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HAMPCO, INC.

Financial Report For the Year Ended June 30, 2001

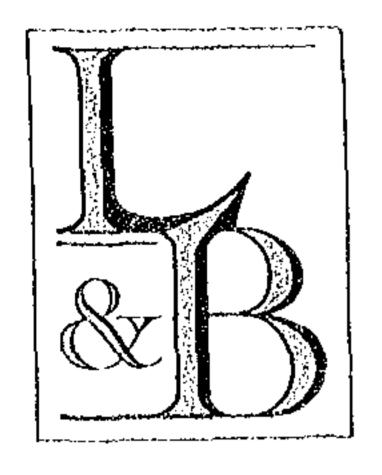
Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date 10/10/01

## FINANCIAL REPORT FOR THE YEAR ENDED JUNE 30, 2001

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# LITTLE & BANKS LLC CERTIFIED PUBLIC ACCOUNTANTS

Wm. TODD LITTLE, CPA KERRY J. BANKS, CPA CHARLES R. MARCHBANKS, JR., CPA

## INDEPENDENT AUDITORS' REPORT

The Board of Directors Hampeo, Inc. Monroe, Louisiana

We have audited the accompanying statement of financial position of Hampeo, Inc. (he "Organization") as of June 30, 2001, and the related statements of activities, functional expenses, and cash flows for the year then ended. These financial statements are the responsibility of the Organization's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with U.S. generally accepted auditing standards and Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Hampeo, Inc. as of June 30, 2001, and the results of its operations and its cash flows for the year then ended in conformity with U.S. generally accepted accounting principles.

In accordance with Government Auditing Standards, we have also issued our report dated September 5, 2001, on our consideration of Hampco, Inc.'s internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be read in conjunction with this report in considering the results of our audit.

Our audit was performed for the purpose of forming an opinion on the basic financial statements of Hampco, Inc. taken as a whole. The accompanying supplementary information included on pages 15–17 is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such supplementary information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as whole.

Monroe, Louisiana

Little & Boundar, LAC

September 5, 2001

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## STATEMENT OF FINANCIAL POSITION

## JUNE 30, 2001

Assets Cash Certificate of Deposit Accounts Receivable - Urban Affairs Accounts Receivable - Social Services	\$ 43,159 1,820 2,000 9,618
Total Assets	\$ <u>56,597</u>
Liabilities Accounts Payable Accrued Payroll Payroll Taxes Payable  Total Liabilities	\$ 11,116 1,246 1,241 13,603
Net Assets Unrestricted Temporarily Restricted  Total Net Assets	1,820 41,175 42,995
Total Liabilities and Net Assets	\$ <u>56,598</u>

## STATEMENT OF ACTIVITIES

## FOR THE YEAR ENDED JUNE 30, 2001

	Unrestricted	Temporarily Restricted	Total
Support and Revenue			
Contracts:			
Cooperative Endeavor Agreement - Louisiana Governor's Office of Urban Affairs and			
Development Cooperative Endeavor Agreement - State of	\$ -	217,698	217,698
Louisiana Department of Social Services	-	10,337	10,337
Donated Use of Equipment	<b>L</b> -	11,731	11,731
Other Income	2,000	1,106	3,106
Net Assets Released from Restrictions	233,409	(233,409)	
Total Support and Revenue	235,409	7,463	242,872
Expenses			
Programs:			
Hampeo Programs:			
ACT	8,184	-	8,184
Art Ease	4,118	<b>-</b>	4,118
Care A	9,861	-	9,861
Com-Put-R	10,542	-	10,542
Project Drive	41,839	-	41,839
TAPS	10,337		10,337
Total Hampeo Programs	84,881		84,881
Grant Programs:			
Project Drive	28,677	-	28,677
Ouachita Valley Boys Scouts	9,000	-	9,000
SCORE, Inc.	27,111	-	27,111
Sickle Cell	5,648	<b>-</b> .	5,648
Top Gun Boy Scouts	6,000	-	6,000
Tri-District Boys Club	6,000	•	6,000
Total Grant Programs	82,436		82,436
Total Programs	167,317	<b>-</b>	167,317
Supporting Services:	66 272		66,272
Management and General	66,272		00,272
Total Expenses	233,589		233,589
Change in Net Assets	1,820	7,463	9,283
Net Assets at Beginning of Year	<del></del>	33,712	33,712
Net Assets at End of Year	\$ 1,820	41,175	42,995

The accompanying notes are an integral part of these financial statements.

