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**WEST CARROLL PARISH POLICE JURY
Oak Grove, Louisiana**

**Primary Government Financial Statements
With Independent Auditors' Report
As of and for the Year Ended
December 31, 2002
With Supplemental Information Schedules**

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date 6/25/03

LITTLE & ASSOCIATES
CERTIFIED PUBLIC ACCOUNTANTS

WEST CARROLL PARISH POLICE JURY
Oak Grove, Louisiana

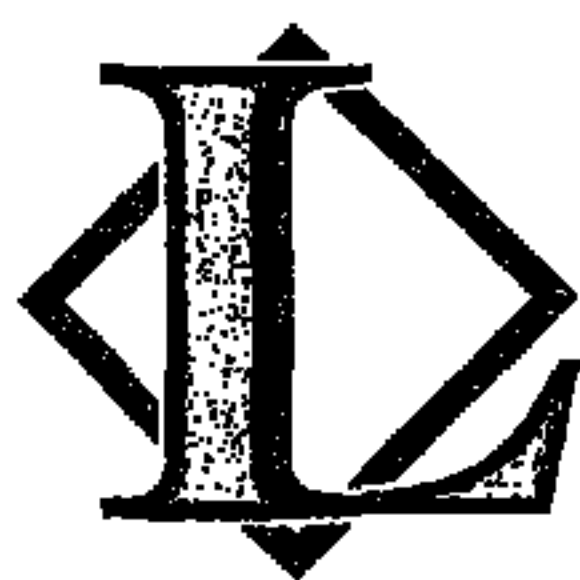
Primary Government Financial Statements
With Independent Auditors' Report
As of and for the Year Ended
December 31, 2002
With Supplemental Information Schedules

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LITTLE & ASSOCIATES
CERTIFIED PUBLIC ACCOUNTANTS

Wm. TODD LITTLE, CPA
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Independent Auditors' Report

WEST CARROLL PARISH POLICE JURY
Oak Grove, Louisiana

We have audited the primary government financial statements of the West Carroll Parish Police Jury, as of December 31, 2002, and for the year then ended, as listed in the table of contents. These primary government financial statements are the responsibility of the West Carroll Parish Police Jury's management. Our responsibility is to express an opinion on these primary government financial statements based on our audit.

We conducted our audit in accordance with U.S. generally accepted auditing standards and the *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the primary government financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the primary government financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

A primary government is a legal entity or body politic and includes all funds, organizations, institutions, agencies, departments, and offices that are not legally separate. Such legally separate entities are referred to as component units. In our opinion, the primary government financial statements present fairly, in all material respects, the financial position of the primary government of West Carroll Parish Police Jury, as of December 31, 2002, and the results of its operations for the year then ended, in conformity with U.S. generally accepted accounting principles.

However, the primary government financial statements, because they do not include the financial data of component units of the West Carroll Parish Police Jury, do not purport to, and do not, present fairly the financial position of the West Carroll Parish Police Jury at December 31, 2002, and results of its operations for the year then ended in conformity with U.S. generally accepted accounting principles.

WEST CARROLL PARISH POLICE JURY

Oak Grove, Louisiana
Independent Auditors' Report,
December 31, 2002

Our audit was made for the purpose of forming an opinion on the primary government financial statements taken as a whole. The supplemental information schedules listed in the table of contents, including the schedule of expenditures of federal awards as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, is presented for the purpose of additional analysis and are not a required part of the primary government financial statements of the West Carroll Parish Police Jury. Such information has been subjected to the auditing procedures applied in the audit of the primary government financial statements and, in our opinion, is fairly presented in all material respects in relation to the primary government financial statements taken as a whole.

In accordance with *Government Auditing Standards*, we have also issued reports dated May 5, 2003, on our consideration of the West Carroll Parish Police Jury's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, and grants. These reports are an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

Little + Associates

Monroe, Louisiana
May 5, 2003

**PRIMARY GOVERNMENT FINANCIAL STATEMENTS
(OVERVIEW)**

WEST CARROLL PARISH POLICE JURY
Oak Grove, Louisiana
ALL FUND TYPES AND ACCOUNT GROUPS

Combined Balance Sheet, December 31, 2002

	GOVERNMENTAL FUND TYPE				ACCOUNT GROUPS		TOTAL (MEMORANDUM ONLY)
	GENERAL FUND	SPECIAL REVENUE FUNDS	AIRPORT IMPROVEMENT CAPITAL PROJECTS FUND	FIDUCIARY FUND-TYPE AGENCY FUNDS	GENERAL FIXED ASSETS	GENERAL LONG-TERM OBLIGATIONS	
ASSETS AND OTHER DEBITS							
Cash and cash equivalents	\$462,868	\$1,911,497	\$2,355				\$2,376,720
Deposits held in trust		135,000					135,000
Receivables	234,615	696,015		\$83,024			1,013,654
Due from other funds	46,794	90	1,230				48,114
Prepaid charges		5,954					5,954
Land, buildings, and equipment					\$1,169,031		1,169,031
Amount to be provided for retirement of general long-term obligations						\$1,364,770	1,364,770
TOTAL ASSETS AND OTHER DEBITS	<u>\$744,277</u>	<u>\$2,748,556</u>	<u>\$3,585</u>	<u>\$83,024</u>	<u>\$1,169,031</u>	<u>\$1,364,770</u>	<u>\$6,113,243</u>
LIABILITIES AND FUND EQUITY							
Liabilities:							
Bank overdraft		\$2,564					\$2,564
Accounts payable	\$29,547	62,901		\$83,024			175,472
Due to other funds	90	48,024					48,114
Deferred revenues		65,878					65,878
Compensated absences payable						\$114,064	114,064
Capital leases payable						269,171	269,171
Landfill closure/post closure care						981,535	981,535
Total Liabilities	<u>29,637</u>	<u>179,367</u>	<u>NONE</u>	<u>83,024</u>	<u>NONE</u>	<u>1,364,770</u>	<u>1,656,798</u>
Fund Equity:							
Investment in general fixed assets					\$1,169,031		1,169,031
Fund balances:							
Reserved for post closure care		135,000					135,000
unreserved - undesignated	714,640	2,434,189	\$3,585				3,152,414
Total Fund Equity	<u>714,640</u>	<u>2,569,189</u>	<u>3,585</u>	<u>NONE</u>	<u>1,169,031</u>	<u>NONE</u>	<u>4,456,445</u>
TOTAL LIABILITIES AND FUND EQUITY	<u>\$744,277</u>	<u>\$2,748,556</u>	<u>\$3,585</u>	<u>\$83,024</u>	<u>\$1,169,031</u>	<u>\$1,364,770</u>	<u>\$6,113,243</u>

The accompanying notes are an integral part of this statement.

WEST CARROLL PARISH POLICE JURY
Oak Grove, Louisiana
GOVERNMENTAL FUND TYPE

Combined Statement of Revenues, Expenditures,
and Changes in Fund Balances
For the Year Ended December 31, 2002

	GENERAL FUND	SPECIAL REVENUE FUNDS	CAPITAL PROJECTS FUNDS	TOTAL (MEMORANDUM ONLY)
REVENUES				
Taxes:				
Ad valorem	\$232,377	\$582,620		\$814,997
Sales and use	406,817	1,220,451		1,627,268
Licenses and permits	35,532			35,532
Intergovernmental revenues:				
Federal funds - federal grants	44,988	208,783	\$199,205	452,976
State funds:				
Parish transportation funds		150,986	6,291	157,277
State revenue sharing (net)		69,729		69,729
Severance taxes	13,605			13,605
Other	133,923	61		133,984
Fees, charges, and commissions for services	17,416	421,119		438,535
Fines and forfeitures		66,063		66,063
Intergovernmental revenue		150,002		150,002
Use of money and property	9,424	72,230	13	81,667
Other revenues	36,900	32,495		69,395
Total revenues	<u>930,982</u>	<u>2,974,539</u>	<u>205,509</u>	<u>4,111,030</u>
EXPENDITURES				
Current:				
General government:				
Legislative	61,961			61,961
Judicial	43,417	74,241		117,658
Elections	26,311			26,311
Finance and administrative	130,614			130,614
Other general government	192,026			192,026
Public safety	137,020	76,667		213,687
Public works	53,000	1,795,927		1,848,927
Health and welfare	28,957	252,140		281,097

(Continued)

Statement B

WEST CARROLL PARISH POLICE JURY
 Oak Grove, Louisiana
 GOVERNMENTAL FUND TYPE
 Combined Statement of Revenues, Expenditures,
 and Changes in Fund Balances, 2002

