ELISHA MINISTRIES, INCORPORATED RUSTON, LOUISIANA

FINANCIAL STATEMENTS AND INDEPENDENT AUDITOR'S REPORT WITH SUPPLEMENTAL INFORMATION As of and for the Year Ended July 31, 2009

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date 11 4/09

BY

ROSIE D. HARPER CERTIFIED PUBLIC ACCOUNTANT, LLP

604 NORTH THIRD STREET OFFICE (318) 387-8008 MONROE, LOUISIANA 71201 FAX (318) 387-0806

ELISHA MINISTRIES, INCORPORATED RUSTON, LOUISIANA

FINANCIAL STATEMENTS
AND INDEPENDENT AUDITOR'S REPORT
WITH SUPPLEMENTAL INFORMATION
As of and for the Year Ended July 31, 2009

ELISHA MINISTRIES, INCORPORATED Ruston, Louisiana

Financial Statements and Independent Auditor's Report with Supplemental Information As of and for the Year Ended July 31, 2009

CONTENTS

	<u>STATEMENTS</u>	PAGE NO.
Independent Auditor's Report		1-2
Financial Statements:		
Statement of Financial Position	A	4
Statement of Activities	В	5
Statement of Cash Flows	С	6
Statement of Functional Expenses	D	7
Notes to the Financial Statements		8-11
Independent Auditor's Report On Internal Com- Reporting and on Compliance and Othe Of Financial Statements Performed In A Government Auditing Standards	r Matters Based On An Audit	12-13
Supplemental Information:		
Schedule of Activities-Budget to Actua	(HUD)	15
Schedule of Activities-Budget to Actua	, ,	16
Schedule of Activities-Budget to Actua	• •	17
Schedule of Cash Match Sources		18
Schedule of Expenditures of Federal Av	vards	19
Schedule of Findings And Questioned C	Costs	20
Schedule of Prior Period Findings		21



604 North Third Street

Monroe, Louisiana 71201

Phone: (318) 387-8008 • Fax: (3

• Fax: (318) 387-0806

Independent Auditor's Report

To the Board of Directors of Elisha Ministries, Incorporated

I have audited the accompanying statement of financial position of Elisha Ministries, Incorporated as of July 31, 2009, and the related statements of activities, and cash flows for the year then ended. These financial statements are the responsibility of Elisha Ministries, Incorporated's management. My responsibility is to express an opinion on these financial statements based on my audit.

I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and the significant estimates made by management, as well as evaluating the overall financial statement presentation. I believe that my audit provides a reasonable basis for my opinion.

In my opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Elisha Ministries, Incorporated as of July 31, 2009, and the changes in its net assets and its cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with Government Auditing Standards, I have also issued my report dated September 15, 2009 on my consideration of Elisha Ministries, Incorporated's internal control over financial reporting and on my tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of my testing of internal control over financial reporting and compliance and the results of that testing, and not provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be considered in assessing the results of my audit.

My audit was conducted for the purpose of forming an opinion on the basic financial statements of Elisha Ministries, Incorporated taken as a whole. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by U. S. Office of Management and Budget Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations, and is not a required part of the

Elisha Ministries, Incorporated Independent Auditor's Report (Continued)

basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in my opinion, is fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

Rosie D. Harper

Certified Public Accountant

Monroe, Louisiana September 15, 2009

FINANCIAL S	TATEMENTS	

ELISHA MINISTRIES, INCORPORATED Statement of Financial Position

July 31, 2009

Assets

Cash and Cash Equivalents	\$	43,467
Grants Receivable		6,950
Total Assets		50,417
Liabilities and Net Assets		
Liabilities:		
Payroll Liabilities		1,391
Deferred Revenue		6,107
Notes Payable		5,613
·		
Total Liabilities		13,111
Net Assets:		
Unrestricted:		
Operating		31,199
Total Unrestricted		31,199
Temporarily Restricted		6,107
Total Net Assets		37,306
	ф	50 415
Total Liabilities and Net Assets	\$	50,417

