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TENSAS PARISH SCHOOL BOARD  
ST. JOSEPH, LOUISIANA  
ANNUAL FINANCIAL REPORT  
AS OF AND FOR THE YEAR ENDED JUNE 30, 2004

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date 2-16-05

TENSAS PARISH SCHOOL BOARD  
TABLE OF CONTENTS

	<u>Statement</u>	<u>Page</u>
<b>FINANCIAL SECTION</b>		
Independent Auditor's Report		1-2
<b>REQUIRED SUPPLEMENTAL INFORMATION</b>		
Management's Discussion and Analysis (MD&A)		3-7
<b>BASIC FINANCIAL STATEMENTS</b>		
Government-wide Financial Statements (GWFS)		
Statement of Net Assets	A	8
Statement of Activities	B	9
Fund Financial Statements (FFS)		
Governmental Funds:		
Balance Sheet	C	10
Reconciliation of the Governmental Funds Balance Sheet To the Statement of Net Assets	D	11
Statement of Revenues, Expenditures, and Changes in Fund Balances	E	12-13
Reconciliation of the Governmental Funds Statement of Revenues, Expenditures, and Changes in Fund Balances to the Statement of Activities	F	14
Fiduciary Funds:		
Statement of Fiduciary Assets and Liabilities	G	15
Notes to the Basic Financial Statements		
Notes		16-26
	<u>Exhibit</u>	
<b>REQUIRED SUPPLEMENTAL INFORMATION</b>		
Budgetary Comparison Schedules		
General Fund	1-1	27
Capital Projects Fund	1-2	28
School Food Service	1-3	29
Notes to the Budgetary Comparison Schedules		30
<b>OTHER SUPPLEMENTAL INFORMATION</b>		
Combining Nonmajor Governmental Funds - By Fund Type		
Combining Balance Sheet - By Fund Type	2	31
Combining Statement of Revenues, Expenditures, and Changes in Fund Balances - By Fund Type	3	32
<b>NONMAJOR SPECIAL REVENUE FUNDS</b>		
Combining Balance Sheet	4	33
Combining Statement of Revenues, Expenditures, and Changes in Fund Balances	5	34
<b>GENERAL</b>		
Schedule of Compensation Paid Board Members	6	35
<b>OTHER REPORTS REQUIRED BY <u>GOVERNMENT AUDITING STANDARDS</u> <u>AND BY OFFICE OF MANAGEMENT AND BUDGET (OMB) CIRCULAR NO.A-133</u></b>		
Report on Compliance and on Internal Control Over Financial Reporting Based on an Audit of Financial Statements Performed in Accordance with <u>Governmental Auditing Standards</u>		36-37

TENSAS PARISH SCHOOL BOARD  
TABLE OF CONTENTS

	<u>Page</u>
Report on Compliance with Requirements Applicable to Each Major Program and on Internal Control Over Compliance in Accordance with <u>OMB Circular No. A-133</u>	38-39
Schedule of Expenditures of Federal Awards	40
Notes to the Schedule of Expenditures of Federal Awards	41
Schedule of Findings and Questioned Costs	42
OTHER INFORMATION	
Summary Schedule of Prior Audit Findings	43-44
AGREED UPON PROCEDURES REPORT	
Independent Accountants' Report on Applying Agreed - Upon Procedures	45-47
School Board Prepared Performance and Statistical Data Schedules	48-56

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## Board members

Tensas Parish School Board  
St. Joseph, Louisiana

We have audited the accompanying financial statements of the governmental activities, each major fund and the aggregate remaining fund information of the Tensas Parish School Board, as of and for the year ended June 30, 2004, which collectively comprise the School Board's basic financial statements, as listed in the table of contents. These financial statements are the responsibility of the School Board's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects the respective financial position of the governmental activities, each major fund and the aggregate remaining fund information of the School Board, as of June 30, 2004, and the respective changes in financial position for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated January 27, 2005, on our consideration of the School Board's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of the audit.

As described in Note 15, the School Board has implemented a new financial reporting model, as required by the provisions of GASB Statement No. 34, *Basic Financial Statements-and Management's Discussion and Analysis-for State and Local Governments*, as of June 30, 2004.

The Management's Discussion and Analysis and the Budgetary Comparison Schedules are not a required part of the basic financial statements but are supplemental information required by the Governmental Accounting Standards Board. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the supplemental information. However, we did not audit the information and express no opinion on it.

Our audit was performed for the purpose of forming opinions on the financial statements that collectively comprise the School Board's basic financial statements. The accompanying supplemental information, as listed in the table of contents, and the Schedule of Expenditures of Federal Awards, as required by OMB Circular No. A-133, are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information has not been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated in all material respects, in relation to the basic financial statements taken as a whole.

*Marcus, Robinson & Hassell*

Marcus, Robinson and Hassell  
Monroe, Louisiana  
January 27, 2005

REQUIRED SUPPLEMENTAL INFORMATION:

MANAGEMENT'S DISCUSSION  
AND ANALYSIS (MD&A)

TENSAS PARISH SCHOOL BOARD  
ST. JOSEPH, LOUISIANA  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
FOR THE YEAR ENDED JUNE 30, 2004

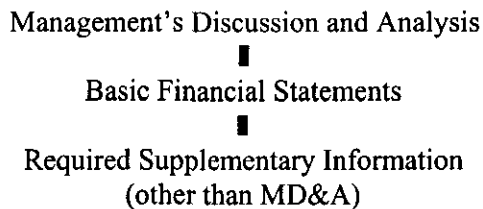
The Management's Discussion and Analysis of the Tensas Parish School Board's financial performance presents a narrative overview and analysis of the Tensas parish School Board's financial activities for the year ended June 30, 2004. This document focuses on the current year's activities, resulting changes, and currently known facts in comparison with the prior year's information (where available). Please read this document with the Tensas Parish School Board's financial statements, which begins on page 8.

The Management's Discussion and Analysis (MD&A) is an element of the new reporting model adopted by the Governmental Accounting Standards Board (GASB) in their Statement No.34 Basic Financial Statements - and Management's Discussion and Analysis - for State and Local Governments issued June, 1999. Certain Comparative information between the current year and the prior year is required to be presented in the MD&A. However, because this is the first year of implementing the new reporting model, certain necessary comparative information of the previous year was not prepared. Considering the financial resources necessary to prepare this information for the prior year, and that the GASB Statement No. 34 permits the omission of the comparative information in the first year of adoption of the new reporting model, the School Board has elected to exclude the information in this report. Subsequent reports will include the comparative information.

**FINANCIAL HIGHLIGHTS:** The primary resources available to the School Board are local revenues which are primarily tax receipts, state revenues which are primarily minimum foundation funding and cost reimbursement grants and federal revenues which are primarily cost reimbursements grants.

- ◆ The Tensas Parish School Board had cash and cash equivalents in the amount of \$1,390,623 at June 30, 2004, which represents an increase of \$58,778 from prior year end.
- ◆ The Tensas Parish School Board had current accounts payables and accruals in the amount of \$626,932 for the year ended June 30, 2004, a decrease of \$279,700 from the prior year.
- ◆ The Tensas Parish School Board had total revenues in the amount of \$11,766,203 for the year ended June 30, 2004, which represents an increase of \$1,666,615 from prior year end.
- ◆ The Tensas Parish School Board received \$1,865,068 in ad valorem and sales taxes for the fiscal year ended June 30, 2004, representing an increase of \$53,451 from prior year end.
- ◆ The Tensas Parish School Board General Fund received state Minimum Foundation Program monies in the amount of \$3,904,764 for the year ended June 30, 2004, a decrease of \$190,169 from the prior year grant.
- ◆ The Tensas Parish School Board received State Revenue from all sources totaling \$4,973,626 for the year ended June 30, 2004, an increase of \$241,266 from the prior year.
- ◆ The Tensas Parish School Board received Federal Revenue from all sources totaling \$4,448,754 for the year ended June 30, 2004, an increase of \$1,360,712 from the prior year.
- ◆ The Tensas Parish School Board had instructional services expenditures in the amount of \$5,181,327 for the year ended June 30, 2004, which represents a increase in the amount of \$770,020.
- ◆ The Tensas Parish School Board had support services expenditures in the amount of \$3,709,394 for the year ended June 30, 2004, which represents an increase in the amount of \$1,486,079.
- ◆ The Tensas Parish School Board had capital asset purchases of \$1,843,173 an increase of \$1,401,065 over prior year purchases.
- ◆ The Tensas Parish School Board had debt service payments in the amount of \$54,000, an increase of \$29,000 from the prior year.

The following graphic illustrates the minimum requirements for school districts established by Governmental Accounting Standards Board Statement No. 34, Basic Financial Statements - and Management's Discussion and Analysis - for State and Local Governments.



These financial statements consist of three sections - Management's Discussion and Analysis (this section), the basic financial statements (including the notes to the financial statements), and required supplementary information.

### **GOVERNMENT - WIDE FINANCIAL STATEMENTS**

The government-wide financial statements are designed to provide readers with a broad overview of the School Board's finances, in a manner similar to private-sector business.

The statement of net assets presents information on all of the School Board's assets and liabilities, with the difference between the two reported as net assets. Overtime, increases or decreases in net assets may serve as a useful indicator of whether the financial position of the school board is improving or deteriorating.

The statement of activities presents information showing how the School Board's net assets changed during the most recent fiscal year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of the cash flow. Thus, revenues and expenditures reported in this statement for some items will only result in cash flows in future periods (e.g. uncollected taxes and earned but unused sick/vacation leave).

Both of the government-wide financial statements present functions of the School Board that are principally supported by taxes and intergovernmental revenues (governmental activities). The School Board has no functions or activities which are business-like in nature, meaning that they are primarily supported by user fees and charges for services, such as a municipally owned utility system. The governmental activities of the School Board include regular and special education programs, support programs, administration, maintenance, student transportation, and school food services. The School Board contains no other units of government (component units) nor is it contained as a component unit of any other level of local or state government.

### **FUND FINANCIAL STATEMENTS**

A fund is a grouping of related accounts that are used to maintain control over resources that have been segregated for specific activities or objectives. The School Board, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the School Board can be divided into two categories: governmental funds and fiduciary funds.

Governmental funds are used to account for essentially the same functions as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statement focus on the near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a



government's near-term financing requirements. Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the School Board's near term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The School Board maintains many individual governmental funds. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures and changes in fund balances for the General Fund, Title I, and the Sales & Use Tax Fund, all of which are considered major funds. The remaining funds are combined into a single aggregated presentation under the label of other governmental funds, which contains all non-major funds. Individual fund data for each of these non-major funds is provided in the form of combining statements elsewhere in this report.

Fiduciary funds are used to account for resources held for the benefit of outside parties, such as students and employees. Fiduciary funds are not reflected in the government-wide financial statements because the resources of those funds are not available to support the School Board's programs. The two fiduciary funds of the School Board are the School Activity Fund (which contains monies belonging to the school, their students, and clubs and other activities) and the Nonexpendable Trust Funds (Deferred Compensation Program 457 which contains monies belonging to school employees in lieu of social security and not eligible to participate in the retirement systems).

**NOTES TO THE FINANCIAL STATEMENTS**

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

**FINANCIAL ANALYSIS OF THE ENTITY**

Statement of Net Assets  
As of June 30, 2004

Current and Other Assets	\$1,390,623	
Receivables	587,070	
Inventory	19,262	
Capital Assets	<u>3,872,692</u>	
<b>Total Assets</b>		5,869,647
Accounts Payable and Accruals	\$626,932	
Deferred Revenues	262,765	
Compensated Absences Payable	236,746	
Loans Payable	<u>382,000</u>	
<b>Total Liabilities</b>		1,508,443
Net Assets:		
Investment in Capital Assets	\$3,872,692	
Reserved Fund Equity - Special Education	100,036	
Reserved Fund Equity - School Lunch Program	50,000	
Reserved for Debt Service	3,097	
Restricted Fund Equity - Tobacco Settlement	583,368	
Unrestricted Fund Equity	<u>( 247,989)</u>	
<b>Total Net Assets</b>		<u>4,361,204</u>

- ◆ Capital Assets, which are reported net of accumulated depreciation, account for 65.98% of total assets.
- ◆ Loans Payable account for 25.32% of total liabilities
- ◆ Net Assets invested in capital assets, account for 88.80% of total net assets.
- ◆ Total net assets have increased \$1,868,684 (74.97%) from the prior year.