	GENERAL FUND	SPECIAL REVENUE FUNDS	CAPITAL PROJECTS FUNDS	TOTAL (MEMORANDUM ONLY)
EXPENDITURES (CONTD.)				
Culture and recreation	\$4,283			\$4,283
Economic development and assistance	6,237			6,237
Transportation	2,972	\$1,381		4,353
Intergovernmental	50,976			50,976
Debt service		168,591		168,591
Capital outlay	58,838	121,191	\$220,974	401,003
Other expenses		159		159
Total expenditures	<u>796,612</u>	<u>2,490,297</u>	<u>220,974</u>	<u>3,507,883</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES				
	<u>134,370</u>	<u>484,242</u>	<u>(15,465)</u>	<u>603,147</u>
OTHER FINANCING SOURCES (Use)				
Sale of property		4,008		4,008
Proceeds from capital lease		86,454		86,454
Operating transfers in		9,160		9,160
Operating transfers out	(9,160)			(9,160)
Total other financing sources (use)	<u>(9,160)</u>	<u>99,622</u>	<u>NONE</u>	<u>90,462</u>
EXCESS (DEFICIENCY) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USE				
	125,210	583,864	(15,465)	693,609
FUND BALANCES AT BEGINNING OF YEAR				
	<u>589,430</u>	<u>1,985,325</u>	<u>19,050</u>	<u>2,593,805</u>
FUND BALANCES AT END OF YEAR				
	<u><u>\$714,640</u></u>	<u><u>\$2,569,189</u></u>	<u><u>\$3,585</u></u>	<u><u>\$3,287,414</u></u>

(Concluded)

The accompanying notes are an integral part of this statement.

WEST CARROLL PARISH POLICE JURY
Oak Grove, Louisiana
GOVERNMENTAL FUND TYPE - GENERAL
AND SPECIAL REVENUE FUNDS
(Excluding Criminal Court Special Revenue Fund)

Combined Statement of Revenues, Expenditures,
and Changes in Fund Balances -
Budget (Cash) Basis and Actual
For the Year Ended December 31, 2002

	... GENERAL FUND SPECIAL REVENUE FUNDS ...		
	BUDGET	ACTUAL	VARIANCE FAVORABLE (UNFAVORABLE)	BUDGET	ACTUAL	VARIANCE FAVORABLE (UNFAVORABLE)
REVENUES						
Taxes:						
Ad valorem	\$200,000	\$203,668	\$3,668	\$483,000	\$510,297	\$27,297
Sales and use	400,000	401,551	1,551	2,010,500	2,007,755	(2,745)
Licenses and permits	31,800	35,431	3,631			
Intergovernmental revenues:						
Federal grants		44,988	44,988	218,978	201,439	(17,539)
State funds:						
Parish transportation funds				150,000	150,343	343
State revenue sharing (net)				70,000	70,033	33
Severance taxes	7,000	13,876	6,876			
Other state grants	121,850	133,923	12,073		61	61
Local funds					2,600	2,600
Fees, charges, and commissions for services	12,500	15,152	2,652	393,000	422,097	29,097
Fines and forfeitures				2,500		(2,500)
Use of money and property	10,000	9,424	(576)	96,251	79,175	(17,076)
Other revenues	35,813	38,635	2,822	18,400	36,344	17,944
Total revenues	<u>818,963</u>	<u>896,648</u>	<u>77,685</u>	<u>3,442,629</u>	<u>3,480,144</u>	<u>37,515</u>
EXPENDITURES						
Current:						
General government:						
Legislative	52,727	53,068	(341)			
Judicial	46,194	43,575	2,619		1,852	(1,852)
Elections	39,282	24,768	14,514			
Finance and administrative	133,905	131,807	2,098			
Other general government	208,362	186,451	21,911			
Public safety	128,440	140,526	(12,086)	930,059	882,164	47,895
Public works	46,000	53,000	(7,000)	2,293,521	1,817,024	476,497
Health and welfare	28,490	28,957	(467)	60,127	228,615	(168,488)
Culture and recreation	6,800	4,508	2,292			
Transportation	8,500	7,363	1,137	7,222	1,380	5,842
Economic development and assistance	7,000	6,240	760	100		100
Intergovernmental		50,976	(50,976)			
Debt service					167,097	(167,097)
Capital outlay	59,850	59,192	658		97,143	
Settlement of lawsuit	90,000	90,000				
Total expenditures	<u>855,550</u>	<u>880,431</u>	<u>(24,881)</u>	<u>3,291,029</u>	<u>3,195,275</u>	<u>192,897</u>
EXCESS (Deficiency) OF REVENUES OVER EXPENDITURES						
	(36,587)	16,217	52,804	151,600	284,869	133,269

(Continued)

WEST CARROLL PARISH POLICE JURY
 Oak Grove, Louisiana
 GOVERNMENTAL FUND TYPE - GENERAL
 AND SPECIAL REVENUE FUNDS
 (Excluding Criminal Court Special Revenue Fund)
 Combined Statement of Revenues, Expenditures,
 and Changes in Fund Balances -
 Budget (Cash) Basis and Actual, 2002

GENERAL FUND.....		SPECIAL REVENUE FUNDS....		
	<u>BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE FAVORABLE (UNFAVORABLE)</u>	<u>BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE FAVORABLE (UNFAVORABLE)</u>
OTHER FINANCING SOURCES (Use)						
HUD Supplemental	(\$2,400)	(\$2,400)			\$1,900	\$1,900
Operating transfers in	17,965	17,965			4,526	4,526
Operating transfers out	(1,800)	(1,760)	\$40			
Total other financing sources (use)	<u>13,765</u>	<u>13,805</u>	<u>40</u>	<u>NONE</u>	<u>6,426</u>	<u>6,426</u>
EXCESS (Deficiency) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USE	<u>(22,822)</u>	<u>30,022</u>	<u>52,844</u>	<u>151,600</u>	<u>291,295</u>	<u>139,695</u>
FUND BALANCES AT BEGINNING OF YEAR	<u>427,496</u>	<u>432,846</u>	<u>5,350</u>	<u>1,004,640</u>	<u>1,470,199</u>	<u>465,559</u>
FUND BALANCES AT END OF YEAR	<u>\$404,674</u>	<u>\$462,868</u>	<u>\$58,194</u>	<u>\$1,156,240</u>	<u>\$1,761,494</u>	<u>\$605,254</u>

The accompanying notes are an integral part of this statement.

WEST CARROLL PARISH POLICE JURY
Oak Grove, Louisiana

Notes to the Financial Statements
As of and For the Year Ended December 31, 2002

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The West Carroll Parish Police Jury is the governing authority for West Carroll Parish and is a political subdivision of the State of Louisiana. The police jury is governed by five jurors representing the various districts within the parish. The jurors serve four-year terms which expire on January 9, 2004.

Louisiana Revised Statute 33:1236 gives the police jury various powers in regulating and directing the affairs of the parish and its inhabitants. The more notable of those are the powers to make regulations for their own government, to regulate the construction and maintenance of roads and bridges, to regulate the construction and maintenance of drainage systems, to regulate the sale of alcoholic beverages, and to provide for the health and welfare of the poor, disadvantaged, and unemployed in the parish. Funding to accomplish these tasks is provided by ad valorem taxes, sales taxes, state revenue sharing, and various other state and federal grants.

In accomplishing its objectives, the police jury also has the authority to create special districts (component units) within the parish. The districts perform specialized functions, such as fire protection, library facilities, and health care facilities.

A. REPORTING ENTITY

As the governing authority of the parish, for reporting purposes, the West Carroll Parish Police Jury is the financial reporting entity for West Carroll Parish. The financial reporting entity consists of (a) the primary government (police jury), (b) organizations for which the primary government is financially accountable, and (c) other organizations for which nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete.

Governmental Accounting Standards Board (GASB) Statement No. 14 established criteria for determining which component units should be considered part of the West Carroll Parish Police Jury for financial reporting purposes. The basic criterion for including a potential component unit within the reporting entity is financial accountability. The GASB has set forth criteria to be considered in determining financial accountability. This criteria includes:

1. Appointing a voting majority of an organization's governing body,
and

WEST CARROLL PARISH POLICE JURY
 Oak Grove, Louisiana
 Notes to the Financial Statements (Continued)

- a. The ability of the police jury to impose its will on that organization and/or
 - b. The potential for the organization to provide specific financial benefits to or impose specific financial burdens on the police jury.
2. Organizations for which the police jury does not appoint a voting majority but are fiscally dependent on the police jury.
 3. Organizations for which the reporting entity financial statements would be misleading if data of the organization is not included because of the nature or significance of the relationship.

