

Housing Authority of the Town of Ruston  
Ruston, Louisiana

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Official Secretary  
Lipsett, Room 4100  
Cappell Building  
Baton Rouge, LA 70801

Financial Statements and Supplemental Financial Information  
Year Ended June 30, 1997  
with  
Reports of Certified Public Accountants  
on Financial and Compliance Examination

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the audited, or reviewed, entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date 3-4-98

VanHousen & Miles, Ltd.  
Certified Public Accountants  
1200 East River Avenue  
Baton Rouge, Louisiana 70802

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## FINANCIAL SECTION

**Independent Auditor's Report**

Board of Commissioners  
Housing Authority of the Town of Ruston  
915 N. Farmerville Street  
Ruston, LA 71273

We have audited the accompanying general purpose and combining financial statements of Housing Authority of the Town of Ruston as of June 30, 1997, and for the year then ended, as listed in the table of contents. These general purpose and combining financial statements and the supplemental financial information - statutory basis referred to below are the responsibility of the authority's management. Our responsibility is to express an opinion on these general purpose and combining financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose and combining financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall general purpose financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the general purpose and combining financial statements referred to above present fairly, in all material respects, the financial position of Housing Authority of the Town of Ruston as of June 30, 1997, and the results of its operations for the year then ended in conformity with generally accepted accounting principles.

In accordance with Government Auditing Standards, we have also issued a report dated October 16, 1997 on our consideration of Housing Authority of the Town of Ruston's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants.

Our audit was made for the purpose of forming an opinion on the general purpose and combining financial statements. The accompanying financial information listed as supplemental financial information - statutory basis, in the table of contents is presented for purposes of additional analysis and is not a required part of the financial statements of Housing Authority of the Town of Ruston. As described in Note 1, the supplemental financial information - statutory basis was prepared in conformity with the accounting practices prescribed by the U.S. Department of Housing and Urban Development, which is a comprehensive basis of accounting other than generally accepted accounting principles. Such supplemental financial information - statutory basis has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly presented in all material respects in conformity with the comprehensive basis of accounting described in Note 1.

October 16, 1997

  
VanRheenen & Miller, Ltd.  
Certified Public Accountants

**GENERAL PURPOSE FINANCIAL STATEMENTS**

FINANCIAL STATEMENTS OF THE PUBLIC SERVICE COMPANY OF NEW JERSEY  
 CONSOLIDATED BALANCE SHEET - 2017 FUND BALANCE AND DEFERRED CREDITS  
 June 30, 2017

REGULATORY FUND TYPES

DEFERRED CREDITS

	REGULATORY FUND TYPES			DEFERRED CREDITS			
	GENERAL FUND BALANCE	OTHER FUND BALANCE	RESERVE FUNDS	DEFERRED FUND BALANCE	DEFERRED FUND BALANCE	DEFERRED FUND BALANCE	DEFERRED FUND BALANCE
<b>ASSETS AND OTHER DEBITS</b>							
<b>ASSETS:</b>							
Cash	\$ 28,000.00	\$ .00	\$ .00	\$ .00	\$ .00	\$ 28,000.00	\$ 28,000.00
Investments	28,000.00	.00	.00	.00	.00	28,000.00	.00
Accounts receivable	1,000.00	.00	.00	.00	.00	1,000.00	17,470.00
Other investments	500.00	28,000.00	28,000.00	.00	.00	28,500.00	275,470.00
Other	1,000.00	.00	.00	.00	.00	1,000.00	.00
Due from other funds	28,000.00	.00	.00	.00	.00	28,000.00	17,470.00
Investment (other than)	28,000.00	.00	.00	.00	.00	28,000.00	17,470.00
Unapplied (over)	28,000.00	.00	.00	.00	.00	28,000.00	.00
Accumulated reserves:							
Cash	.00	1,000.00	.00	.00	.00	1,000.00	1,000.00
Fixed assets	.00	.00	.00	1,000,000.00	.00	1,000,000.00	7,170,000.00
<b>Other credits:</b>							
Amount available to other services fund	.00	.00	.00	.00	275,470.00	275,470.00	275,470.00
Am. to be provided by payment of general and fund fees	.00	.00	.00	.00	1,000,000.00	1,000,000.00	1,000,000.00
<b>TOTAL ASSETS AND OTHER DEBITS</b>	<b>\$ 28,000.00</b>	<b>\$ 28,000.00</b>	<b>\$ 28,000.00</b>	<b>\$ 1,000,000.00</b>	<b>\$ 1,170,470.00</b>	<b>\$ 2,298,470.00</b>	<b>\$ 2,298,470.00</b>
<b>LIABILITIES, EQUITY, AND OTHER CREDITS</b>							
<b>LIABILITIES:</b>							
<b>Accounts payable:</b>							
Trade	\$ 28,000.00	\$ .00	\$ .00	\$ .00	\$ .00	\$ 28,000.00	\$ 28,000.00
Amounts payable to other funds	28,000.00	.00	28,000.00	.00	.00	28,000.00	17,470.00
Accounts receivable	28,000.00	.00	.00	.00	.00	28,000.00	17,470.00
Unapplied reserves	1,000.00	.00	.00	.00	.00	1,000.00	1,000.00
Other liabilities	.00	.00	.00	.00	1,000,000.00	1,000,000.00	1,000,000.00
<b>Total liabilities</b>	<b>\$ 28,000.00</b>	<b>\$ .00</b>	<b>\$ 28,000.00</b>	<b>\$ .00</b>	<b>\$ 1,000,000.00</b>	<b>\$ 2,298,470.00</b>	<b>\$ 2,298,470.00</b>
<b>Equity and Other Credits:</b>							
Amounts to be provided by other funds	\$ .00	\$ .00	\$ .00	\$ 1,000,000.00	\$ .00	\$ 1,000,000.00	\$ 7,170,000.00
Reserves for other services	.00	28,000.00	.00	.00	.00	28,000.00	28,000.00
Am. for investment and property	28,000.00	.00	.00	.00	.00	28,000.00	17,470.00
Investment (other than)	28,000.00	.00	.00	.00	.00	28,000.00	17,470.00
<b>Total Equity and Other Credits</b>	<b>\$ 28,000.00</b>	<b>\$ 28,000.00</b>	<b>\$ .00</b>	<b>\$ 1,000,000.00</b>	<b>\$ .00</b>	<b>\$ 1,000,000.00</b>	<b>\$ 7,170,000.00</b>
<b>TOTAL LIAB., EQUITY AND OTHER CREDITS</b>	<b>\$ 28,000.00</b>	<b>\$ 28,000.00</b>	<b>\$ 28,000.00</b>	<b>\$ 1,000,000.00</b>	<b>\$ 1,170,470.00</b>	<b>\$ 2,298,470.00</b>	<b>\$ 2,298,470.00</b>

The accompanying notes are an integral part of the financial statements.

