension plan covering firefighters employed by any municipality, parish, or fire protection district of the State of Louisiana under the provisions of Louisiana Revised Statutes 11:2251 through 2269.

Under the Firefighters' Retirement System, a member is eligible for normal retirement if he has:

- 20 or more years of service and has attained age 50 or
- 12 years of service and has attained age 55 or
- 25 years of service at any age

Those employees meeting one of these requirements are entitled to annual pension benefits equal to 3 1/3% of their average final compensation based on the 36 consecutive months of highest pay multiplied by their total years of service, not to exceed 100%. Benefits vest upon rendering 12 years of service to the District. Employees may elect to receive their pension benefits in the form of joint and survivor annuity. The District has six employees covered under this retirement system.

The System issues an annual publicly available financial report that includes financial statements and required supplementary information for the System. That report may be obtained by writing to the Firefighters Retirement System. 3100 Brentwood Drive, Baton Rouge, Louisiana 70809-1752, or by calling (225) 925-4060.

#### NOTE 7 - PENSION PLAN (continued)

#### Funding Policy

Under the plan, members are required by state statute to contribute 8% of their annual covered salary and the Fire Protection District #1 is required to contribute at an actuarially determined rate. The current rate is 13.7.5% of annual covered payroll which went into effect in July of 2007. The previous rate was 15.5%. The District's contributions to the System under for the years ending December 31, 2007, 2006, and 2005 were \$35,856, \$37,637, and \$48,050, respectively, equal to the required contributions for each year.

#### NOTE 8 – LEASE OBLIGATIONS

The Lincoln Parish Fire Protection District No. 1 has entered into twenty leases for real property on which to locate fire stations. The leases have various commencing dates beginning in April 1993, and running through April 1994. All leases run for twenty-five years following the commencing date with an option for the district to renew the lease for an additional twenty-five years thereafter. All leases are for \$1 per year. Leases shall expire on their own terms if a fire station, fire protection facility or similar structure is not constructed on the leased premises within twenty-four months from the date the agreement is executed by the lessor. Additionally, leases shall expire if the fire station, fire protection facility or other similar structure is not equipped with appropriate fire protection equipment or ceases to be used as a fire protection facility for the period of twenty-four consecutive months.

Because the leases are operating leases, no provision for the underlying property has been made in general fixed assets nor have the leases been reflected as general long-term debt. The following is a schedule of future minimum lease payments:

Year Ending December 31,	Amount
2007	<b>\$</b> 20
2008	20
2009	20
2010	20
2011	20
2012-2016	100
2017-2021	<u>    100</u>
Total minimum payments required	<u>\$300</u>

# NOTE 9-LONG-TERM DEBT

	Beginning <u>Balance</u>	Additions	Reduction	Ending Balance	Amounts Due Within <u>One Year</u>
Government Activities: Accrued Vacation and Sick Time	<u>\$ 1.725</u>	<b>\$</b> 4,123	\$	<u>\$5,848</u>	\$ <u>5,848</u>

#### NOTE 10 - DEFERRED COMPENSATION PLAN

Employees of the Lincoln Parish Fire Protection District No. 1 may participate in a deferred compensation plan adopted under the provisions of Internal Revenue Code Section 457 (Deferred Compensation Plans with Respect to Service for State and Local Governments).

The deferred compensation plan is available to all employees of the Lincoln Parish Fire Protection District No. 1. Under the plan, employees may elect to defer a portion of their salaries and avoid paying taxes on the deferred portion until the withdrawal date. The deferred compensation amount is not available for withdrawal by employees until termination, retirement, death, or unforeseeable emergency. In accordance with the provisions of GASB Statement No. 32 and No.34, plan balances and activities are not reflected in the financial statements of the Lincoln Parish Fire Protection District No. 1.

#### NOTE 11 - LITIGATION AND CLAIMS

According to the Parish District Attorney, the Lincoln Parish Fire Protection District No. 1 had no pending or threatened litigation as of December 31, 2007.

#### NOTE 12 -- COMPENSATION FOR THE BOARD OF COMMISSIONERS

The members of the Board for the Fire Protection District No. 1 receive no compensation.

#### NOTE 13 - STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY

#### Budget/Actual Variances

When comparing budget to actual amounts for the year ended December 31, 2007, there was no governmental fund types that had unfavorable variances greater than 5%.