ELISHA MINISTRIES, INCORPORATED Statement of Activities

For the Year Ended July 31, 2009

UNRESTRICTED NET ASSETS		
Support		
Contribution Income	\$	6,328
Client Contribution-Lease Payments		28,140
Fundraiser		509
In-kind Contributions		60,339
Total Support Revenue		95,316
TOTAL UNRESTRICTED SUPPORT		95,316
Net Assets Released from Restrictions		
Restrictions Satisfied by Payments		213,012
TOTAL UNRESTRICTED SUPPORT AND		
RECLASSIFICATION		308,328
Expenses		
Support Services		174,643
General & Administrative Expense		12,722
Operations		94,518
Total Expenses		281,883
Change in Unrestricted Net Assets		26,445
TEMPORARILY RESTRICTED NET ASSETS		
Grants		
Federal Grant		
HUD		172,120
State Grant		40,892
Net Assets Released from Restrictions	-	<u> </u>
Restrictions Satisfied by Payments		(213,012)
Change in Temporarily Restricted Net Assets		
Change in Net Assets		26,445
Net Assets as of Beginning of Year		10,861
Net Assets as of End of Year	\$	37,306

ELISHA MINISTRIES, INCORPORATED Statement of Cash Flows

For the Year Ended July 31, 2009

Operating Activities		
Change in Net Assets	\$	26,445
Adjustments to Reconcile Change in Net Assets to Net		
Cash Provided by Operating Activities:		
Increase in Deferred Revenue		715
Decrease in Grant Receivable		18,269
Decrease in Due to HUD		(37,510)
Decrease in Accounts Payable/Accrued Liabilities		(10,447)
Total Adjustments		(28,973)
Net Cash Used by Operating Activities		(2,528)
Financing Activities		
Principal Payments on Credit Line		(5,454)
Net Cash Used by Financing Activities		(5,454)
Net Cash Decrease for the Period		(7,982)
Cash and Cash Equivalents as of Beginning of Year		51,448
Cash and Cash Equivalents as of the End of Year	\$	43,466
Supplemental Information:	d t	((5
Interest Paid		665

ELISHA MINISTRIES, INCORPORATED Statement of Functional Expenses

For the Year Ended July 31, 2009

Restrictions Satisfied by Payments Temporarily Restricted Unrestricted Rural Supportive Total All HUD Housing Total General Fund Funds State Support Services Personnel Costs \$ 39,478 \$ \$ \$ 20,849 \$ 18,629 \$ 39,478 Salaries and Wages Payroll Taxes and Other Fringe Benefits 3,664 3,664 2,239 1,425 23,088 43,142 Total Personnel Costs 20,054 43,142 Other Support Services HMIS 5,600 5,600 100 5,700 In-kind Support Services 60,339 60,339 13,968 29,991 43,959 Leasing 43,959 21,503 Other Supportive Services 18,999 2,504 21,503 60,439 131,501 Total Other Support Services 38,567 32,495 71,062 38,567 20,054 114,204 60,439 174,643 **Total Support Services** 55,583 4,863 350 12,722 Administration 3,669 3,840 12,372 **Operating Cost** Personnel Costs 36,591 1,494 38,085 4,003 42,088 Salaries and Wages 3,380 1,857 5,371 Payroll Taxes and Other Fringe Benefits 134 3,514 39,971 1,628 41,599 5,860 47,459 Total Personnel Costs Other Operating Cost 665 665 Interest Expense 42,253 Other Operating Costs 18,735 9,104 12,857 40,696 1,557 587 587 Supplies 587 Travel 3,554 3,554 3,554 2,222 18,735 9,104 16,998 44,837 47,059 **Total Other Operating Cost** 8,082 **Total Operating Cost** 58,706 10,732 16,998 86,436 94,518 **Total Functional Expenses** 102,136 \$ 69,984 40,892 \$ 213,012 68,871 \$ 281,883

Elisha Ministries, Incorporated Ruston Louisiana

Notes to the Financial Statements As of and For the Year Ended July 31, 2009

NOTE A. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Nature of Operations

The Elisha Ministries, Incorporated is a private non-profit organization domiciled in the State of Louisiana at Ruston, Louisiana. The Organization is recognized as a tax exempt (non-profit) organization under section 501 (c) (3) of the Internal Revenue Service Code. The Organization is supported primarily through federal, state and private contracts, contributions and donations from the public. The objective of the Organization is to provide housing for permanent placement of individuals affected by a chronic mental illness, substance abuse, or a related disabling disorder. The Organization is governed by a Board of Directors consisting of seven (7) members. The Board Members receive no compensation.