Boarding Authority of the State of Rhode Island,  
Providence, Rhode Island

Combined Statement of Revenues, Expenditures, and Changes in Fund Balances  
All Governmental Fund Types  
Year Ended June 30, 1997

Governmental Fund Types

	1996		1997		1996	
	Special Revenues	State Income	Capital Expenditures	State Income	Special Revenues	State Income
<b>Revenues:</b>						
State	\$ 405,413.00	\$ .00	\$ .00	\$ 405,413.00	\$ 405,413.00	\$ .00
Charges for services	78,184.00	.00	.00	78,184.00	88,147.00	88,147.00
Operational contributions	411,761.00	114,484.00	689,495.00	769,044.00	1,184,171.00	1,184,171.00
Interest	1,459.00	.00	.00	1,459.00	1,190.00	1,190.00
Miscellaneous	14,083.00	.00	.00	14,083.00	18,177.00	18,177.00
<b>total revenues</b>	<b>\$ 1,010,799.00</b>	<b>\$ 114,484.00</b>	<b>\$ 689,495.00</b>	<b>\$ 1,208,109.00</b>	<b>\$ 1,693,098.00</b>	<b>\$ 1,291,585.00</b>
<b>Expenditures:</b>						
Operating expenses	\$ 748,528.00	\$ .00	\$ .00	\$ 748,528.00	\$ 748,528.00	\$ 748,528.00
Capital outlay	1,000.00	.00	183,401.00	999,401.00	999,401.00	999,401.00
Debt service	.00	100,000.00	.00	100,000.00	100,000.00	100,000.00
Interest	.00	11,288.00	.00	11,288.00	11,288.00	11,288.00
<b>total expenditures</b>	<b>\$ 749,528.00</b>	<b>\$ 111,288.00</b>	<b>\$ 183,401.00</b>	<b>\$ 1,041,207.00</b>	<b>\$ 1,059,217.00</b>	<b>\$ 1,059,217.00</b>
<b>Excess of Revenues over Expenditures</b>	<b>\$ 261,271.00</b>	<b>\$ 3,196.00</b>	<b>\$ .00</b>	<b>\$ 166,902.00</b>	<b>\$ 633,881.00</b>	<b>\$ 232,368.00</b>
<b>Fund balances, beginning of period</b>	<b>\$ 188,124.00</b>	<b>\$ 105,897.00</b>	<b>\$ .00</b>	<b>\$ 188,124.00</b>	<b>\$ 188,124.00</b>	<b>\$ 188,124.00</b>

The accompanying notes are an integral part of the financial statements.

**Accounting Authority of the Town of Massena  
BUDGET, INSTRUCTIONS**

**FINANCIAL STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
Budget and Actual - 001 (COMBINATION) Fund Types  
Year Ended June 30, 1997**

	Special Service Fund		
	Budget	Actual	Variance Percentage Difference
<b>Revenues</b>			
<b>Items</b>			
Basis	\$ 287,000.00	\$ 289,433.00	\$ 2 10,433.00
Charges for services	41,000.00	38,100.00	18,899.00
Concessional contributions	201,700.00	200,000.00	.00
Licenses	1,700.00	1,800.00	1 4,000.00
Miscellaneous	121,600.00	120,533.00	1 89,967.00
<b>Total Revenues</b>	\$ 652,000.00	\$ 649,866.00	\$ 2 89,967.00
<b>Expenditures</b>			
<b>Function</b>			
Administrative services	\$ 80,000.00	\$ 80,000.00	\$ 1,000.00
Concessional fees	11,000.00	10,000.00	20.00
General	1,000.00	1,100.00	1,000.00
Money administration	18,700.00	18,000.00	700.00
Personnel	100,000.00	100,000.00	1 8,000.00
Police/Security services	100,000.00	100,000.00	1,000.00
Police/Security materials	10,000.00	10,000.00	1,000.00
Other maintenance costs	20,000.00	20,000.00	2,000.00
Telephone services	10,000.00	10,000.00	.00
Utilities	10,000.00	10,000.00	1,000.00
WATER	20,000.00	20,000.00	20,000.00
Employee benefits	10,000.00	10,000.00	9,000.00
Miscellaneous taxes	10,000.00	10,000.00	1,000.00
Total expenditures	710,000.00	710,000.00	.00
<b>Total Expenditures</b>	\$ 710,000.00	\$ 710,000.00	\$ 81,700.00
<b>Net Change of Revenues over "Other" Expenditures</b>	\$ 10,000.00	\$ 10,000.00	\$ 1 10,000.00
<b>Fund Balance, beginning of period</b>		111,000.00	
<b>Fund Balance, end of period</b>		\$ 121,000.00	

The accompanying notes are an integral part of the financial statements.



Housing Authority of the Town of Ruston  
Ruston, Louisiana

Notes to the Financial Statements  
June 30, 1987

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

- A. **Organization.** The entity is chartered as a public corporation for the purpose of administering housing programs for low income families.

Under the United States Housing Act of 1937, as amended, the U.S. Department of Housing and Urban Development (HUD) has direct responsibility for administering low income housing programs in the United States. Accordingly, HUD has contracted with the entity to administer certain HUD funds.

- B. **Financial reporting.** The financial reporting policies of the entity conform to generally accepted accounting principles.