Changes in Net Assets  
For the Year Ended June 30, 2004

REVENUE:

Program Revenues:

Charges for Services	27,615
Operating Grants & Contributions	2,980,235
Capital Grants and Contributions	1,786,580

General Revenues:

Ad Valorem Taxes	1,215,628
Sales & Use Taxes	605,342
Other Taxes	44,098
Interest & Investment Earnings	17,914
Minimum Foundation Program	3,904,764
State Revenue Sharing	28,730
Other	<u>988,297</u>

TOTAL REVENUE

11,599,203

EXPENDITURES:

Regular Expenditures	1,858,079
Special Education Expenditures	3,266,633
Vocational Education Expenditures	48,794
Pupil Support Programs	676,412
Staff Support Programs	805,759
General Administration	225,920
School Administration	495,916
Business Services	226,764
Operations & Maintenance of Plants	733,613
Pupil Transportation	500,974
Food Services	490,150
Community Services	1,118
Depreciation	252,208
Interest on Long-Term Debt	24,618
Other	<u>123,561</u>

TOTAL EXPENDITURES

9,730,519

CHANGE IN NET ASSETS

1,868,684

- ◆ Total Student Membership for the 2003-2004 school year was 1,477; a decrease of 92 students from the previous year. The decline in membership resulted in a decrease in Minimum Foundation Program monies of \$190,169.
- ◆ Employer's contribution for employee health/life plans increased \$71,536 over the prior year contribution. Employer's contribution for retiree's health/life plans increased \$94,732 over the prior year contribution. The total increase in expenditures for health/life coverage for the 2003-2004 year was \$166,268, a 23% increase in cost.

## CAPITAL ASSETS AND DEBT ADMINISTRATION

### Capital Assets

At June 30, 2004, the Tensas Parish School Board had \$3,872,692 invested in a broad range of capital assets, including land, buildings, and furniture and equipment.

This amount represents a net increase (including additions and deductions) of \$1,590,965, (69.73%) over the prior year. The major additions for the year were technological components and building renovations.

### Capital Assets (Net of Depreciation)

Land	\$ 309,540
Buildings	3,334,559
Furniture & Equipment	<u>228,593</u>
Totals	<u>3,872,692</u>

### Long Term Debt

The School Board had \$382,000 in loans outstanding at June 30, 2004, compared to \$436,000 on June 30, 2003 (a decrease of \$54,000 (12.38%).

### **Variations Between Original and Final Budgets**

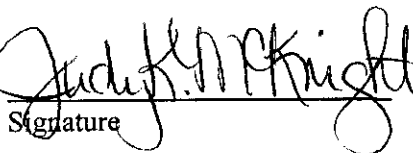
#### **Economic Factors and Next Year's Budget**

The Tensas Parish School Board's elected officials and management considered the following factors when setting the budget for the year ended June 30, 2005:

- ◆ Cash flow requirements during the end of the calendar year 2004 will necessitate the borrowing of temporary short-term funds through the Louisiana Public Facilities Authority until the current year's (2004-2005) property taxes are received in late January 2005.
- ◆ Projected October 1<sup>st</sup> membership count continued the downward trend. Although the Minimum Foundation Program for 2004-2005 is based on the 2003-2004 membership allotment, measures were taken to reduce staff by not reemploying non-certified teachers. The budget eliminated approximately thirteen teaching positions from the general fund budget (a \$279,839 expenditure reduction) and one parish-wide administrative position (\$50,850 expenditure reduction).

#### **Contacting the School Board's Financial Management**

Our financial report is designed to provide our citizens, taxpayers, parents and students with a general overview of the School Board's finances and to show the School Board's accountability for the money it receives. If you have questions about this report or wish to request additional financial information, contact Judy McKnight, Business Manager, at Tensas Parish School Board, P.O. box 318, St. Joseph, Louisiana, 71366. Telephone # 318-766-3269

 01/31/2005  
Signature

**BASIC FINANCIAL STATEMENTS:**

**GOVERNMENT-WIDE  
FINANCIAL STATEMENTS (GWFS)**

TENSAS PARISH SCHOOL BOARD  
STATEMENT OF NET ASSETS  
JUNE 30, 2004

Statement A

Assets

Cash and Cash Equivalents	1,390,623
Receivables	587,070
Inventory	19,262
Capital Assets, net	<u>3,872,692</u>
<u>Total Assets</u>	<u>5,869,647</u>

Liabilities

Accounts Payable and Accruals	626,932
Deferred Revenues	262,765
Long-Term Liabilities	
Due Within One Year	95,162
Due in More Than One Year	<u>523,584</u>
<u>Total Liabilities</u>	<u>1,508,443</u>

Net Assets

Invested in Capital Assets	3,872,692
Restricted for:	
School Food Service	50,000
Debt Service	3,097
General Fund	683,404
Unrestricted	<u>( 247,989)</u>
<u>Total Net Assets</u>	<u>4,361,204</u>

See Notes to Financial Statements

TENSAS PARISH SCHOOL BOARD  
STATEMENT OF ACTIVITIES  
FOR THE YEAR ENDED JUNE 30, 2004

Statement B

<u>Functions/Programs</u>	Program Revenues			Net (Expense) Revenue and Changes in Fixed Assets	
	<u>Expenses</u>	<u>Charges for Services</u>	<u>Operating Grants and Contributions</u>		<u>Capital Grants and Contributions</u>
<u>Governmental Activities:</u>					
<u>Instruction</u>					
Regular Programs	1,858,079	0	118,037	0	(1,740,042)
Special Programs	3,266,633	0	1,379,743	0	(1,886,890)
Adult and Continuing Ed.	48,794	0	48,376	0	(418)
<u>Support Services</u>					
Student Services	676,412	0	248,573	0	(427,839)
Instructional Staff Support	805,759	0	571,290	0	(234,469)
General Administration	225,920	0	18,680	0	(207,240)
School Administration	495,916	0	0	0	(495,916)
Business Services	226,764	0	0	0	(226,764)
Plant Services	733,613	0	42,513	1,786,580	1,095,480
Student Transportation Services	500,974	0	10,210	0	(490,764)
Food Services	490,150	27,615	447,826	0	(14,709)
Community Service Programs	1,118	0	0	0	(1,118)
Other	123,561	0	94,987	0	(28,574)
Interest on Long-Term Debt	24,618	0	0	0	(24,618)
Depreciation (Unallocated)	<u>252,208</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>( 252,208)</u>
<u>Total Governmental Activities</u>	<u>9,730,519</u>	<u>27,615</u>	<u>2,980,235</u>	<u>1,786,580</u>	<u>(4,936,089)</u>
<u>General Revenues</u>					
<u>Taxes:</u>					
Property Taxes, Levied for General Purposes					1,215,628
Sales Taxes					605,342
State Revenue Sharing					28,730
Other Taxes					44,098
Minimum Foundation Program					3,904,764
State Revenue Not Restricted to Specific Programs					93,390
State Revenue - Tobacco Settlement					575,140
Interest Income					17,914
Miscellaneous					<u>319,767</u>
<u>Total General Revenues</u>					6,804,773
<u>Change in Net Assets</u>					1,868,684
<u>Net Assets - Beginning</u>					<u>2,492,520</u>
<u>Net Assets - Ending</u>					<u>4,361,204</u>

See Notes to Financial Statements

**BASIC FINANCIAL STATEMENTS**  
**FUND FINANCIAL STATEMENTS(FFS)**

TENSAS PARISH SCHOOL BOARD  
GOVERNMENTAL FUNDS  
BALANCE SHEETS  
JUNE 30, 2004

Statement C

	<u>General Fund</u>	<u>Capital Project Fund</u>	<u>School Food Service</u>
<u>Assets</u>			
Cash and Cash Equivalents	973,804	0	169,292
Receivables	456,105	86,998	42,499
Interfund Receivables	6,793	0	959
Inventory	<u>0</u>	<u>0</u>	<u>19,262</u>
<u>Total Assets</u>	<u>1,436,702</u>	<u>86,998</u>	<u>232,012</u>
<u>Liabilities and Fund Balances</u>			
<u>Liabilities</u>			
Accounts Payable and Accruals	432,314	86,998	0
Interfund Payables	959	0	0
Deferred Revenue	<u>162,555</u>	<u>0</u>	<u>0</u>
<u>Total Liabilities</u>	595,828	86,998	0
<u>Fund Balances</u>			
Reserved	683,404	0	50,000
Unreserved	<u>157,470</u>	<u>0</u>	<u>182,012</u>
<u>Total Fund Balances</u>	<u>840,874</u>	<u>0</u>	<u>232,012</u>
<u>Total Liabilities and Fund Balances</u>	<u>1,436,702</u>	<u>86,998</u>	<u>232,012</u>



<u>Other Governmental Fund</u>	<u>Total</u>
247,527	1,390,623
1,468	587,070
0	7,752
<u>0</u>	<u>19,262</u>
<u>248,995</u>	<u>2,004,707</u>
107,620	626,932
6,793	7,752
<u>100,210</u>	<u>262,765</u>
214,623	897,449
3,097	736,501
<u>31,275</u>	<u>370,757</u>
<u>34,372</u>	<u>1,107,258</u>
<u>248,995</u>	<u>2,004,707</u>

See Notes to Financial Statements

TENSAS PARISH SCHOOL BOARD  
RECONCILIATION OF THE GOVERNMENTAL FUNDS  
BALANCE SHEET TO THE STATEMENT OF NET ASSETS  
JUNE 30, 2004

Statement D

Total Fund Balances - Governmental Funds 1,107,258

The cost of capital assets purchased or constructed is reported as an expenditure in governmental funds. The Statement of Net Assets includes those capital assets among the assets of the School Board as a whole. The cost of those capital assets is allocated over their useful lives (as depreciation expense) as governmental activities in the Statement of Activities. Because depreciation expenses does not affect financial resources, it is not reported in governmental funds.

Cost of Capital Assets	10,628,625	
Accumulated Depreciation	<u>(6,755,933)</u>	
		3,872,692

Long-Term liabilities applicable to the School Board's governmental activities are not due and payable in the current period and accordingly are not reported as fund liabilities. All liabilities - both current and long-term are reported in the Statement of Net Assets.