Based on the previous criteria, the police jury has determined that the following component units are part of the reporting entity:

<u>Component Unit</u>	<u>Fiscal Year End</u>	<u>Criteria Used</u>
West Carroll Parish:		
Library	December 31	1, 2, and 3
Kelly Airport Authority	December 31	1, 2, and 3
Tax Assessor	December 31	2 and 3
Clerk of Court	June 30	2 and 3
Sheriff	June 30	2 and 3
Fifth Judicial District		
Criminal Court	December 31	2 and 3
Kilbourne Fire District	December 31	1 and 3
Fiske-Union Fire District	December 31	1 and 3
Forest Fire District	December 31	1 and 3
Goodwill Fire District	December 31	1 and 3
Concord Fire District	December 31	1 and 3
Ward One Fire District	December 31	1 and 3
Ward Two Fire District	December 31	1 and 3
Oak Grove Fire District	December 31	1 and 3
Oak Grove Recreation District	December 31	1, 2, and 3
Emergency Communications District	December 31	1 and 3
Office of Emergency Preparedness	December 31	1 and 3
Ambulance Service District	December 31	1 and 3

WEST CARROLL PARISH POLICE JURY
Oak Grove, Louisiana
Notes to the Financial Statements (Continued)

The police jury has chosen to issue financial statements of the primary government (police jury) only; therefore, none of the previously listed component units, except as discussed in the following paragraph, are included in the accompanying primary government financial statements.

These primary government (police jury) financial statements include all funds, account groups, and organizations for which the police jury maintains the accounting records. The Fifth Judicial District Criminal Court, Kelly Airport Authority, and the Office of Emergency Preparedness, for which the police jury maintains the accounting records, are considered part of the primary government (police jury).

GASB Statement 14 provides for the issuance of primary government financial statements that are separate from those of the reporting entity. However, the primary government's (police jury) financial statements are not a substitute for the reporting entity's financial statements. The accompanying primary government financial statements have been prepared in conformity with generally accepted accounting principles as applied to governmental units. These financial statements are not intended to and do not report on the reporting entity in accordance with generally accepted accounting principles, but rather are intended to reflect only the financial statements of the primary government (police jury).

Considered in the determination of component units of the reporting entity were the West Carroll Parish School Board, the District Attorney and Judges for the Fifth Judicial District, and the various municipalities in the parish. It was determined that these governmental entities are not component units of the West Carroll Parish Police Jury reporting entity because they have separately elected governing bodies, are legally separate, and are fiscally independent of the West Carroll Parish Police Jury.

B. FUND ACCOUNTING

The police jury uses funds and account groups to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities.

A fund is a separate accounting entity with a self-balancing set of accounts that comprises its assets, liabilities, fund equity, revenues, and expenditures. An account group, on the other hand, is a financial reporting device designed to provide accountability for certain assets and liabilities (general fixed assets and general long-term obligations) that are not recorded in the "funds" because they do not directly affect net expendable available

WEST CARROLL PARISH POLICE JURY
Oak Grove, Louisiana
Notes to the Financial Statements (Continued)

financial resources. They are concerned only with the measurement of financial position, not with the measurement of results of operations.

Funds are classified into three categories; governmental, proprietary, and fiduciary. Each category, in turn, is divided into separate "fund types". Governmental funds are used to account for a government's general activities, where the focus of attention is on the providing of services to the public as opposed to proprietary funds where the focus of attention is on recovering the cost of providing services to the public or other agencies through service charges or user fees. Fiduciary funds are used to account for assets held for others. The police jury's current operations require the use of only governmental funds. The governmental fund types used by the police jury are described as follows:

General Fund

The General Fund is the general operating fund of the police jury. It accounts for all activities except those required to be accounted for in other funds.

Special Revenue Funds

Special revenue funds are used to account for the proceeds of specific revenue sources such as ad valorem taxes, sales taxes, court fines and forfeitures, and federal grants. Those revenues are legally restricted, either by tax proposition, state law, or grant agreement, to expenditures for specified purposes such as road maintenance, solid waste disposal, operation of parish criminal court, and housing assistance payments for lower-income residents.

Capital Projects Fund

The capital projects funds account for financial resources received and used for the acquisition, construction, or improvement of capital facilities not reported in the other governmental funds.

Fiduciary Fund Type - Agency Funds

Agency funds account for assets held in a trustee capacity or as an agent for individuals, private organizations, other governments, and/or other funds. Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.

**C. GENERAL FIXED ASSETS AND
LONG-TERM OBLIGATIONS**

General fixed assets are not capitalized in the funds used to acquire or construct them. Instead, capital acquisition and construction are reflected as expenditures (capital outlay) in governmental funds and the related assets are reported in the general fixed assets account group. All purchased fixed assets are valued at cost where historical records are available and at estimated cost where no historical records are available. Approximately 92 per cent of general fixed assets are valued at estimated historical cost based on the actual cost of like items. Donated fixed assets are valued at their estimated fair market value on the date received.

The costs of normal maintenance and repairs that do not add to the value of fixed assets or materially extend their useful lives are not capitalized but are only recognized as a normal current expenditure of the governmental funds. Public domain or infrastructure general fixed assets consisting of roads, bridges, and drainage systems are not capitalized, as these assets are immovable and of value only to the police jury. No depreciation is recognized on general fixed assets.

Long-term obligations, such as capital leases, are recognized as a liability of a governmental fund only when due. For other long-term obligations, such as compensated absences, only that portion expected to be financed from expendable available financial resources is reported as a liability of a governmental fund. The remaining portion of such obligations is reported in the general long-term obligations account group.

D. BASIS OF ACCOUNTING

The financial reporting treatment applied to a fund is determined by its measurement focus. All governmental funds are accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. Operating statements for these funds present increases (i.e., revenues and other financing sources) and decreases (i.e., expenditures and other financing uses) in net current assets.

The modified accrual basis of accounting is used for reporting all governmental fund types. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., when they become both measurable and available). "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay

WEST CARROLL PARISH POLICE JURY
Oak Grove, Louisiana
Notes to the Financial Statements (Continued)

liabilities of the current period. The police jury uses the following practices in recognizing and reporting revenues and expenditures:

Revenues

Ad valorem taxes and the related state revenue sharing are recorded in the year the taxes are due and payable. Ad valorem taxes are assessed on a calendar year basis and attach as an enforceable lien and become due and payable on the date the tax rolls are filed with the recorder of mortgages. Louisiana Revised Statute 47:1993 requires that the tax roll be filed on or before November 15 of each year. Ad valorem taxes become delinquent if not paid by December 31. The taxes are normally collected in December of the current year and January and February of the ensuing year.

Federal and state grants are recorded when the police jury is entitled to the funds.

Sales taxes are recognized in the month received by the police jury's collection agent, the West Carroll Parish School Board.

Interest income on demand deposits is recorded monthly when the interest is earned and credited to the account.

Interest earnings on time deposits are recognized as revenues when the time deposits have matured and the interest is available.

Substantially all other revenues are recorded when they become available to the police jury.

Based on the above criteria, ad valorem taxes, state revenue sharing, sales taxes, and state, federal, and local grants are treated as susceptible to accrual.

Expenditures

Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred, except for

WEST CARROLL PARISH POLICE JURY
Oak Grove, Louisiana
Notes to the Financial Statements (Continued)

principal and interest on general long-term obligations, which are recognized when due and compensated absences, which are recognized when paid.

Other Financing Sources (Uses)

Proceeds from the sale of fixed assets and transfers between funds which are not expected to be repaid are accounted for as other financing sources (uses) and are recognized when the underlying events occur.

E. BUDGET PRACTICES

Preliminary budgets for the ensuing year are prepared by the secretary-treasurer during October of each year. During November, the finance committee reviews the proposed budgets and makes changes as they deem appropriate. The availability of the proposed budgets for public inspection and the date of the public hearing on the budgets are then advertised in the official journal. Prior to its regular December meeting, the jury holds a public hearing on the proposed budgets in order to receive comments from residents. Changes are made to the proposed budgets based on the public hearing and the desires of the police jury as a whole. The budgets are then adopted during the police jury's regular December meeting, and notice is published in the official journal.

During the year, the police jury receives monthly budget comparison statements which are used as a tool to control the operations of the parish. The secretary-treasurer presents necessary budget amendments to the jury during the year when, in her judgment, actual operations are differing materially from those anticipated in the original budget. The jury, during a regular meeting, reviews the proposed amendments, makes changes as it feels necessary, and formally adopts the amendments. The adoption of amendments is included in police jury minutes published in the official journal.

The police jury exercises budgetary control at the functional level. Within functions, the secretary-treasurer has the authority to make amendments, as necessary. Unexpended appropriations lapse at year end and must be reappropriated in the next year's budget to be expended.

For the year ended December 31, 2002, cash basis budgets were adopted for the General Fund and all special revenue funds, except the Criminal Court Special Revenue Fund. The Criminal Court Special Revenue Fund is exempt from the requirements of the Local Government Budget Act.