**Specific accounting policies.** The following is a summary of significant accounting policies:

1. **Financial reporting entity.** The entity is a public corporation, legally separate and fiscally independent. As required by generally accepted accounting principles, these financial statements present the financial position and results of operations of Housing Authority of the Town of Ruston, a primary government. There are no component units to be included herewith, but this report does include all funds, account groups, and programs which are controlled by the entity's governing body.
2. **Fund accounting.** The accounts of the entity are organized on the basis of funds or account groups, each of which is considered to be a separate accounting unit. The operations of each fund are reported in a separate set of self-balancing accounts which are comprised of each fund's assets, liabilities, fund equity, revenues, and expenditures or expenses, as appropriate. Resources are allocated to and for individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The various funds are grouped, in the financial statements in this report, into one general fund type (governmental) and the following fixed fund categories:

**Governmental Fund Types**

**Special revenue fund** - The special revenue funds are used to account for specific revenue sources (other than major capital projects) that are legally restricted to expenditures for specified purposes.

**Debt service fund** - The debt service fund is used to account for the accumulation of resources for, and the payment of, general long-term principal, interest, and related costs.

**Capital projects fund** - The capital projects fund is used to account for financial resources to be used for the acquisition, construction, and major renovation of major capital facilities.

Special reporting treatment is also applied in governmental funds when inventories and prepaid items are present to indicate that they do not represent "available spendable resources", even though they are a component of net current assets. Such amounts are offset by fund balance reserve accounts.

3. **Fund assets and long-term liabilities.** The accounting and reporting treatment applied to fixed assets and long-term liabilities associated with a fund are determined by its measurement focus. All governmental fund types are accounted for on a spending "financial flow" measurement focus. This means that only current assets and current liabilities are generally included on their balance sheets. Their reported fund balance (net current assets) is considered a measure of "available spendable resources". Governmental fund operating statements present increases (revenues) and other financing sources and decreases (expenditures and other financing uses) in net current assets. Accordingly, they are said to present a summary of sources and uses of "available spending resources" during a period.

Fixed assets used in governmental fund type operations are accounted for in the General Fixed Assets Account Group. No depreciation has been provided on such assets.

Housing Authority of the Town of Ruston  
Ruston, Louisiana

Notes to the Financial Statements (Continued)  
June 30, 1997

All fixed assets are valued at historical cost or estimated historical cost if actual historical cost is not available. Donated assets are valued at their estimated fair value on the date donated. The only depreciable capital assets are "intangible" assets (sewer, water, sidewalks, drainage system, and similar assets that are immovable) which are paid for by the entity. During project development, interest expenditures were capitalized under pre-1987 financing arrangements. Post-1987 capital projects are being financed by grants from HUD. Consequently, there are no interest expenditures to capitalize. Subsequent to financed development, interest expenditures are not accrued but are recorded when paid.

Long-term liabilities expected to be financed from governmental fund types are accounted for in the General Long-Term Debt Account Group. Expenditures related to such debt are reflected in the Debt Account Fund.

The two classes-based account groups are not "trusts". They are concerned only with the financial position of the financial position. They are not involved with the measurement of results of operations.

4. **Basis of accounting.** All governmental fund types are accounted for using the modified accrual basis of accounting. These revenues are recognized when they become measurable and available as net due and assets. All significant revenue sources are susceptible to accrual.

Expenditures in governmental fund types are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. Exceptions to this general rule include: (1) accumulated unpaid vacation and sick pay which are not accrued, and (2) principal and interest on general long-term debt which is recognized when due.

Vested and unvested vacation and sick leave that are not accrued are reported in the general long-term debt account group. No expenditure is reported for those amounts. No liability is recorded for nonvesting accumulating rights to receive sick pay benefits.

The entity does not utilize encumbrance accounting.

5. **Supplemental financial information - statutory laws.** The supplemental financial information - statutory laws has been prepared in conformity with the accounting practices prescribed by HUC, which differ from generally accepted accounting principles as follows:

- Governmental fund accounting principles are not utilized.
- Accounts receivable are stated without an allowance for doubtful accounts. Accounts are written off as collection losses only after the issuer has notified the bill and the entity has taken reasonable actions to collect.
- Annual Contributions and subsidies earned and/or received from HUD are recorded as contributions to surplus and are not included in the Statement of Income and Expenses.
- Items of routinely recurring expenses are recognized when paid and are therefore not accrued.
- Premiums and/or discounts on bonds are recognized in interest or expense in the year bonds are sold.
- The cost of accumulated unpaid vacation and sick leave is not accrued.
- Financial statements for funds vary from GAAP.
- Expenditures under HUD's Public Housing Drug Elimination Program (PHDEP) are recorded on a project-by basis. Upon fulfillment of the grant agreement, noncapitalized expenditures are closed into surplus.
- The entity does not utilize encumbrance accounting.
- Expenditures under HUD's Comprehensive Improvements Assistance Program (CIAP) and Comprehensive Grant Program (CGP) and similar consumer programs are fully capitalized, notwithstanding the fact that expenditures are normally a mixture of repairs, replacements, and improvements. Consequently, some amounts represented as Fixed Assets may include costs substantially in excess of value.

Issuing Authority of the Town of Ruston  
Ruston, Louisiana

Notes to the Financial Statements (continued)  
June 30, 1987

4. During project development, interest expenditures are capitalized under pre-1987 financing agreements. Post-1986 capital projects are being financed by grants from HUD. Consequently, there are no interest expenditures to capitalize.
  5. **Comparative data.** Comparative total data for the prior year have been presented in some accompanying financial statements in order to provide an understanding of changes in the entity's financial position and operations. However, comparative data by fund type have not been presented in each of the statements since inclusion of such data would make the statements unduly complex and difficult to read.
  7. **Total columns on combined statements.** Total columns on the combined statements are captioned Memo Totals to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position, results of operations, or changes in financial position in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of the data.
- C. **Budget.** The entity follows these procedures in establishing the budgetary data reflected in the financial statements:
1. The entity prepares annual budgets for each fund (except Debt Service Fund and the Capital Projects Fund). Prior to the beginning of each budget year, the entity's annual budget is approved by the entity's governing body. Budgetary amendments require approval by the governing body. Budget amounts shown in the financial statements are the final authorized amounts for the year. All budgetary appropriations lapse at the end of each fiscal year.
  2. Budgets for the Capital Projects Fund are prepared on a project-life basis rather than on an annual basis and, therefore, have been omitted from the accompanying financial statements.
  3. Budgets for the Debt Service Fund are not prepared inasmuch as all revenues and expenditures of this fund are controlled by and processed by HUD. The entity audits Debt Service Fund transactions from documents supplied by HUD.
- D. **Income taxes.** The entity is not subject to federal or state income taxes.
- E. **Cash and cash equivalents.** The entity defines cash to include certificates of deposit, money market funds, savings accounts, and demand deposits, and other short-term securities with maturities of three months or less. Consequently, the cost, carrying value, and market value are equivalent.
- F. **Investments.** The entity defines investments to include certificates of deposit with maturities of greater than three months, consequently, the cost, carrying value, and market value are equivalent.