HAMPCO, INC.

STATEMENT OF FUNCTIONAL EXPENSES

FOR THE YEAR ENDED JUNE 30, 2001

		<b></b>	Hampco Programs	Su		:	Services	
							Management	
	[		Project	ָר ר	Project	J.A.D.C	and Conerel	Total
	ACI	Art Ease	Care A	Com-Ful-K	Drive	IATO	OCHO! A!	
Advertising	•	•	ı	•	ı	26	1,635	1,691
Ses	,	ı	1	i	80	25	101	206
Banquets & Refreshments	1	1	1	1		1,403	I	1,403
Contract Services	7.256	3,295	1,000	9,000	24,750	6,432	9,744	58,477
Course Supplies	681	768	, 1	ı	ı	2,383	ı	3,832
Delivery Expense			5.061	1	•	•	1	5,061
Donated Use of Equipment		1	1	,	6,728	ı	•	6,728
Legislative Scholarships	1		,	i	2,000	ı	ı	2,000
Office Supplies and Expense	1	ı	•	i	4,758	ı	8,370	13,128
Other	747	55	ı	191	2,737	I	10,114	13,344
Rent	; į 1	,	ı	009	009	•	2,400	3,600
Salaries	•	,	•	) ) ) )	· •	•	29,403	29,403
Supplies	•	•	3,800	3,751	,	38	•	7,589
Taxes - Pavroll	1	1	1	. 1	ı	•	2,490	2,490
Transportation	•	•		,	186	ı	•	186
Travel Expense	1	<b>1</b>	•	1			2,015	2,015
	\$ 8,184	4,118	9,861	10,542	41,839	10.337	66,272	151.153

The accompanying notes are an integral part of these financial statements.

#### STATEMENT OF CASH FLOWS

## FOR THE YEAR ENDED JUNE 30, 2001

Operating Activities		
Change in Net Assets	\$	9,283
Adjustments to reconcile change in net assets to net cash		
provided by operating activities:		
(Increase) Decrease in Accounts Receivable		(11,618)
(Increase) Decrease in Prepaid Expense		600
Increase (Decrease) in Accounts Payable		11,115
Increase (Decrease) in Payroll Taxes Payable		1,142
Increase (Decrease) in Accrued Payroll	<b>_</b>	(43)
Net Cash Provided By (Used In) Operating Activities		10,479
Investing Activities Purchase of Certificate of Deposit Withdrawal from Certificate of Deposit Net Cash Provided by (Used In) Investing Activities	<u> </u>	(2,000) 180 (1,820)
Financing Activities		
Net Increase in Cash and Cash Equivalents		8,659
Cash and Cash Equivalents at Beginning of Year		34,500
Cash and Cash Equivalents at End of Year	\$ =	43,159

#### Disclosure of Accounting Policy

For purposes of the statement of cash flows, the Organization considers all highly liquid debt instruments purchased with a maturity of three months or less to be cash equivalents.

The accompanying notes are an integral part of these financial statements.

## NOTES TO FINANCIAL STATEMENTS AS OF AND FOR THE YEAR ENDED JUNE 30, 2001

## NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### NATURE OF OPERATIONS

Hampeo, Inc. (the "Organization") was established to provide funding for and to oversee the administration of programs which are designed to reduce healthcare inadequacies, enhance basic life skills, provide nutritional resources and training to those in need, enable the educationally challenged, up-grade low level labor skills, reduce unemployment, and empower disadvantaged charities, individuals, communities, and the homeless. The Organization, which was founded in 1997, operates primarily within the boundaries of Ouachita Parish District – 17.

#### BASIS OF ACCOUNTING

The financial statements of the Organization have been prepared on the accrual basis of accounting and in accordance with U.S. generally accepted accounting principles.

#### FINANCIAL STATEMENT PRESENTATION

In accordance with Statement of Financial Accounting Standards (SFAS) No. 117, Financial Statements for Not-for-Profit Organizations, the Organization is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets. These three classes of net assets are described as follows:

Unrestricted Net Assets – consists of public support and program revenues which are available and used for operations and programs. Contributions are considered available for unrestricted use unless specifically restricted by the donor.