WEST CARROLL PARISH POLICE JURY
 Oak Grove, Louisiana
 Notes to the Financial Statements (Continued)

Budget comparison statements included in the accompanying financial statements include the original adopted budgets and all subsequent amendments. The following schedule reconciles the excess of revenues and other sources over expenditures and other uses as shown on the budget comparison Statement C (budget basis) to the same amounts shown on Statement B (GAAP basis):

	<u>General Fund</u>	<u>Special Revenue Funds</u>
Excess (Deficiency) of revenues and other sources over expenditures and other uses (budget basis)	\$30,022	\$291,295
Adjustments:		
Receivables	28,326	78,191
Payables	84,827	41,506
Interfund receivables	(17,965)	
Hospital proceeds		150,003
Post closure reserve		27,000
Criminal Court fund not budgeted		(9,891)
Deferred revenues		6,699
Prepaid charges		(944)
Excess (Deficiency) of revenues and other sources over expenditures and other uses (GAAP basis)	<u>\$125,210</u>	<u>\$583,864</u>

The following schedule reconciles actual ending fund balances of special revenue funds, as shown on Statement C, with cash and cash equivalents on Statement A:

Fund balances at end of year - Statement C	\$1,761,494
Adjustment - Criminal Court Fund not budgeted	(2,564)
Adjustment - Hospital Fund proceeds	<u>150,003</u>
Cash and cash equivalents (net) - Statement A	<u>\$1,908,933</u>

F. CASH AND CASH EQUIVALENTS

Under state law, the police jury may deposit funds in demand deposits, interest bearing demand deposits, cash with fiscal agent, money market accounts, or time deposits with state banks organized under Louisiana law and national banks having principal offices in Louisiana.

WEST CARROLL PARISH POLICE JURY
 Oak Grove, Louisiana
 Notes to the Financial Statements (Continued)

At December 31, 2002, the police jury has cash and cash equivalents (book balances) totaling \$2,374,156, which includes a bank overdraft in the amount of \$2,564, as follows:

Demand deposits	\$451,606
Time deposits	1,922,500
Petty Cash	<u>50</u>
Total	<u>\$2,374,156</u>

These deposits are stated at cost, which approximates market. Under state law, these deposits, or the resulting bank balances, must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent. These securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties. Cash and cash equivalents (bank balances) at December 31, 2002, are under secured as follows:

Bank Balances	<u>\$2,448,221</u>
Federal deposit insurance	\$400,000
Pledged securities (uncollateralized)	<u>4,386,080</u>
Total	<u>\$4,786,080</u>

Because the pledged securities are held by a custodial bank in the name of the fiscal agent bank rather than in the name of the police jury, they are considered uncollateralized (Category 3) under the provisions of GASB Codification C20.106; however, Louisiana Revised Statute 39:1229 imposes a statutory requirement on the custodial bank to advertise and sell the pledged securities within 10 days of being notified by the police jury that the fiscal agent bank has failed to pay deposited funds upon demand. Further, LRS 39:1224 states that securities held by a third party shall be deemed to be held in the police jury's name.

G. VACATION AND SICK LEAVE

Employees of the West Carroll Parish Police Jury receive from one to twenty days of vacation leave each year, depending on length of service. Vacation leave must be taken in the year earned or, with written approval, in the following year. Upon separation,

WEST CARROLL PARISH POLICE JURY
Oak Grove, Louisiana
Notes to the Financial Statements (Continued)

employees are paid for any accrued vacation leave at the employee's current rate of pay. Additionally, police jury employees earn up to ten days of sick leave per year, depending on length of service. Sick leave can be accumulated without limitation. Upon retirement, a maximum of sixty days of sick leave may be paid to the employee at his or her average rate of pay for the last five years of service. The same sixty days may be carried into the retirement system at the employee's expense.

Employees of the criminal court earn ten days of vacation leave and seven days of sick leave each year. Vacation and sick leave are noncumulative and are forfeited if not taken in the year earned.

At December 31, 2002, employees of the police jury had accumulated and vested \$114,064 of vacation and sick leave benefits, computed in accordance with GASB Codification Section C60. The liability is recorded within the general long-term obligations account group.

The cost of leave privileges, computed in accordance with the previous codification, is recognized as a current year expenditure within the various funds when leave is actually taken or when employees are paid for accrued annual and sick leave upon separation or retirement, while the cost of leave privileges not requiring current resources is recorded in the general long-term obligations account group.

II. RISK MANAGEMENT

The police jury is exposed to various risk of loss related to torts; theft of, damage to, and destruction of assets; liability; and injuries to employees and others. To handle such risk of loss, the police jury maintains commercial insurance policies covering; automobile liability and medical payments; workers compensation; general liability; and surety bond coverage on the secretary/ treasurer and other employees handling money. One claim was paid on the policies during the past three years which exceeded the policies' coverage amounts. The police jury's part of the legal settlement was \$90,000, with the insurance company paying the remaining \$110,000.

I. SALES TAXES

On March 8, 1988, the voters of West Carroll Parish passed a one per cent sales tax. One half of the sales tax is dedicated to operating expenditures of the General Fund while the remaining one-half is dedicated to the maintenance of roads, bridges, and

WEST CARROLL PARISH POLICE JURY
Oak Grove, Louisiana
Notes to the Financial Statements (Continued)

drainage. The sales tax was for a five year period and expired on May 1, 1993. On October 3, 1992, the sales tax was renewed for a ten year period and expires on April 30, 2003.

On January 20, 1990, voters of West Carroll Parish approved a three-fourths per cent sales tax, which became effective on August 1, 1990. The sales tax expired on August 1, 1995. On November 8, 1994, the sales tax was renewed for a ten year period beginning July 1, 1995. The tax is dedicated for the purpose of constructing, acquiring, maintaining, and operating facilities for collecting and disposing of solid waste for West Carroll Parish.

On October 7, 2000, the voters of West Carroll Parish renewed a one-fourth per cent sales tax, effective July 1, 2001. The sales tax is dedicated for the purpose of providing a solid waste recycling program for the parish. The sales tax is for a ten year period and expires on June 31, 2011.

On September 21, 1996, voters of West Carroll Parish approved a one-half per cent sales tax. The sales tax is dedicated for the purpose of providing fire protection in the eight fire protection districts in the parish through the acquisition, construction, improvement, operation and maintenance of equipment, property, and facilities to be used in providing such fire protection. The sales tax is for a ten year period and expires in 2007.

On September 21, 1996, the voters of West Carroll Parish approved a one-half per cent sales tax to provide ambulance service to the public, including acquiring, improving, maintaining and operating facilities and equipment required in connection therewith and paying related personnel costs. The sales tax is for a ten year period and expires in 2007.

Effective January 1, 1987, the jury entered into an agreement with the West Carroll Parish School Board whereby the school board provides collection services for a fee of two per cent of total collections plus two-thirds of the costs of supplies and postage.

J. TOTAL COLUMNS ON COMBINED STATEMENTS

Total columns on the combined statements are captioned Memorandum Only (overview) to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position or results of operations in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

WEST CARROLL PARISH POLICE JURY
 Oak Grove, Louisiana
 Notes to the Financial Statements (Continued)

**2. LEVIED TAXES AND
 PRINCIPAL TAXPAYERS**

The following is a summary of authorized and levied ad valorem taxes:

	<u>Authorized Millage</u>	<u>Levied Millage</u>	<u>Expiration Date</u>
Parish wide taxes:			
General	4.00	5.15	Indefinite
Parishwide Road	8.00	9.35	2004
Health Unit	1.98	1.98	2010
Drainage	1.35	1.58	2003
Library	4.25	4.36	2007

The difference between authorized and levied millages is the result of reassessments of taxable property required by Article 7, Section 18 of the Louisiana Constitution of 1974.

