

D.A.R.T OF LINCOLN
RUSTON, LOUISIANA
FINANCIAL STATEMENTS
AND ADDITIONAL INFORMATION
FOR THE YEAR ENDED
DECEMBER 31, 1998

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the audited, or reviewed, entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date ~~SEP 22 1999~~

**D.A.R.T. OF LINCOLN
RUSTON, LOUISIANA**

**FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 1998**

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**D.A.R.T. OF LINCOLN
RUSTON, LOUISIANA**

**FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 1998**

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RADIAN L. HENNIGAN
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318-255-9305

INDEPENDENT AUDITOR'S REPORT

To the Board of Directors
D.A.R.T. of Lincoln
Ruston, Louisiana 71270

I have audited the accompanying general purpose financial statements of D.A.R.T. of Lincoln as of December 31, 1998, and for the year then ended, as listed in the table of contents. These general purpose financial statements are the responsibility of D.A.R.T. of Lincoln's management. My responsibility is to express an opinion on these general purpose financial statements based on my audit.

I conducted my audit in accordance with generally accepted auditing standards, Government Auditing Standards, issued by the Comptroller General of the United States, and the provisions of the Office of Management and Budget Circular A-133, "Audits of State and Local Governments." Those standards and OMB Circular A-133 require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall general purpose financial statement presentation. I believe that my audit provides a reasonable basis for my opinion.

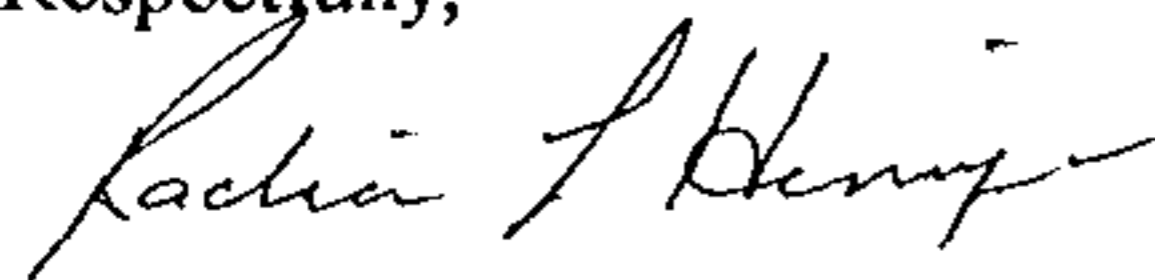
In my opinion, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of D.A.R.T. of Lincoln as of December 31, 1998, and the results of its operations for the year then ended in conformity with generally accepted accounting principles.

In accordance with Government Auditing Standards, I have also issued my report dated September 6, 1999, on my consideration of D.A.R.T. of Lincoln's internal control over financial reporting and my tests of its compliance with certain provisions of laws, regulations, contracts and grants.

My audit was made for the purpose of forming an opinion on the general purpose financial

statements of D.A.R.T of Lincoln taken as a whole. The combining and individual fund financial statements and schedules listed in the table of contents are presented for purposes of additional analysis and are not a required part of the general purpose financial statements of D.A.R.T. of Lincoln. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations, and is also not a required part of the general purpose financial statements of D.A.R.T. of Lincoln. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in my opinion, is fairly stated in all material respects in relation to the general purpose financial statements taken as a whole.

Respectfully,

A handwritten signature in cursive script, appearing to read "Radian L. Hennigan".

Radian L. Hennigan
Certified Public Accountant

September 6, 1999

RADIAN L. HENNIGAN
Certified Public Accountant
1503 Goodwin Road, Suite 1
Ruston, LA 71270
318-255-9305

**REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL
REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED
IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

Board of Directors
D.A.R.T. of Lincoln
Ruston, Louisiana

I have audited the general purpose financial statements of D.A.R.T. of Lincoln, Ruston, Louisiana of and for the year ended December 31, 1998, and have issued our report thereon dated September 6, 1998. I conducted my audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether D.A.R.T. of Lincoln, Ruston, Louisiana's general purpose financial statements are free of material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit, and accordingly, I do not express such an opinion. The results of my test disclosed instances of noncompliance that are required to be reported under Government Auditing Standards which are described in the accompanying schedule of findings and questioned costs as item #1.

Internal Control Over Financial Reporting

In planning and performing my audit, I considered D.A.R.T. of Lincoln, Ruston, Louisiana's internal control over financial reporting in order to determine my auditing procedures for the purpose of expressing my opinion on the general purpose financial statements and not to provide assurance on the internal control over financial reporting. However, I noted certain matters involving the internal control over financial reporting and its operation that I consider to be reportable conditions. Reportable conditions involve matters coming to my attention relating to

significant deficiencies in the design or operation of the internal control over financial reporting that, in my judgement, could adversely affect D.A.R.T. of Lincoln, Ruston, Louisiana's ability to record, process, summarize and report financial data consistent with the assertions of management in the general purpose financial statements. Reportable conditions are described in the accompanying schedule of findings and questioned costs as items #2-4.

A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the general purpose financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control that might be reportable conditions and accordingly would not necessarily disclose all reportable conditions that are also considered to be material weaknesses. However of the reportable conditions described above I consider items 2-3 to be material weaknesses.