**NOTE 2 - CASH DEPOSITS WITH FINANCIAL INSTITUTIONS**

It is the entity's policy for deposits to be secured by collateral valued at market or par, whichever is lower, less the amount of the Federal Deposit Insurance Corporation insurance. The entity's deposits are categorized to give an indication of the level of risk assumed by the entity at June 30, 1987. The categories are specified as follows:

Housing Authority of the Town of Ruston  
Ruston, Louisiana

Notes to the Financial Statements (Continued)  
June 30, 1987

- Category 1 - Insured or collateralized with securities held by the entity or by its agent in the entity's name.  
Category 2 - Collateralized with securities held by the pledging financial institution's trust department or agent in the entity's name.  
Category 3 - Uncollateralized.

Cash Deposits, categorized by level of risk, are:

Total Bank Balances	Category		
	1	2	3
\$ 287,880.23	\$ 260,685.25	\$ .00	\$ 27,194.98

During the fiscal year ended June 30, 1987, certain deposits caused the entity's bank balance to exceed FDIC insured maximums. The entity did not have sufficient collateral to cover these excess deposits at all times during the fiscal year ending June 30, 1987.

NOTE 3 - RESTRICTED CASH

Restricted cash consists of the following:

Debt Service Fund	Deemed Housing Program
	\$ 1,481.43

NOTE 4 - INTERFUND RECEIVABLES AND PAYABLES

The following schedule as of June 30, 1987 represents interfund receivables and payables:

Fund Type	Interfund Receivables	Interfund Payables
Special Revenue:		
Deemed Housing	\$ 13,250.00	\$ .00
Pw/DEP	.00	100.35
Capital Projects	.00	10,250.55
Total	\$ 13,250.00	\$ 10,350.90

NOTE 5 - FIXED ASSETS

Changes in fixed assets are as follows:

	Beg. of Period	Conventional Additions	Conventional/ Deletions	End of Period
Land, land improv.	\$ 718,449.24	\$ .00	\$ .00	\$ 718,449.24
Building	4,919,074.95	.00	.00	4,919,074.95
Equipment	377,287.70	7,049.00	(8,418.08)	375,918.62
Constr. in progress	1,191,981.45	260,828.86	.00	1,452,810.31
Total	\$ 7,177,803.48	\$ 768,877.86	\$ (8,418.08)	\$ 7,938,263.26

Housing Authority of the Town of Ruston  
Ruston, Louisiana

Notes to the Financial Statements (Continued)  
June 30, 1997

Construction in progress is composed of expenditures related to major renovation of certain buildings owned by the entity, said renovation having a planned total cost of \$1,575,298.00. It is to be fully financed by grants from HUD. Completed project TB1-80 is included in construction in progress until closed by the Housing Authority into lease structures and equipment in the amount of \$415,832.08.

All land and buildings are encumbered by a Declaration of Trust in favor of the United States of America as security for obligations guaranteed by the federal government and to protect other interests of the federal government.

**NOTES - FIXED LIABILITIES**

Fixed liabilities consist of the following:

	<u>Interest Rate</u>	<u>Principal Balance</u>
Payroll related costs		\$ 20,828.07
HUD notes payable		1,048,234.87
FFB note dated September 4, 1991	6.880%	87,327.71
Bonds payable, May 1, 1984, series	3.575%	274,218.08
Bonds payable, May 1, 1971, series	5.080%	1,370,093.00
Total		<u>\$ 2,390,692.73</u>

HUD notes payable are held and guaranteed by HUD. Under provisions of the federal Debt Forgiveness Act of 1985, these notes and accrued interest on these notes are to be forgiven by HUD. Timing of this action is uncertain.

The Federal Financing Bank note is payable in annual installments of \$48,004.80, including principal and interest. All annual installments to maturity are payable by HUD. The note matures November 1, 1998.

Two bonds mature in series annually in varying amounts with the final maturity date in 2010. All required debt service to maturity on the bonds, including principal and interest, is payable by HUD under a debt service contract with the entity.

Changes in fixed liabilities are as follows:

	<u>FFB Notes</u>	<u>HUD Notes</u>	<u>Bonds</u>	<u>Payroll Related Costs</u>
Bal., beg. of period	\$ 128,863.37	\$ 1,048,234.87	\$ 1,075,076.82	\$ 18,911.85
Principal retirement	(28,832.08)	.00	(90,785.82)	.00
Net Change	.00	.00	.80	(985.70)
Bal., end of period	<u>\$ 87,327.71</u>	<u>\$ 1,048,234.87</u>	<u>\$ 1,084,295.00</u>	<u>\$ 28,828.15</u>

Scheduled retirements of fixed liabilities are as follows:

	<u>FFB Notes</u>	<u>Bonds</u>	<u>Interest</u>	<u>Total</u>
Within one year	\$ 42,278.71	\$ 80,793.87	\$ 88,501.88	\$ 213,296.58
Within second year	45,008.58	85,962.42	73,883.88	214,295.94
Within third year	.00	180,351.03	68,488.99	349,791.02
Within fourth year	.00	185,818.18	61,998.44	352,615.62
Within fifth year	.00	170,804.08	87,328.72	338,937.77
Thereafter	.00	1,085,172.35	284,407.63	1,374,679.98

Housing Authority of the Town of Ruston  
Ruston, Louisiana

Notes to the Financial Statements (Continued)  
June 30, 1987

**NOTE 2 - RETIREMENT PLAN**

The entity provides pension benefits for all of its full-time employees through a defined contribution plan. In a defined contribution plan, benefits depend solely on amounts contributed to the plan, plus investment earnings. Employees are eligible to participate after a six-month probationary period. The employee contributes 5% and the entity contributes 3.5% of the employee's base salary each month. The entity's contributions for each employee (and interest allocated to the employee's account) are vested 20% annually for each year of participation. An employee is fully vested after 5 years of participation.