Balances at June 30, 2004 are:

Long-Term Liabilities		
Certificates of Indebtedness	382,000	
Compensated Absences	<u>236,746</u>	
		<u>( 618,746)</u>

Net Assets 4,361,204

See Notes to Financial Statements

TENSAS PARISH SCHOOL BOARD  
GOVERNMENTAL FUNDS  
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE  
FOR THE YEAR ENDED JUNE 30, 2004

Statement E

	<u>General</u> <u>Fund</u>	<u>Capital</u> <u>Projects</u> <u>Fund</u>	<u>School</u> <u>Food</u> <u>Service</u>	<u>Other</u> <u>Governmental</u> <u>Funds</u>	<u>Total</u>
<u>Revenues</u>					
Local Sources:					
Taxes - Ad Valorem	1,215,628	0	0	0	1,215,628
Taxes - Sales & Use	0	0	0	605,342	605,342
1% Collected by Sheriff	44,098	0	0	0	44,098
Rentals, Leases and Royalties	15,524	0	0	0	15,524
Interest Income	15,618	0	1,338	958	17,914
Other	245,575	0	30,952	1,790	278,317
State Sources:					
Unrestricted	4,581,915	0	15,332	0	4,597,247
State Revenue Sharing	28,730	0	0	0	28,730
Restricted	340,343	0	0	0	340,343
Other	7,306	0	0	0	7,306
Federal Sources	713,308	1,786,580	447,826	1,501,030	4,448,754
In-Kind Revenues	0	0	0	167,000	167,000
<u>Total Revenues</u>	<u>7,208,055</u>	<u>1,786,580</u>	<u>495,448</u>	<u>2,276,120</u>	<u>11,766,203</u>
<u>Expenditures</u>					
Current:					
Instruction:					
Regular Programs	1,594,748	0	0	268,723	1,863,471
Special Programs	2,322,876	0	0	943,112	3,265,988
Adult and Continuing Education	51,868	0	0	0	51,868
Support Services					
Student Services	625,441	0	0	61,376	686,817
Instructional Staff	295,346	0	0	532,112	827,458
General Administration	230,730	0	0	0	230,730
School Administration	427,374	0	0	73,410	500,784
Business Services	222,214	0	0	8,468	230,682
Plant Services	676,014	0	0	59,032	735,046
Student Transportation Services	468,500	0	0	29,377	497,877
Food Services	0	0	488,425	4,427	492,852
In-Kind Expenses	0	0	0	167,000	167,000
Community Service Programs	1,118	0	0	0	1,118
Other	50,671	0	0	69,332	120,003
Capital Outlay	9,328	1,786,580	0	9,305	1,805,213
Debt Service					
Principal Retirement	0	0	0	54,000	54,000
Interest and Bank Charges	0	0	0	24,618	24,618
<u>Total Expenditures</u>	<u>6,976,228</u>	<u>1,786,580</u>	<u>488,425</u>	<u>2,304,292</u>	<u>11,555,525</u>

See Notes to Financial Statements

TENSAS PARISH SCHOOL BOARD  
GOVERNMENTAL FUNDS  
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE  
FOR THE YEAR ENDED JUNE 30, 2004

	<u>General Fund</u>	<u>Capital Projects Fund</u>	<u>School Food Service</u>	<u>Other Governmental Funds</u>	<u>Total</u>
<u>Excess (Deficiency) of Revenues</u>					
<u>Over Expenditures</u>	231,827	0	7,023	(28,172)	210,678
<u>Other Financing Sources (Uses)</u>					
Transfers In	19,100	0	6,714	71,851	97,665
Transfers Out	<u>(71,851)</u>	<u>0</u>	<u>0</u>	<u>(25,814)</u>	<u>( 97,665)</u>
<u>Total Other Financing Sources (Uses)</u>	<u>(52,751)</u>	<u>0</u>	<u>6,714</u>	<u>46,037</u>	<u>0</u>
<u>Net Change in Fund Balances</u>	179,076	0	13,737	17,865	210,678
<u>Fund Balances - Beginning</u>	<u>661,798</u>	<u>0</u>	<u>218,275</u>	<u>16,507</u>	<u>896,580</u>
<u>Fund Balances - Ending</u>	<u>840,874</u>	<u>0</u>	<u>232,012</u>	<u>34,372</u>	<u>1,107,258</u>

See Notes to Financial Statements

TENSAS PARISH SCHOOL BOARD  
RECONCILIATION OF THE GOVERNMENTAL FUNDS  
STATEMENT OF REVENUES, EXPENDITURES AND  
CHANGES IN FUND BALANCE TO THE STATEMENT OF ACTIVITIES  
FOR THE YEAR ENDED JUNE 30, 2004

Statement F

Total Net Change in Fund Balances - Governmental Funds 210,678

Amounts reported for governmental activities in the Statement of Activities are different because:

Capital outlays are reported in governmental funds as expenditures. However, in the Statement of Activities, the cost of those assets is allocated over their useful lives as depreciation expense. This is the amount by which capital outlays exceeds depreciation in the period:

Capital Outlays	1,805,213	
Depreciation Expense	<u>( 252,208)</u>	
		1,553,005

In the Statement of Activities, certain operating expenses - compensated absences - are measured by the amounts earned during the year. In the governmental funds, however, expenditures for these items are measured by the amount of financial resources used (actually paid). This year vacation and sick time used (\$110,995) exceeded the amounts earned (\$59,994) by \$51,001. 51,001

Repayment of certificates of indebtedness is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the Statement of Assets. 54,000

Change in Net Assets of Governmental Activities 1,868,684

See Notes to Financial Statements

TENSAS PARISH SCHOOL BOARD  
STATEMENT OF FIDUCIARY ASSETS AND LIABILITIES  
JUNE 30, 2004

Statement G

	<u>Retirement Trust Fund</u>	<u>School Activity Fund</u>	<u>Total</u>
<u>Assets</u>			
Cash and Cash Equivalents	<u>82,323</u>	<u>48,276</u>	<u>130,599</u>
<u>Total Assets</u>	<u>82,323</u>	<u>48,276</u>	<u>130,599</u>
<u>Liabilities</u>			
Deposits Due Others	<u>82,323</u>	<u>48,276</u>	<u>130,599</u>
<u>Total Liabilities</u>	<u>82,323</u>	<u>48,276</u>	<u>130,599</u>

See Notes to Financial Statements

TENSAS PARISH SCHOOL BOARD  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2004

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accompanying basic financial statements of the Tensas Parish School Board have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applied to governmental unites. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles.

A. REPORTING ENTITY

The Tensas Parish School Board was created by Louisiana Revised Statute LSA-R.S. 17:51 to provide public education for the children within Tensas Parish. The School Board is authorized by LSA-R.S. 17:81 to establish policies and regulations for its own government consistent with the laws of the state of Louisiana and the regulations of the Louisiana Board of Elementary and Secondary Education. The School Board is comprised of seven members who are elected from ten districts for terms of four years.

The School Board operates four schools within the parish with a total enrollment of approximately 871 pupils. In conjunction with the regular educational programs, some of these schools offer special education and/or adult education programs. In addition, the School Board provides transportation and school food services for the students.

GASB Statement 14 establishes criteria for determining the governmental reporting entity and component units that should be included within the reporting entity. Under provisions of the statement, the School board is considered a primary government since it is a special-purpose government that has a separately elected governing body, is legally separate, and is fiscally independent of other state of local governments. As used in GASB Statement 14, fiscally independent means that the School Board may, without the approval or consent of another governmental entity, determine or modify its own budget, levy its own taxes or set rates or charges, and issue bonded debt. The school board also has no component units, defined by GASB Statement 14 as other legally separate organizations for which the elected School Board members are financial accountable. There are no other primary governments with which the School Board has a significant relationship.

B. FUNDS

The School Board uses funds to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions relating to certain government functions or activities.

A fund is a separate accounting entity with a self balancing set of accounts.

Funds of the School Board are classified into two categories: governmental and fiduciary. In turn, each category is divided into separate fund types. The fund classifications and a description of each existing fund type follow:

Governmental Funds Governmental funds account for all or most of the School Board's general activities, including the collection and disbursement of specific or legally restricted monies, the acquisition or construction of general fixed assets, and the servicing of general long-term debt. The School Board reports the following major governmental funds:

General Fund - The general operating fund of the School Board accounts for all financial resources, except those required to be accounted for in other funds.

TENSAS PARISH SCHOOL BOARD  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2004

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - CONTINUED

School Food Service - The School food service fund of the School Board accounts for financial resources received and used for the feeding of students and teachers and maintaining the cafeterias.

Capital Projects Fund - The capital projects fund of the School Board accounts for financial resources received and used for the acquisition, construction, or improvement of capital facilities not reported in the other governmental fund.

Fiduciary Funds Fiduciary funds account for assets on behalf of outside parties, including other governments, or on behalf of other funds within the School Board. Fiduciary funds include:

Retirement Trust Fund - The retirement trust fund of the School Board accounts for employee contributions to the deferred compensation (457) program.

School Activity - The school activity fund of the School Board accounts for assets held by the School Board as agent for the individual schools and school organizations.

Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.

C. MEASUREMENT FOCUS AND BASIS OF ACCOUNTING

Government-Wide Financial Statements (GWFS) The Statement of Net Assets and the Statement of Activities displays information about the reporting government as a whole. Fiduciary funds are not included in the GWFS. Fiduciary funds are reported only in the Statement of Fiduciary Net Assets at the fund financial statement level.

The Statement of Net Assets and the Statement of Activities was prepared using the economic resources measurement focus and the accrual basis of accounting. Revenues, expenses, gains, losses, assets and liabilities resulting from exchange and exchange-like transactions are recognized when the exchange takes place. Revenues, expenses, gains, losses, assets, and liabilities resulting from nonexchange transactions are recognized in accordance with the requirements of GASB Statement No. 33 "Accounting and Financial Reporting for Nonexchange Transactions."

Fund Financial Statements (FFS)

Governmental Fund Types The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. Governmental fund types use the flow of current financial resources measurement focus and the modified accrual basis of accounting. Under the modified accrual basis of accounting revenues are recognized when susceptible to accrual (i.e., when they are "measurable and available"). "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to pay liabilities of the current period. The government considers all revenues available if they are collected within 60 days after year-end. Expenditures are recorded when the related fund liability is incurred, except for unmatured principal and interest on general long-term debt which is recognized when due, and certain compensated absences and claims and judgments which are recognized when the obligations are expected to be liquidated with expendable available financial resources.

With this measurement focus, only current assets and current liabilities are generally included on the balance sheet. Operating statement of these funds present increases and decrease in net current assets. The governmental funds use the following practices in recording revenues and expenditures:



TENSAS PARISH SCHOOL BOARD  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2004

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - CONTINUED

Revenues

Entitlement and shared revenues (which include state equalization and state revenue sharing) are recorded as unrestricted grants-in-aid at the time of receipt or earlier if the susceptible to accrual criteria are met. Expenditure driven grants are recognized as revenue when the qualifying expenditures have been incurred and all other grant requirements have been met.

Other receipts become measurable and available when cash is received by the School Board and are recognized as revenue at that time.

Ad valorem taxes are recognized when all applicable eligibility requirements are met and the resources are available.

Sales taxes are recognized when the underlying exchange transaction occurs and the resources are available.

Expenditures

Salaries are recorded as paid. Salaries for nine-month employees are accrued at June 30.

Other Financing Sources (Uses) Transfers between funds that are not expected to be repaid (or other types, such as sale of fixed assets, debt extinguishment, and long-term debt proceeds) are accounted for as other financing sources (uses). These other financing sources (uses) are recognized at the time the underlying events occur.

Fiduciary Funds Fiduciary funds account for assets held by the government in a trustee capacity or as an agent on behalf of outside parties, including other governments, or on behalf of other funds with the School Board.

D. CASH AND CASH EQUIVALENTS

Cash includes amounts in demand deposits, interest bearing demand deposits, and money market accounts. Cash equivalents include amounts in time deposits and those investments with original maturities of 90 days or less. Under state law, the School Board may deposit funds in demand deposits, interest-bearing demand deposits, money market accounts, or time deposits with state banks organized under Louisiana law and national banks having their principal offices in Louisiana.

E. SHORT-TERM INTERFUND RECEIVABLES/PAYABLES

During the course of operations, numerous transactions occur between individual funds for goods provided or services rendered. These receivables and payables are classified as interfund receivables/payables on the balance sheet. Short-term interfund loans are also classified as interfund receivables/payables.

F. ELIMINATION AND RECLASSIFICATIONS

In the process of aggregating data for the statement of net assets and the statement of activities, some amounts reported as interfund activity and balances in the funds were eliminated or reclassified. Interfund receivables and payables were eliminated to minimize the "grossing up" effect on assets and liabilities within the governmental activities column.

TENSAS PARISH SCHOOL BOARD  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2004

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - CONTINUED

G. INVENTORY

Inventory items are expensed as purchased except for inventory of the school food service fund.

Inventory of the school food service special revenue fund consists of food purchased by the School Board and commodities granted by the United States Department of Agriculture through the Louisiana Department of Agriculture and Forestry. The commodities are recorded as revenues when received; however, all inventory items are recorded as expenditures when purchased. All purchased inventory items are valued at cost using first-in, first-out, FIFO, and commodities are assigned values based on information provided by the United States Department of Agriculture.

Certain payments to vendors reflect cost applicable to future accounting periods and are reported as prepaid items.

H. CAPITAL ASSETS

Capital assets are recorded at historical cost or estimated historical cost if purchased or constructed and depreciated over their estimated useful lives (including salvage value). The capitalization threshold is \$5000. Donated capital assets are recorded at their estimated fair value at the date of donation. Estimated useful life is management's estimate of how long the asset is expected to meet service demands. Straight line depreciation is used based on the following estimated useful lives:

Buildings	10-40 Years
Furniture and Equipment	3-10 Years

Interest during construction is not capitalized on capital assets.