This report is intended solely for the information and use of the audit committee management others within the organization and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Respectfully



Radian L. Hennigan
Certified Public Accountant

September 6 1999

GENERAL PURPOSE FINANCIAL STATEMENTS

**D.A.R.T. OF LINCOLN
RUSTON, LOUISIANA
DECEMBER 31, 1998**

COMBINED BALANCE SHEET - ALL FUND TYPES AND ACCOUNT GROUPS

	GOVERNMENTAL FUND TYPES		ACCOUNT GROUP	TOTALS (MEMORANDUM ONLY) 1998
	GENERAL	SPECIAL REVENUE	GENERAL FIXED ASSETS	
<u>ASSETS</u>				
Cash	\$ 40,590	\$ -	\$ -	\$ 40,590
Grant Receivable	-	45,627	-	45,627
Due from Other Funds	34,187	-	-	34,187
Fixed Assets	-	-	24,009	24,009
<u>TOTAL ASSETS</u>	74,777	45,627	24,009	144,413
<u>LIABILITIES</u>				
Accounts Payable	-	1,200	-	1,200
Payroll Tax Payable	-	10,240	-	10,240
Due to Other Funds	-	34,187	-	34,187
<u>TOTAL LIABILITIES</u>	-	45,627	-	45,627
<u>FUND EQUITY</u>				
Fund Equity				
Fund Balances				
Unreserved				
Undesignated	74,777	-	-	74,777
Investment in General				
Fixed Assets	-	-	24,009	24,009
<u>TOTAL LIABILITIES AND FUND EQUITY</u>	\$ 74,777	\$ 45,627	\$ 24,009	\$ 144,413

The accompanying notes are an integral part of these financial statements.

**D.A.R.T. OF LINCOLN
RUSTON, LOUISIANA
DECEMBER 31, 1998**

**COMBINED STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN
FUND BALANCES - ALL GOVERNMENTAL FUND TYPES
FOR THE YEAR ENDED DECEMBER 31, 1998**

	GOVERNMENTAL FUND TYPES		TOTALS (MEMORANDUM ONLY)
	GENERAL	SPECIAL REVENUE	1998
	\$	\$	\$
<u>REVENUES</u>			
Intergovernmental	396	250,294	250,690
Miscellaneous	37,795	-	37,795
Fund Raising	3,418	-	3,418
	41,609	250,294	291,903
<u>TOTAL REVENUES</u>			
<u>EXPENDITURES</u>			
Salaries	4,882	189,088	193,970
Fringe	8,210	15,707	23,917
Services	-	-	-
Travel	-	4,908	4,908
Operating Expenses	9,028	26,408	35,436
Supplies	2,794	6,671	9,465
Other Costs	8,983	10,062	19,045
Homeless Prevention	-	186	186
Equipment	-	138	138
	33,897	253,168	287,065
<u>TOTAL EXPENDITURES</u>			
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	7,712	(2,874)	4,838
<u>OTHER FINANCING SOURCES (USES)</u>			
Operating Transfer In	-	2,874	2,874
Operating Transfer Out	(2,874)	-	(2,874)
	4,383	-	4,383
Excess (Deficiency) of Revenues and Other Sources Over Expenditures and Other Uses			
	4,383	-	4,383
<u>FUND BALANCES</u>			
Beginning of Year	45,843	-	45,843
Prior Period Adjustment	24,096	-	24,096
	74,777	-	74,777
End of Year	\$ 74,777	\$ -	\$ 74,777

The accompanying notes are an integral part of these financial statements.

**D.A.R.T. OF LINCOLN
RUSTON, LOUISIANA
DECEMBER 31, 1998**

**COMBINED STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN
FUND BALANCES - BUDGET (GAAP BASIS) AND ACTUAL - GENERAL FUND TYPE
FOR THE YEAR ENDED DECEMBER 31, 1998**

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE FAVORABLE (UNFAVORABLE)</u>
<u>REVENUES</u>			
Intergovernmental	\$ 1,000	\$ 396	\$ (604)
Donations	34,000	35,215	1,215
Fund Raisings	3,000	3,418	418
Interest Income	<u>1,000</u>	<u>2,580</u>	<u>1,580</u>
<u>TOTAL REVENUES</u>	<u>39,000</u>	<u>41,609</u>	<u>2,609</u>
<u>EXPENDITURES</u>			
Salaries	20,000	4,882	15,118
Fringe	5,000	8,210	(3,210)
Travel	-	-	-
Operating Expenses	7,000	9,028	(2,028)
Supplies	2,000	2,794	(794)
Other costs	5,000	8,983	(3,983)
Capital Outlay	<u>-</u>	<u>-</u>	<u>-</u>
<u>TOTAL EXPENDITURES</u>	<u>39,000</u>	<u>33,897</u>	<u>5,103</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	-	7,712	7,713
<u>OTHER FINANCING SOURCES (USES)</u>			
Operating Transfers In	-	-	-
Operating Transfers Out	<u>-</u>	<u>(2,874)</u>	<u>-</u>
Excess (Deficiency) of Revenues and Other Sources Over Expenditures and Other Uses	<u>\$</u>	4,838	<u>\$</u>
<u>FUND BALANCES</u>			
BEGINNING of Year		45,843	
Prior Period Adjustment		<u>24,096</u>	
End of Year		<u>\$ 74,777</u>	

The accompanying notes are an integral part of these financial statements.

