

FISKE UNION FIRE DISTRICT

Oak Grove, Louisiana

**Compiled Financial Statements
Year Ended December 31, 2011**

PREPARED BY:

JIMMIE L. SELF, CPA
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INDEPENDENT ACCOUNTANT'S COMPILATION REPORT

Board of Directors
Fiske Union Fire District
Oak Grove, Louisiana

Dear President Sanders and Board Members,

I have compiled the accompanying financial statements of the governmental activities of the Fiske Union Fire District, a component unit of the West Carroll Parish Police Jury, State of Louisiana, as of and for the year ended December 31, 2011, which collectively comprise the Fire District's basic financial statements as listed in the table of contents. I have not audited or reviewed the accompanying financial statements and, accordingly, do not express an opinion or provide any assurance about whether the financial statements are in accordance with accounting principles generally accepted in the United States of America.

The management of the Fiske Union Fire District is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America and for designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of the financial statements.

My responsibility is to conduct the compilation in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The objective of a compilation is to assist the management of the Fiske Union Fire District in presenting financial information in the form of financial statements without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the financial statements.

Management has not presented the management's discussion and analysis information that the Governmental Accounting Standards Board has determined is required to supplement, although not required to be a part of, the basic financial statements.

The Schedule of Compensation Paid Commissioners and the Schedule of Findings and Responses on pages 15 and 16 are not a required part of the basic financial statements but are supplementary information required by accounting principles generally accepted in the United States of America. I have compiled the Schedule of Compensation Paid Commissioners and the Findings and Responses from information that is the representation of management of Fiske Union Fire District, without audit or review. Accordingly, I do not express an opinion or provide any assurance on the supplementary information.

The Fiske Union Fire District did not adopt the provisions of Governmental Accounting Standards Board Statement No. 34 for the year ended December 31, 2011. The effects of this departure from generally accepted accounting principles has not been determined.



JIMMIE SELF, CPA
MONROE, LOUISIANA
June 21, 2012

**GENERAL PURPOSE
FINANCIAL STATEMENTS**

FISKE UNION FIRE DISTRICT
Oak Grove, LA

STATEMENT A

ALL FUND TYPES AND ACCOUNT GROUPS
COMBINED BALANCE SHEET

DECEMBER 31, 2011

	Governmental Fund Type	Account Group	Totals Memo Only
	General Fund	General Fixed Assets	
<u>ASSETS AND OTHER DEBITS</u>			
Cash in Bank	\$ 20,493	\$ -	\$ 20,493
Fixed Assets	-	567,861	567,861
TOTAL ASSETS AND OTHER DEBITS	\$ 20,493	\$ 567,861	\$ 588,354
 <u>LIABILITIES AND FUND EQUITY</u>			
LIABILITIES:			
Notes Payable (See Note 4)			
Due within one year	\$ -	\$ 6,593	\$ 6,593
Due after year one	-	76,813	76,813
TOTAL LIABILITIES	-	83,406	83,406
FUND EQUITY			
Investments in General Fixed Assets	-	484,455	484,455
Fund Balance:			
Unrestricted	20,493	-	20,493
TOTAL FUND BALANCE	20,493	484,455	504,948
TOTAL LIABILITIES AND FUND EQUITY	\$ 20,493	\$ 567,861	\$ 588,354

SEE ACCOMPANYING NOTES AND INDEPENDENT ACCOUNTANT'S COMPILATION REPORT

FISKE UNION FIRE DISTRICT
OAK GROVE, LA

STATEMENT B

GOVERNMENTAL FUND TYPE - GENERAL FUND
STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCE
BUDGET (GAAP BASIS) AND ACTUAL

FOR THE YEAR ENDED DECEMBER 31, 2011

	BUDGET	ACTUAL	VARIANCE FAVORABLE (UNFAVORABLE)
REVENUES			
West Carroll Police Jury	\$ 60,000	\$ 59,953	\$ (47)
Interest	300	222	(78)
2% Insurance Rebate	5,900	5,711	(189)
Loan Proceeds	90,000	90,000	-
Miscellaneous	-	33	33
Total Revenues	156,200	155,919	(281)
EXPENDITURES			
Current - Public Safety			
Operating Services	20,000	21,869	(1,869)
Capital Outlay	205,000	202,171	2,829
Material and Supplies	2,500	2,226	274
Maintenance of Building	1,500	1,334	166
Maintenance of Equipment	900	786	114
Utilities	6,500	5,776	724
Principal paid	-	6,517	(6,517)
Interest	2,000	2,002	(2)
Total Expenditures	238,400	242,681	4,281
EXCESS OF REVENUES OVER EXPENDITURES	(82,200)	(86,762)	(4,562)
FUND BALANCE AT BEGINNING OF YEAR	100,788	107,255	6,467
FUND BALANCE AT END OF YEAR	\$ 18,588	\$ 20,493	\$ 1,905

SEE ACCOMPANYING NOTES AND INDEPENDENT ACCOUNTANT'S COMPILATION REPORT.

