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GRAMBLING UNIVERSITY ATHLETIC FOUNDATION GRAMBLING, LOUISIANA

FINANCIAL STATEMENTS

FOR THE YEARS ENDED JUNE 30, 2000 AND 1999

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other sepropriate outsite officials. The report is available for public in public in paction of the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clark of court.

Release Date 1-17-01

GRAMBLING UNIVERSITY ATHLETIC FOUNDATION GRAMBLING, LOUISIANA FINANCIAL STATEMENTS FOR THE YEARS ENDED JUNE 30, 2000 AND 1999

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Certified Public Accountants

INDEPENDENT AUDITOR'S REPORT

To the Board of Directors
Grambling University Athletic Foundation
Grambling, Louisiana

We have audited the accompanying statements of financial position of Grambling University Athletic Foundation (a nonprofit organization) as of June 30, 2000 and 1999, and the related statements of activities and cash flows for the years then ended. These financial statements are the responsibility of the Foundation's management. Our responsibility is to express an opinion on these financial statements based on our audits.

We conducted our audits in accordance with generally accepted auditing standards. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Grambling University Athletic Foundation as of June 30, 2000 and 1999, and the changes in its net assets and its cash flows for the years then ended in conformity with generally accepted accounting principles.

Our audits were made for the purpose of forming an opinion on the basic financial statements taken as a whole. The information identified as Schedules in the accompanying Index is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audits of the basic financial statements and, in our opinion is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

HULSEY, HARWOOD AND CO., CPAs A Professional Accounting Corporation

Dulsey, Darwood & Co November 7, 2000

GRAMBLING UNIVERSITY ATHLETIC FOUNDATION STATEMENTS OF FINANCIAL POSITION JUNE 30, 2000 AND 1999

		Temporarily	Total			
ASSETS	Unrestricted Restricted		2000	1999		
Cash	\$ 322,670	\$ 30,000	\$ 352,670	\$ 103,820		
Certificates of deposit	-	2,671	2,671	2,591		
Accounts receivable	12,000	-	12,000	13,200		
Contributions receivable	-	750	750	290		
Vehicles	-	-	-	-		
Equipment	4,120.	-	4,120	4,120		
Accumulated depreciation	(3,217)	-	(3,217)	(2,617)		
Due from unrestricted				,		
net assets (Note 3)	-	43,321	43,321	96,020		
Investments	54,030	-	54,030	61,194		
TOTAL ASSETS	\$ 389,603	\$ 76,742	\$ 466,345	\$ 278,618		
LIABILITIES AND NET ASSETS						
Liabilities:						
Accounts payable	\$ 53,378	\$ -	\$ 53,378	\$ 11,508		
Accounts payable - Coaches	30,000	-	30,000	30,000		
Due to restricted net assets (Note 3)	43,321		43,321	96,020		
Total liabilities	126,699	-	126,699	137,528		
Net Assets:						
Unrestricted:						
Designated by the board						
External relations account	19,851	-	19,851	19,960		
GUAF Quasi-Endowment	57,645	-	57,645	61,193		
Equipment	901	-	901	1,503		
Undesignated	184,507	-	184,507	(70,467)		
Total unrestricted net assets	262,904	-	262,904	12,189		
Temporarily Restricted		76,742	76,742	128,901		
Total Net Assets	262,904	76,742_	339,646	141,090		
TOTAL LIABILITIES AND						
NET ASSETS	\$ 389,603	\$ 76,742	\$ 466,345	\$ 278,618		

The accompanying notes to financial statements are an integral part of the statements.