**D.A.R.T. OF LINCOLN
RUSTON, LOUISIANA
DECEMBER 31, 1998**

**COMBINED STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN
FUND BALANCES - BUDGET (GAAP BASIS) AND ACTUAL - SPECIAL REVENUE FUNDS
FOR THE YEAR ENDED DECEMBER 31, 1998**

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE FAVORABLE (UNFAVORABLE)</u>
<u>REVENUES</u>			
Intergovernmental	256,255	250,294	(5,961)
Miscellaneous	\$ _____	\$ _____	\$ _____
<u>TOTAL REVENUES</u>	<u>256,255</u>	<u>250,294</u>	<u>(5,961)</u>
<u>EXPENDITURES</u>			
Salaries	192,608	189,088	3,520
Fringe	16,114	15,707	407
Travel	5,634	4,908	726
Operating Expense	25,571	26,408	(837)
Supplies	5,477	6,671	(1,194)
Other costs	10,236	10,062	174
Homeless Prevention	186	186	-
Equipment	429	138	291
<u>TOTAL EXPENDITURES</u>	<u>256,255</u>	<u>253,168</u>	<u>3,087</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	-	(2,874)	(9,048)
<u>OTHER FINANCING SOURCES (USES)</u>			
Operating Transfers In	-	2,874	2,874
Operating Transfers Out	-	-	-
Excess (Deficiency) of Revenues and Other Sources Over Expenditures and Other Uses	\$ _____		\$ _____
<u>FUND BALANCES</u>			
Beginning of Year		-	
End of Year		\$ _____	

The accompanying notes are an integral part of these financial statements.

**D.A.R.T. OF LINCOLN
RUSTON, LOUISIANA
DECEMBER 31, 1998**

NOTES TO THE FINANCIAL STATEMENT

NOTE 1-SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

a. Reporting Entity:

D.A.R.T. (Domestic Abuse Resistance Team) of Lincoln Parish is a nonprofit organization established in 1994 under the provisions of Louisiana law (Louisiana Revised Statutes 12.201 et seq.) with its mission, as described in its Articles of Incorporation, being "to provide services for abused residents of Lincoln Parish and to organize, maintain, and perpetrate a shelter for the benefit, advantage, and welfare of its citizens of Lincoln Parish, Louisiana, who may be subjected to some form of abuse. D.A.R.T. was also established to coordinate the activities of other agencies offering services to victims of domestic abuse in Lincoln, Union, and Jackson Parishes in an effort to avoid unnecessary and wasteful duplication and to provide services not available in the service area.

D.A.R.T. was formed through the efforts of local agencies and is supported by several organizations and offices (including the District Judge's Office, Ruston City Police Department, Humanitarian Enterprises of Lincoln Parish, Lincoln Parish Health Department, Mayor's Commission for Women, Retired Senior Volunteer Program, Methodist Children's Home, Volunteers of America, Lincoln Parish Sheriff's Office, Ruston Mental Health Center, District Attorney's Office, Lincoln Council on Aging, Habitat for Humanity, several pro bono attorneys, and Christian Community Action).

Since the inception of D.A.R.T. in January 1994, the Board of Directors has overseen the procurement of funds through grants, fundraising activities, and donations. Salaried staff, including a Program Director, a Domestic Violence Counselor, and an Advocate have been hired and trained. A shelter has been opened in Ruston to provide residential and nonresidential assistance to victims of domestic violence and their dependents. This assistance includes, but is not restricted to, 24-hour shelter to provide safe refuge and temporary lodging for victims of family violence and their dependents; a 24-hour crisis line; individual and group counseling; legal, medical, and psychological assistance and support; transitional support and training; and self-help training.

**D.A.R.T. OF LINCOLN
RUSTON, LOUISIANA
DECEMBER 31, 1998**

NOTES TO THE FINANCIAL STATEMENT

NOTE 1-SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

b. Presentation of Statements:

In April of 1984, the Financial Accounting Foundation established the Governmental Accounting Standards Board (GASB) to promulgate generally accepted accounting principles and reporting standards with respect to activities and transactions of state and local governmental entities. In November of 1984, the GASB issued a codification of governmental accounting and financial reporting standards. This codification and subsequent GASB pronouncements are recognized as generally accepted accounting principles for state and local governments.

The accompanying financial statements conform to generally accepted accounting principles for state and local governments. These statements have also incorporated any applicable requirements set forth by Audits of State and Local Governmental Units, and the Louisiana Governmental Audit Guide.

c. Fund Accounting:

The Agency uses funds and account groups to report its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions relating to certain governmental functions or activities.

A fund is a separate accounting entity with a self-balancing set of accounts. Funds of D.A.R.T. of Lincoln are classified as governmental funds. Governmental funds account for the Agency's general activities, including the collection and disbursement of specific or legally restricted monies, the acquisition of general fixed assets, and the servicing of general long-term debt. The governmental funds and the programs comprising them as presented in the financial statements are described as follows:

General Fund

The *General Fund* is the general operating fund of D.A.R.T. of Lincoln. It is used to account for all financial resources except those required to be accounted for in another fund. These discretionary funds are accounted for and reported according to the source (federal, state, or local) from which they are derived.

**D.A.R.T. OF LINCOLN
RUSTON, LOUISIANA
DECEMBER 31, 1998**

NOTES TO THE FINANCIAL STATEMENT

NOTE 1-SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

c. Fund Accounting: (continued)

Special Revenue Funds

Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than special assessments and major capital projects) that are legally restricted to expenditures for specified purposes.

