

West Carroll Parish  
Notarial Examining Committee

Some Notaries  
require both the  
top and bottom  
blocks to be filled

\*\*\*\*\*  
AFFIDAVIT

Personally came and appeared before the undersigned authority, \_\_\_\_\_  
(chairman), who, duly sworn, deposes and says that all the revenues and expenditures of the  
\_\_\_\_\_ Parish Notarial Examining Committee are reported and  
audited with the (circle one) Clerk of Court/Custodian of Notarial Records or with another entity  
\_\_\_\_\_, for the year ended December 31, 20\_\_\_\_, and  
accordingly, is not required to provide its financial statements to the Legislative Auditor for the  
previously mentioned year.

Or

Personally came and appeared before the undersigned authority, John Clay Reed Lyon  
(chairman), who, duly sworn, deposes and says that the financial statements herewith given  
present fairly the financial position of West Carroll Parish Notarial  
Examining Committee as of December 31, 2003, and the results of operations for the year  
then ended, in accordance with the basis of accounting described within the accompanying  
financial statements. Please complete the revenue certification portion below.

REVENUE CERTIFICATION (Complete if sending financial statements)

In addition, John Clay Reed Lyon (name), who, duly sworn, deposes and  
says that West Carroll Parish Notarial Examining Committee received \$50,000  
or less in revenues and other sources for the year ended December 31, 2003, and accordingly,  
is not required to have an audit for the previously mentioned year.

  
Signature (Chairman)

Sworn to and subscribed before me (notary public) this 18th day of February, 2004.

  
NOTARY PUBLIC (Signature & Seal)

\*\*\*\*\*  
Please Complete this Section:

Chairman's Name John Clay Reed Lyon  
Street or P.O. Box P.O. Drawer 140  
City, State Cahoon, LA  
Zip Code 71253-0140  
Telephone No. (718) 428-2183  
Facsimile Number (718) 428-0121

Under provisions of state law, this record is a public document. A copy of the report has been submitted to the state and other appropriate public officials. Records available for public inspection at the office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date 2-2-04

West Carroll Parish  
Notarial Examining Committee

Transmitted letter

02/19/04 (Date)

Ms. Suzanne Elliott  
Engagement Manager  
Office of Legislative Auditor  
Post Office Box 94367  
Baton Rouge, LA 70804-0367

X In accordance with Louisiana Revised Statute 24:513 and 24:514, enclosed are the sworn annual financial statements for the notarial committee, as of and for the year ended December 31, 2003. The accompanying financial statements have been prepared on the cash basis of accounting.

Or

       Enclosed is the affidavit stating that the referenced notarial committee has received no revenues and has had no expenditures for the year ended December 31, 20      , and is therefore not required to file financial statements with the Legislative Auditor's Office.

Sincerely,

  
\_\_\_\_\_  
Chad Johnson

Enclosure

## Statement A

John Clay Hamilton  
 Chairperson of the West Carroll Parish  
 Internal Examining Committee

Balance Sheet      December 31, 2000

	General Fund
<b>ASSETS</b>	
Cash and cash equivalents on hand	\$            -
Investments (fair value) on hand	\$            -
Office furnishings (tools of trade, etc.)	\$            -
Equipment (cost of the machine, etc.)	\$            -
<b>Total Assets</b>	<b>A \$            -</b>
<b>LIABILITIES AND FUND BALANCE</b>	
<b>Liabilities:</b>	
Cash over/short	\$            -
Salaries payable	\$            -
Accounts payable	\$            -
Other liabilities	\$            -
<b>Total Liabilities</b>	<b>B \$            -</b>
<b>Fund balance</b>	<b>C \$            -</b>
<b>Total Liabilities and Fund Balance (B plus C)</b>	<b>D \$            -</b>

- C This amount should agree with the fund balance at the end of the year on Statement D

**Statement B**

**John Clay Hamilton**  
**Chairperson of the West Carroll Parish**  
**Rotarist Examining Committee**

**Statement of Cash Receipts and Disbursements**  
**For the Year Ended: December 31, 2013**

	General Fund
<b>CASH RECEIPTS:</b>	
Elimination fees collected	\$ 50.00
Interest earned	\$ -
Other receipts (describe)	\$ -
	\$ -
<b>Total Cash Receipts</b>	<b>A \$ 50.00</b>
 <b>OFFICE DISBURSEMENTS:</b>	
Salaries paid	\$ -
Fees paid to printers	\$ -
Materials and supplies (stationery, postage, etc.)	\$ 50.00
Travel and related charges	\$ -
Capital costs (cost of purchases of equipment, etc.)	\$ -
Other disbursements (describe)	\$ -
	\$ -
<b>Total Office Disbursements</b>	<b>B \$ 50.00</b>
Increase or (decrease) in fund balance (A less B)	<b>C \$ -</b>
Fund balance at the beginning of the year	<b>D \$ -</b>
Fund balance (deficit) at end of the year (C plus D)	<b>\$ -</b>

**D** This is the amount of the fund balance at the end of the prior year.