Basis of Presentation

For the year ending July 31, 2009, the Organization followed provisions of Statement of Financial Accounting Standards No. 117, Financial Statements of Not-for-Profit Organizations. Statement No. 117 requires the Organization to distinguish between contributions that increase permanently restricted net assets, temporarily restricted net assets, and unrestricted net assets. It also requires recognition of contributions, including contributed services meeting certain criteria, at fair values. Statement No. 117 establishes standards for general-purpose external financial statements of not-for-profit organizations and requires a statement of financial position, a statement of activities, and a statement of cash flows.

Public Support and Revenue

In order to comply with restrictions, which donors place on contracts and other gifts as well as designations made by its governing board, the principles of reporting net assets are used. Revenue and public support consists mainly of state and private contracts, fundraising, and contributions. Contracts and other contributions of cash and other assets are reported as permanently restricted or temporarily restricted if they are received with donor restrictions or restrictions designated by the governing board. Contributions are considered to be unrestricted unless restricted by the donor. All assets over which the Board of Directors has discretionary control have been included in the General Fund.

Elisha Ministries, Incorporated Notes to Financial Statements (Continued)

Depreciation

The Organization follows the practice of capitalizing, at cost, all expenditures for fixed assets in excess of \$5,000. Depreciation is computed on a straight-line basis over the useful lives of the assets generally as follows:

Building and improvements	30 years
Furniture and equipment	7 years
Automobile	5 years

Estimates |

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Cash and Cash Equivalents

The Organization considers all highly liquid investments with maturity of three months or less when purchased to be cash equivalents. Cash and cash equivalents for purposes of the statement of cash flows exclude permanently restricted cash and cash equivalents. Under state law, the agency may deposit funds in demand accounts, interest bearing accounts, money market accounts, or time deposits with state banks organized under Louisiana law and national banks having their principal offices in Louisiana. The Organization had no cash equivalents during the audit period. On July 31, 2009, the Organization had cash totaling \$43,467 as follows:

\$ 37,360
 6,107
\$ 43,467
\$

Total Columns

Total columns are presented to facilitate financial analysis. Data in these columns do not present financial position results of operations and changes in net assets in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation.

Elisha Ministries, Incorporated Notes to Financial Statements (Continued)

NOTE B. FIXED ASSETS

For the year ended July 31, 2009, the Organization had net fixed assets totaling \$0.00. The following schedule reflects the balances in fixed assets at July 31, 2009:

	8/	1/2008	Add	ditions	Del	etions	7/.	31/2009
Depreciable Assets								
Vehicle	\$	13,137	\$	-	\$		\$	13,137
Total Depreciable Assets		13,137	_	-		-		13,137
Less Accumulated Depreciation								
Depreciation		(13,137)		_				(13,137)
Total Accumulated Depreciation		(13,137)		-		-		(13,137)
Net Depreciable Assets	\$	-	\$_	-	\$	-	\$	-

NOTE C. FUNCTIONAL ALLOCATION OF EXPENSES

The costs of providing the various programs and activities have been summarized on a functional basis in the statement of activities. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

NOTE D. DEFERRED REVENUE

At July 31, 2009, the Organization had deferred revenue totaling \$6,107 consisting of the following:

Supportive Housing Program Grants	
Total HUD Grant Revenue	\$ 178,227
Less Grant Funds Expended	 (172,120)
Total Deferred HUD Revenue	\$ 6,107

NOTE E. NOTES PAYABLE

The Organization entered into a \$25,000 (twenty-five thousand dollars) loan agreement with the La Capitol Federal Credit Union on June 24, 2005 for operating capital. The terms of the loan are five years at 7.74% interest with monthly payments of \$510 (five hundred ten dollars). At July 31, 2009, the Organization owed \$5,613 as follows:

Fiscal Year	Principal Paymen			
2010		5,613		
Total	_\$	5,613		

NOTE F. BUDGET PRACTICES

The Organization prepares an annual budget for its federal and state funded supportive housing programs, which are approved by the Board of Directors. As a result, "budgets to actual" comparative statements are presented for each of its supportive housing programs as supplemental information.