The following are the funds which comprise the Council's Special Revenue Funds:

Emergency Shelter Grant Program

Program: The Louisiana Department of Social Services, Office of Community Services has deemed it appropriate to grant, through the state, certain sums of money to be used by the Contractor in assisting needy homeless individuals to receive shelter and other essential services to assist the Agency pursuant to rules and regulations of the HUD Emergency Shelter Grants Program. All activities authorized by this agreement will be performed in accordance with the approved project description(s), approved budget(s), and relevant State and federal directives and policies.

Crime Victims Assistance Grant Program

Be operated by a public agency or non-profit organization, or combination thereof, that provides service to crime victims.

Promote within the community served coordinated public and private efforts to aid crime victims. Program must demonstrate that it will coordinate its activities with other service providers in the community so that the best interests of the crime victim are served and interagency communication enhanced.

Assist victims in seeking available crime victim compensation benefits by running at least one paid ad in local newspaper. The ad should reference Sheriff as contact point, subgrantee, and LCLE as funding source. Grant

**D.A.R.T. OF LINCOLN
RUSTON, LOUISIANA
DECEMBER 31, 1998**

NOTES TO THE FINANCIAL STATEMENT

NOTE 1-SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Violence Against Women's Grant

The grant will also fund transportation for clients to assist them in obtaining their goals. Supplies for the office are also included

d. Account Groups:

An account group is a financial reporting device designed to provide accountability for certain assets and liabilities that are not recorded in the funds because they do not directly affect net expendable available financial resources. The following two account groups are not "funds".

General Fixed Assets

The fixed assets (capital outlays) used in governmental fund type operations of D.A.R.T. of Lincoln are accounted for (capitalized) in the General Fixed Assets Account Group and are recorded as expenditures in the government fund types when purchased.

General Long-Term Debt

Long-term liabilities expected to be financed from governmental funds are accounted for in the General Long-Term Debt Account Group.

e. Basis of Accounting:

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. The governmental funds are accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities are generally included on the balance sheet. Operating statements of these funds present increases and decreases in net current assets.

Governmental funds are maintained on the modified accrual basis of accounting wherein revenues are recognized in the accounting period in which they become

**D.A.R.T. OF LINCOLN
RUSTON, LOUISIANA
DECEMBER 31, 1998**

NOTES TO THE FINANCIAL STATEMENT

NOTE 1-SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

- e. Basis of Accounting (continued)
available and measurable. Expenditures are recognized in the accounting period in which the liability is incurred, if measurable.

- f. Transfers:

Advances between funds, which are not expected to be repaid, are accounted for as transfers. In those cases where repayment is expected, the advances are accounted for through the various due from and due to accounts.

- g. Budget Policy:

The D.A.R.T. of Lincoln follow these procedures in establishing the budgetary data reflected in these financial statements.

The Various grant sources have established budgets by which expenditures are determined and monitored at time of applications and approval of grants.

The budget is prepared on modified accrual basis, consistent with the basis of accounting, for comparability of budgeted and actual revenues and expenditures.

Budgeted amounts included in the accompanying financial statements include the original adopted budget amounts and all subsequent amendments.

Actual amounts are compared to budgeted amounts periodically during the fiscal year as management control device.

Expenditures cannot legally exceed appropriations on an individual fund level.

- h. Total Columns of Combined Statements - Overview.

Total columns on the combined statements - overview are captioned "memorandum only" to indicate that they are presented only to help with financial analysis. Data in these columns do not present financial position, results of operations, or changes in financial position in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation. Interfund eliminations have not

**D.A.R.T. OF LINCOLN
RUSTON, LOUISIANA
DECEMBER 31, 1998**

NOTES TO THE FINANCIAL STATEMENT

NOTE 1-SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

h. Total Columns of Combined Statements - Overview. (continued)

been made in the aggregation of this data.

i. Fixed Assets:

All fixed assets are stated at historical cost. Donated fixed assets are stated at their estimated fair market value on the date donated if listed in schedule of assets. No depreciation has been provided on general fixed assets.

D.A.R.T. of Lincoln has classified its fixed assets as follows:

	Balance <u>12/31/98</u>
Furniture and Equipment	21,013
Other Furnishings	<u>2,996</u>
Total	<u>24,009</u>

j. Comparative Data:

Comparative data for the prior year have not been presented in the accompanying financial statements. Also, presentation of comparative data by fund type have not been presented in each of the statements since their inclusion would make the statements unduly complex and difficult to read.

k. Annual and Sick Leave:

For governmental fund types, the liability for the agency's accumulated unpaid vacation, if any, will be recorded in the general long-term debt group of accounts. These amounts will be recorded as fund expenditures in the year in which they are paid or become due on demand to terminated employees. The Agency's sick leave policy does not provide for the vesting of sick leave.

**D.A.R.T. OF LINCOLN
RUSTON, LOUISIANA
DECEMBER 31, 1998**

NOTES TO THE FINANCIAL STATEMENT

NOTE 1-SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

l. Related Party Transactions

There was not any related party transaction during the fiscal year.

m. Cash in Bank:

All funds are in institutions insured by an agency of the Federal Government.

NOTE 2-Funding Policies and Sources of Funds

D.A.R.T. of Lincoln receives its monies through various methods of funding. The Board of Directors has overseen the procurement of Funds through grants, fundraising activity, and donations.