I. DEFERRED REVENUES

The School Board reports deferred revenues on its combined balance sheet. Deferred revenues arise when resources are received by the School Board before it has a legal claim to them, as when grant monies are received prior to the occurrence of qualifying expenditures. In subsequent periods, when the School Board has a legal claim to the resources, the liability for deferred revenue from the combined balance sheet is removed and the revenue is recognized.

J. COMPENSATED ABSENCES

All 12-month employees earn vacation leave each year, depending on their length of service with the School Board. Vacation leave can be accumulated but cannot exceed five days.

All School Board employees earn ten days of sick leave each year. Sick leave can be accumulated without limitation. Upon retirement or death, unused accumulated sick leave of up to twenty-five days is paid to the employee or to the employee's estate at the employee's current rate of pay. Under the Louisiana Teachers' Retirement System, and the Louisiana School Employees' Retirement System, all unpaid sick leave is used in the retirement benefit computation as earned service.

The School Board's recognition and measurement criteria for compensated absences follows:

TENSAS PARISH SCHOOL BOARD  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2004

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - CONTINUED

GASB Statement 16 provides that vacation leave and other compensated absences with similar characteristics should be accrued as a liability as the benefits are earned by the employees if both of the following conditions are met:

- A. The employees' rights to receive compensation are attributable to services already rendered.
- B. It is probable that the employer will compensate the employees for the benefits through paid time off or some other means, such as cash payments at termination or retirement.

GASB Statement 16 provides that a liability for sick leave should be accrued using one of the following termination approaches:

- A. An accrual for earned sick leave should be made only to the extent it is probable that the benefits will result in termination payments, rather than be taken as absences due to illness or other contingencies, such as medical appointments and funerals.
- B. Alternatively, a governmental entity should estimate its accrued sick leave liability based on the sick leave accumulated at the balance sheet date by those employees who currently are eligible to receive termination payments as well as other employees who are expected to become eligible in the future to receive such payments. The School Board uses this approach.

K. LONG-TERM LIABILITIES

For government-wide reporting, the costs associated with the bonds are recognized over the life of the bond. As permitted by GASB Statement No. 34 the amortization of the costs of bonds will be amortized prospectively from the date of adoption of GASB Statement No. 34.

For fund financial reporting, bond premiums and discounts, as well as issuance costs, are recognized in the period the bonds are issued. Bond proceeds are reported as an other financing source net of the applicable premium or discount. Issuance costs, even if withheld from the actual net proceeds received, are reported as debt service expenditures.

L. RESTRICTED NET ASSETS

For the government-wide statement of net assets, net assets are reported as restricted when constraints placed on net asset use are either:

Externally imposed by creditors (such as debt covenants), grantors, contributors, or laws or regulations of other governments;

Imposed by law through constitutional provisions or enabling legislation.

When both restricted and unrestricted resources are available for use, it is the government's policy to use restricted resources first, then unrestricted resources as they are needed.

M. FUND EQUITY OF FUND FINANCIAL STATEMENTS

Reserves Reserves represent those portions of fund equity not appropriable for expenditures or legally segregated for a specific future use.

TENSAS PARISH SCHOOL BOARD  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2004

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - CONTINUED

Designated Fund Balances Designated fund balances represent tentative plans for future use of financial resources.

N. INTERFUND ACTIVITY

Interfund activity is reported as either loans, services provided, reimbursements or transfers. Loans are reported as interfund receivables and payables as appropriate and are subject to elimination upon consolidation. Services provided, deemed to be at market or near market rates are treated as revenues and expenditures/expenses. Reimbursements are when one fund incurs a cost, charges the appropriate benefiting fund and reduces its related cost as a reimbursement. All other interfund transactions are treated as transfers. Transfers between governmental funds are netted as part of the reconciliation to the government-wide financial statements.

O. USE OF ESTIMATES

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statement and the reported amounts of revenues and expenditures during the reporting period. Actual results could differ from those estimates.

P. SALES TAXES

The School Board has a one cent parish-wide sales and use tax as authorized in a special election held May 20, 1969. In accordance with the proposition approved by the voters of the parish, the net revenues derived from said sales and use tax is to be dedicated and used for the purpose to provide funds for the payment of salaries of school employees in the School System and operating expenses in connection with curriculum improvement.

NOTE 2 - LEVIED TAXES

The following is a summary of authorized and levied ad valorem taxes for the 2004 tax rolls:

<u>Parish Wide Taxes</u>	<u>Authorized</u>	<u>Levied</u>	<u>Expiration</u>
Constitutional	4.25	4.25	N/A
Maintenance Tax	6.60	6.60	2012
District 3, Parishwide	10.79	10.79	2005
District 3, Special Maintenance	<u>10.79</u>	<u>10.79</u>	2009
	<u>32.43</u>	<u>32.43</u>	

NOTE 3 DEPOSITS WITH FINANCIAL INSTITUTIONS

At June 30, 2004, the School Board has cash and cash equivalents (book balances) totaling \$1,521,222 as follows:

Deposits are stated at cost, which approximates fair value. Under state law, these deposits (or the resulting bank balances) must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The fair value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent. These securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties.

TENSAS PARISH SCHOOL BOARD  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2004

NOTE 3 - DEPOSITS WITH FINANCIAL INSTITUTIONS - CONTINUED

At year-end, the School Board's carrying amount of deposits was \$1,521,222 and the bank balance was \$1,574,514. Of the bank balance, \$300,000 is covered by federal depository insurance. \$1,274,514 was collateralized with securities held by the pledging financial institution's trust department or agent but not in the School Board's name (GASB Category 3).

NOTE 4 - RECEIVABLES

The balance of receivables at June 30, 2004, is shown below. The School Board expects to collect the full amount; therefore, no allowance for doubtful accounts has been established.

	<u>General</u> <u>Fund</u>	<u>Capital</u> <u>Project</u> <u>Fund</u>	<u>School</u> <u>Food</u> <u>Service</u>	<u>Other</u>	<u>Total</u>
Class of Receivables					
Intergovernmental-Grants:					
Federal	218,513	0	42,499	1,468	262,480
State	222,796	86,998	0	0	309,794
Local Accounts	<u>14,796</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>14,796</u>
<u>Total</u>	<u>456,105</u>	<u>86,998</u>	<u>42,499</u>	<u>1,468</u>	<u>587,070</u>

NOTE 5 - CAPITAL ASSETS

Capital asset balances and activity for the year ended June 30, 2004 is as follows:

	<u>Balance</u> <u>Beginning</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance</u> <u>Ending</u>
Governmental Activities				
Land	309,540	0	0	309,540
Exhaustible Capital Assets				
Buildings	7,494,518	1,795,908	0	9,290,426
Furniture and Equipment	<u>981,395</u>	<u>47,265</u>	<u>0</u>	<u>1,028,660</u>
<u>Total</u>	8,475,913	1,843,173	0	10,319,086
Less: Accumulated Depreciation				
Buildings	5,770,098	185,769	0	5,955,867
Furniture and Equipment	<u>733,628</u>	<u>66,439</u>	<u>0</u>	<u>800,067</u>
<u>Total</u>	<u>6,503,726</u>	<u>252,208</u>	<u>0</u>	<u>6,755,934</u>
Governmental Activities-Capital Assets, net	<u>2,281,727</u>	<u>1,590,965</u>	<u>0</u>	<u>3,872,692</u>

NOTE 6 - RETIREMENT SYSTEMS

Substantially all employees of the School Board are members of two statewide retirement systems. In general, professional employees (such as teachers and principals) and lunchroom workers are member of the Teachers' Retirement System of Louisiana; other employees, such as custodial personnel and bus drivers, are members of the Louisiana School Employees' Retirement System. These systems are cost-sharing, multiple-employer defined benefit pension plans administered by separate boards of trustees. Pertinent information relative to each plan follows:

TENSAS PARISH SCHOOL BOARD  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2004

NOTE 6 - RETIREMENT SYSTEMS - CONTINUED

A. TEACHERS RETIREMENT SYSTEM OF LOUISIANA (TRS)

The TRS consists of two membership plans: Regular Plan and Plan A. The TRS provides retirement benefits as well as disability and survivor benefits. Ten years of service credit is required to become vested for retirement benefits and five years to become vested for disability and survivor benefits. Benefits are established and amended by state statute. The TRS issues a publicly available financial report that includes financial statements and required supplementary information for the TRS. That report may be obtained by writing to the Teachers Retirement System of Louisiana, P.O. Box 94123, Baton Rouge, Louisiana 70804-9123, or by calling 504-925-6446.

Plan members are required to contribute 8.00 percent and 9.1 percent of their annual covered salary for the Regular Plan, and Plan A respectively. The School Board is required to contribute at an actuarially determined rate. The current rate is 13.8 percent, and 13.8 percent of annual covered payroll for the Regular Plan and Plan A, respectively. Member contributions and employer contributions for the TRS are established by state law and rates are established by the Public Retirement System's Actuarial Committee. The School Board's employer contributions for the TRS, as provided by state law, is funded by the State of Louisiana through annual appropriations, by deductions from local ad valorem taxes, and by remittances from the school board.

The School Board's contributions to the TRS for the years ending June 30, 2004, 2003 and 2002, were \$610,552, \$489,624 and \$525,982, respectively, equal to the required contributions for each year.

B. LOUISIANA SCHOOL EMPLOYEES' RETIREMENT SYSTEM (LASERS)

The LASERS provides retirement benefits as well as disability and survivor benefits. Ten years of service credit is required to become vested for retirement benefits and five years to become vested for disability and survivor benefits. Benefits are established and amended by state statute. The LASERS issues a publicly available financial report that includes financial statements and required supplementary information for the LASERS. That report may be obtained by writing to the Louisiana School Employees Retirement Systems, P.O. Box 44516, Baton Rouge, Louisiana 70804, or by calling 504-925-6484.

Plan members are required to contribute 7.5 percent of their annual covered salary and the school board is required to contribute at an actuarially determined rate. The current rate is 8.5 percent of annual covered payroll. Member contributions and employer contributions for the LASERS are established by state law and rates are established by the Public Retirement Systems' Actuarial Committee. The School Board's employer contribution for the LASERS is funded by the State of Louisiana through annual appropriations.

The School Board's contributions to the LASERS for the years June 30, 2004, 2003 and 2002, were \$37,020, \$0 and \$0, respectively, equal to the required contributions for each year.

NOTE 7 - OTHER POST-EMPLOYMENT BENEFITS

State statutes requires the School Board to provide certain continuing health care and life insurance benefits for its retired employees. Substantially all of the School Board's employees become eligible for these benefits if they reach normal retirement age while working for the School Board. These benefits for retirees and similar benefits for active employees are provided through the State Employees' Group Benefits Programs whose monthly premiums are paid jointly by the employee and the School Board. The cost of retiree benefits totaled \$531,736 for approximately 85 retirees.

TENSAS PARISH SCHOOL BOARD  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2004

NOTE 8 - ACCOUNTS PAYABLE AND ACCRUALS

The payables at June 30, 2004 are as follows:

	<u>General Fund</u>	<u>Capital Project Fund</u>	<u>Child Nutrition Fund</u>	<u>Other</u>	<u>Total</u>
Salaries and Benefits	418,369	0	0	85,684	504,053
Vendors	<u>13,945</u>	<u>86,998</u>	<u>0</u>	<u>21,936</u>	<u>122,879</u>
	<u>432,314</u>	<u>86,998</u>	<u>0</u>	<u>107,620</u>	<u>626,932</u>

NOTE 9 - COMPENSATED ABSENCES

At June 30, 2004, employees of the School Board have accumulated and vested \$236,746 of employee leave benefits.