GRAMBLING UNIVERSITY ATHLETIC FOUNDATION STATEMENTS OF ACTIVITIES FOR THE YEARS ENDED JUNE 30, 2000 AND 1999

			Temporarily Restricted		Total			
	Un	restricted			2000		1999	
Support and revenue:	***********		-				-	
Contributions	\$	9,961	\$	203,913	\$	213,874	\$	114,913
Fund raisers:								
Band Rodco		33,457		-		33,457		-
Basketball Chair Sales		1,105		_		1,105		-
Concessions		3,005		-		3,005		4,526
Doug Williams Golf Tournament		16,225		-		16,225		-
Golf Classic - Eddie Robinson		-		-		-		7,367
GSU Band Tape Sales		238		-		238		-
Raffle - Cash Give-Away		13,346		-		13,346		1,090
Scarfs/ties sale		675		-		675		6,020
Softball Parking Sales		1,043		-		1,043		-
Car flags/pennants/wind socks, pom-poms sale		2,180		-		2,180		3,490
Membership dues (Tiger Club)		19,584		-		19,584		18,674
Interest		15,089		-		15,089		9,277
Gain on the sale of assets		-		-		-		250
Unrealized gains(losses)		(18,638)		-		(18,638)		1,815
Net Assets Released from Restrictions:								
Satisfaction of Program Restrictions		256,072		(256,072)	 -			
Total support and revenue	\$	353,342	\$	(52,159)	\$	301,183	\$	167,422
Expenses								
Program services	\$	254,058	\$	-	\$	254,058	\$	90,674
Supporting services:			<u> </u>	·				
Management and general		20,218		-		20,218		33,599
Fund raising		45,198		-		45,198		11,906
Membership development		17,541	_	-		17,541		19,038
Total supporting services		82,957				82,957		64,543
Total expenses		337,015		-		337,015		155,217
Excess (Deficiency) of support and								
revenue over expenses		16,327		(52,159)		(35,832)		12,205
Other sources and uses								
Transfer from Bayou Classic		234,388				234,388		<u>-</u>
Support, revenue, and other sources over (under) expenses and other uses		250,715		(52,159)		198,556		12,205
Net Assets at Beginning of Year		12,189		128,901		141,090		128,885
NET ASSETS AT END OF YEAR	\$	262,904	\$	76,742	\$	339,646	\$	141,090

The accompanying notes to the financial statements are an integral part of the these statements.

GRAMBLING UNIVERSITY ATHLETIC FOUNDATION STATEMENTS OF CASH FLOWS FOR THE YEARS ENDED JUNE 30, 2000 AND 1999

	Total			
		2000		1999
Cash flows from operating activities:	·			
Increase (Decrease) in Net Assets	\$	198,556	\$	12,205
Adjustments to reconcile increase in net				
assets to net cash provided by operating				
activities:				
Depreciation		600		1,130
Gain on sale of property and equipment		-		(250)
Unrealized (gains) losses on securities		18,638		(1,815)
(Increase) decrease in operating assets				
Accounts receivable		1,200		(13,200)
Pledges receivable		(460)		1,350
Increase (decrease) in operating liabilities				
Accounts payable		41,870		3,202
Accounts payable - coaches				(5,000)
Total adjustments		61,848		(14,583)
Net cash provided (used) by operating activities		260,404		(2,378)
Cash flows from investing activities:				
Payments received for sale of property and equipment		-		250
Purchase of investments		(11,474)		(11,374)
Net cash provided (used) by investing activities		(11,474)		(11,124)
Net increase (decrease) in cash and cash equivalents		248,930		(13,502)
Cash and cash equivalents, beginning of year		106,411		119,913
CASH AND CASH EQUIVALENTS, END OF YEAR		355,341	\$	106,411
CASH AND CASH EQUIVALENTS ARE PRESENTED ON THE				
BALANCE SHEET AS:				
Cash	\$	352,670	\$	103,820
Certificates of deposit		2,671		2,591
Total cash and cash equivalents	\$	355,341	\$	106,411

The accompanying notes to the financial statements are an integral part of these statements.

GRAMBLING UNIVERSITY ATHLETIC FOUNDATION GRAMBLING, LOUISIANA NOTES TO FINANCIAL STATEMENTS FOR THE YEARS ENDED JUNE 30, 2000 AND 1999

NOTE 1 - NATURE OF ACTIVITIES & SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Nature of Activities

Grambling University Athletic Foundation (the Foundation) is an independent corporation organized and designed to work cooperatively in support of the athletic programs of Grambling State University in compliance with NCAA Regulations. Income is derived primarily from contributions and fund raising activities. The Foundation does not participate in the gate receipts from any athletic activity. These receipts belong to the University to defray the expenses of their athletic programs.

Basis of Accounting

The financial statements of the Foundation have been prepared on the accrual basis.