NOTE 3-Grants Receivable

Grants receivable at December 31, 1998 consisted of reimbursements for expenses incurred under the following programs:

Violence Against Women Act	8,804
Emergency Shelter Grant Program	7,466
Office of Women Services	7,443
Crime Victims Assistance	21,914
	<u>45,627</u>

NOTE 4-In-Kind Contributions

The Agency received various in-kind contributions during the year. The value of these contributions is not reflected in the accompanying financial statements since there is no objective basis available by which to measure the value of such services.

The primary in-kind contributions consisted of furniture and equipment and supplies.

Other in-kind contributions consisted of the time donated by volunteer workers.

**D.A.R.T. OF LINCOLN
RUSTON, LOUISIANA
DECEMBER 31, 1998**

NOTES TO THE FINANCIAL STATEMENT

NOTE 5-Board of Director's Compensation

The Board of Director's is a voluntary board; therefore, no compensation has been paid to any member.

NOTE 6-Income Tax Status

D.A.R.T. of Lincoln, a non-profit corporation, is exempt from federal income taxation under Section 501 (C)(3) of the Internal Revenue Code.

NOTE 7-Judgments, Claims, and Similar Contingencies

There is no active litigation against the D.A.R.T. of Lincoln at December 31, 1998. In addition, D.A.R.T. of Lincoln has no knowledge of any pending or threatened litigation.

The Agency receives revenues from various Federal and State grant programs, which are *subject to final review and approval as to allowability of expenditures by the respective grantor agencies*. Any settlements or expenses arising out of a final review are recognized in the period in which agreed upon by the agency and the Agency. Also, it is management's opinion that any audits by the grantor agencies would not produce disallowed program costs and liabilities to such an extent that they would materially affect the Agency's financial position.

NOTE 8-Federally Assisted Programs

D.A.R.T. of Lincoln participates in a number of federally assisted programs. These programs are audited in accordance with the *Single Audit Act of 1984*. Audits of prior years have not resulted in any disallowed costs; however, grantor agencies may provide for further examinations. Based on prior experience, the Agency's management believes that further examinations would not result in any significant disallowed costs.

NOTE 9-Economic Dependency

D.A.R.T. of Lincoln receives the majority of its revenue from funds provided through grants administered by the Louisiana Department of Social Services. The grant amounts are appropriated each year by the federal and state governments. If significant budget cuts are made at the federal and/or state level, the amount of the funds the Agency receives could be reduced significantly and have an adverse impact on its operations. Management is not aware

**D.A.R.T. OF LINCOLN
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DECEMBER 31, 1998**

NOTES TO THE FINANCIAL STATEMENT

of any actions that will adversely effect the amount of funds the Agency will receive in the next fiscal year.

NOTE 10-YEAR 2000 ISSUE

The year 2000 Issue is the result of shortcomings in many electronic data processing systems and other electronic equipment that may adversely affect the organization's operations as early as fiscal year 1999.

D.A.R.T. of Lincoln has completed an inventory of computer systems and other electronic equipment that are necessary to conducting the organization's operations. To the best of their knowledge all systems are ready for the year 2000.

Because of the unprecedented nature of the year 2000 Issue, its effects and the success of related remediation efforts will not be fully determinable until the year 2000 and thereafter. Management cannot assure that the organization is or will be year 2000 ready in whole or in part, or that parties with whom the organization does business will be year 2000 ready.

SUPPLEMENTARY FINANCIAL INFORMATION

**D.A.R.T. OF LINCOLN
RUSTON, LOUISIANA
FOR THE YEAR ENDED DECEMBER 31, 1998**

**SCHEDULE OF PROGRAM REVENUES AND EXPENDITURES
GENERAL FUND**

	<u>PROGRAMS OF THE GENERAL FUND</u>
	<u>LOCAL</u> <u>(UNRESERVED)</u>
<u>REVENUES</u>	
Intergovernmental	
Sheriff's Criminal Funds	\$ 396
Donations	35,215
Miscellaneous	2,580
Fund Raisings	<u>3,418</u>
<u>TOTAL REVENUES</u>	<u>41,609</u>
<u>EXPENDITURES</u>	
Current	
Salaries	4,882
Fringe	8,210
Services	-
Operating Expense	9,028
Supplies	2,794
Other Costs	<u>8,983</u>
<u>TOTAL EXPENDITURES</u>	<u>33,897</u>
Excess of Revenues Over (Under) Expenditures	7,712
<u>OTHER FINANCING SOURCES (USES)</u>	
Operating Transfers In	
Operating Transfers Out	<u>(2,874)</u>
Excess of Revenues and Other Sources Over (Under) Expenditures and Other Uses	4,838
<u>FUND BALANCES</u>	
Beginning of Year	45,843
Prior Period Adjustment	24,096
End of Year	<u>\$ 74,777</u>

The accompanying notes are an integral part of these financial statements.