The following are the principal taxpayers for the parish and their 2002 assessed valuation:

	<u>Assessed Valuation</u>	
	<u>2002</u>	<u>Percent of Total</u>
Trunkline Gas Company	\$15,159,880	28.13%
Centennial Pipeline, LLC	1,968,030	3.65%
Entergy Louisiana, Inc.	1,608,970	2.99%
Regions Bank	1,182,590	2.19%
Southern Natural Gas Company	1,107,980	2.06%
BellSouth Telecommunications	1,075,890	2.00%
ANR Pipeline Company	976,750	1.81%
Northeast Louisiana Power Coop	829,390	1.54%
Ruffin Building Systems, Inc.	668,760	1.24%
Comco, LLC	484,040	0.90%
Total	<u>\$25,062,280</u>	<u>46.51%</u>

WEST CARROLL PARISH POLICE JURY
 Oak Grove, Louisiana
 Notes to the Financial Statements (Continued)

3. RECEIVABLES

The following is a summary of receivables at December 31, 2002:

	General Fund	Special Revenue Funds	Agency Funds	Total
Taxes:				
Ad valorem	\$182,337	\$457,081		\$639,418
Sales	41,512	124,536	\$83,024	249,072
Fees, charges, and commissions	2,463	35,926		38,389
Fines and forfeitures		4,814		4,814
Grants - federal		3,133		3,133
Grants - state	5,508	70,510		76,018
Other	2,795	15		2,810
Total	<u>\$234,615</u>	<u>\$696,015</u>	<u>\$83,024</u>	<u>\$1,013,654</u>

4. CHANGES IN GENERAL FIXED ASSETS

The following presents the changes in general fixed assets for the year ended December 31, 2002:

	Balance at January 1,	Additions	Deletions	Balance at December 31,
Land	\$1,074,881		(\$78,400)	\$996,481
Buildings	5,278,392	\$324,120	(1,200,000)	4,402,512
Equipment	3,028,251	390,171	(81,834)	3,336,588
Items under capital lease	754,117	86,455	(344,879)	495,693
Improvements other than buildings	1,622,886			1,622,886
Criminal Court	NONE	1,680		1,680
Construction in progress	92,217	271,824	(50,850)	313,191
Total	<u>\$11,850,744</u>	<u>\$1,074,250</u>	<u>(\$1,755,963)</u>	<u>\$11,169,031</u>

Beginning balances for the year ended December 31, 2002 have been restated to reflect additions and deletions not recognized in prior years. Additions do not agree with capital outlay due to donations given to the police jury in the amount of \$322,375, transfers between departments in the amount of \$2,989, the value of trade-ins of \$3,000, and paid out capital leases added to equipment of \$344,879.

WEST CARROLL PARISH POLICE JURY
 Oak Grove, Louisiana
 Notes to the Financial Statements (Continued)

5. CAPITAL AND OPERATING LEASES

The police jury records items under capital leases as an asset and an obligation in the accompanying financial statements. Capital leases at December 31, 2002, are comprised of the following:

Solid Waste Tax special revenue fund - Lease-purchase agreement for the purchase of a Ford Truck entered into on July 23, 1999, due in 60 monthly installments of \$460 through June, 2004, with an interest rate of 6.25 percent per annum. Lease-purchase agreement for the purchase of a 2001 GMC Sierra truck entered into on April 16, 2001, due in 60 monthly installments of \$551 through March, 2006, with an interest rate of 6.50 percent per annum. Lease-purchase agreement for the purchase of a Komatsu Dozer entered into on October 23, 2001, due in 60 monthly installments of \$3,045 through October, 2006, with an interest rate of 4.75 percent per annum.

Drainage Maintenance special revenue fund - Lease-purchase agreement for the purchase of a Komatsu Excavator entered into in November, 1999, due in 60 monthly installments of \$1,529 through September 2004, with an interest rate of 5.5 per cent per annum.

Parishwide Road Tax special revenue fund - Lease purchase agreement for the purchase of a Motor Grader entered into on March 1, 1998, due in 60 monthly installments of \$1,849 through February 3, 2003, with an interest rate of 5.49 per cent per annum.

The following is a summary of future minimum lease payments, together with the present value of the net minimum lease payments, as of December 31, 2002:

<u>Year</u>	<u>Payments</u>
2003	\$90,599
2004	79,552
2005	63,024
2006	51,971
2007	<u>\$11,588</u>
Total minimum lease payments	296,734
Less - amount representing interest	<u>(27,563)</u>
Present value of net minimum lease payments	<u>\$269,171</u>

The West Carroll Parish Hospital is leased to West Carroll Hospital, Incorporated, a nonprofit corporation, under an operating agreement dated June 20, 1996. The lease expires on February 28, 2022. The lessee pays \$3,500 per month to the police jury, and is subject to certain other provisions of the lease agreement.

WEST CARROLL PARISH POLICE JURY
Oak Grove, Louisiana
Notes to the Financial Statements (Continued)

6. PENSION PLAN

Substantially all employees of the West Carroll Parish Police Jury are members of the Parochial Employees Retirement System of Louisiana (System), a cost-sharing, multiple-employer defined benefit pension plan administered by a separate board of trustees. The System is composed of two distinct plans, Plan A and Plan B, with separate assets and benefit provisions. All employees of the police jury are members of Plan A.

All permanent employees working at least twenty-eight hours per week who are paid wholly or in part from parish funds and all elected parish officials are eligible to participate in the System. Under Plan A, employees who retire at or after age 60 with at least 10 years of creditable service, at or after age 55 with at least 25 years of creditable service, or at any age with at least 30 years of creditable service are entitled to a retirement benefit, payable monthly for life, equal to 3 per cent of their final average salary for each year of creditable service. However, for those employees who were members of the supplemental plan only before January 1, 1980, the benefit is equal to one per cent of final average salary plus \$24 for each year of supplemental-plan-only service earned before January 1, 1980, plus 3 per cent of final-average salary for each salary for each year of service credited after the revision date. Final average salary is the employee's average salary over the 36 consecutive or joined months that produce the highest average. Employees who terminate with at least the amount of creditable service stated above, and do not withdraw their employee contributions, may retire at the ages specified above and receive the benefits accrued to their date of termination. The system also provides death and disability benefits. Benefits are established or amended by state statute.

The System issues an annual publicly available report that includes financial statements and required supplementary information for the System. That report may be obtained by writing to the Parochial Employees' Retirement System of Louisiana, Post Office Box 14619, Baton Rouge, Louisiana 70898-4619, or by calling (504) 928-1361.

Under Plan A, members are required by state statute to contribute 9.50 per cent of their annual covered salary and the West Carroll Parish Police Jury is required to contribute at an actuarially determined rate. The current rate is 7.75 per cent of annual covered payroll. Contributions to the system also include one-fourth of one per cent (except Orleans and East Baton Rouge Parishes) of the taxes shown to be collectible by the tax rolls of each parish. These tax dollars are divided between Plan A and Plan B based proportionately on the salaries of the active members of each plan. The contribution requirements of plan members and the West Carroll Parish Police Jury are established and may be amended by state statute. As provided by Louisiana Revised Statute 11:103, the employer contributions are determined by actuarial valuation and are subject to change each year based on the results of the valuation for the prior fiscal year. The West Carroll Parish Police Jury's contributions to the System under Plan A for the years ending December 31, 2002, 2001, and 2000, were \$61,734, \$66,258, \$64,907, respectively, equal to the required contributions for each year.

WEST CARROLL PARISH POLICE JURY
 Oak Grove, Louisiana
 Notes to the Financial Statements (Continued)

7. POST RETIREMENT BENEFITS

The police jury provides surviving spouse benefits to the wife of a retired judge. The cost of providing these benefits was \$766 for the year ending December 31, 2002.

8. CHANGES IN LONG-TERM OBLIGATIONS

The following is a summary of long-term obligation transactions for the year ended December 31, 2002:

	<u>Capital Leases</u>	<u>Compensated Absences</u>	<u>Landfill Closure/Post Closure Care</u>	<u>Total</u>
Long-term obligations at January 1, 2002	\$335,630	\$95,684	\$904,270	\$1,335,584
Additions:	86,454	59,198	77,265	222,917
Deductions:	(152,913)	(41,986)		(194,899)
Adjustment ¹		1,168		1,168
Long-term obligations at December 31, 2002	<u>\$269,171</u>	<u>\$114,064</u>	<u>\$981,535</u>	<u>\$1,364,770</u>

¹ As discussed in note 1G, upon separation from employment, employees are paid for accumulated leave at their current rate of pay. The beginning balance for compensated absences has been adjusted to reflect an addition error in the prior year schedule, and to correct beginning balances for several employees.

9. DUE FROM/TO OTHER FUNDS

Individual fund balances due from/to other funds at December 31, 2002, are as follows:

	<u>Due from Other Funds</u>	<u>Due to Other Funds</u>
General Fund	\$46,794	\$90
Special Revenue Funds:		
Criminal Court		34,832
Substance Abuse	45	
Communications		11,962
Drainage Maintenance	45	
Airport Authority		1,230
Airport Authority Improvement	1,230	
Total	<u>\$48,114</u>	<u>\$48,114</u>

WEST CARROLL PARISH POLICE JURY
 Oak Grove, Louisiana
 Notes to the Financial Statements (Continued)

10. FUND DEFICIT

At December 31, 2002, the Criminal Court Special Revenue Fund had a deficit fund balance of \$40,839. The deficit will be eliminated by reducing expenditures and making transfers from the General Fund.

11. LITIGATION AND CLAIMS

At December 31, 2002, the police jury is involved in several lawsuits. Although the total amount of potential liability cannot be determined at this time, any damages awarded would be covered under the police jury's insurance. In the event there is an unfavorable outcome, the police jury's maximum loss would be limited to the insurance deductible amount. No provision for the potential liability has been made in the accompanying financial statements.