NOTE 10 - AGENCY FUND DEPOSITS DUE OTHERS

A summary of changes in agency fund deposits due others for the year ended June 30, 2004 follows:

	<u>Balance Beginning</u>	<u>Additions</u>	<u>Deductions</u>	<u>Balance Ending</u>
School Activity Funds	36,603	180,052	168,379	48,276
Retirement Trust Fund	<u>73,822</u>	<u>12,006</u>	<u>3,505</u>	<u>82,323</u>
	<u>110,425</u>	<u>192,058</u>	<u>171,884</u>	<u>130,599</u>

NOTE 11 - LONG-TERM LIABILITIES

The following is a summary of the long-term obligation transactions for the year ended June 30, 2004:

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Deletions</u>	<u>Ending Balance</u>	<u>Amounts Due Within One Year</u>
Certificates of Indebtedness	436,000	0	54,000	382,000	57,000
Compensated Absences	<u>287,747</u>	<u>59,994</u>	<u>110,995</u>	<u>236,746</u>	<u>38,162</u>
Long-Term Liabilities	<u>723,747</u>	<u>59,994</u>	<u>164,995</u>	<u>618,746</u>	<u>95,162</u>

Certificate of Indebtedness

The Board incurred debt through Certificates of Indebtedness Series 2001 of \$260,000 and Series 2002 of \$224,000 to provide funds to acquire, construct and improve public school buildings. The Series 2001 Certificates bear interest at 5.25%. The Series 2002 Certificates bear interest at 4.15% except \$32,000 which is financed non-interest bearing with the Louisiana Public Facilities Authority. Interest is payable on March 1 and September 1 of each year. The Certificates will mature serially on March 1 of each year.

TENSAS PARISH SCHOOL BOARD  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2004

NOTE 11 - LONG-TERM LIABILITIES - CONTINUED

The annual requirements to amortize the outstanding debt as of June 30, 2004 including interest payments are as follows:

<u>Year Ended</u> <u>June 30,</u>	<u>Principal</u> <u>Payments</u>	<u>Interest</u>	<u>Total</u>
2005	57,000	16,593	73,593
2006	60,000	14,014	74,014
2007	62,000	11,827	73,827
2008	64,000	9,546	73,546
2009	68,000	6,539	74,539
2010	<u>71,000</u>	<u>3,343</u>	<u>74,343</u>
	<u>382,000</u>	<u>61,862</u>	<u>443,862</u>

The interest and certificates are payable at Tensas State Bank, Cross Keys Bank and Louisiana Public Facilities Authority, paying agents.

Pursuant to a parish wide election held April 15, 2000, the School Board is authorized to levy a special tax for the years 2000-2009. The tax rate for 2004 was 10.38 mills.

An amount of the annual tax sufficient to pay principal and interest due in each year will be set aside in a separate and special sinking fund account. At June 30, 2004, \$8,628 had been accumulated in the debt service fund for future debt requirements.

NOTE 12 - INTERFUND ASSETS/LIABILITIES

<u>Fund</u>	<u>Receivable</u>	<u>Payable</u>
General Fund	6,793	959
Child Nutrition Fund	959	0
Sales Tax Fund	<u>0</u>	<u>6,793</u>
	<u>7,752</u>	<u>7,752</u>

NOTE 13 - RISK MANAGEMENT

The Tensas Parish School Board is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The School Board maintains commercial insurance coverage covering each of those risk of loss. Management believes such coverage is sufficient to preclude any significant uninsured losses to the School Board.

NOTE 14 - LITIGATION AND CLAIMS

Litigation The School Board is a defendant in several lawsuits. Management and legal counsel for the School Board believe that the potential claims against the School Board not covered by insurance would not materially affect the School Board's financial position.



TENSAS PARISH SCHOOL BOARD  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2004

NOTE 14 - LITIGATION AND CLAIMS - CONTINUED

Grant Disallowances The School Board participates in a number of state and federally assisted grant programs. The programs are subject to compliance audits under the single audit approach. Such audits could lead to requests for reimbursement by the grantor agency for expenditures disallowed under terms of the grants. School Board management believes that the amount of disallowance, if any, which may arise from future audits will not be material.

NOTE 15 - GASB STATEMENT NO. 34

The Governmental Accounting Standards Board (GASB) issued Statement No. 34 Basic Financial Statements - and Management's Discussion and Analysis - for State and Local Governments in June 1999. The Statement, commonly referred to as the new reporting model, retained much of the reporting under the present reporting model, with modifications, and added new information. The two most significant additions are the Management's Discussion and Analysis and the Government-Wide Financial Statements (GWFS). The most apparent modification to the format of the old reporting model that is being carried forward will be the display of major funds in the Fund Financial Statements (FFS), rather than the traditional fund-type display.

REQUIRED SUPPLEMENTARY INFORMATION

**TENSAS PARISH SCHOOL BOARD**  
**BUDGETARY COMPARISON SCHEDULE**  
**GENERAL FUND**  
**FOR THE YEAR ENDED JUNE 30, 2004**

Exhibit 1-1

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	Variance Favorable (Unfavorable)
<b>Revenues</b>				
Local Sources:				
Taxes - Ad Valorem	1,198,750	1,269,589	1,215,628	(53,961)
1% Collected by Sheriff	38,123	43,465	44,098	633
Rentals, Leases & Royalties	13,981	15,524	15,524	0
Interest Income	11,882	4,841	15,618	10,777
Other	40,196	177,449	283,784	106,335
State Sources:				
Unrestricted	3,970,607	3,894,097	4,581,915	687,818
State Revenue Sharing	29,715	29,715	28,730	(985)
Restricted	543,158	56,852	340,343	283,491
Other	47,754	68,749	7,306	(61,443)
Federal Sources	<u>772,050</u>	<u>17,341</u>	<u>675,109</u>	<u>657,768</u>
<b>Total Revenues</b>	<b>6,666,216</b>	<b>5,577,622</b>	<b>7,208,055</b>	<b>1,630,433</b>
<b>Expenditures</b>				
Instruction:				
Regular Programs	2,324,140	1,631,732	1,594,748	36,984
Special Programs	1,753,978	1,696,541	2,322,876	(626,335)
Adult and Continuing Education	10,495	12,104	51,868	(39,764)
Support Services:				
Student Services	380,706	407,154	625,441	(218,287)
Instructional Staff	271,036	180,247	295,346	(115,099)
General Administration	235,870	246,688	230,730	15,958
School Administration	398,635	435,056	427,374	7,682
Business Services	188,244	242,670	222,214	20,456
Plant Services	667,066	695,452	676,014	19,438
Student, Transportation Services	517,255	494,166	468,500	25,666
Community Service Programs	73,530	1,118	1,118	0
Other	32,313	38,422	50,671	(12,249)
Capital outlay	<u>0</u>	<u>0</u>	<u>9,328</u>	<u>( 9,328)</u>
<b>Total Expenditures</b>	<b>6,853,268</b>	<b>6,081,350</b>	<b>6,976,228</b>	<b>( 894,878)</b>
<b>Excess (Deficit) Revenues Over Expenditures</b>	<b>(187,052)</b>	<b>(503,728)</b>	<b>231,827</b>	<b>735,555</b>
<b>Other Financing Sources (Uses)</b>				
Transfers In	20,000	20,000	19,100	(900)
Transfers Out	<u>( 200,000)</u>	<u>( 71,851)</u>	<u>( 71,851)</u>	<u>0</u>
<b>Total Other Financing Sources (Uses)</b>	<b>(180,000)</b>	<b>( 51,851)</b>	<b>( 52,751)</b>	<b>( 900)</b>
<b>Net Change in Fund Balance</b>	<b>(367,052)</b>	<b>(555,579)</b>	<b>179,076</b>	<b>734,655</b>
<b>Fund Balance - Beginning</b>	<b>661,798</b>	<b>661,798</b>	<b>661,798</b>	<b>0</b>
<b>Fund Balance - Ending</b>	<b>294,746</b>	<b>106,219</b>	<b>840,874</b>	<b>734,655</b>

TENSAS PARISH SCHOOL BOARD  
BUDGETARY COMPARISON SCHEDULE  
CAPITAL PROJECTS FUND  
FOR THE YEAR ENDED JUNE 30, 2004

Exhibit 1-2

	<u>Original Budget</u>	<u>Fund Budget</u>	<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>
<u>Revenues:</u>				
State Sources				
Restricted	1,786,580	1,786,580	1,786,580	0
<u>Total Revenues</u>	1,786,580	1,786,580	1,786,580	0
<u>Expenditures</u>				
Capital Outlay	1,786,580	1,786,580	1,786,580	0
<u>Total Expenditures</u>	1,786,580	1,786,580	1,786,580	0
<u>Excess Revenues Over Expenditures</u>	0	0	0	0
<u>Fund Balance - Beginning</u>	0	0	0	0
<u>Fund Balance - Ending</u>	0	0	0	0

TENSAS PARISH SCHOOL BOARD  
BUDGETARY COMPARISON SCHEDULE  
SCHOOL FOOD SERVICE  
FOR THE YEAR ENDED JUNE 30, 2004

Exhibit 1-3

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	Variance Favorable (Unfavorable)
<u>Revenues:</u>				
Local Sources				
Interest Income	2,763	2,763	1,338	(1,425)
Other	32,819	32,819	30,952	(1,867)
State Sources				
Unrestricted	134,185	134,185	15,332	(118,853)
Federal Sources	<u>448,215</u>	<u>448,215</u>	<u>447,826</u>	<u>( 389)</u>
<u>Total Revenues</u>	617,982	617,982	495,448	(122,534)
<u>Expenditures</u>				
Food Service	<u>530,422</u>	<u>530,422</u>	<u>488,425</u>	<u>41,997</u>
<u>Total Expenditures</u>	<u>530,422</u>	<u>530,422</u>	<u>488,425</u>	<u>41,997</u>
<u>Excess Revenues Over Expenditures</u>	87,560	87,560	7,023	(80,537)
<u>Other Financing Sources</u>				
Transfers In	<u>14,622</u>	<u>14,622</u>	<u>6,714</u>	<u>( 7,908)</u>
<u>Total Other Financing Sources</u>	<u>14,622</u>	<u>14,622</u>	<u>6,714</u>	<u>( 7,908)</u>
<u>Net Change in Fund Balance</u>	102,182	102,182	13,737	(88,445)
<u>Fund Balance - Beginning</u>	<u>218,275</u>	<u>218,275</u>	<u>218,275</u>	<u>0</u>
<u>Fund Balance - Ending</u>	<u>320,457</u>	<u>320,457</u>	<u>232,012</u>	<u>( 88,445)</u>

TENSAS PARISH SCHOOL BOARD  
NOTES TO BUDGETARY COMPARISON SCHEDULES  
FOR THE YEAR ENDED JUNE 30, 2004

A. BUDGETS

General Budget Practices

The School Board follows these procedures in establishing the budgetary data reflected in the financial statements:

State statute requires budgets to be adopted for the general fund and all special revenue funds.

Each year prior to September, the Superintendent submits to the Board proposed annual budgets for the general fund and special revenue funds. Public hearings are conducted, prior to the Board's approval, to obtain taxpayer comments. The operating budgets include proposed expenditures and the means of financing them.

Appropriations (unexpended budget balances) lapse a year-end.

Formal budget integration (within the accounting records) is employed as a management control device. All budgets are controlled at the function level. Budget amounts included in the accompanying financial statements include the original adopted budget and all subsequent amendments. These revisions were considered significant by the Board.

Encumbrances

Encumbrance accounting, under which purchase orders are recorded in order to reserve that portion of the applicable appropriation, is not employed. However, outstanding purchase orders are taken into consideration before expenditures are incurred in order to assure that applicable appropriations are not exceeded.

Budget Basis of Accounting

All governmental funds budgets are prepared on the modified accrual basis of accounting, a basis consistent with accounting principles generally accepted in the United States of America (GAAP). Budgeted amounts are originally adopted or amended by the Board. Legally, the Board must adopt a balanced budget; that is, total budgeted revenues and other financing sources including fund balance must equal or exceed total budgeted expenditures and other financing uses. State statutes require the Board to amend its budgets when revenues plus projected revenues within a fund are expected to be less than budgeted revenues by five percent or more and/or expenditures within a fund are expected to exceed budgeted expenditures by five percent or more. The School Board approves budgets at the function level and management can transfer amounts between line items within a function.