Basis of Presentation

The Foundation is in conformity with Statement of Financial Accounting Standards (SFAS) No. 117, "Financial Statements of Not-for-Profit Organizations. Under SFAS No. 117, the Foundation is required to present a statement of cash flows, as well as to report information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets.

A description of the three net assets categories follows:

<u>Unrestricted Net Assets</u> - Net assets that are not subject to donor imposed stipulations.

<u>Temporarily Restricted Net Assets</u> - Net assets subject to donor-imposed stipulations that may or will be met either by actions of the Foundation and/or by passage of time.

<u>Permanently Restricted Net Assets</u> - Net assets subject to donor-imposed stipulations that they be maintained permanently by the Foundation. Generally the donors of these assets permit the Foundation to use all or part of the income earned on related investments for general or specific purposes.

GRAMBLING UNIVERSITY ATHLETIC FOUNDATION GRAMBLING, LOUISIANA NOTES TO FINANCIAL STATEMENTS (Continued) FOR THE YEARS ENDED JUNE 30, 2000 AND 1999

NOTE 1 - NATURE OF ACTIVITIES & SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Cash and Cash Equivalents

For purposes of the statement of cash flows, the Foundation considers all highly liquid debt instruments with a maturity of three months or less to be cash equivalents.

Property and Equipment

Property and equipment in excess of \$500 is capitalized at cost. Depreciation is provided on a straight-line basis over the estimated useful lives of the assets. Depreciation expense for the years ended June 30, 2000 and 1999 was \$1,130 and \$1,130, respectively.

<u>Investments</u>

The Foundation is reporting in conformity with SFAS No. 124, "Accounting for Certain Investments Held by Not-for-Profit Organizations". Under SFAS No. 124, investments in marketable securities with readily determinable fair values and all investments in debt securities are reported at their fair values in the statement of financial position. Unrealized gains and losses are included in the change in net assets.

Income Taxes

The Foundation qualified as a publicly-supported organization exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code. Contributions to the Foundation are tax deductible within the limitations prescribed by the Code.

Donated Services and Facilities

Personnel and occupancy are provided by Grambling State University to the Foundation as needed. The Foundation provides vehicles for use by the athletic departments. During the year ended June 30, 1999, the value of contributed services meeting the requirements for recognition in the financial statements was not material and has not been recorded. The use of the facilities of the Foundation is donated by the University. The fair value of such use cannot be objectively determined.

GRAMBLING UNIVERSITY ATHLETIC FOUNDATION GRAMBLING, LOUISIANA NOTES TO FINANCIAL STATEMENTS (Continued) FOR THE YEARS ENDED JUNE 30, 2000 AND 1999

NOTE 1 - NATURE OF ACTIVITIES & SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Contributions

In accordance with SFAS No. 116, "Accounting for Contributions Received and Contributions Made", contributions are recognized when the donor makes a promise to give to the Foundation that is, in substance, unconditional. Contributions that are restricted by time by the donor are reported as increases in unrestricted net assets if the restrictions expire in the fiscal year in which the contributions are recognized. All other donor-restricted contributions are reported as increases in temporarily or permanently restricted net assets depending on the nature of the restrictions. When a time restriction expires, temporarily restricted net assets are reclassified to unrestricted net assets.

The Foundation uses the allowance method to determine uncollectible unconditional contributions receivable. The allowance is based on prior years' experience and management's analysis of specific promises made.

NOTE 2 - ESTIMATES

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

NOTE 3 - BANK ACCOUNTS

The Foundation has one operating bank account through which all transactions are handled. The operating bank account is reported in Unrestricted Net Assets. The receivable in Restricted Net Assets represents cash due from Unrestricted Net Assets.

NOTE 4 – FUND RAISING ACCOUNTS

The major fund raisers for Grambling University Athletic Foundation are the Bayou Classic Pageant, Golf Classic, Orchesis (a dance camp), and other adjunct activities of the annual Bayou Classic football game. The Foundation has no role with the Bayou Classic Football event. It only receives an allocation of funds from the revenue produced.