12. CHANGES IN AGENCY FUNDS DEPOSITS DUE OTHERS

	Ambulance District	Fire District	Total
Balance, January 1, 2002	NONE	NONE	NONE
Additions	\$406,820	\$406,818	\$813,638
Reductions	(\$406,820)	(\$406,818)	(\$813,638)
Balance, December 31, 2002	<u>NONE</u>	<u>NONE</u>	<u>NONE</u>

13. LANDFILL CLOSURE AND POST-CLOSURE CARE COSTS

State and federal laws and regulations require the police jury to place a final cover on its landfill when it stops accepting waste and to perform certain maintenance and monitoring functions at the site for thirty years after closure. Although final closure and postclosure care costs will be paid only near or after the date that the landfill stops accepting waste, the police jury reports a portion of those closure and postclosure care costs in long-term debt on Statement A, based on cumulative landfill capacity used as of December 31 of each year. The \$981,535 reported as landfill closure and postclosure care liability at December 31, 2002, represents 43.48 percent of the estimated capacity of the landfill. Of that amount, \$77,265 is attributable to operations of the current year. The police jury will recognize the remaining estimated cost of closure and postclosure care of \$1,376,481 as the remaining capacity is filled. These amounts are based on what it would cost to perform all closure and postclosure care in 2002. The police jury expects to close the landfill in 2030. Actual costs may be higher due to inflation, changes in

WEST CARROLL PARISH POLICE JURY
Oak Grove, Louisiana
Notes to the Financial Statements (Continued)

technology, or changes in regulations. Actual closure costs will be incurred on an on-going basis. Final cover will be completed for cells as they reach total capacity. Therefore closure costs will be incurred as cells are filled and final closure costs will involve no more than five acres, which is the largest currently planned cell size.

To provide assurances that it will be financially able to pay all post closure care costs (financial assurance plan), the police jury, on April 3, 1998, entered into a Solid Waste Facility Trust Agreement. Under the terms of the agreement, the police jury transfers \$27,000 per year into an irrevocable trust. Transfers must continue until the total amount in the trust is \$810,000. It is currently estimated that the total amount in the trust at the date of final closure, plus interest earnings over the thirty year period of post closure care will provide sufficient funds to cover all post closure care costs. At December 31, 2002, the trust held \$135,000, and is reflected as a reserve for post closure care on Statement A.

SUPPLEMENTAL INFORMATION SCHEDULES

WEST CARROLL PARISH POLICE JURY
Oak Grove, Louisiana
SUPPLEMENTAL INFORMATION SCHEDULES
As of and For the Year Ended December 31, 2002

SPECIAL REVENUE FUNDS

MAINTENANCE FUNDS

Parishwide Road Tax Fund

The Parishwide Road Tax Fund accounts for the maintenance of parish highways, streets, and bridges. Financing is provided by a specific ad valorem tax which was renewed for a ten-year period during 1994, proceeds from a one cent sales tax, and the State of Louisiana Parish Transportation Fund.

Health Unit Maintenance Fund

The Health Unit Maintenance Fund accounts for the maintenance and operation of the parish health unit. Financing is provided for by a specific parishwide ad valorem tax authorized by Louisiana Revised Statute 33:1236.

Drainage Maintenance Fund

The Drainage Maintenance Fund accounts for maintenance of storm drainage systems and watershed programs in the parish. Financing is provided by a parishwide ad valorem tax and state revenue sharing funds.

MISCELLANEOUS EMERGENCY FUND

The Miscellaneous Emergency Fund was established to accumulate monies to be used in case of an emergency. Financing is provided by monthly lease payments from the rental of a hospital building.

HOSPITAL PROCEEDS FUND

The Hospital Proceeds Fund was established to accumulate monies received by the police jury due to the Hospital changing from a not for profit entity to a for profit entity. All monies held by the hospital must be paid to the police jury before it can become a for profit entity.

CRIMINAL COURT FUND

The Criminal Court Fund for the Fifth Judicial District was established under Section 571.111 of Title 15 of the Louisiana Revised Statutes of 1950, which provides that fines and forfeitures imposed by district courts and district attorneys' conviction fees in criminal cases be transferred to the parish treasurer and deposited into a special account to be used for the expenses of the criminal court of the parish. Expenditures are made from the fund on motion of the district attorney and approval of the district judges.

WITNESS FEE FUND

The Witness Fee Fund was established to pay off-duty law enforcement officers. Financing is provided by fines paid by defendants who are found guilty.

SOLID WASTE FUND

The Solid Waste Fund accounts for the expenditures of a three-fourths per cent sales tax which is dedicated to construction, maintenance, and operation of facilities for the collection and disposal of solid waste. The tax is for a ten year period and expires on August 1, 2005.

SUBSTANCE ABUSE FUND

The Substance Abuse Fund is funded by costs imposed by the district court on certain traffic violations and from the payment of fees by persons required to attend the drivers education course. The funding provided is used to pay expenses for administration of the program.

FEDERAL

Emergency Preparedness Fund

The Emergency Preparedness Fund accounts for a federal grant used to support the development and maintenance of an emergency management capability for dealing with large-scale disasters.

Section 8 Housing Fund

The Section 8 Housing Fund provides housing assistance payments to participating owners on behalf of eligible tenants to provide decent, safe, and sanitary housing for very low income families at rents they can afford. Housing assistance payments are used to make up the difference between the approved rent due to the owner for the dwelling unit and the occupant family's required contribution towards the rent. Assisted families are required to contribute up to 30 per

cent of their adjusted family income towards rent. Funding is provided through the United States Department of Housing and Urban Development.

COMMUNICATIONS DISTRICT FUND

The Communications District Fund was established for the purpose of establishing, maintaining, and operating the 911 emergency telephone system for West Carroll Parish. Financing is provided by a 5 per cent service charge on local telephone service within the parish. The Fund also receives an eighty-five cent fee per subscriber per month for wireless services provided within the parish.

KELLY AIRPORT AUTHORITY FUND

The West Carroll Kelly Airport Authority Fund accounts for the general operating expenditures of the Kelly Airport Authority. Financing is provided by rental of hangers and other miscellaneous receipts.

WEST CARROLL INDUSTRIAL DEVELOPMENT FUND

The Industrial Development Fund accounts for the maintenance of the parish-owned industrial district. Financing is provided by a sale of land within the industrial district.

WEST CARROLL PARISH POLICE JURY
Oak Grove, Louisiana
SPECIAL REVENUE FUNDS

Combining Balance Sheet, December 31, 2002

	MAINT. FUNDS	MISC. EMERGENCY	HOSPITAL PROCEEDS FUND	CRIMINAL COURT	WITNESS FEE	SOLID WASTE	SUBSTANCE ABUSE	FEDERAL	COMM. DISTRICT	KELLY AIRPORT AUTHORITY	INDUST DEVEL	TOTAL
ASSETS												
Cash and cash equivalents	\$497,559	\$140,589	\$150,002	\$33,967	\$928,744	\$7,124	\$86,960	\$51,118	\$3,819	\$11,615	\$1,911,497	
Deposits held in trust			135,000									135,000
Receivables	569,103			185	110,717	195	3,134	7,867				696,015
Due from other funds	45					45						90
Prepaid charges	3,378				2,576							5,954
TOTAL ASSETS	\$1,070,085	\$140,589	\$150,002	\$4,814	\$34,152	\$1,177,037	\$7,364	\$90,094	\$58,985	\$3,819	\$11,615	\$2,748,556
LIABILITIES AND FUND EQUITY												
Liabilities:												
Bank overdraft				\$2,564								\$2,564
Accounts payable	\$43,292			8,257	\$9,756			\$195	\$1,401			62,901
Due to other funds				34,832					11,962	\$1,230		48,024
Deferred revenues								65,878				65,878
Total Liabilities	43,292	NONE	NONE	45,653	NONE	9,756	NONE	66,073	13,363	1,230	NONE	179,367
Fund Equity - fund balances (deficit):												
Reserved for post closure care						135,000						135,000
Unreserved - undesignated	1,026,793	\$140,589	\$150,002	(40,839)	\$34,152	1,032,281	\$7,364	24,021	45,622	2,589	\$11,615	2,434,189
Total Fund Equity	1,026,793	140,589	150,002	(40,839)	34,152	1,167,281	7,364	24,021	45,622	2,589	11,615	2,569,189
TOTAL LIABILITIES AND FUND EQUITY	\$1,070,085	\$140,589	\$150,002	\$4,814	\$34,152	\$1,177,037	\$7,364	\$90,094	\$58,985	\$3,819	\$11,615	\$2,748,556