NOTE G. INTERFUND TRANSACTIONS

Following SFAS No. 117, the statement of Financial Position focuses on the Organization as a whole. Therefore, interfund receivables ("Due From") and interfund liabilities ("Due To") are eliminated from the financial statements because they are not assets or liabilities of the Organization as a whole. However, since the Organization maintains separate funds to account for grant activities within those funds; interfund liabilities and receivables are recognized at the fund level. The Organizations maintained the following funds for the period ending July 31, 2009:

General Fund -All assets that are not restricted by the donor or the Board of Directors have been included in the General Fund.

<u>State Fund</u>-The State Fund is used to account for proceeds from a contract with the State of Louisiana to provide supportive housing.

HUD Fund is used to account for proceeds from a contract with the Department of Housing and Urban Development to provide supportive housing.

Rural Supportive Housing Fund- The Rural Supportive Housing Fund is used to account for proceeds from a contract with the Department of Housing and Urban Development to provide supportive housing.

At July 31, 2009, the "Due To" and "Due From" accounts for each of the funds were as follows:

- 11.1-	Due To		Dı	ie From
General Fund				
State	\$	-	\$	15,781
HUD		-		785
Rural Supportive Housing		-		27,719
Total General Fund		-		44,285
HUD				
General Fund		785		-
Total HUD		785		=
Rural Supportive Housing				
General Fund		27,719		-
Total Rural Supportive Housing		27,719		-
State				
General Fund		15,781		-
Total State		15,781		-
Total Interfund Transactions	\$	44,285	\$	44,285

604 North Third Street

Monroe, Louisiana 71201

Phone: (318) 387-8008 • Fax: (318) 387-0806

Independent Auditor's Report On Internal Control Over Financial Reporting and on Compliance and Other Matters Based On An Audit Of Financial Statements Performed In Accordance With Government Auditing Standards

To: The Board of Directors

Elisha Ministries, Incorporated

I have audited the financial statements of Elisha Ministries, Incorporated (a nonprofit organization) for the year ended July 31, 2009, and have issued my report thereon dated September 15, 2009. I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

In planning and performing my audit, I considered Elisha Ministries, Incorporated's internal control over financial reporting as a basis for designing my auditing procedures for the purpose of expressing an opinion on the effectiveness of Elisha Ministries, Incorporated's internal control over financial reporting. Accordingly, I do not express an opinion on the effectiveness of the Elisha Ministries, Incorporated's internal control over financial reporting.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects Elisha Ministries, Incorporated's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of the Elisha Ministries, Incorporated's financial statements that is more than inconsequential will not be prevented or detected by the Elisha Ministries, Incorporated's internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the Elisha Ministries, Incorporated's internal control.

My consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. I did not identify any deficiencies in internal control over financial reporting that I consider to be material weaknesses, as defined above.

Independent Auditor's Report On Internal Control Over Financial Reporting and on Compliance and Other Matters Based On An Audit Of Financial Statements Performed In Accordance With Government Auditing Standards (Continued)

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Elisha Ministries, Incorporated's financial statements are free of material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit, and accordingly, I do not express such an opinion. The results of my tests disclosed no instance of noncompliance and other matters that is required to be reported under *Government Auditing Standards*.

This report is intended solely for the information and use of the audit committee, management, Board of Directors, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties. However, this report is a matter of public record and its distribution is not limited.