The entity's total payroll in fiscal year ended June 30, 1987 was \$308,000.45. The entity's contributions were calculated using the base salary amount of \$287,048.78. Contributions to the plan were \$10,428.97 and \$17,248.89 by the employee and the entity, respectively.

**NOTE 3 - CONTINGENCIES**

The entity is subject to possible examinations made by federal regulators who determine compliance with terms, conditions, laws and regulations governing grants given to the entity in the current and prior years. These examinations may result in required refunds by the entity to federal granters and/or program beneficiaries.

The entity is involved in a suit styled "Anno Moe Cole vs. City of Ruston" through the Housing Authority. The suit is handled by the attorney retained by the Housing Authority's insurance company. Liability to the Housing Authority, if any, should be limited to its deductible under the liability insurance carried. The claim has remained dormant for the audit period ended June 30, 1987.

## COMBINING STATEMENTS

Banking Authority of the State of Oregon  
 Statutes - Levies

COMPARING BANKING STATE - AS SPECIAL BANKING FUNDS  
 1994 (B), 1993

	1994 Banking FUNDS	1993 FUNDS	TOTALS
<b>ASSETS AND OTHER DEBITS</b>			
<b>Assets:</b>			
Cash	\$ 100,000.00	.00	\$ 100,000.00
Reserve/Retain			
Accounts	1,100.00	.00	1,100.00
Other governments	.00	100.00	100.00
Other	1,000.00	.00	1,000.00
<b>Due From Other Funds</b>	<b>10,000.00</b>	<b>.00</b>	<b>10,000.00</b>
Commissions	10,000.00	.00	10,000.00
Programs from	10,000.00	.00	10,000.00
Investments	100,000.00	.00	100,000.00
	<hr/>	<hr/>	<hr/>
<b>TOTAL ASSETS AND OTHER DEBITS</b>	<b>\$ 111,100.00</b>	<b>\$ 100.00</b>	<b>\$ 111,200.00</b>
	<hr/>	<hr/>	<hr/>
<b>LIABILITIES, EQUITY, AND OTHER CREDITS</b>			
<b>Liabilities:</b>			
Accounts payable			
Taxes	10,000.00	.00	10,000.00
Monthly deposits	10,000.00	.00	10,000.00
Due to other funds	.00	100.00	100.00
Special FUND	10,000.00	.00	10,000.00
Interest reserves	1,000.00	.00	1,000.00
	<hr/>	<hr/>	<hr/>
<b>TOTAL LIABILITIES</b>	<b>\$ 31,000.00</b>	<b>\$ 100.00</b>	<b>\$ 31,100.00</b>
	<hr/>	<hr/>	<hr/>
<b>Equity and other credits</b>			
<b>Fund balances:</b>			
Reserved for contingencies & programs	\$ 11,000.00	.00	\$ 11,000.00
Unreserved, unallocated	100,000.00	.00	100,000.00
	<hr/>	<hr/>	<hr/>
<b>TOTAL EQUITY AND OTHER CREDITS</b>	<b>\$ 111,100.00</b>	<b>\$ 100.00</b>	<b>\$ 111,200.00</b>
	<hr/>	<hr/>	<hr/>
<b>TOTAL BAL., EQUITY, &amp; OTHER CREDITS</b>	<b>\$ 111,100.00</b>	<b>\$ 100.00</b>	<b>\$ 111,200.00</b>

The accompanying notes are an integral part of the financial statements.



**SUPPLEMENTAL FINANCIAL INFORMATION STRATEGY BASIS**

Financial Statement of the State of Oregon  
 1965-66, 1966-67

Balance Sheet - Postoffice Fund  
 June 30, 1967

Amount Available for Postoffice Purposes

Assets	
Cash	\$ 288,388.14
Accounts receivable - Federal	1,086.12
Accounts receivable - State	1,600.00
Prepaid insurance	55,000.00
Investments	100,000.00
Materials inventory (FPMR stock)	10,000.00
Mail, undelivered items	293,825.11
Public housing and wilderness program	188,847.10
Fund assets	7,000,000.00
	<hr/>
Total Assets	\$ 8,000,146.46
	<hr/>
Liabilities and Reserves	
Unsettled security deposits	\$ 26,000.00
Accounts payable - Federal	27,000.00
Accounts and vouchers payable - State	1,447.43
Accounts FPMR	66,000.00
Unsettled prepaid costs	3,407.70
Accounts interest	26,000.00
Fund liabilities	1,115,000.00
	<hr/>
Other Liabilities	\$ 1,004,078.00
Reserve	4,104,700.46
	<hr/>
Total Liabilities and Reserves	\$ 6,111,226.46
	<hr/>

Accounting Authority of the Fees of Service  
 Customs, Excises

Statement of Income and Expenses - Summary Basis  
 Canal Revenue Program  
 Year Ended June 30, 1997

Annual contribution contract 99-104

Operating income		
Dredging credit	1	605,113.00
Income tax credit		55,206.00
Revenue on general fund investments		5,881.00
Other income		16,140.00
		<hr/>
Total operating income	1	682,340.00
		<hr/>
Operating Expenses		
Administration	2	401,000.00
Operations		170,500.00
Collateral maintenance and operation		100,000.00
General expense		170,100.00
Construction maintenance		171.00
		<hr/>
Total operating expenses	2	672,171.00
		<hr/>
Net operating income (loss) before other items	1	110,169.00
		<hr/>
Other charges (credits)		
Interest expense	3	64,700.00
Other asset adjustments affecting net	1	71,899.75
Other asset adjustments not affecting net		124,070.15
Loss from disposition of equipment		6,368.00
		<hr/>
Total other charges (credits)	2	147,037.90
		<hr/>
Net income (loss)	1	234,894.85
		<hr/>