GRAMBLING UNIVERSITY ATHLETIC FOUNDATION GRAMBLING, LOUISIANA NOTES TO FINANCIAL STATEMENTS (Continued) FOR THE YEARS ENDED JUNE 30, 2000 AND 1999

NOTE 5 - QUASI-ENDOWMENT FUND

In September, 1994 the Board established The Eddie G. Robinson Education Endowment with an original investment of \$25,000. There are to be no withdrawals for five years after which 50 percent of the earnings will be available for scholarships and the remaining 50 percent added to the corpus. The endowment is invested with American Mutual Funds with the earnings reinvested for additional shares. As reflected in unrestricted net assets at June 30, 2000, the market value of this fund was \$54,030. Unrealized loss on the fund totaled \$18,638 for the year ended June 30, 2000.

In 1999, the market value of this fund was \$61,194. Unrealized gain on the fund totaled \$1,815 for the year ended June 30, 1999.

NOTE 6 - SIGNIFICANT CONCENTRATIONS OF CREDIT RISK

The Foundation's cash and cash investments are held in multiple financial institutions located in the same geographic region. The balances are insured by Federal Deposit Insurance Corporation coverage of up to \$100,000 at each institution. At June 30, 2000 and 1999, the Foundation has \$50,922 and \$-0-, respectively, of these cash and cash investments uninsured.

NOTE 7 – CONTRIBUTIONS RECEIVABLE

Unconditional contributions receivable consist of the following:

	2000	<u>1999</u>	
Unconditional contributions receivable Less unamortized discount	\$ 750 	\$ 290	
Net unconditional contributions receivable	<u>\$ 750</u>	<u>\$ 290</u>	
Amounts due in: Less than one year One to five years	\$ 750		
Total	<u>\$ 750</u>	<u>\$ 290</u>	

GRAMBLING UNIVERSITY ATHLETIC FOUNDATION SCHEDULE OF FUNCTIONAL EXPENSES FOR THE YEARS ENDED JUNE 30, 2000 AND 1999

Supporting Services Membership Total Fund Program Management Raising Services and General Development 2000 1999 18,840 4,750 23,590 1,842 Awards \$ Bad debt expense 4,118 Casual Labor 7,663 7,663 10,809 Departmental expenses 235,218 1,203 236,421 88,832 Meals and entertainment 542 Membership relations 17,541 17,541 19,038 Miscellaneous 7,796 7,796 Office expenses 983 983 581 404 Postage **Printing** 5,643 5,643 668 Professional fees 9,512 6,433 15,945 5,949 Promotional fees 253 2,320 677 2,573 434 13,219 13,653 Rental 1,510 67 Supplies 995 1,062 7,956 Travel 1,306 3,545 2,239 11,161 Vehicle expense Total expenses before disposition of equipment 254,058 20,218 44,598 17,541 336,415 154,087 Depreciation 600 600 1,130 Total supporting services 600 600 1,130 Net assets released from restrictions

The accompanying notes to financial statements are an integral part of these statements.

\$ 20,218

45,198

\$ 337,015

17,541

155,217

\$

\$ 254,058

TOTAL EXPENSES

GRAMBLING UNIVERSITY ATHLETIC FOUNDATION ANALYSIS OF TEMPORARILY RESTRICTED NET ASSETS FOR THE YEARS ENDED JUNE 30, 2000 AND 1999

	Balance		Ехр	Transfers Balance		
	July 1, 1999	Support Income	Awards	Other Expenses	June 30, 2000	
Temporarily Restricted Net	Assets					
Athletic Advisory	\$ -	\$ 3,725	\$ -	\$ 1,578	\$ 2,147	
Athletic Auxiliary	33,037	42,399	92	77,226	(1,882)	
Baseball Fund	677	-	_	707	(30)	
Bowling	1,012	43	_	-	1,055	
Broadcast	8,244	16,966	←	11,424	13,786	
Cheerleaders	2,707	350	-	11,884	(8,827)	
Eddie Robinson	982	268	-	-	1,250	
Football Camp	-		-	_	-	
Football Fund	37,720	33,920	643	17,972	53,025	
Golf Fund	4,478	3,043	110	3,273	4,138	
Grambling Middle School	180	_	-	· ••	180	
Leonard Griffin	2,592	-	-	-	2,592	
Lifetime Season Pass	6,714	3,500	_	164	10,050	
Marching Band	2,366	83,982	16,994	95,585	(26,231)	
Men's Basketball Fund	(1,053)	500	-	120	(673)	
Orchesis Dance	20,967	-	1,000	6,406	13,561	
Piper Scholarship	-	500	-	-	500	
Sports Information	1,418	7,700	-	3,785	5,333	
Tennis Fund	645	43	-	510	178	
Track	1,363	443	_	-	1,806	
Volleyball	429	1,618	-	163	1,884	
Women's Sports	4,423	4,912		6,435	2,900	
Totals	\$ 128,901	\$ 203,913	\$ 18,840	\$ 237,232	\$ 76,742	