**SUPPLEMENTAL INFORMATION**

TENSAS PARISH SCHOOL BOARD  
NONMAJOR GOVERNMENTAL FUNDS  
COMBING BALANCE SHEET  
JUNE 30, 2004

Exhibit 2

	<u>Special Revenue</u>	<u>Debt Service</u>	<u>Total</u>
<u>Assets</u>			
Cash and Cash Equivalents	238,899	8,628	247,527
Receivables	1,468	0	1,468
Interfund Receivables	0	0	0
Inventory	<u>0</u>	<u>0</u>	<u>0</u>
<u>Total Assets</u>	<u>240,367</u>	<u>8,628</u>	<u>248,995</u>
<u>Liabilities and Fund Balances</u>			
<u>Liabilities</u>			
Accounts Payable and Accruals	102,089	5,531	107,620
Interfund Payables	6,793	0	6,793
Deferred Revenue	<u>100,210</u>	<u>0</u>	<u>100,210</u>
<u>Total Liabilities</u>	209,092	5,531	214,623
<u>Fund Balances</u>			
Reserved			
Reserved for Debt Service	0	3,097	3,097
Unreserved	<u>31,275</u>	<u>0</u>	<u>31,275</u>
<u>Total Fund Balances</u>	<u>31,275</u>	<u>3,097</u>	<u>34,372</u>
<u>Total Liabilities and Fund Balances</u>	<u>240,367</u>	<u>8,628</u>	<u>248,995</u>



TENSAS PARISH SCHOOL BOARD  
NONMAJOR GOVERNMENTAL FUNDS  
COMBINING STATEMENT OF REVENUES, EXPENDITURES  
AND CHANGES IN FUND BALANCE  
FOR THE YEAR ENDED JUNE 30, 2004

Exhibit 3

	<u>Special Revenue</u>	<u>Debt Service</u>	<u>Total</u>
<u>Revenues</u>			
Local Services			
Taxes - Sales and Use	605,342	0	605,342
Interest Income	883	75	958
Other	1,790	0	1,790
Federal Sources	1,501,030	0	1,501,030
In-Kind Revenue	<u>167,000</u>	<u>0</u>	<u>167,000</u>
<u>Total Revenues</u>	2,276,045	75	2,276,120
<u>Expenditures</u>			
Current			
Instruction:			
Regular Programs	268,723	0	268,723
Special Programs	943,112	0	943,112
Support Services			
Student Services	61,376	0	61,376
Instructional Staff	532,112	0	532,112
General Administrative	73,410	0	73,410
Business Services	8,468	0	8,468
Plant Services	59,032	0	59,032
Student Transportation Services	29,377	0	29,377
Food Services	4,427	0	4,427
In-Kind Expense	167,000	0	167,000
Other	69,332	0	69,332
Capital Outlay	9,305	0	9,305
Debt Service			
Principal Retirement	0	54,000	54,000
Interest and Bank Charges	<u>0</u>	<u>24,618</u>	<u>24,618</u>
<u>Total Expenditures</u>	2,225,674	78,618	2,304,292
<u>Excess (Deficiency) of Revenues Over</u>			
<u>Expenditures</u>	50,371	(78,543)	(28,172)
<u>Other Financing Sources (Uses)</u>			
Transfers In	0	71,851	71,851
Transfers Out	<u>( 25,814)</u>	<u>0</u>	<u>( 25,814)</u>
<u>Total Other Financing Sources (Uses)</u>	<u>( 25,814)</u>	<u>71,851</u>	<u>46,037</u>
<u>Net Change in Fund Balances</u>	24,557	(6,692)	17,865
<u>Fund Balances - Beginning</u>	<u>6,718</u>	<u>9,789</u>	<u>16,507</u>
<u>Fund Balances - Ending</u>	<u><u>31,275</u></u>	<u><u>3,097</u></u>	<u><u>34,372</u></u>

TENSAS PARISH SCHOOL BOARD  
NONMAJOR SPECIAL REVENUE FUNDS  
COMBINING BALANCE SHEET  
JUNE 30, 2004

Exhibit 4

	Sales Tax <u>Fund</u>	Head Start	Title <u>I</u>	Title <u>II</u>
<u>Assets</u>				
Cash & Cash Equivalents	39,688	0	61,608	131,980
Receivables	0	0	1,468	0
Due From Other Funds	0	0	0	0
Inventories	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<u>Total Assets</u>	<u>39,688</u>	<u>0</u>	<u>63,076</u>	<u>131,980</u>
<u>Liabilities and Fund Balances</u>				
Accounts Payable and Accruals	1,620	0	3,654	91,192
Interfund Payables	6,793	0	0	0
Deferred Revenue	0	0	59,422	40,788
Salaries payable	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<u>Total Liabilities and Fund Balances</u>	8,413	0	63,076	131,980
<u>Fund Balances</u>				
Reserved	0	0	0	0
Unreserved	<u>31,275</u>	<u>0</u>	<u>0</u>	<u>0</u>
<u>Total Fund Balances</u>	<u>31,275</u>	<u>0</u>	<u>0</u>	<u>0</u>
<u>Total Liabilities and Fund Balances</u>	<u>39,688</u>	<u>0</u>	<u>63,076</u>	<u>131,980</u>

<u>Title</u> <u>IV</u>	<u>Title</u> <u>V</u>	<u>Recap</u>	<u>Total</u>
0	5,623	0	238,899
0	0	0	1,468
0	0	0	0
<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<u>0</u>	<u>5,623</u>	<u>0</u>	<u>240,367</u>
0	5,623	0	102,089
0	0	0	6,793
0	0	0	100,210
<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
0	5,623	0	209,092
0	0	0	0
<u>0</u>	<u>0</u>	<u>0</u>	<u>31,275</u>
<u>0</u>	<u>0</u>	<u>0</u>	<u>31,275</u>
<u>0</u>	<u>0</u>	<u>0</u>	<u>240,367</u>

TENSAS PARISH SCHOOL BOARD  
NONMAJOR SPECIAL REVENUE FUNDS  
COMBINING STATEMENT OF REVENUES  
EXPENDITURES AND CHANGES IN FUND BALANCES  
FOR THE YEAR ENDED JUNE 30, 2004

Exhibit 5

	<u>Sales Tax Fund</u>	<u>Head Start</u>	<u>Title I</u>	<u>Title II</u>
<u>Revenues</u>				
Local Sources				
Taxes - Sales and Use	605,342	0	0	0
Interest Income	839	44	0	0
Other	0	1,790	0	0
State Sources	0	0	0	0
Federal Sources	0	560,046	780,604	108,676
In-Kind Revenue	0	<u>167,000</u>	<u>0</u>	<u>0</u>
<u>Total Revenues</u>	606,181	728,880	780,604	108,676
<u>Expenditures</u>				
Instruction:				
Regular Programs	219,340	0	0	37,465
Special Programs	152,774	375,339	407,968	0
Support Services				
Student Services	30,892	0	108	0
Instructional Staff	22,249	159,306	296,259	54,298
General Administrative	73,410	0	0	0
Business Services	8,468	0	0	0
Plant Services	25,083	7,774	26,175	0
Student Transportation Services	19,167	10,156	54	0
Food Services	4,427	0	0	0
In-Kind Expense	0	167,000	0	0
Other	0	0	50,040	16,913
Capital Outlay	0	<u>9,305</u>	<u>0</u>	<u>0</u>
<u>Total Expenditures</u>	555,810	728,880	780,604	108,676
<u>Excess (Deficiency) of Revenues</u>				
<u>Over Expenditures</u>	50,371	0	0	0
<u>Other Financing Sources (Uses)</u>				
Transfer In	0	0	0	0
Transfers Out	<u>( 25,814)</u>	<u>0</u>	<u>0</u>	<u>0</u>
<u>Total Other Financing Sources (Uses)</u>	<u>( 25,814)</u>	<u>0</u>	<u>0</u>	<u>0</u>
<u>Net Changes in Fund Balances</u>	24,557	0	0	0
<u>Fund Balances - Beginning</u>	<u>6,718</u>	<u>0</u>	<u>0</u>	<u>0</u>
<u>Fund Balances - Ending</u>	<u>31,275</u>	<u>0</u>	<u>0</u>	<u>0</u>

<u>Title IV</u>	<u>Title V</u>	<u>Reap</u>	<u>Total</u>
0	0	0	605,342
0	0	0	883
0	0	0	1,790
0	0	0	0
29,524	7,636	14,544	1,501,030
<u>0</u>	<u>0</u>	<u>0</u>	<u>167,000</u>
29,524	7,636	14,544	2,276,045
11,918	0	0	268,723
0	7,031	0	943,112
16,984	0	13,392	61,376
0	0	0	532,112
0	0	0	73,410
0	0	0	8,468
0	0	0	59,032
0	0	0	29,377
0	0	0	4,427
0	0	0	167,000
622	605	1,152	69,332
<u>0</u>	<u>0</u>	<u>0</u>	<u>9,305</u>
29,524	7,636	14,544	2,225,674
0	0	0	50,371
0	0	0	0
<u>0</u>	<u>0</u>	<u>0</u>	<u>( 25,814)</u>
<u>0</u>	<u>0</u>	<u>0</u>	<u>( 25,814)</u>
0	0	0	24,557
<u>0</u>	<u>0</u>	<u>0</u>	<u>6,718</u>
<u>0</u>	<u>0</u>	<u>0</u>	<u>31,275</u>

TENSAS PARISH SCHOOL BOARD  
SCHEDULE OF COMPENSATION PAID BOARD MEMBERS  
YEAR ENDED JUNE 30, 2004

Exhibit 6

<u>NAME</u>	<u>AMOUNT</u>
Annice Miller	2,700
Steve Vinson	2,700
Marie Bachus	2,700
Joe Gossett	2,700
Esaw Turner	2,700
Delynn Vines	1,350
Mary Louise Carter	<u>2,700</u>
	<u>17,550</u>

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## REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Board Members  
Tensas Parish School Board  
St. Joseph, Louisiana

We have audited the general-purpose financial statements of the Tensas Parish School Board, as of and for the year ended June 30, 2004, and have issued our report thereon dated January 27, 2005. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

### Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Tensas Parish School Board's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the general-purpose financial statements and not to provide assurance on the internal control over financial reporting. However, we noted certain matters involving the internal control over financial reporting and its operation that we consider to be reportable conditions. Reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control over financial reporting that, in our judgment, could adversely affect Tensas Parish School Board's ability to record, process, summarize and report financial data consistent with the assertions of management in the general-purpose financial statements. The reportable condition is described in the accompanying schedule of findings and questioned costs as item 2004-1 and 2004-2.

### Compliance

As part of obtaining reasonable assurance about whether the Tensas Parish School Board's general-purpose financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed instances of noncompliance that are required to be reported under Government Auditing Standards which are described in the accompanying schedule of findings and questioned costs as item 2004-1 and 2004-2.

A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the general-purpose financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control that might be

reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses. However, of the reportable conditions described above we consider item 2004-2 to be material weakness.

This report is intended solely for the information and use of management of the School Board, the Department of Education, the Legislative Auditor of Louisiana, federal awarding agencies, and pass through entities and is not intended to be, and should not be, used by anyone other than the specified parties. Under Louisiana Revised Statute 24:513, this report is to be distributed by the Legislative Auditor as a public document.

*Marcus, Robinson & Hassell*

Marcus, Robinson and Hassell  
January 27, 2005



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## REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR PROGRAM AND INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

To the Board Members  
Tensas Parish School Board  
St. Joseph, Louisiana

### Compliance

We have audited the compliance of the Tensas Parish School Board with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement that are applicable to each of its major federal programs for the year ended June 30, 2004. The Tensas Parish School Board's major federal programs are identified in the schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts and grants applicable to each of its major federal programs is the responsibility of the Tensas Parish School Board's management. Our responsibility is to express an opinion on the Tensas Parish School Board's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; and OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the Tensas Parish School Board's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on the Tensas Parish School Board's compliance with those requirements.

In our opinion, the Tensas Parish School Board complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the year ended June 30, 2004.

### Internal Control Over Compliance

The management of the Tensas Parish School Board is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts and grants applicable to federal programs. In planning and performing our audit, we considered the Tensas Parish School Board's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133.