**Working Subsidy of the Town of North  
Haven, Connecticut**

**Analysis of Receipts - Statutory Funds  
Fiscal Year 1999**

**General Contributions District 01-029**

<b>Unrecovered expense</b>	
Balance per 01-01-99 audit	14,400,000.00
Minor audit (also subsequently revised)	89,907.00
990 (Income Tax) FY 98-99-97	1,000,000.00
CA (excise tax) FY 98-99-97	1,071,154.00
<b>Balance as 01-01-97</b>	<b>16,561,061.00</b>
<hr/>	
<b>General receipts</b>	
Balance per 01-01-99 audit	100,000.00
CA (excise tax) FY 98-99-97	17,179.00
<b>Balance as 01-01-97</b>	<b>117,179.00</b>
<hr/>	
<b>Excise tax contributions from 990</b>	
Balance per 01-01-99 audit	1,400,000.00
Excise tax FY 98-99-97	114,000.00
Operating 990-990 FY 98-99-97	105,000.00
<b>Balance as 01-01-97</b>	<b>1,619,000.00</b>
<hr/>	
<b>990-990 from 990</b>	
Balance per 01-01-99 audit	1,200,000.00
990-990 FY 98-99-97	100,000.00
990-990 FY 98-99-97	10,000.00
<b>Balance as 01-01-97</b>	<b>1,310,000.00</b>
<hr/>	
<b>Excise tax receipts</b>	
Balance per 01-01-99 audit	1,000.00
<b>Balance as 01-01-97</b>	<b>1,000.00</b>
<hr/>	
<b>Total surplus</b>	<b>4,781,139.00</b>
<hr/>	

Operating Activities of the State of Kansas  
 Topeka, Kansas

Comparison of Available Receipts and Increasing Annual Contributions  
 Fiscal Year Ending June 30, 1997  
 Year Ended June 30, 1997

Annual Contributions Available 19-1994

Comparison of Available Receipts

Operating Receipts	
Operating Income	\$ 188,888.14
Revenues, personal property sale	75.00
and operating surplus	100,208.00
1997 year adjustments affecting available receipts	11,489.11

Total operating receipts \$ 300,660.25

Operating expenditures

Operating expenses	\$ 187,184.05
Capital expenditures	1,800.00

Total operating expenditures \$ 188,984.05

66 million provided for reserves, per public  
 health adjustment (1994-1997) \$ 66,111.18  
 ( 66,111.17)

66 million provided for reserves, per PMA  
 provisions for operating reserves \$ 57,134.83  
 ( 57,134.83)

Available receipts per PMA \$ .00

Comparison of Available Annual Contributions

Fixed annual contribution \$ 214,709.14  
 Less interest savings 205.11

1994 annual contribution amount \$ 214,504.03

Less amount available for reduction of  
 annual contribution - 66, above .00

Available annual contribution \$ 214,504.03

Changes in adjustments by PMA.

BOARDING AUTHORITY OF THE PORT OF BOSTON  
 WATER, MASSACHUSETTS

Statement of Appropriation Funds - Enclosed  
 June 30, 1997

Board Contract/Order Contract 96-0794

	Project 96-04	Project 96-06	Total
1. Funds approved	\$ 224,000.00	\$ 261,733.00	\$ 485,733.00
Funds expended	224,000.00	261,733.11	485,733.11
Balance of funds approved	\$ -00	\$ 1,000.00	\$ 1,000.00
2. Funds advanced	\$ 224,000.00	\$ 261,733.07	\$ 485,733.07
Funds expended	224,000.00	261,733.11	485,733.11
Balance (deficiency) of funds advanced	\$ -00	\$ ( 1,000.00)	\$ ( 1,000.00)

Operating Activities of the State of Oregon  
 Exhibit 100-00000

Statement of Budget Control  
 June 30, 1997

Amount Enclosed/Not Enclosed FY 1997

	ENCLOSED	NOT ENCLOSED	TOTAL
1. Funds approved	\$ 80,000.00	\$ 174,000.00	\$ 254,000.00
Funds expended	80,000.00	168,887.14	248,887.14
Excess of funds approved	\$ .00	\$ 51,112.86	\$ 51,112.86
2. Funds advanced	\$ 80,000.00	\$ 186,747.29	\$ 266,747.29
Funds expended	80,000.00	88,843.88	168,843.88
Excess (deficiency) of funds advanced	\$ .00	\$ 97,903.41	\$ 97,903.41

Issuing Authority of the State of Oregon  
Salem, Oregon

Analysis and Reconciliation of Actual Subsidization Costs  
June 30, 1997

Actual Condition June 30, 1997

	Project 501-90
1. Funds approved	\$ 300,001.00
Funds expended	300,001.00
Balance of funds approved	\$ .00
2. Funds advanced	\$ 300,001.00
Funds expended	300,001.00
Balance (sufficiency) of funds advanced	\$ .00

3. The distribution of costs by project as shown in the final statement of expenditures was accompanied by actual Subsidization Cost Certificates (dated April 30, 1997, submitted to ORR for approval) in full agreement with the PMA records. All subsidization costs have been paid and all related Certificates have been checked/through payment.



FINANCIAL STATEMENTS OF THE STATE OF MICHIGAN  
 1959-1960

Analysis of General Fund Cash Balance  
 June 30, 1960

GENERAL FUND CASH BALANCE - AVAILABLE

ASSETS AND OTHER ITEMS	
CASH	\$ 500,000.00
Adjustment for 1959 funding	10,000.00
Adjustment for 1960 funding	500.00
Accounts receivable - general	1,000.00
Accounts receivable - other	1,000.00
Unexpended balances	80,000.00
Investments	100,000.00
Accounts receivable	20,000.00
Total	\$ 800,500.00
	<hr/>
LIABILITIES, DEFERRED, AND OTHER ITEMS	
Treasury's available balances	\$ 20,000.00
Accounts payable - other	20,000.00
Accounts and vouchers payable - general	5,000.00
Accounts receivable	80,000.00
Treasury's available funds	5,000.00
Operating reserve for 1960	80,000.00
Adjustments relating to 1959 and 1960	80,000.00
Total	\$ 350,000.00
	<hr/>