WEST CARROLL PARISH POLICE JURY
Oak Grove, Louisiana
SPECIAL REVENUE FUNDS

Combining Schedule of Revenues, Expenditures,
and Changes in Fund Balances
For the Year Ended December 31, 2002

	MAINT. FUNDS	MISC EMERGENCY	HOSPITAL PROCEEDS FUNDS	CRIMINAL COURT	WITNESS FEE	SOLID WASTE	SUBSTANCE ABUSE	FEDERAL	COMM. DISTRICT	KELLY AIRPORT	INDUST DEVEL	TOTAL
REVENUES												
Taxes:												
Ad valorem	\$582,620											\$582,620
Sales and use	406,817					\$813,634						1,220,451
Intergovernmental revenues:								\$208,783				208,783
Federal grants												
State funds:												
Parish transportation funds	150,986											150,986
State revenue sharing (net)	69,729											69,729
Other state grants										\$61		61
Fees, charges, and commissions for services									\$72,503			421,119
Fines and forfeitures				\$63,582	\$2,481							66,063
Intergovernmental revenue			\$150,002									150,002
Use of money and property	11,467	\$44,513		59	699	13,804	148	370	921	4	\$245	72,230
Other revenues	18,175			538		8,172	4,726		884			32,495
Total revenues	1,239,794	44,513	150,002	64,179	3,180	1,181,624	2,750	213,879	74,308	65	245	2,974,539
EXPENDITURES												
Current:												
General government - judicial				72,389	1,852							74,241
Public safety								5,897	70,770			76,667
Public works						807,108						1,795,927
Health and welfare							2,768	205,308		1,381		252,140
Transportation												1,381
Debt service	988,819											168,591
Capital outlay	44,064											121,191
Other expenses	71,716											121,191
Capital outlay	12,109			1,680		97,780		2,047	845	6,730		121,191
Other expenses		159										159
Total expenditures	1,116,708	159	NONE	74,069	1,852	1,001,763	2,768	213,252	71,615	8,111	NONE	2,490,297

WEST CARROLL PARISH POLICE JURY
Oak Grove, Louisiana
SPECIAL REVENUE - MAINTENANCE FUNDS

Combining Balance Sheet, December 31, 2002

	<u>PARISHWIDE ROAD TAX</u>	<u>HEALTH UNIT</u>	<u>DRAINAGE</u>	<u>TOTAL</u>
ASSETS				
Cash and cash equivalents	\$211,015	\$189,797	\$96,747	\$497,559
Receivables	396,575	70,102	102,426	569,103
Due from other funds			45	45
Prepaid charges	1,849		1,529	3,378
TOTAL ASSETS	<u>\$609,439</u>	<u>\$259,899</u>	<u>\$200,747</u>	<u>\$1,070,085</u>
LIABILITIES AND FUND EQUITY				
Liabilities - accounts payable	\$36,646	\$3,504	\$3,142	\$43,292
Fund Equity - fund balances - unreserved - undesignated	<u>572,793</u>	<u>256,395</u>	<u>197,605</u>	<u>1,026,793</u>
TOTAL LIABILITIES AND FUND EQUITY	<u>\$609,439</u>	<u>\$259,899</u>	<u>\$200,747</u>	<u>\$1,070,085</u>

WEST CARROLL PARISH POLICE JURY
Oak Grove, Louisiana
SPECIAL REVENUE - MAINTENANCE FUNDS

Combining Schedule of Revenues, Expenditures,
and Changes in Fund Balances
For the Year Ended December 31, 2002

	<u>PARISHWIDE ROAD TAX</u>	<u>HEALTH UNIT</u>	<u>DRAINAGE</u>	<u>TOTAL</u>
REVENUES				
Taxes:				
Ad valorem	\$421,888	\$89,445	\$71,287	\$582,620
Sales and use	406,817			406,817
Intergovernmental revenues - state funds:				
Parish transportation funds	150,986			150,986
State revenue sharing (net)			69,729	69,729
Use of money and property	4,876	3,326	3,265	11,467
Other revenues	10,119	6,456	1,600	18,175
Total revenues	<u>994,686</u>	<u>99,227</u>	<u>145,881</u>	<u>1,239,794</u>
EXPENDITURES				
Current:				
Public works	916,456		72,363	988,819
Health and welfare		44,064		44,064
Debt service	22,183		49,533	71,716
Capital Outlay	3,200	7,309	1,600	12,109
Total expenditures	<u>941,839</u>	<u>51,373</u>	<u>123,496</u>	<u>1,116,708</u>
EXCESS (Deficiency) OF REVENUES OVER EXPENDITURES				
	52,847	47,854	22,385	123,086
FUND BALANCES AT BEGINNING OF YEAR				
	<u>519,946</u>	<u>208,541</u>	<u>175,220</u>	<u>903,707</u>
FUND BALANCES AT END OF YEAR				
	<u><u>\$572,793</u></u>	<u><u>\$256,395</u></u>	<u><u>\$197,605</u></u>	<u><u>\$1,026,793</u></u>

WEST CARROLL PARISH POLICE JURY
Oak Grove, Louisiana
SPECIAL REVENUE - FEDERAL FUNDS

Combining Balance Sheet, December 31, 2002

	EMERGENCY PREPAREDNESS	SECTION 8	TOTAL
ASSETS			
Cash	\$21,082	\$65,878	\$86,960
Receivable	3,134		3,134
TOTAL ASSETS	\$24,216	\$65,878	\$90,094
LIABILITIES AND FUND EQUITY			
Liabilities:			
Accounts payable	\$195		\$195
Deferred revenues		\$65,878	65,878
Total liabilities	195	65,878	66,073
Fund Equity - fund balances - unreserved - undesignated	24,021	NONE	24,021
TOTAL LIABILITIES AND FUND EQUITY	\$24,216	\$65,878	\$90,094

WEST CARROLL PARISH POLICE JURY
Oak Grove, Louisiana
SPECIAL REVENUE - FEDERAL FUNDS

Combining Schedule of Revenues, Expenditures,
and Changes in Fund Balances
For the Year Ended December 31, 2002

	<u>EMERGENCY PREPAREDNESS</u>	<u>SECTION 8</u>	<u>TOTAL</u>
REVENUES			
Intergovernmental revenues:			
Federal grants	\$10,601	\$198,182	\$208,783
Use of money and property	370		370
Other revenues		4,726	4,726
Total revenues	<u>10,971</u>	<u>202,908</u>	<u>213,879</u>
EXPENDITURES			
Current:			
Public safety	5,897		5,897
Health and welfare		205,308	205,308
Capital outlay	2,047		2,047
Total expenditures	<u>7,944</u>	<u>205,308</u>	<u>213,252</u>
EXCESS (Deficiency) OF REVENUES OVER EXPENDITURES	3,027	(2,400)	627
OTHER FINANCING SOURCE			
Operating transfers in	<u>NONE</u>	<u>2,400</u>	<u>2,400</u>
EXCESS OF REVENUES AND OTHER SOURCE OVER EXPENDITURES	3,027	NONE	3,027
FUND BALANCE AT BEGINNING OF YEAR	<u>20,994</u>	<u>NONE</u>	<u>20,994</u>
FUND BALANCE AT END OF YEAR	<u>\$24,021</u>	<u>NONE</u>	<u>\$24,021</u>

WEST CARROLL PARISH POLICE JURY
Oak Grove, Louisiana
SUPPLEMENTAL INFORMATION SCHEDULE
For the Year Ended December 31, 2002

COMPENSATION PAID POLICE JURORS

The schedule of compensation paid to police jurors is presented in compliance with House Concurrent Resolution No. 54 of the 1979 Session of the Louisiana Legislature. Compensation of the police jurors is included in the legislative expenditures of the General Fund. In accordance with Louisiana Revised Statute 33:1233, the police jury has elected the monthly payment method of compensation. Under this method, the president receives \$700 per month, and the other jurors receive \$600 per month. In addition to the monthly payment, the jurors receive mileage reimbursement for travel to and from meetings.