Temporarily Restricted Net Assets – includes funds with donor-imposed restrictions which permit the donee organization to expend the assets as specified and which are satisfied either by the passage of time or by actions of the organization.

Permanently Restricted Assets – includes resources which have a permanent donor-imposed restriction which stipulates that the assets are to be maintained permanently, but permits the organization to expend all or part of the income derived from the donated assets.

## NOTES TO FINANCIAL STATEMENTS AS OF AND FOR THE YEAR ENDED JUNE 30, 2001

## NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### PERVASIVENESS OF ESTIMATES

The preparation of financial statements in conformity with U.S. generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

#### SUPPORT AND REVENUE RESTRICTIONS

The Organization reports support and revenue that is restricted by the donor as an increase in temporarily or permanently restricted net assets depending on the nature of the restriction. When the restriction expires, that is, when a stipulated time restriction ends or purpose restriction is accomplished, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the Statement of Activities as net assets released from restrictions.

#### ADVERTISING

Advertising costs are expensed as such costs are incurred.

#### EXPENSE ALLOCATION

The costs of providing various programs and other activities have been summarized on a functional basis in the Statement of Activities and in the Statement of Functional Expenses. Accordingly, certain costs have been allocated among the programs and the supporting services benefited.

#### INCOME TAX STATUS

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The Organization is exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code and is classified as other than a private foundation.

## NOTES TO FINANCIAL STATEMENTS AS OF AND FOR THE YEAR ENDED JUNE 30, 2001

#### NOTE 2 - REVENUE AND SUPPORT

The Organization's primary source of support and revenue for the programs and the administration of the Organization are through cooperative endeavor agreements with the Louisiana Governor's Office of Urban Affairs and Development (Urban Affairs and Development). During the year ended June 30, 2001, the Organization primarily operated under the following cooperative endeavor agreement with Urban Affairs and Development:

٠	Contract Period: July 1, 2000 – June 30, 2001:	
	Agreement Amount	\$217,698
	Amount Received as of June 30, 2001	\$215,698
	Amount Obligated but not Expended as of June 30, 2001	\$ 8,911

During the year ended June 30, 2001, the Organization completed the programs under its cooperative endeavor agreement for the year ended June 30, 2000.

The funds received under the cooperative endeavor agreement with Urban Affairs and Development are recorded as temporarily restricted net assets since such funds are restricted as to their use. The funds are reclassified to unrestricted net assets as the funds are expended in accordance with the Organization's budget (including subsequent budget modifications) as submitted to and approved by Urban Affairs and Development.

Also, during the year ended June 30, 2001, the Organization entered into a cooperative endeavor agreement with the State of Louisiana, Department of Social Services (DSS) for the operation of DSS's Teenage Pregnancy Prevention Program. The Organization refers to this program as Teenagers Asserting Positive Steps (TAPS).

•	Contract Period: April 1, 2001 - March 31, 2002:	
	Agreement Amount	\$ 75,000
	Amount Received as of June 30, 2001	\$ 719
	Amount Expended, but not received as of June 30, 2001	\$ 9,618

The funds under the cooperative endeavor agreement with the Department of Social Services are requested on a cost reimbursement basis. Monthly invoices using Teen Pregnancy Prevention Program billing forms are submitted to the State of Louisiana Department of Social Services periodically as expenses are incurred in accordance with the Organization's budget (including subsequent budget modifications). The maximum contract amount is \$75,000 with \$33,262 budgeted for April 1, 2001 to June 30, 2001 and \$41,738 budgeted for July 1, 2001 to March 31, 2002.

## NOTES TO FINANCIAL STATEMENTS AS OF AND FOR THE YEAR ENDED JUNE 30, 2001

#### NOTE 3 - PROGRAM EXPENDITURES

The Organization oversees the operation of several programs designed to enhance the quality of life in Ouachita Parish District – 17. Also, the Organization is a grantor of funds to organizations that provide services and programs consistent with the objectives of the Organization.