Housing Authority of the Town of Ruston  
Ruston, Louisiana

General Housing Program

Adjusting Journal Entries  
June 30, 1987

Annual Contributions Contract FWA-1874

(1)	Acct. # for such report	Acct. # for posting by FWA	Debit	Credit
Tenants Accounts Receivable	1127	DO NOT	\$ 1,827.78	
Prepaid Rent	2240	BOOK		\$ 1,827.78
To reduce prepaid rent for reporting purposes.				
Water	4310	00	1,328.42	
Electricity	4320		5,803.91	
Other Utilities Expense	4380		4,891.52	
Maintenance Materials	4420		3,128.11	
Employer Benefit Contrib.	4540	HOT	1,599.87	
Legal Fees	4120		242.08	
Security Admin.	4180		813.15	
Maintenance Contract Costs	4430		213.08	
Modernization Costs - 85 OGP	1400.2M		7,488.61	
PHODP Costs - 85 OGP	1400.2P		1,305.78	
Accounts Payable	2111	BOOK		27,454.50
To record accounts payable for reporting purposes only.				
Inventory - Materials	1380	1380	5,287.14	
Maintenance Materials	4420	8810		5,287.14
To adjust inventory per FWA detail.				
Prepaid Insurance	1311	1311	36,482.38	
Insurance Expense	4810	8810		2,858.00
Price Tr. Adj. Affecting RR	8040	8810		27,628.00
To record prepaid insurance at June 30, 1987, and to account for unrecorded prepaids at June 30, 1986.				
Equipment - Carrels	7580	8810	70.00	
Receipts from Equip. not Paid	7520	8820		70.00
To record receipts from disposition of equipment.				

Housing Authority of the Town of Ruston  
Ruston, Louisiana

Owned Housing Program

Adjusting Journal Entries (Continued)  
June 30, 1997

Annual Contributions Contract P#1234

	Acct. # for audit input	Acct. # for posting by P#1234	Debit	Credit
(6)				
Modernization Costs - CG 1989	1400.2M	1400.01	\$ 11,094.85	
Mod Advances - 700	6028	2845		\$ 11,094.85
To correct advances from HSA for CGP 700-85.				
(7)				
Maintenance Contract Costs	4438	6818	281.80	
Prior Year Adj. Affecting RR	6018	6818	4,002.80	
Modernization Costs - CG 1994	1400.3M	1400.02		5,193.80
To correct expenditures related to Comp Grant 700- 94.				
(8)				
Modernization Costs - CG 1995	1400.2M	1400.03	8,029.14	
Modernization Costs - CG 1996	1400.2M	1400.04	2,071.70	
Casualty Losses	4828	6818	176.84	
Maintenance Materials	4438	6818	323.28	
Employee Benefits	4840	6818		1,288.20
Maintenance Salaries	4418	6818		5,840.84
Prior Yr. Adj. Affecting RR	6018	6818		4,788.24
To correct accounting for Comp. Grants 783-95 and 784-95.				

SUPPLEMENTAL FINANCIAL INFORMATION - FEDERAL FUNDS

Independent Auditor's Report on Schedule of Expenditures of Federal Awards

Board of Commissioners  
Housing Authority of the Town of Ruston  
815 N. Farmersville Street  
Ruston, LA 71273

We have audited the accompanying general purpose and combining financial statements of Housing Authority of the Town of Ruston as of and for the year ended June 30, 1997, and have issued our report thereon dated October 16, 1997. These general purpose and combining financial statements are the responsibility of the authority's management. Our responsibility is to express an opinion on these general purpose and combining financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards and Government Auditing Standards issued by the Comptroller of the United States, and the provisions of U.S. Office of Management and Budget Circular A-133, "Audits of States, Local Governments, and Non-Profit Organizations". Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose and combining financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose and combining financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall general purpose and combining financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

Our audit was made for the purpose of forming an opinion on the general purpose and combining financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, "Audits of States, Local Governments, and Non-Profit Organizations", and is not a required part of the financial statements of Housing Authority of the Town of Ruston. Such information has been subjected to the auditing procedures applied in the audit of the general purpose and combining financial statements and, in our opinion, is fairly stated in all material respects in relation to the general purpose and combining financial statements taken as a whole.

October 16, 1997

  
VanRheenen & Miller, Ltd.  
Certified Public Accountants



## NON-FINANCIAL SECTION

**Report on Compliance and on Internal Control Over Financial Reporting Based on an Audit of General Purpose and Combining Financial Statements Performed in Accordance with Government Auditing Standards**

Board of Commissioners  
Housing Authority of the Town of Ruston  
610 N. Pommerville Street  
Ruston, LA 71273

We have audited the general purpose and combining financial statements of Housing Authority of the Town of Ruston as of and for the year ended June 30, 1997, and have issued our report thereon dated October 16, 1997. We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

**Compliance**

As part of obtaining reasonable assurance about whether Housing Authority of the Town of Ruston's general purpose and combining financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with these provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under Government Auditing Standards.

**Internal Control Over Financial Reporting**

In planning and performing our audit, we considered Housing Authority of the Town of Ruston's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the general purpose and combining financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

This report is intended for the information of the Board of Commissioners, management, and federal awarding agencies and pass-through entities. However, this report is a matter of public record and its distribution is not limited.

October 16, 1997

*VanRheenen & Miller, Ltd.*  
VanRheenen & Miller, Ltd.  
Certified Public Accountants



**Report on Compliance with Requirements Applicable to Each Major Program and Internal Control Over Compliance in Accordance with OMB Circular A-133**

**Board of Commissioners**

Housing Authority of the Town of Ruston  
815 N. Fairview Street  
Ruston, LA 71271

**Compliance**

We have audited the compliance of Housing Authority of the Town of Ruston with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) Circular A-133, Compliance Supplement that are applicable to each of its major federal programs for the year ended June 30, 1997. Housing Authority of the Town of Ruston's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts and grants applicable to each of its major federal programs is the responsibility of the authority's management. Our responsibility is to express an opinion on Housing Authority of the Town of Ruston's compliance based on our audit.

We conducted our audit of compliance in accordance with generally accepted auditing standards; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audit of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Housing Authority of the Town of Ruston's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on Housing Authority of the Town of Ruston's compliance with those requirements.

In our opinion, Housing Authority of the Town of Ruston complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the year ended June 30, 1997. However, the results of our auditing procedures disclosed instances of noncompliance with those requirements that are required to be reported in accordance with OMB Circular A-133 and which are described in the accompanying schedule of findings and questioned costs as items 97-1 and 97-2.

**Internal Control Over Compliance**

The management of Housing Authority of the Town of Ruston is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts and grants applicable to federal programs. In planning and performing our audit, we considered Housing Authority of the Town of Ruston's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133.