Rosie D. Harper

Certified Public Accountant

Lam. D. Hayen

Monroe, Louisiana September 15, 2009



ELISHA MINISTRIES, INCORPORATED

Schedule of Activities-Budget to Actual Supportive Housing Program HUD Project Number LA48B405001

For the Year Ended July 31, 2009

	Budgeted	Actual	<u>Variance</u>	
Revenue				
Grants	\$ 102,136	\$ 102,136	\$ -	
Total Revenue	102,136	102,136	-	
Expenses				
Administrative	4,863	4,863	-	
HMIS Costs	5,600	5,600	-	
Operating Costs	58,706	58,706	-	
Rent Expense	13,968	13,968		
Suportive Services	18,999	18,999		
Total Functional Expenses	102,136	102,136		
Change in Net Assets	\$ -	\$ -	\$ -	

ELISHA MINISTRIES, INCORPORATED Schedule of Activities-Budget to Actual Rural-Supportive Housing Program HUD Project Number LA48B405002

For the Year Ended July 31, 2009

	<u>B</u>	udgeted		Actual	V	ariance
Revenue						
Grants	\$	88,861	\$	69,984	\$	18,877
Total Revenue		88,861		69,984		18,877
Expenses						
Administration Services		3,946		3,669		277
Leasing		43,887		29,991		13,896
Operations		12,151		10,732		1,419
Supportive Services		28,877		25,592		3,285
Total Functional Expenses		88,861		69,984		18,877
Change in Net Assets		-		<u>.</u>	\$	- -

ELISHA MINISTRIES, INCORPORATED Schedule of Activities-Budget to Actual Louisiana Department of Health Hospitals

For the Year Ended July 31, 2009

	Budgeted	Actual	<u>Variance</u>
Revenue			
State Grants	\$ 44,917	\$ 40,892	\$ 4,025
Total Revenue	44,917	40,892	4,025
Expenses			
Administrative	3,840	3,840	-
Operating Expense	14,365	12,857	1,508
Personal Services	19,973	18,629	1,344
Related Benefits	1,945	1,425	520
Supplies	1,208	587	621
Travel	3,586	3,554	32
Total Functional Expenses	44,917	40,892	4,025
Change in Net Assets	\$ -	\$ -	\$ -

Elisha Ministries, Incorporated Schedule of Cash Match & Inkind Contributions

FY July 31, 2009

Sources of Matching Funds & In-Kind Contributions		Amount	
Matching Funds			
State Contract	\$	40,892	
Occupancy Charge/Fees Client		28,140	
Total Matching Funds		69,032	
In-Kind Contributions			
Professional Services		60,339	
Total In-Kind Contributions		60,339	
Total	\$	129,371	

ELISHA MINISTRIES, INCORPORATED Schedule of Expenditures of Federal Awards

For the Year Ended July 31, 2009

SOURCE OF FEDERAL ASSISTANCE AGENCY	FEDERAL CFDA NUMBER	FEDERAL EXPENDITURES	
UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT			
Supportive Housing Program (Non-major Program)	14.235	\$	172,120
TOTAL UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT			172,120
TOTAL EXPENDITURES OF FEDERAL AWARDS		\$	172,120

ELISHA MINISTRIES, INCORPORATED NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS FOR THE YEAR ENDED JULY 31, 2009

The accompanying schedule of expenditures of federal awards includes the federal grant activity of Elisha Ministries, Incorporated and is presented on the accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of OMB Circular A-133, Audits of States, Local Governments, and Non-profit Organizations. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of the basic financial statements.

ELISHA MINISTRIES, INCORPORATED

SCHEDULE OF FINDINGS AND QUESTIONED COSTS Year Ended July 31, 2009

I have audited the financial statements of Elisha Ministries, Incorporated (a nonprofit organization) for the year ended July 31, 2009, and have issued my report thereon dated September 15, 2009. I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. My audit of the financial statements as of July 31, 2009, resulted in an unqualified opinion.

Section I - Summary of Auditor's Reports

Report on Compliance and Internal Control Material to the Financial Statements

Internal Control

Material Weaknesses [] Yes X No Reportable Conditions [] Yes X No

Compliance

Compliance Material to Financial Statements | Yes | No

Section II - Financial Statement Findings

QUESTIONED COSTS

There were no questioned costs.

ELISHA MINISTRIES, INCORPORATED

SUMMARY SCHEDULE OF PRIOR PERIOD FINDINGS JULY 31, 2009

Finding-08:01

Cash Management

Excess Advance Funds Requested

Statement of

Conditions: The Organization requested excess funds in the amount of \$37,510 which must be

returned to HUD.

Recommendation: The Organization should establish policies and procedures to ensure sound budget

control principles.

Current Status: CLEARED