The programs operated by the Organization are described as follows:

ACT - The program facilitates structural study sessions for students in grades ten through twelve. Qualified instructors provide instruction in the subjects of English, Mathematics, and Science, as well as, on test-taking skills. The primary objective of the program is to increase ACT scores for the participants.

Art Ease – The program is available to students who display talent in visual arts and who have aesthetic appreciation for visual arts. The program objectives are to encourage students to develop their artistic skills and abilities, and to direct students toward expressing themselves in a positive manor.

COM-PUT-R - The program is designed to make computer resources available to students of all ages and to train students in the use of computers.

Project Care - Two programs which provide food for individuals who are homeless, neglected, or destitute, and for the elderly.

Project Drive - Programs placed under project drive are designed to improve the quality of life of all age groups through programs which provide the following: public and social etiquette training, daily academics tutoring, leadership training, academic scholarships, awareness of public services, and technical skills training.

Kick-A-Goal – A youth soccer program designed to foster teamwork, self-esteem, personal responsibility, and personal development in a competitive environment.

TAPS – A youth program designed to teach abstinence, preventive healthcare, dealing with negative peer pressure, cultural diversity, and employability skills.

## NOTES TO FINANCIAL STATEMENTS AS OF AND FOR THE YEAR ENDED JUNE 30, 2001

#### NOTE 4 - TEMPORARILY RESTRICTED NET ASSETS

At June 30, 2001, temporarily restricted net assets are available for the administration and the operation of the Organization's programs, as well as, for program grants to other organizations.

## NOTE 5 -- DONATED USE OF EQUIPMENT

In accordance with the terms of the cooperative endeavor agreements, equipment purchased with funds from such agreements becomes the property of the State of Louisiana upon completion of the agreements. Under the prior cooperative endeavor agreements, the Organization has purchased computers and related equipment, sewing machines, quilting machines, kilns, and educational equipment for use in various programs, as well as office equipment. The Organization continues to use such equipment at no cost. Management of the Organization has determined that the value for the use of the equipment for the year ended June 30, 2001, was \$11,731.

#### NOTE 6 - LEASES

In 1998, the Organization entered into a month-to-month lease agreement with Hunter, Blue, & Johnson, Attorneys-at-Law. In accordance with the terms of the lease agreement, the law firm leases office space, including utilities, other office facilities, and office equipment to the Organization for \$200 per month. Louisiana State Representative Willie Hunter, Jr. (Ouachita Parish District - 17) is a co-owner of Hunter, Blue, & Johnson, Attorneys-At-Law. The total amount paid under this lease during the year ended June 30, 2001, was \$2,400.

In 1999, the Organization entered into a building lease agreement with Pleasant Green Baptist Church, Inc. The purpose of entering into the lease agreement was to provide a facility for the operations of Senior Citizens Outreach Entity, Inc., a nonprofit organization. The lease agreement was terminated subsequent to June 30, 2000.

#### NOTE 7 - COMMITMENTS

The cooperative endeavor agreements with Urban Affairs and Development and the Department of Social Services require that the Organization expend the funds it receives under such agreements in accordance with budgets (including subsequent budget modifications) approved by these agencies. Failure to expend the funds in accordance with such budgets and budget modifications may result in the repayment of such amounts to Urban Affairs and Development or the Department of Social Services.

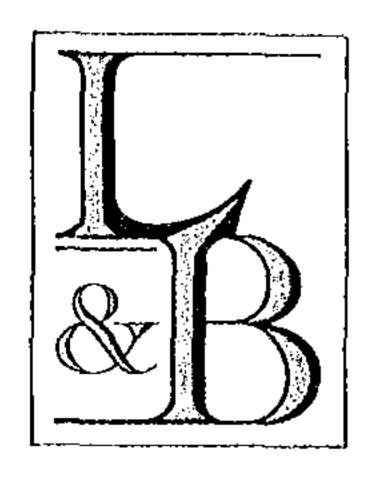
## NOTES TO FINANCIAL STATEMENTS AS OF AND FOR THE YEAR ENDED JUNE 30, 2001

#### NOTE 8 - CONCENTRATIONS

The Organization receives its primary source of support and revenue through cooperative endeavor agreements with the Louisiana Governor's Office of Urban Affairs and Development. Such cooperative endeavor agreements are awarded on an annual basis. Subsequent to June 30, 2001, the Organization submitted an application to Urban Affairs and Development for funding for the year ending June 30, 2002. Urban Affairs and Development approved funding in the amount of \$15,000 for the year ending June 30, 2002.