We noted certain matters involving the internal control over compliance and its operation that we consider to be reportable conditions. Reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control over compliance that, in our judgment, could adversely affect Housing Authority of the Town of Ruston's ability to administer its major federal programs in accordance with applicable requirements of laws, regulations, contracts and grants. Reportable conditions are described in the accompanying schedule of findings and questioned costs as items 97-1 and 97-2.

A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that non-compliance with applicable requirements of laws, regulations, contracts and grants that would be material in relation to a major federal program being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. Our consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses. However, we believe none of the reportable conditions described above are a material weakness.

This report is intended for the information of the Board of Commissioners, management and federal awarding agencies and pass-through entities. However, this report is a matter of public record and its distribution is not limited.

October 18, 1987

  
VanAlstine & Miller, Ltd.  
Certified Public Accountants

Housing Authority of the Town of Ruxton  
Schedule of Findings and Questioned Costs  
Year Ended June 30, 1987

**A. SUMMARY OF AUDIT RESULTS**

1. The auditor's report expresses an unqualified opinion on the general purpose and combining financial statements of Housing Authority of the Town of Ruxton.
2. No reportable conditions relating to the audit of the general purpose and combining financial statements are reported in the Report on Compliance and Internal Control Over Financial Reporting Based on an Audit of General Purpose and Combining Financial Statements Performed in Accordance with Government Auditing Standards.
3. No instances of noncompliance material to the general purpose and combining financial statements of Housing Authority of the Town of Ruxton were disclosed during this audit.
4. Two reportable conditions disclosed during the audit of the major federal award programs are in the Report on Compliance with Requirements Applicable to Each Major Program and Internal Control Over Compliance in Accordance with OMB Circular A-73.
5. The auditor's report on compliance for the major federal award programs for the Housing Authority of the Town of Ruxton expresses an unqualified opinion.
6. Audit findings relative to the major federal award programs for Housing Authority of the Town of Ruxton are reported in Part C. of this Schedule.
7. The programs tested as major programs included: Public and Indian Housing, CPDA #14,850.
8. The threshold for distinguishing Types A and B programs was \$200,000.00.
9. Housing Authority of the Town of Ruxton was not determined to be a low-risk auditor.

**B. FINDINGS - FINANCIAL STATEMENTS AUDIT**

BF-2 Reportable Condition: As discussed at C. BF-2, the detail property and equipment records do not balance with the general ledger. For adequate internal accounting control over equipment, fixed asset accounts for equipment shall be supported by equipment records, and these detail records should balance to the general ledger. Equipment recorded in the general ledger may not represent actual equipment owned by the PHA.

**C. FINDINGS AND QUESTIONED COSTS-MAJOR FEDERAL AWARD PROGRAMS  
AUDIT**

DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

CF-1 Condition and Criteria: Public and Indian Housing, CPDA #14,850. HUD regulations require tenant files to be properly documented. We noted lack of income verification for one file and missing HUD 8568 form for one file. In addition, one file could not be located for testing.

Effect: Tenants may not have met eligibility requirements.

Cause: The PHA does not have a system to ensure all required documentation is included in each tenant file.

Questioned  
Costs

\$ 0.00

Housing Authority of the Town of Boston  
Schedule of Findings and Questioned Costs (Continued)  
Year Ended June 30, 1987

Condition  
...Code...

Population and Items Tested: 38 tenant files were tested out of a possible 300.

Auditor's Recommendation: A thorough review of tenants' files should be made for the purpose of eliminating the deficiencies. PHA should consider preparing a checklist of required items to complete for each tenant file upon annual re-examination.

Grantee Response: We will comply.

BT-2 Condition and Criteria: Public and Indian Housing, OIGDA #14-856. The detail property and equipment records do not balance with the general ledger. For adequate internal accounting control over nonexpendable equipment, Low Rent Housing Handbook RHM 7510.1, Chapter 7, requires that the fixed asset accounts for nonexpendable equipment shall be supported by equipment records, and these detail records should balance to the accounts in the general ledger property accounts.

B 80

Effect: Equipment recorded in the general ledger may not represent actual equipment owned by the PHA.

Auditor's Recommendation: The detail equipment records should be updated and brought into balance with the general ledger equipment accounts. PHA Accounting Handbook explains HUD record keeping requirements for equipment.

Grantee Response: We will continue our efforts to reconcile the equipment records.

Housing Authority of the Town of Boston  
Summary Schedule of Prior Audit Findings  
Year Ended June 30, 1997

DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

1995 - FINDING NO. 1: HUD Financial Statements

Condition: The financial statements submitted to HUD for operating receipts and expenditures (HUD 52506) as of June 30, 1996, and the Comprehensive Grant reports submitted by the PHA to HUD were not in agreement with the general ledger balances.

Current Status: Corrective action was taken.

1995 - FINDING NO. 2: Equipment Records are Incomplete

Condition: Detail property and equipment records did not balance with the general ledger.

Current Status: Included in current Schedule of Findings and Questioned Costs as finding 97-2.

1995 - FINDING NO. 3: Annual Physical Inventory of Nonexpendable Property was not Performed

Condition: The PHA is required to take an annual physical inventory of all items of nonexpendable equipment of least once each fiscal year, shall keep a permanent record thereof, and shall furnish to the fee accountant a certified copy thereof. The PHA did not comply with this requirement.

Current Status: Corrective action was taken.

1996 - FINDING NO. 4: Tenant Files

Condition: This finding was a reportable condition stating two deficiencies related to PHA use of ceiling rent increases and valuation prior to said ceiling rents being approved by the Board. In addition, one file was not updated for a change in rent based on a subsequent re-examination of the tenant.

Current Status: There were no errors related to the items listed above in the current year. However, we disclosed other tenant file errors in the current Schedule of Findings and Questioned Costs as finding 97-1.

1996 - FINDING NO. 5: PHMAP Assessment Factors

Condition: The PHMAP report for fiscal year ended June 30, 1996, was not filed within the 90-day deadline and was not completed as of October 17, 1996, the date of the audit fieldwork. The report was therefore unavailable for auditor review.

Current Status: Corrective action was taken.

1995 - FINDING NO. 6: Prior Audit Adjustments not Booked by Fee Accountant

Condition: The prior audit (June 30, 1995) contained numerous audit adjustments that were not booked by the fee accountant for the PHA.

Current Status: Corrective action was taken.