**D.A.R.T. OF LINCOLN
RUSTON, LOUISIANA
FOR THE YEAR ENDED DECEMBER 31, 1998**

**COMBINING STATEMENT OF PROGRAM REVENUES AND EXPENDITURES
SPECIAL REVENUE FUND**

	<u>V.A.W.A</u>	<u>O.W.S.</u>	<u>C.V.A.</u>	<u>E.S.G.P.</u>	<u>I.O.L.T.A.</u>	<u>TOTAL</u>
<u>REVENUES</u>						
Intergovernmental:						
Grant Income	16,099	84,139	110,460	21,441	18,155	250,294
Miscellaneous	-	-	-	-	-	-
<u>TOTAL REVENUE</u>	<u>16,099</u>	<u>84,139</u>	<u>110,460</u>	<u>21,441</u>	<u>18,155</u>	<u>250,294</u>
<u>EXPENDITURES</u>						
Current:						
Salaries	12,409	67,310	94,362	-	15,007	189,088
Fringe	780	6,136	7,643	-	1,148	15,707
Travel	1,417	1,366	2,125	-	-	4,908
Operating Expense	-	5,477	-	20,931	-	26,408
Supplies	2,060	1,155	3,456	-	-	6,671
Other Direct Costs	-	3,779	4,783	-	1,500	10,062
Homeless Prevention	-	-	-	186	-	186
Equipment	-	138	-	-	-	138
<u>TOTAL EXPENDITURES</u>	<u>16,666</u>	<u>85,361</u>	<u>112,369</u>	<u>21,117</u>	<u>17,655</u>	<u>253,168</u>
Excess of Revenues Over (Under) Expenditures	(567)	(1,222)	(1,909)	324	500	(2,874)
<u>OTHER FINANCING SOURCES (USES)</u>						
Operating Transfers In	567	1,222	1,909	(324)	(500)	2,874
Operating Transfers Out	-	-	-	-	-	-
Excess of Revenues Sources Over (Under) Expenditures and Other Uses	-	-	-	-	-	-
<u>FUND BALANCE-(DEFICIT)</u>						
Beginning of Year	-	-	-	-	-	-
End of Year	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

The accompanying notes are an integral part of these financial statements.

**D.A.R.T. OF LINCOLN
RUSTON, LOUISIANA
FOR THE YEAR ENDED DECEMBER 31, 1998**

STATEMENT OF EXPENDITURES - BUDGET AND ACTUAL

	<u>BUDGETED EXPENDITURES</u>	<u>ACTUAL EXPENDITURES</u>	<u>VARIANCE FAVORABLE (UNFAVORABLE)</u>
<u>LOCAL - UNRESERVED</u>			
Salaries	20,000	4,882	15,118
Fringe	5,000	8,210	(3,210)
Services	-	-	-
Operating Expense	7,000	9,028	(2,028)
Supplies	2,000	2,794	(794)
Other Costs	5,000	8,983	(3,983)
Capital Outlay	-	-	-
TOTALS	<u>39,000</u>	<u>33,897</u>	<u>5,103</u>
<u>OFFICE OF WOMEN SERVICES (O.W.S.)</u>			
Salaries	67,310	67,310	-
Fringe Meals	6,105	6,136	(31)
Travel	1,441	1,366	75
Operating Expense	3,957	5,477	(1,520)
Supplies	1,203	1,155	48
Other Direct Costs	4,058	3,779	279
Equipment	129	138	(9)
TOTALS	<u>84,203</u>	<u>85,361</u>	<u>(1,158)</u>
<u>CRIME VICTIMS ASSISTANCE (C.V.A.)</u>			
Salaries	94,362	94,362	-
Fringe	7,643	7,643	-
Travel	1,791	2,125	(334)
Operating Expense	-	-	-
Supplies	2,600	3,456	(856)
Other Direct Costs	4,178	4,783	(605)
TOTALS	<u>110,574</u>	<u>112,369</u>	<u>(1,795)</u>
<u>VIOLENCE AGAINST WOMEN ACT (V.A.W.A.)</u>			
Salaries	15,929	12,409	3,520
Fringe	1,218	780	438

The accompanying notes are an integral part of these statements.

**D.A.R.T. OF LINCOLN
RUSTON, LOUISIANA
FOR THE YEAR ENDED DECEMBER 31, 1998**

STATEMENT OF EXPENDITURES - BUDGET AND ACTUAL

	<u>BUDGETED EXPENDITURES</u>	<u>ACTUAL EXPENDITURES</u>	<u>VARIANCE FAVORABLE (UNFAVORABLE)</u>
Travel	2,402	1,417	985
Operating Expense	-	-	-
Supplies	1,674	2,060	(386)
Other Direct Costs	-	-	-
Equipement	300	-	300
<u>TOTALS</u>	<u>21,523</u>	<u>16,666</u>	<u>4,857</u>
<u>EMERGENCY SHELTER GRANT PROGRAM</u>			
<u>(E.S.G.P.)</u>			
Salaries	-	-	-
Fringe	-	-	-
Services	-	-	-
Operating Expense	21,614	20,931	683
Supplies	-	-	-
Homeless Prevention	186	186	-
Capital Outlay	-	-	-
<u>TOTALS</u>	<u>21,800</u>	<u>21,117</u>	<u>683</u>
<u>LOUISIANA BAR FOUNDATION (I.O.L.T.A.)</u>			
Salaries	15,007	15,007	-
Fringe	1,148	1,148	-
Services	-	-	-
Rehabilitation Costs	-	-	-
Operating Expenses	-	-	-
Supplies	-	-	-
Other Costs	2,000	1,500	500
Capital Outlay	-	-	-
<u>TOTALS</u>	<u>18,155</u>	<u>17,655</u>	<u>500</u>

The accompanying notes are an integral part of these statements.