Our consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be a material weakness. A material weakness is a reportable condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that noncompliance with applicable requirements of laws, regulations, contracts and grants caused by error or fraud that would be material in relation to a major federal program being audited may occur, and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over compliance and its operation that we consider to be a material weakness.

This report is intended solely for the information and use of management of the School Board, the Department of Education, the Legislative Auditor of Louisiana, federal awarding agencies, and pass through entities and is not intended to be, and should not be, used by anyone other than the specified parties. Under Louisiana Revised Statute 24:513, this report is to be distributed by the Legislative Auditor as a public document.

*Marcus, Robinson & Hassell*

Marcus, Robinson and Hassell  
January 27, 2005

TENSAS PARISH SCHOOL BOARD  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
YEAR ENDED JUNE 30, 2004

<u>FEDERAL GRANTOR/ PASS THROUGH GRANTOR/ PROGRAM TITLE</u>	<u>CFDA NUMBER</u>	<u>PASS THROUGH ENTITY IDENTIFICATION NUMBER</u>	<u>EXPEN- DITURES</u>
<u>United States Department of Agriculture:</u>			
Food and Nutrition Services:			
Passed Through State Department of Education:			
*National School Lunch Program	10.555	N/A	285,864
*School Breakfast Program	10.553	N/A	126,153
Passed Through State Department of Agriculture:			
Food Distribution Program	10.550	N/A	<u>35,809</u>
<u>TOTAL UNITED STATES DEPARTMENT OF AGRICULTURE</u>			<u>447,826</u>
<u>United States Department of Education:</u>			
Passed Through State Department of Education:			
Educationally Deprived Children:			
*Title I	84.010	04-IASA-TI-54	780,604
Title II	84.281	04-IASA-50-54	108,676
Title V	84-298A	04-IASA-80-54	7,636
Title IV	84.186	04-70-54	29,524
Vocational Education	84.048	04-02-54	27,133
Special Education:			
Idea - Part B/ C/O	84.027	04-BI-54	291,839
Idea - Preschool	84.173	04-PI-54	22,710
Adult Education	84.002	04-44-54	30,230
Technology Challenge	84.303A	N/A	101,061
Enhancing Education Through Technologies	84.318	04-46-54	104,493
Adult Education/Find Work	93.558	04-36-54	24,243
Voyager	84.215	603199	101,200
Greatest Needs	84.186A	02-7954	10,409
School Renovation	84.352A	03-SG-54	1,786,580
Rural Ed Achievement	84.358B	04-RE-54	<u>14,544</u>
<u>TOTAL UNITED STATES DEPARTMENT OF EDUCATION</u>			<u>3,440,882</u>
<u>United States Department of Health and Human Resources:</u>			
*Head Start Program	93.600	06CH0394	<u>560,046</u>
<u>TOTAL FEDERAL AWARDS</u>			<u>4,448,754</u>

\* Denotes major program or major program clusters.

See Notes to Financial Statements

TENSAS PARISH SCHOOL BOARD  
NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
JUNE 30, 2004

NOTE 1 - GENERAL

The accompanying Schedule of Federal Awards presents the activity of all federal award programs of the Tensas Parish School Board, St. Joseph, La. The Tensas Parish School Board (the School Board's) reporting entity is defined in Note 1 of the Notes to General - Purpose Financial Statements of the School Board's general purpose financial statements. Federal awards received directly from federal agencies, as well as federal awards passed through other government agencies, is included on the schedule.

NOTE 2 - BASIS OF ACCOUNTING

The accompanying Schedule of Expenditures of Federal Awards is presented using the modified accrual basis of accounting which is described in Note 1 of the Notes to the General - Purpose Financial Statements of the School Board's general - purpose financial statements.

NOTE 3 - RELATIONSHIP TO GENERAL-PURPOSE FINANCIAL STATEMENTS

Federal awards revenues are reported in the School Board's general-purpose financial statements as follows:

	<u>FEDERAL SOURCES</u>
General Fund	713,318
Capital Projects Fund	1,786,580
Special Revenue Funds	
Food & Nutrition Service	447,826
Title I	780,604
Title IV	29,524
Title II	108,676
Title V	7,636
REAP	14,544
Head Start	<u>560,046</u>
	<u>4,448,754</u>

NOTE 4 - RELATIONSHIP TO FEDERAL FINANCIAL REPORTS

Amounts reported in the accompanying schedule agree with the amounts reported in the related federal financial reports except for changes, if any, made to reflect amounts in accordance with generally accepted accounting principles.

NOTE 5 - MAJOR FEDERAL AWARDS

The dollar threshold of \$300,000 was used to distinguish between Type A and Type B federal programs. For those funds that have matching revenues and state funding, federal expenditures were determined by deducting matching revenues from total expenditures.

NOTE 6 - NON-CASH PROGRAMS

The commodities received, which are noncash revenues, are valued using prices provided by the United States Department of Agriculture.

TENSAS PARISH SCHOOL BOARD  
ST. JOSEPH, LOUISIANA  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
AS OF AND FOR THE YEAR ENDED JUNE 30, 2004

Section I - Summary of the Auditor's Results

Financial Statement Audit

1. Type of audit report issued was unqualified.
2. Report on Compliance and Internal Control Material to the financial statements.

<u>Compliance</u>	<u>Yes</u>	<u>No</u>
Compliance Material to Financial Statements	X	
<u>Internal Control</u>	<u>Yes</u>	<u>No</u>
Material Weakness	X	
Reportable Conditions	X	

Audit of Federal Awards

- |  |            |           |
|--|------------|-----------|
| 1. Internal Control Over Major Programs  | <u>Yes</u> | <u>No</u> |
| A. Material Weakness Identified  | X          |           |
| B. Reportable Condition Identified   | X          |           |
| <br>   |            |           |
| 2. Findings (Material) Disclosed Required to be Reported in Accordance with OMB Circular No. A-133 Section .510(a)                         | X          |           |
| <br>   |            |           |
| 3. Type of report the auditor issued on compliance of major programs was qualified.  |            |           |
| <br>   |            |           |
| 4. The major federal programs are:   |            |           |
| CFDA #84.010 Title I Program   |            |           |
| CFDA #93.600 Head Start Program  |            |           |
| <br>   |            |           |
| Child Nutrition Cluster (as described by OMB Circular No. A-133 Compliance Supplement  |            |           |
| <br>   |            |           |
| CFDA #10.553 School Breakfast Program  |            |           |
| CFDA #10.555 National School Lunch Program   |            |           |
| <br>   |            |           |
| 5. The dollar threshold used to distinguish between Type A and Type B programs as defined in OMB Circular No. A-133.520 (b) was \$300,000. |            |           |
| <br>   |            |           |
| 6. The auditee does qualify as a low-risk auditee.   |            |           |

TENSAS PARISH SCHOOL BOARD  
ST. JOSEPH, LOUISIANA  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS ATTACHMENT  
AS OF AND FOR THE YEAR ENDED JUNE 30, 2004

Section II - Financial Statement Findings:

Finding 2004-1-MFP 70% Expenditure Requirement

Condition:

Instructional expenditures failed to meet the 70% requirement test.

Recommendation:

The School Board's management closely monitor instructional and support expenditures so that the 70% requirement will be met.

Management's Corrective Action Plan:

The general fund expenditures will be closely monitored in order to obtain the 70% minimum requirement of instructional expenditures. The general fund maintenance and transportation expenditures will be closely monitored in an attempt to keep these expenditures at a minimum.

Anticipated Completion Date:

For the year ending June 30, 2005.

Finding 2004-2 - Late Filing of Audit Reports with Legislative Auditor

Condition:

The Tensas Parish School Board has not fully completed their requirements with the provisions of R.S. 24:513 regarding the timing of report filing with the Legislative Auditor. Current requirements are that the reports be filed with the Legislative Auditor within six months of the Board's year end. The illness and subsequent death of the federal programs bookkeeper prevented the reports from being timely filed.

Recommendation:

The Tensas Parish School Board should work with the independent auditor to ensure the reporting of their financial information is done in a timely manner.

Management Corrective Action Plan:

The financial information will be available to the independent auditor to enable adequate time so that the financial reporting may be done in a timely manner.

Anticipated Completion Date:

For the year ending June 30, 2005 and thereafter.

TENSAS PARISH SCHOOL BOARD  
SUMMARY SCHEDULE OF PRIOR YEAR FINDINGS  
FOR THE YEAR ENDED JUNE 30, 2004

Section 1 - Internal Control and Compliance Material to the Financial Statements

<u>Findings</u>	<u>Response</u>
2003-1-MFP 70% Expenditure Requirement Instructional expenditures failed to meet the 70% requirements test.	Unresolved- See Finding 2004-1
2003-2 Investigative Audit - Head Start Program	Unresolved
2003-3-Late filing of audit report	Resolved
Section 2 - Management Letter Section 2 - Management Letter	Resolved

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## INDEPENDENT ACCOUNTANT'S REPORT ON APPLYING AGREED UPON PROCEDURES

To the Tensas Parish School Board  
St. Joseph, Louisiana

We have performed the procedures included in the Louisiana Governmental Audit Guide and enumerated below, which were agreed to by the management of Tensas Parish School Board and the Legislative Auditor, State of Louisiana, solely to assist users in evaluating management's assertions about the performance and statistical data accompanying the annual financial statements of Tensas Parish School Board and to determine whether the specified schedules are free of obvious errors and omissions as provided by the Board of Elementary and Secondary Education. This agreed-upon procedures engagement was performed in accordance with standards established by the American Institute of Certified Public Accountants. The sufficiency of these procedures is solely the responsibility of the specified users of the report. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

Our procedures and findings relate to the accompanying schedules of supplemental information and are as follows:

### General Fund Instructional and Support Expenditures and Certain Local Revenue Sources (Schedule 1)

1. We selected a random sample of 25 transactions and reviewed supporting documentation to determine if the sampled expenditures/revenues are classified correctly and are reported in the proper amounts for each of the following amounts reported on the schedule:
  - Total General Fund Instructional Expenditures,
  - Total General Fund Equipment Expenditures,
  - Total Local Taxation Revenue,
  - Total Local Earnings on Investment in Real Property,
  - Total State Revenue in Lieu of Taxes,
  - Nonpublic Textbook Revenue, and
  - Nonpublic Transportation Revenue.

Exceptions Noted - None



Education Levels of Public School Staff (Schedule 2)

2. We reconciled the total number of full-time classroom teachers per the schedule “Experience of Public Principals and Full-time Classroom Teachers” (Schedule 4) to the combined total number fo full-time classroom teachers per this schedule and to school board supporting payroll records as of October 1<sup>st</sup>.

Exceptions Noted - None

3. We reconciled the combined total of principals and assistant principals per the schedule “Experience of Public Principals and Full-Time Classroom Teachers” (Schedule 4) to the combined total of principals and assistant principals per this schedule.

Exceptions Noted - None

4. We obtained a list of full-time teachers, principals, and assistant principals by classification as of October 1<sup>st</sup> and as reported on the schedule. We traced a random sample of 25 teachers to the individual’s personnel file and determined if the individual’s education level was properly classified on the schedule.

Exceptions Noted - None

Number and Type of Public Schools (Schedule 3)

5. We obtained a list of schools by type as reported on the schedule. We compared the list to the schools and grade levels as reported on the Title 1 Grants to Local Educational Agencies (CFDA 84.010) application and/or the National School Lunch Program (CFDA 10.555) application.

Exceptions Noted - None

Experience of Public Principals and Full-time Classroom Teachers (Schedule 4)

6. We obtained a list of full-time teachers, principals, and assistant principals by classification as of October 1 and as reported on the schedule and traced the same sample used in procedure 4 to the individual’s personnel file and determined if the individual’s experience was properly classified on the schedule.

Exceptions Noted - None

Public Staff Data (Schedule 5)

7. We obtained a list of all classroom teachers including their base salary, extra compensation, and ROTC or rehired retiree status as well as full-time equivalent as reported on the schedule and traced a random sample of 25 teachers to the individual’s personnel file and determined if the individual’s salary, extra compensation, and full-time equivalentents were properly included on the schedule.