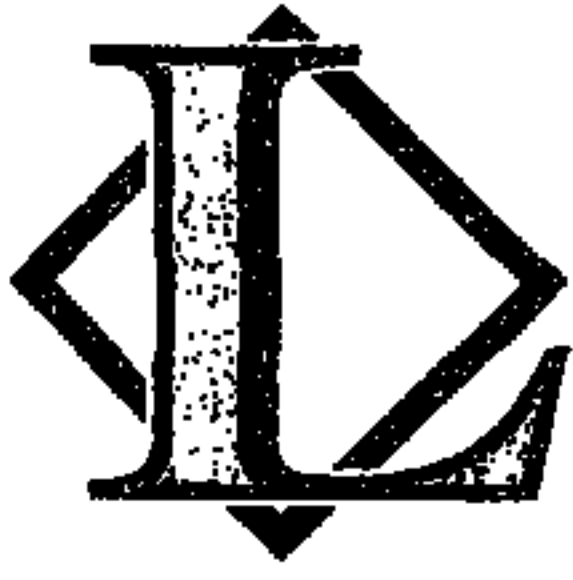
WEST CARROLL PARISH POLICE JURY
Oak Grove, Louisiana

Schedule of Compensation Paid Police Jurors
For the Year Ended December 31, 2002

Curtis S. Butler	\$7,200
Dianne Sistrunk	7,200
John T. Kitchens	7,200
Richard T. Strong, President	8,400
Holice G. Wactor	<u>7,200</u>
Total	<u>\$37,200</u>

**Independent Auditors' Reports on Compliance with
Laws, Regulations, Contracts, and Grants,
and Internal Control**

The following independent Auditors' reports on compliance with laws, regulations, contracts, and grants and internal control are presented in compliance with the requirements of *Government Auditing Standards*, issued by the Comptroller General of the United States; the U. S. Office of Management and Budget (OMB) Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*; the *Single Audit Act Amendments of 1996*; and the *Louisiana Governmental Audit Guide*, issued by the Society of Louisiana Certified Public Accountants and the Louisiana Legislative Auditor.



LITTLE & ASSOCIATES
CERTIFIED PUBLIC ACCOUNTANTS

**Independent Auditors' Report on Compliance and
Internal Control Over Financial Reporting**

Wm. TODD LITTLE, CPA
JAMES C. BOND, CPA
CHARLES R. MARCHBANKS, JR., CPA

WEST CARROLL PARISH POLICE JURY
Oak Grove, Louisiana

We have audited the primary government financial statements of the West Carroll Parish Police Jury as of and for the year ended December 31, 2002, and have issued our report thereon dated May 5, 2003. We conducted our audit in accordance with U.S. generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether the West Carroll Parish Police Jury's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

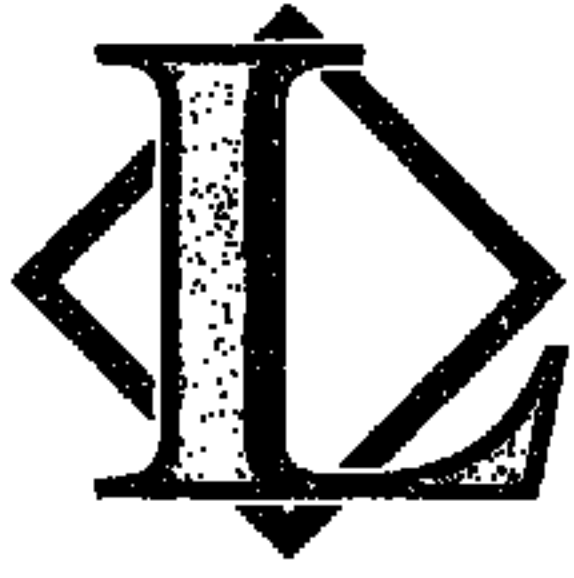
Internal Control Over Financial Reporting

In planning and performing our audit, we considered the West Carroll Parish Police Jury's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

WEST CARROLL PARISH POLICE JURY
Oak Grove, Louisiana
Independent Auditors' Report on Compliance
And Internal Control Over Financial Reporting, etc.
December 31, 2002

This report is intended solely for the information and use of the members of the West Carroll Parish Police Jury, management of the police jury, the Louisiana Legislative Auditor, federal awarding agencies, and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties. Under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document.

Little + Associates
Monroe, Louisiana
May 5, 2003



LITTLE & ASSOCIATES
CERTIFIED PUBLIC ACCOUNTANTS

Wm. TODD LITTLE, CPA
JAMES C. BOND, CPA
CHARLES R. MARCHBANKS, JR., CPA

**Independent Auditors' Report on Compliance
With Requirements Applicable to Each Major Program
and Internal Control Over Compliance**

WEST CARROLL PARISH POLICE JURY
Oak Grove, Louisiana

Compliance

We have audited the compliance of the West Carroll Parish Police Jury with the types of compliance requirements described in the *U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement* that are applicable to its major federal program For the Year Ended December 31, 2002. The West Carroll Parish Police Jury's major federal program is identified in the summary of Auditors' results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts and grants applicable to its major federal program is the responsibility of the West Carroll Parish Police Jury's management. Our responsibility is to express an opinion on the West Carroll Parish Police Jury's compliance based on our audit.

We conducted our audit of compliance in accordance with U.S. generally accepted auditing standards; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the West Carroll Parish Police Jury's compliance with those requirements and performing such other procedures as we consider necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on West Carroll Parish Police Jury's compliance with those requirements.

In our opinion, the West Carroll Parish Police Jury complied, in all material respects, with the requirements referred to above that are applicable to its major federal program for the year ended December 31, 2002. The results of our auditing procedures disclosed no instances of noncompliance with those requirements that are required to be reported in accordance with OMB Circular A-133.

WEST CARROLL PARISH POLICE JURY
Oak Grove, Louisiana
Independent Auditors' Report on Compliance
With Requirements Applicable to Each Major
Program and Internal Control Over Compliance, etc.
December 31, 2002

Internal Control Over Compliance

The management of the West Carroll Parish Police Jury is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts and grants applicable to federal programs. In planning and performing our audit, we considered the West Carroll Parish Police Jury's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133.

Our consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that noncompliance with applicable requirements of laws, regulations, contracts and grants that would be material in relation to a major federal program being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over compliance and its operation that we consider to be material weaknesses.

This report is intended for the information of the members of the West Carroll Parish Police Jury, management of the police jury, federal awarding agencies and pass-through entities, and the Legislative Auditor, and is not intended to be and should not be used by anyone other than these specified parties.

Little + Associates

Monroe, Louisiana
May 5, 2003

WEST CARROLL PARISH POLICE JURY
Oak Grove, Louisiana

Schedule of Findings and Questioned Costs
For the Year Ended December 31, 2002

A. SUMMARY OF AUDIT RESULTS

1. The Auditors' report expresses an unqualified opinion on the primary government financial statements of the West Carroll Parish Police Jury.
2. No reportable conditions relating to the audit of the financial statements are reported in the Independent Auditors' Report on Compliance and Internal Control Over Financial Reporting.
3. No instances of noncompliance material to the financial statements of the West Carroll Parish Police Jury are reported in the Independent Auditors' Report on Compliance and Internal Control Over Financial Reporting.
4. No reportable conditions relating to the audit of the major federal award program is reported in the Auditors' Report on Compliance With Requirements Applicable to Each Major Program and Internal Control Over Compliance.
5. The Auditors' report on compliance for the major federal award program for the West Carroll Parish Police Jury expresses an unqualified opinion.
6. No audit findings relative to the major federal award program for the West Carroll Parish Police Jury are reported.
7. The Section 8 Housing Choice Voucher Program - CFDA 14.871 was tested as a major program.
8. The threshold for distinguishing Type A and B programs was \$300,000.
9. The West Carroll Parish Police Jury was determined to be a low-risk auditee.

B. FINDINGS - FINANCIAL STATEMENTS AUDIT

None

**C. FINDINGS AND QUESTIONED COSTS - MAJOR FEDERAL
AWARD PROGRAMS AUDIT**

None

WEST CARROLL PARISH POLICE JURY
Oak Grove, Louisiana
Schedule of Expenditures of Federal Awards
For the Year Ended December 31, 2002

FEDERAL GRANTOR/ PASS-THROUGH GRANTOR NAME/ PROGRAM TITLE	CFDA NUMBER	PASS-THROUGH GRANTOR'S NUMBER	FEDERAL EXPENDITURES
United States Department of Housing and Urban Development			
Direct program:			
Section 8 Housing Choice Voucher Program	14.871	LA233VO	\$198,182
HOME	14.239	SH-99-012	<u>44,988</u>
Total United States Department of Housing and Urban Development			<u>243,170</u>
United States Department of Transportation			
Passed through Louisiana Department of Transportation and Development - Airport Improvement Program			
	20.106	N/A	<u>199,205</u>
Federal Emergency Management Agency			
Emergency Management Assistance (Civil Defense) Program	83.503	N/A	<u>10,601</u>
Total Federal Financial Assistance			<u><u>\$452,976</u></u>

NOTE:

- The accompanying schedule of expenditures of federal awards is prepared on the modified accrual basis of accounting.

**WEST CARROLL PARISH POLICE JURY
Oak Grove, Louisiana**

**Summary Schedule of Prior Audit Findings
For the Year Ended December 31, 2002**

The audit report for the year ended December 31, 2001 contained no audit findings.