**D.A.R.T. OF LINCOLN
RUSTON, LOUISIANA
FOR THE YEAR ENDED DECEMBER 31, 1998**

STATEMENT OF EXPENDITURES - BUDGET AND ACTUAL

	<u>BUDGETED EXPENDITURES</u>	<u>ACTUAL EXPENDITURES</u>	<u>VARIANCE FAVORABLE (UNFAVORABLE)</u>
<u>LOCAL - UNRESERVED</u>			
Salaries	20,000	4,882	15,118
Fringe	5,000	8,210	(3,210)
Services	-	-	-
Operating Expense	7,000	9,028	(2,028)
Supplies	2,000	2,794	(794)
Other Costs	5,000	8,983	(3,983)
Capital Outlay	-	-	-
	<u>39,000</u>	<u>33,897</u>	<u>5,103</u>
<u>TOTALS</u>			
<u>OFFICE OF WOMEN SERVICES (O.W.S.)</u>			
Salaries	67,310	67,310	-
Fringe Meals	6,105	6,136	(31)
Travel	1,441	1,366	75
Operating Expense	3,957	5,477	(1,520)
Supplies	1,203	1,155	48
Other Direct Costs	4,058	3,779	279
Equipment	129	138	(9)
	<u>84,203</u>	<u>85,361</u>	<u>(1,158)</u>
<u>TOTALS</u>			
<u>CRIME VICTIMS ASSISTANCE (C.V.A.)</u>			
Salaries	94,362	94,362	-
Fringe	7,643	7,643	-
Travel	1,791	2,125	(334)
Operating Expense	-	-	-
Supplies	2,600	3,456	(856)
Other Direct Costs	4,178	4,783	(605)
	<u>110,574</u>	<u>112,369</u>	<u>(1,795)</u>
<u>TOTALS</u>			
<u>VIOLENCE AGAINST WOMEN ACT (V.A.W.A.)</u>			
Salaries	15,929	12,409	3,520
Fringe	1,218	780	438

The accompanying notes are an integral part of these statements.

**D.A.R.T. OF LINCOLN
RUSTON, LOUISIANA
FOR THE YEAR ENDED DECEMBER 31, 1998**

STATEMENT OF EXPENDITURES - BUDGET AND ACTUAL

	<u>BUDGETED EXPENDITURES</u>	<u>ACTUAL EXPENDITURES</u>	<u>VARIANCE FAVORABLE (UNFAVORABLE)</u>
Travel	2,402	1,417	985
Operating Expense	-	-	-
Supplies	1,674	2,060	(386)
Other Direct Costs	-	-	-
Equipment	300	-	300
<u>TOTALS</u>	<u>21,523</u>	<u>16,666</u>	<u>4,857</u>
<u>EMERGENCY SHELTER GRANT PROGRAM</u>			
<u>(E.S.G.P.)</u>			
Salaries	-	-	-
Fringe	-	-	-
Services	-	-	-
Operating Expense	21,614	20,931	683
Supplies	-	-	-
Homeless Prevention	186	186	-
Capital Outlay	-	-	-
<u>TOTALS</u>	<u>21,800</u>	<u>21,117</u>	<u>683</u>
<u>LOUISIANA BAR FOUNDATION (L.O.L.T.A.)</u>			
Salaries	15,007	15,007	-
Fringe	1,148	1,148	-
Services	-	-	-
Rehabilitation Costs	-	-	-
Operating Expenses	-	-	-
Supplies	-	-	-
Other Costs	2,000	1,500	500
Capital Outlay	-	-	-
<u>TOTALS</u>	<u>18,155</u>	<u>17,655</u>	<u>500</u>

The accompanying notes are an integral part of these statements.

**D.A.R.T. OF LINCOLN
RUSTON, LOUISIANA
FOR THE YEAR ENDED DECEMBER 31, 1998 AND 1997**

**COMPARATIVE STATEMENT OF GENERAL FIXED ASSETS AND CHANGES IN
GENERAL FIXED ASSETS**

	<u>BALANCE DECEMBER 31 1997</u>	<u>ADDITIONS</u>	<u>DELETIONS</u>	<u>BALANCE DECEMBER 31 1998</u>
<u>GENERAL FIXED ASSETS, AT COST:</u>				
Office Furniture & Equipment	21,013	-	-	21,013
Other Furnishings	2,996	-	-	2,996
<u>TOTAL</u>	<u>24,009</u>	<u>-</u>	<u>-</u>	<u>24,009</u>
<u>INVESTMENT IN GENERAL FIXED ASSETS:</u>				
Property Acquired from:				
E.S.G.P.	14,877	-	-	14,877
C.V.A.	699	-	-	699
General Fund	8,433	-	-	8,433
<u>TOTAL INVESTMENT IN GENERAL FIXED ASSETS</u>	<u>24,009</u>	<u>-</u>	<u>-</u>	<u>24,009</u>

The accompanying notes are an integral part of these financial statements.