# REQUIRED SUPPLEMENTAL INFORMATION (PART B) BUDGETARY COMPARISON SCHEUDLES

# LINCOLN PARISH FIRE PROTECTION DISTRICT NO. 1 RUSTON, LOUISIANA BUDGETARY COMPARISON SCHEDULE - GENERAL FUND FOR THE YEAR ENDED DECEMBER 31, 2007

								iance With al Budget
		Budgeted	I Am			Actual	Favorable	
Provenues (inflowe):		Original		Final	<u> </u>	Amounts	<u>(</u> Ur	(favorable)
Revenues (Inflows): Intergovernmental:								
Local Grant	\$	8,000	\$	9,676	\$	15,676	\$	6,000
Charges for Services	Ψ	524.000	Ţ.	571,401	¥	594,204	4	22.803
Other Revenues		77,875		81,500		162,778		81,278
Total Revenues		609,875		662,577		772,658		110,081
Expenditures (Outflows):								
Public Safety								
Salaries and Benefits		390,765		350,345		360,042		(9.697)
Insurance and Surety Bonds		37,000		38,275		38,273		2
GIS Mapping		20,000		20,000		20,000		-
Professional Services		13,500		19.085		20,008		(923)
Uniforms		10,000		6,949		6.411		538
Utilities		20,000		22,000		24,388		(2,388)
Vehicle Expenditures		30,000		26,265		26,804		(539)
Maintenance		20,000		19,100		19,174		(74)
Education and Training		5,000		3,925		3,925		-
Telephone		3,000		3,120		3,211		(91)
Office Supplies		3,000		3,750		3,897		(147)
Dues and Subscriptions		2,000		1,325		1,323		2
Equipment Rental		800		695		706		(11)
Travel		1,000		101		101		-
Miscellaneous		1,400		1,345		1,191		154
Leases and Taxes		1,140		1,122		1,122		-
Materials and Supplies		25,000		18,235		28,954		(10,719)
Capital Outlay		35.000		8,257		2,462		5,795
Total Expenditures		618,605		543,894		561,992		(18,098)
Excess Revenues Over Expenditures		(8,730)		118,683		210,666		91, <b>98</b> 3
Other Financing Uses								
Transfers Out		(21,270)		(118,683)		(118,683)		-
Fund Balance at Beginning of Year		538,551	·	538,551		538,551		<u>.</u>
FUND BALANCE AT END OF YEAR	\$	508,551	\$	538,551	<u> </u>	630,534		91,983

# LINCOLN PARISH FIRE PROTECTION DISTRICT NO. 1 RUSTON, LOUISIANA BUDGETARY COMPARISON SCHEDULE - DEBT SERVICE FUND FOR THE YEAR ENDED DECEMBER 31, 2007

	 Budgeted	l Amo	ounts Final		Actual	Fina Fav	nce With I Budget vorbale
Revenues (Inflows):	 Driginal				Amounts	<u>(Om</u>	avorable)
Ad Valorem Taxes	\$ _	\$	38,741	\$	38,739	\$	(2)
Other Revenues	 -	ۍ 	829	.p 	1,137	و	308
Total Revenues	-		39,570		39,876		306
Expenditures (Outflows):							
Principal	-		-		-		-
Interest	-		-		-		**
Miscellaneous	 		-				-
Total Expenditures	 -		-		-		-
Deficiency of Revenues Over Expenditures	-		39,570		39,876		306
Other Financing Uses Transfers Out	-		(119,075)		(119,075)		-
Fund Balance at Beginning of Year	 79,505		79,505	<u></u>	79,505		<u>-</u>
FUND BALANCE AT END OF YEAR	\$ 79,505	\$	-		306	<u> </u>	306

# LINCOLN PARISH FIRE PROTECTION DISTRICT NO. 1 RUSTON, LOUISIANA BUDGETARY COMPARISON SCHEDULE - EQUIPMENT RESERVE FUND FOR THE YEAR ENDED DECEMBER 31, 2007