Exceptions Noted - None

8. We recalculated the average salaries and full-time equivalentents reported in the schedule.

Exceptions Noted - None

Class Size Characteristics (Schedule 6)

9. We obtained a list of classes by school, school type, and class size as reported on the schedule and reconciled school type classifications to Schedule 3 data, as obtained in procedure 5. We then traced a random sample of 10 classes to the October 1<sup>st</sup> roll books for those classes and determined if the class was properly classified on the schedule.

Exceptions Noted - None

Louisiana Educational Assessment Program (LEAP) for the 21<sup>st</sup> Century (Schedule 7)

10. We obtained test scores a provided by the testing authority and reconciled scores as reported by the testing authority to scores reported in the schedule by Tensas Parish School Board.

Exceptions Noted - None

The Graduation Exit Exam for the 21<sup>st</sup> Century (Schedule 8)

11. We obtained three years of test scores as provided by the testing authority and reconciled scores as reported by the testing authority to scores reported in the schedule by Tensas Parish School Board.

Exceptions Noted - None

The IOWA Tests(Schedule 9)

12. We obtained test scores as provided by the testing authority and reconciled scores as reported by the testing authority to scores reported in the schedule by Tensas Parish School Board.

Exceptions Noted - None

We were not engaged to, and did not, perform an examination, the objective of which would be the expression of an opinion on management's assertions. Accordingly, we do not express such an opinion. Had we performed additional procedures other matters might have come to our attention that would have been reported to you.

This reported is intended solely for the use of management of Tensas Parish School Board, the Louisiana Department of Education, the Louisiana Legislature, and the Legislative Auditor, State of Louisiana, and should not be used by those who have not agreed to the procedures and taken responsibility for the sufficiency of the procedures for their purposes. Under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document.

*Marcus, Robinson & Hassell*

Marcus, Robinson and Hassell  
January 27, 2005

TENSAS PARISH SCHOOL BOARD  
ST. JOSEPH, LOUISIANA

SCHEDULE 1

GENERAL FUND INSTRUCTIONAL AND SUPPORT EXPENDITURES AND CERTAIN LOCAL REVENUE  
SOURCES  
2003-2004

General Fund Instructional and Equipment Expenditures

General Fund Instructional Expenditures:

Teacher and Student Interaction Expenditures:

Classroom Teacher Salaries	\$ 2,340,109.00	
Other Instructional Staff Activities	\$ 214,407.00	
Employee Benefits	\$ 895,644.00	
Purchased Professional and Technical Services	\$ 127,921.00	
Instructional Materials & Supplies	\$ 196,503.00	
Instructional Equipment	<u>\$ 50,174.00</u>	
<b>Total Teacher and Student Interaction Activities</b>		<b>\$ 3,824,758.00</b>

Other Instructional Activities \$73,434.00

Pupil Support Activities	\$ 438,243.00	
Less: Equipment for Pupil Support Activities	<u>\$ -</u>	
<b>Net Pupil Support Activities</b>		<b>\$ 438,243.00</b>

Instructional Staff Services	\$ 271,750.00	
Less: Equipment for Instructional Staff Services	<u>\$ -</u>	
<b>Net Instructional Staff Services</b>		<b>\$ 271,750.00</b>

Total General Fund Instructional Expenditures \$ 4,608,185.00

Total General Fund Equipment Expenditures \$50,174.00

CERTAIN LOCAL REVENUE SOURCES

LOCAL TAXATION REVENUE:

Constitutional Ad Valorem Taxes	\$ 158,043.00
Renewable Ad Valorem Taxes	\$ 1,057,585.00
Debt Service Ad Valorem Tax	
Up to 1% Collected by Sheriff	\$ 44,098.00
Sales and Use Tax	<u>\$ 605,342.00</u>
<b>TOTAL LOCAL TAXATION REVENUE</b>	<b><u>\$ 1,865,068.00</u></b>

LOCAL EARNINGS ON INVESTMENT IN REAL PROPERTY:

Earnings from 16th Section Property	\$ 15,524.00
Earnings from Other Real Property	<u>\$ -</u>
<b>TOTAL LOCAL EARNINGS FROM REAL PROPERTY</b>	<b><u>\$ 15,524.00</u></b>

STATE REVENUE IN LIEU OF TAXES:

Revenue Sharing -- Constitutional Tax	\$ 12,472.00
Revenue Sharing -- Other Tax	\$ 16,258.00
Revenue Sharing -- Excess Portion	0
Other Revenue in Lieu of Taxes	<u>\$ -</u>
<b>TOTAL STATE REVENUE IN LIEU OF TAXES</b>	<b><u>\$ 28,730.00</u></b>

NON-PUBLIC TEXTBOOK REVENUE:

\$ 4,579.00

NON-PUBLIC TRANSPORTATION REVENUE:

\$ -

\$ 4,579.00

TENSAS PARISH SCHOOL BOARD  
ST. JOSEPH, LA

Schedule 2

EDUCATION LEVELS OF PUBLIC SCHOOL STAFF AS OF OCTOBER 1, 2003

Category	Full-time Classroom Teachers			Principals & Assistant Principals		
	Number	Percent	Uncertified	Number	Percent	Uncertified
Less Than a Bachelor's Degree			5			
Bachelor's Degree	30	36.1%	28			
Master's Degree	8	9.6%	5			
Master's Degree + 30	7	8.4%		5	100.00%	
Specialist in Education						
PH.D. or Ed.D.						
<b>TOTAL</b>	<b>45</b>	<b>54.2%</b>	<b>38</b>	<b>5</b>	<b>100.00%</b>	

TENSAS PARISH SCHOOL BOARD  
ST. JOSEPH, LA

Schedule 3

NUMBER AND TYPE OF PUBLIC SCHOOLS FOR YEAR ENDED JUNE 30, 2004

Type	Number
Elementary	2
Middle/Jr. High	
Secondary	1
Combination	1
TOTAL	4

TENSAS PARISH SCHOOL BOARD  
 ST. JOSEPH, LA

Schedule 4

EXPERIENCE OF PUBLIC PRINCIPALS AND FULL-TIME CLASSROOM TEACHERS  
 AS OF OCTOBER 1, 2003

	01 Yr.	2-3 Yrs	4-10 Yrs	11-14 Yrs	15-19 Yrs	20-24 Yrs	25 + Yrs	TOTAL
Assistant Principals								
Principals					0	2	3	5
Classroom Teachers	17	12	12	13	4	4	21	83
TOTAL	17	12	12	13	4	6	24	88

TENSAS PARISH SCHOOL BOARD  
ST. JOSEPH, LA

Schedule 5

PUBLIC SCHOOL STAFF DATA FOR THE YEAR ENDED JUNE 30, 2004

	ALL CLASSROOM TEACHERS	CLASSROOM TEACHERS EXCLUDING ROTC & REHIRED RETIREES
Average Classroom Teacher's Salary Including Extra Compensation	\$29,283	\$25,358
Average Classroom Teacher's Salary Excluding Extra Compensation	\$29,037	\$25,112
Number of Teacher Full-time Equivalents (FTEs) used in Computation of Average Salaries	81	71

TENSAS PARISH SCHOOL BOARD  
ST. JOSEPH, LOUISIANA

SCHEDULE 6

CLASS SIZE CHARACTERISTICS

AS OF OCTOBER 1, 2003

SCHOOL TYPE	CLASS SIZE RANGE								
	1-20			21-26			27+		
	Percent	Number		Percent	Number		Percent	Number	
Elementary	100.0%	49							
Elementary Activity Classes	66.7%	2					33.3%	1	
Middle/Jr. High									
Middle/Jr. High Activity Classes									
High									
High Activity Classes									
Combination	86.8%	145		12.00%	20		1.2%	2	
Combination Activity Classes	62.5%	10		12.50%	2		25.0%	4	
TOTAL		206			22			7	



TENSAS PARISH SCHOOL BOARD  
ST. JOSEPH, LOUISIANA

SCHEDULE 7

LOUISIANA EDUCATIONAL ASSESSMENT PROGRAM (LEAP) FOR THE 21ST CENTURY

FOR THE FISCAL YEAR 2003 - 2004

District Achievement Level Results	English Language Arts						Mathematics					
	2004		2003		2002		2004		2003		2002	
	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent
<b>Grade 4</b>												
Advanced	0	0%	0	0%	0	0%	0	0%	1	2%	0	0%
Proficient	4	7%	1	2%	0	0%	2	3%	3	4%	1	1%
Basic	22	37%	26	39%	20	26%	22	37%	22	33%	11	14%
Approaching Basic	18	30%	23	34%	27	35%	15	25%	23	34%	18	24%
Unsatisfactory	16	27%	17	25%	30	39%	21	35%	18	27%	47	61%
<b>Total</b>	<b>60</b>	<b>101%</b>	<b>67</b>	<b>100%</b>	<b>77</b>	<b>100%</b>	<b>60</b>	<b>100%</b>	<b>67</b>	<b>100%</b>	<b>77</b>	<b>100%</b>

District Achievement Level Results	Science						Social Studies					
	2004		2003		2002		2004		2003		2002	
	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent
<b>Grade 8</b>												
Advanced	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%
Proficient	4	5%	1	1%	6	7%	3	4%	1	1%	2	2%
Basic	19	26%	17	24%	14	17%	15	20%	19	27%	31	38%
Approaching Basic	19	26%	27	38%	35	43%	32	44%	27	38%	34	42%
Unsatisfactory	31	43%	26	37%	27	33%	23	32%	24	34%	15	18%
<b>Total</b>	<b>73</b>	<b>100%</b>	<b>71</b>	<b>100%</b>	<b>82</b>	<b>100%</b>	<b>73</b>	<b>100%</b>	<b>71</b>	<b>100%</b>	<b>82</b>	<b>100%</b>

TENSAS PARISH SCHOOL BOARD  
ST. JOSEPH, LOUISIANA

SCHEDULE 8

THE GRADUATE EXIT EXAM FOR THE 21ST CENTURY

FOR THE FISCAL YEAR 2003 - 2004

District Achievement Level Results	English Language Arts						Mathematics					
	2004		2003		2002		2004		2003		2002	
	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent
<b>Grade 10</b>												
Advanced	1	2%	0	0%	0	0%	2	3%	1	1%	0	0%
Proficient	2	4%	0	0%	3	4%	1	2%	1	1%	2	2%
Basic	23	42%	14	21%	12	16%	25	45%	14	17%	15	18%
Approaching Basic	14	26%	26	39%	29	39%	12	21%	16	20%	21	24%
Unsatisfactory	14	26%	27	40%	31	41%	16	29%	50	61%	48	56%
<b>Total</b>	<b>54</b>	<b>100%</b>	<b>67</b>	<b>100%</b>	<b>75</b>	<b>100%</b>	<b>56</b>	<b>100%</b>	<b>82</b>	<b>100%</b>	<b>86</b>	<b>100%</b>

District Achievement Level Results	Science						Social Studies					
	2004		2003		2002		2004		2003		2002	
	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent
<b>Grade 11</b>												
Advanced	0	0%	0	0%	1	2%	0	0%	0	0%	0	0%
Proficient	1	1%	1	2%	3	5%	0	0%	1	2%	1	2%
Basic	16	33%	11	22%	19	29%	19	39%	18	35%	19	29%
Approaching Basic	16	33%	22	43%	17	26%	16	32%	20	39%	20	31%
Unsatisfactory	16	33%	17	33%	25	38%	14	29%	12	24%	25	38%
<b>Total</b>	<b>49</b>	<b>100%</b>	<b>51</b>	<b>100%</b>	<b>65</b>	<b>100%</b>	<b>49</b>	<b>100%</b>	<b>51</b>	<b>100%</b>	<b>65</b>	<b>100%</b>

TENSAS PARISH SCHOOL BOARD  
ST. JOSEPH, LOUISIANA

Schedule 9

THE IOWA TEST  
FOR THE FISCAL YEAR 2003 - 2004

	Composite		
	2004	2003	2002
<b>Test of Basic Skills (TBS)</b>			
Grade 3	44	45	52
Grade 5	46	38	39
Grade 6	35	35	37
Grade 7	39	35	41
<b>Test of Educational Development (TED)</b>			
Grade 9	40	35	32