**D.A.R.T. OF LINCOLN
RUSTON, LOUISIANA
FOR THE YEAR ENDING DECEMBER 31, 1998**

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

<u>FEDERAL GRANTOR/PASS THROUGH GRANTORS/PROGRAM OR CLUSTER TITLE</u>	<u>FEDERAL CFDA NUMBER</u>	<u>PASS-THROUGH ENTITY IDENTIFYING NUMBER</u>	<u>PROGRAM OR AWARD AMOUNT</u>
Department of Housing and Urban Development (HUD)			
Community Planning and Development			
HUD Emergency Shelter Grants Program			
Passed Through the Louisiana Department of Social Services, Office of Community Services;			
Emergency Shelter Grant Program			
7-1-96 to 6-30-98	14.231	10-8370	15,000
7-1-97 to 6-30-99	14.231	10-8370	21,880
7-1-98 to 6-30-00	14.231	10-8370	24,500
 <u>Department of Justice</u>			
Bureau of Justice Assistance, Passed Through Louisiana Commission on Law Enforcement and Administration of Criminal Justice, Domestic Violence Counseling Program Crime Victim Assistance			
10-1-97 to 9-30-98	16.575	97-C1-V.2-0327	110,140
10-1-98 to 9-30-99	16.588	98-C1-V.2-0324	98,418
Violence Against Women Formula Grants			
10-1-97 to 7-31-98	16.588	96-M8-M.05-0405	19,038
10-1-98 to 9-30-99	16.588	96-M8-M.05-0405	20,985
 <u>Administration for Children & Families</u>			
Family violence Prevention and Services Grants to State Domestic Violence Coalitions Office of Governor/Office of Womens Services Passed Through the Louisiana Department of Social Services Agency #114 Family Violence Prevention and Services			
7-1-97 - 6-30-98	93.591	P011498523794	83,232
7-1-98 to 6-30-99	93.591		94,000

<u>REVENUE</u> <u>RECOGNIZED</u>	<u>EXPENDITURES</u>
-------------------------------------	---------------------

2,856	2,606
18,585	18,511
-	-

85,930	85,930
24,530	24,530

13,614	13,614
4,638	4,638

83,232	83,232
44,919	44,919

**D.A.R.T. OF LINCOLN
RUSTON, LOUISIANA
FOR THE YEAR ENDING DECEMBER 31, 1998**

NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

NOTE A-BASIS OF PRESENTATION

The accompanying schedule of expenditures of federal awards includes the federal grant activity of D.A.R.T. of Lincoln and is presented on the accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations. Therefore, some amounts presented in this schedule may differ from amounts presented in or used in the presentation of the basic financial statements.

**D.A.R.T. of LINCOLN
RUSTON, LOUISIANA
FOR THE YEAR ENDING DECEMBER 31, 1998**

COMPENSATION TO BOARD MEMBERS

No compensation was paid any board member during the year under audit.

**D.A.R.T. OF LINCOLN
RUSTON, LOUISIANA
FOR THE YEAR ENDING DECEMBER 31, 1998**

QUESTIONED COSTS

Program	Finding/Noncompliance	Questioned Costs
----------------	------------------------------	-------------------------

There were no questioned costs found.

**D.A.R.T. OF LINCOLN
RUSTON, LOUISIANA
FOR THE YEAR ENDED DECEMBER 31, 1998**

FINDINGS, RECOMMENDATIONS, AND CORRECTIVE ACTIONS-CURRENT YEAR

1. Statement of Conditions:

The required annual audit and Federal form 990 were not completed and filed in a timely manner.

Effect of Condition:

Noncompliance with laws and regulations

Cause of Condition:

During the year of 1998, the D.A.R.T. of Lincoln experienced two short-term program directors. The record keeping duties are segregated such that the director requests checks to be cut by an independent accountant, who posts the transaction to the accounting records. The grant expenditure reports are prepared by volunteers from the actual expenditure receipts. The directors did not understand the importance instructing the accountant, at the time the check was cut, as to the appropriate classification. This resulted in extensive year end work to prepare the books for auditing.

Recommendation:

I recommend that the program director and accountant be instructed to classify disbursements at the time the checks are cut.

Client's Response:

At the time the above stated problem was discovered the Board of Directors of D.A.R.T. of Lincoln participated in reviewing the accounting records and made the following changes. Effective immediately, each director was assigned a grant, which they are responsible for oversight. This oversight is done on a monthly basis and serves as a check and balance between the accounting record and grant reporting.

2. Statement of Condition:

Extensive reclassification of transactions

Effect of Condition:

The records were not available in a timely basis for auditing.

**D.A.R.T. OF LINCOLN
RUSTON, LOUISIANA
FOR THE YEAR ENDED DECEMBER 31, 1998**

Cause of Condition:

See cause stated in Condition 1.

Recommendation:

See recommendation in Condition 1.

Client's Response:

See client's response in Condition 1.

3. Statement of Condition:

Untimely filing of grant reimbursement reports.

Effect of Condition:

Adverse affect on cash flow.

Cause of Condition:

The City of Ruston (pass thru entity) for the Emergency Shelter Grants Program had a change of administration during the year. The new comptroller was unaware of the procedures for filing grant expenditure reports and disbursing receipts.

Recommendation:

The D.A.R.T. of Lincoln follow up with the City of Ruston to see if these reports are being filed and the money distributed to D.A.R.T. of Lincoln.

Client's Response:

This recommendation has already been put into place.

4. Statement of Condition:

Payroll disbursements are not allocated in the general ledger at the time of disbursement but rather at year-end.

Effect of Condition:

Untimely matching of disbursements and grant reporting.

Cause of Condition:

Accountant has not been given this information at the time the checks are cut.

**D.A.R.T. OF LINCOLN
RUSTON, LOUISIANA
FOR THE YEAR ENDED DECEMBER 31, 1998**

Recommendation:

The appropriate information be given to the accountant at the time of disbursement.

Client's Response:

This procedure will be put into place.

**D.A.R.T. OF LINCOLN
RUSTON, LOUISIANA
FOR THE YEAR ENDING DECEMBER 31, 1998**

CORRECTIVE ACTION TAKEN ON PRIOR YEAR FINDING

No Prior Year Findings