	Budgeted Amounts				Actual		Variance With Final Budget Favorable	
		Original		Final		Amounts	<u>(Un</u>	favorable)
Revenues (Inflows);								
Other Revenues	\$	63,000	\$	60,000	\$	74,938	\$	14,938
Total Revenues		63,000	,	60,000		74,938		14,938
Expenditures (Outflows): Capital Outlay Total Expenditures		250,000 250,000		<u>332,515</u> <u>332,515</u>		<u>338,220</u> <u>338,220</u>		(5.705)
Excess (Deficiency) of Revenues Over Expenditures		(187,000)		(272,515)		(263,282)		9,233
Other Financing Sources Transfers In		11,270		227,758		227,758		-
Fund Balance at Beginning of Year		1,642,257	<u></u>	1,642,257		1,642,257		-
FUND BALANCE AT END OF YEAR	\$	1,466,527	\$	1,597,500		1,606,733	\$	9.233

# LINCOLN PARISH FIRE PROTECTION DISTRICT NO. 1 RUSTON, LOUISIANA BUDGETARY COMPARISON SCHEDULE - FIRE TRAINING CENTER FOR THE YEAR ENDED DECEMBER 31, 2007

		Budgeted	l Amc	ounts		Actual	Fina	nce With I Budget orbale
		Original		Final		Amounts	<u>(Unfa</u>	ivorable)
Revenues (Inflows):								
Grant Revenue	\$	10,000	\$	10,000	\$	10,000	\$	-
Other Revenues	-	3,675	•	3,400	•	3,653	•	253
Total Revenues		13,675		13,400		13,653		253
Expenditures (Outflows):								
Office Expense		200		27		8		19
Maintenance		2,500		-		-		-
Utilities		3,000		1,725		1,721		4
Materials & Supplies		500		1,500		1,535		(35)
Construction Cost		-		-		-		-
Acquisition of Training Props		7,500		-		R		-
Total Expenditures		13,700		3,252		3,264		(12)
Excess (Deficiency) of Revenues Over								
Expenditures		(25)		10,148		10,389		241
Other Financing Sources								
Transfers In		10,000		10,000		10,000		-
Fund Balance at Beginning of Year	<u></u>	264,829	<u></u>	264,829		264,829		-
FUND BALANCE AT END OF YEAR	\$	274,804	\$	284,977	\$	285,218	<u> </u>	241

## LINCOLN PARISH FIRE PROTECTION DISTRICT NO. 1 RUSTON, LOUISIANA NOTES TO BUDGETARY COMPARISON SCHEDULES FOR THE YEAR ENDED DECEMBER 31, 2007

The budgets for the funds are proposed by the Director and formally adopted by the Commissioners. The budget is prepared on a basis consistent with generally accepted accounting principles. Budgetary amendments involving the transfer of funds from one function to another or involving increases in expenditures resulting from revenues exceeding amounts estimated, require approval of the Commissioners. At year end, all appropriations lapse.

State law requires the District to amend its budgets when revenues plus projected revenues within a fund are expected to fall short from budgeted revenues by five percent or more and when expenditures and other uses of a fund are expected to exceed budgeted amounts by five percent or more.

#### WILLIAM R. HULSEY

MEMBER AMERICAN INSTITUTE OF CERTIFIED PUBLIC ACCOUNTANTS SOCIETY OF LOUISIANA CERTIFIED PUBLIC ACCOUNTANTS A PROFESSIONAL ACCOUNTING CORPORATION 2203 JUSTICE AVENUE MONROE, LOUISIANA 71201

P. O. BOX 2253 MONROE, LOUISIANA 71207 wth@hulseycpa.com (318) 362-9900 FAX (318) 362-9921

### REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Commissioners Lincoln Parish Fire Protection District No. 1 Ruston, Louisiana

I have audited the financial statements of the Lincoln Parish Fire Protection District No. 1 as of and for the year ended December 31, 2007, and have issued my report thereon dated May 30, 2008. I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

#### **Internal Control Over Financial Reporting**

In planning and performing my audit, I considered the Lincoln Parish Fire Protection District No. 1's internal control over financial reporting as a basis for designing my auditing procedures for the purpose of expressing my opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control over financial reporting. My consideration of internal control included procedures to evaluate the design of controls relevant to an audit of financial statements and to determine whether they have been implemented, but it did not include procedures to test the operating effectiveness of controls, and accordingly, was not directed to discovering significant deficiencies in internal control. Accordingly, I do not express an opinion on the effectiveness of the District's internal control over financial reporting.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or a combination of control deficiencies, that adversely affects the entity's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of the entity's financial statements that is more than inconsequential will not be prevented or detected by the entity's internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the entity's internal control.

My consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. I did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above. Board of Commissioners Lincoln Parish Fire Protection District No. 1 Ruston, Louisiana Page 2

#### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Lincoln Parish Fire Protection District No. 1's financial statements are free of material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit, and accordingly, I do not express such an opinion. The results of my tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

This report is intended solely for the information and use of the committee, the Legislative Auditor, the Lincoln Parish Police Jury and federal awarding agencies and is not intended to be and should not be used by anyone other than these specified parties. Under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document.

WILLIAM R. HULSEY Certified Public Accountant

May 30, 2008

24

# OTHER SUPPLEMENTAL INFORMATION – GRANT INFORMATION

# LINCOLN PARISH FIRE PROTECTION DISTRICT NO. 1 RUSTON, LOUISIANA SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS WITH ACCOMPANYING NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS FOR THE YEAR ENDED DECEMBER 31, 2007

	Federal CFDA Number	Award Number	Ex	penditures
Department of Homeland Security				<u>,</u>
Assistance to Firefighters Grant	97.044	EMV-2006-FG-05218	\$	240,163
Office of Homeland Security and Emergency Preparedness	97.067	2005GET50004		6,047
Total Expenditures of Federal Awards			<u></u>	246,210

#### I. General

The Schedule of Expenditures of Federal Awards presents the activity of all federal award programs of the District. The District is defined in Note 1 to the District's financial statements. All federal award programs received directly from federal agencies, as well as federal awards passed through other government agencies, is included on the schedule.

#### 2. Basis of Accounting

The Schedule of Expenditures of Federal Awards is presented using the accrual basis of accounting, which is described in Note 1 to the District's financial statements. The information in this schedule is presented in accordance with the requirements of OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Therefore, some amounts presented in this schedule may differ from amounts in. or used in the presentation of, the basic financial statements.

### LINCOLN PARISH FIRE PROTECTION DISTRICT NO. 1 RUSTON, LOUISIANA SCHEDULE OF FINDINGS AND QUESTIONED COSTS FOR THE YEAR ENDED DECEMBER 31, 2007

Board of Commissioners Lincoln Parish Fire Protection District No. 1 Ruston, Louisiana

I have audited the financial statements of the Lincoln Parish Fire Protection District No. 1 (the District) as of and for the year ended December 31, 2007, and have issued my report thereon dated May 30, 2008. I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. My audit of the financial statements as of December 31, 2007, resulted in an unqualified opinion.

#### SECTION I - Summary of Auditors' Results

A.	Report on Interna	Control and Com	pliance Material	to the Financial	Statements
----	-------------------	-----------------	------------------	------------------	------------

	Internal Control	
	Material Weakness	<u>yes X</u> no
	Significant Deficiencies not considered to be	
	Material Weaknesses	yes <u>_X_</u> no
	Compliance	-
	Compliance Material to Financial Statements	yes <u>_X_</u> no
В.	Federal Awards	
	Material Weakness Identified	yes X no
	Significant Deficiencies not considered to be	
	Material Weaknesses	yes_Xno
	Type of Opinion on Compliance For Major Programs (No Major Programs)	
	Unqualified Qualified	
	Disclaimer Adverse Are their findings required to be reported in accordance with Circular A-133,	

C. Identification of Major Programs: N/A

Name of Federal Program (or cluster) CFDA Number(s)

Dollar threshold used to distinguish between Type A and Type B Programs. N/A

Is the auditee a "low-risk" auditee, as defined by OMB Circular A-133? N/A

#### **SECTION II - Financial Statement Findings**

No matters were reported.

#### SECTION III - Federal Award Findings and Questioned Costs

No matters were reported.

# LINCOLN PARISH FIRE PROTECTION DISTRICT NO. 1 RUSTON, LOUISIANA SUMMARY SCHEDULE OF PRIOR YEAR FINDINGS FOR THE YEAR ENDED DECEMBER 31, 2007

There were no prior year findings in my report issued May 14, 2007.