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OTHER INDEPENDENT AUDITORS' REPORT



# LITTLE & BANKS ILC CERTIFIED PUBLIC ACCOUNTANTS

Wm. TODD LITTLE, CPA KERRY J. BANKS, CPA CHARLES R. MARCHBANKS, JR., CPA

Independent Auditors' Report on Compliance and on Internal Control Over Financial Reporting Based on an Audit of Financial Statements

Performed in Accordance with Government Auditing Standards

The Board of Directors Hampeo, Inc.
Monroe, Louisiana

We have audited the financial statements of Hampco, Inc. as of and for the year ended June 30, 2001, and have issued our report thereon dated September 5, 2001. We conducted our audit in accordance with U.S. generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

## Compliance

As part of obtaining reasonable assurance about whether Hampco, Inc.'s financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

## Internal Control Over Financial Reporting

In planning and performing our audit, we considered Hampco, Inc.'s internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control that might be material weaknesses.

A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we considered to be material weaknesses.

Honroe, Louisiana

September 5, 2001

SUPPLEMENTARY INFORMATION

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## SCHEDULE OF FINDINGS AND QUESTIONED COSTS

#### FOR THE YEAR ENDED JUNE 30, 2001

We have audited the financial statements of Hampco, Inc. as of and for the year ended June 30, 2001, and have issued our report thereon dated September 5, 2001. We conducted our audit in accordance with U.S. generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our audit of the financial statements as of June 30, 2001, resulted in an unqualified opinion.

## Section I Summary of Auditors' Reports

a. Report on Internal Control and Compliance Material to the Financial Statements
Internal Control  Material Weaknesses Yes X No Reportable Conditions Yes X No
Compliance Compliance Material to Financial Statements Yes X No
b. Federal Awards
Hampco, Inc. did not receive any Federal Awards nor did it expend any funds under a Federal Awards Program. Thus, this section is not applicable.
Section II Financial Statement Findings
Hampco, Inc. did not have any financial statement findings for year ended June 30, 2001.
Section III Federal Award Findings and Questioned Costs

Hampco, Inc. did not receive any Federal Awards nor did it expend any funds under a Federal

Awards Program. Thus, this section is not applicable.

#### SCHEDULE OF PRIOR YEAR FINDINGS

## FOR THE YEAR ENDED JUNE 30, 2001

## SECTION I - INTERNAL CONTROL AND COMPLIANCE MATERIAL TO THE FINANCIAL STATEMENTS

There were no prior year findings.

## SECTION II - INTERNAL CONTROL AND COMPLIANCE MATERIAL TO FEDERAL AWARDS

There were no prior year findings.

#### SECTION III - MANAGEMENT LETTER

ML 2000-01

#### Finding:

Hampco, Inc. is required to post the date, time, and agenda of its meetings of the Board of Directors on the door of its offices. Such meetings are required to be posted as an open meeting (the open meetings law). However, it was determined that there were instances when the Organization did not comply with the open meetings law. As a result, interested parties may not have been aware that such meetings of the Board of Directors were open to the public.

## Auditor Follow-up:

During the current year, Hampoo posted the date, time, and agenda for the meetings of the Board of Directors in accordance with the open meetings law.

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#### SCHEDULE OF PRIOR YEAR FINDINGS

#### FOR THE YEAR ENDED JUNE 30, 2001

ML 2000-02

#### Finding:

Hampco, Inc.'s cooperative endeavor agreement with the Louisiana Governor's Office of Urban Affairs and Development (Urban Affairs and Development) requires that the Organization obtain approval from Urban Affairs and Development prior to entering into lease agreements. During 1999, the Organization entered into a lease agreement without the approval of Urban Affairs and Development. The lease agreement was for the lease of a building to be utilized by Senior Citizens Outreach Entity, Inc. for a period of five years. The total cost incurred by the Organization under the lease agreement was \$1 (one dollar).

## Auditor Follow-up:

The Organization has terminated the lease agreement. Also, all current lease agreements were approved by Urban Affairs and Development prior to the Organization entering into such agreements.