The accompanying notes to financial statements are an integral part of these statements.

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A Professional Accounting Corporation

Certified Public Accountants

November 7, 2000

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To the Board of Directors
Grambling State University Athletic Foundation
Grambling, LA

In planning and performing our audit of the financial statements of Grambling State University Athletic Foundation for the year ended June 30, 2000, we considered the Foundation's internal control structure in order to determine our auditing procedures for the purpose of expressing an opinion on the financial statements and not to provide assurance on the internal control structure. However, we noted certain matters involving internal control and its operation that we consider to be reportable conditions under standards established by the American Institute of Certified Public Accountants. Reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of internal control that, in our judgement, could adversely affect the Foundation's ability to record, process, summarize, and report financial data consistent with the assertions of management in the financial statements.

Inaccurate Books and Records

We noted several balance sheet accounts that were not reconciled at year-end. These accounts included accounts receivable, pledges receivable, investments, accounts payable, and general fixed assets. In addition, numerous audit adjusting journal entries were required. As a result, the actual increase in net assets of the Foundation was higher than anticipated. In addition, there were numerous classification errors of expenses. Due to these deficiencies, any interim financial statements may not have been reliable. We recommend that mandatory procedures be implemented so that interim financial statements can be relied upon.

Concentration of Cash

The Foundation maintains its unrestricted cash in one commercial bank. At year-end, the amount of deposit exceeded the federally insured limits by approximately \$50,922.

Because the Foundation has a high volume of cash inflows and outflows, most of its cash will need to be maintained at one institution. The Foundation needs to feel comfortable that this bank is financially sound, whether it be by inquiries or some other means.

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This report is intended solely for the information and use of the Board of Directors, management and others within the Foundation and is not intended to be and should not be used by anyone other than these specified parties.

HULSEY, HARWOOD & CO., CPAs A Professional Accounting Corporation

Hulsey, Harwood & Co.

Monroe, Louisiana



GRAMBLING UNIVERSITY ATHLETIC FOUNDATION

P.O. Box 913 • Grambling, Louisiana 71245

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November 20, 2000

Hulsey, Harwood & Co., CPA's – APAC 1900 N. 18th Street Monroe, LA 71201

RE: Management's Response to Audit

Dear Sir:

In response to the Management Report your firm issued for the audit of the financial statements of the Grambling University Athletic Foundation (GUAF) for the year ended June 30, 2000, management offers the following:

Inaccurate Books and Records

We concur with your finding. Our method of record keeping and computer system were not adequate to ensure the reliability of the information. Because of the delay in completing our Fiscal Year 1999 audit, many adjusting entries did not get recorded prior to the close of business for Fiscal Year 2000. In an effort to avoid this finding in the future, GUAF has purchased a new computer system and accounting software (Quick Books). We believe that this new system and software will save time and money, and ensure the reliability and accuracy of the records. This new system will commence with Fiscal Year 2001 transactions.

Concentration of Cash

We concur with your finding. With the addition of several new restricted contributions, the GUAF's balance in its general fund account exceeded the \$100,000 federally insured limit. In an effort to resolve this finding, the GUAF will establish additional accounts at other FDIC financial institutions and take the necessary percussion to ensure that the accounts balances does not exceed the limit. We will also, seek collateral from these banking institutions in the event that the accounts do exceed the federally insured limit.

Please accept these as management's response to the findings, while continue to organize and structure our efforts to eliminate all future findings involving situations such as these presented in your report.

If you have any questions, please let us know.

Sincerely

Richard Ballard
Acting President