**NOTES
TO THE
FINANCIAL STATEMENTS**

FISKE UNION FIRE DISTRICT

Oak Grove, Louisiana

Notes to the Financial Statements
For the Year ended December 31, 2011

This legal entity was established to provide fire protection for the political subdivisions of District B and E in the parish of West Carroll, Louisiana. This entity operates independent of any other parish governing body, but functions under the guidelines set forth by the West Carroll Parish Police Jury. The District functions under the direction of a board of directors. All members of the board serve with no compensation.

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. BASIS OF PRESENTATION

The accompanying general-purpose financial statements of the Fiske Union Fire District have not been prepared in conformity with the generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principals. The Fiske Union Fire District did not adopt the provisions of Governmental Accounting Standards Board Statement No. 34 for the current year. The effects of this departure from generally accepted accounting principles has not been determined.

B. REPORTING ENTITY

As the governing authority of the parish for reporting purposes, the West Carroll Police Jury is the financial entity for West Carroll Parish. The financial entity consists of (a) the primary government (police jury), (b) organizations for which the primary government is financially accountable, and (c) other organizations for which nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete. Governmental Accounting Standards Board Statement No. 14 established criteria for determining which component units should be considered part of the West Carroll Police Jury for financial reporting purposes. The basic criterion for including a potential component unit within the reporting entity is financial accountability. The GASB has set forth criteria to be considered in determining financial accountability. The criteria includes:

- i. Appointing a voting majority of an organization's governing body, and
 1. The ability of the police jury to impose its will on that organization and/or
 2. The potential for the organization to provide specific financial benefits to or impose specific financial burdens on the police jury.
- ii. Organizations for which the police jury does not appoint a voting majority but are fiscally dependent on the police jury.

FISKE UNION FIRE DISTRICT

Oak Grove, Louisiana

Notes to the Financial Statements For the Year ended December 31, 2011

- iii. Organizations for which the reporting entity's financial statements would be misleading if data of the organization is not included because of the nature of significance of the relationship.

Because the Fiske Union Fire District is fiscally dependent on the police jury, the district was determined to be a component unit of the West Carroll Parish Police Jury, the financial reporting entity. The accompanying financial statements present information only on the funds maintained by the district and do not present information on the police jury, the general government services provided by that governmental unit, or other governmental units that comprise the financial reporting entity.

C. FUND ACCOUNTING

The district uses funds and account groups to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions relating to certain government functions or activities.

A fund is a separate accounting entity with a self-balancing set of accounts that comprises its assets, liabilities, fund equity, revenues, and expenditures. An account group, on the other hand, is a financial reporting device designed to provide accountability for certain assets and liabilities (general fixed asset and long-term obligations) that are not recorded in the "funds" because they do not directly affect net expendable available financial resources. They are concerned only with measurement of financial position, not with the measurements of results of operations.

The only fund for the district is the governmental fund. Governmental funds account for the district's general activities, including collection and disbursement of specific or legally restricted monies. The acquisition or construction of general fixed assets, and the servicing of general long-term debt. Governmental funds of the district include:

1. General Fund – The general operating fund of the district and accounts for all financial activities, except for those required to be accounted for in other funds.

D. BASIS OF ACCOUNTING

The accounting of financial reporting treatment applied to a fund is determined by its measurement focus. The governmental funds are accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and liabilities are generally included on the balance sheet. Operating statements for these funds present increases and decreases in net current assets. The modified accrual basis of accounting is used for reporting all governmental fund types. Under the modified accrual

FISKE UNION FIRE DISTRICT

Oak Grove, Louisiana

Notes to the Financial Statements For the Year ended December 31, 2011

basis of accounting, revenues are recognized when susceptible to accrual (i.e., when they become both measurable and available). "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. The district uses the following practices in recognizing and reporting revenues and expenditures:

Revenues:

All revenues are recorded when the district is entitled to the funds.

Expenditures:

Expenditures are generally recognized under the modified accrual basis of accounting, when the liability is incurred.

E. BUDGET PRACTICES

The proposed budget, prepared on the GAAP basis of accounting, was prepared and adopted by the board of commissioners in December of the prior year. The budget is established and controlled by the board of commissioners at the object level of expenditure. Encumbrance accounting is not utilized in the district's records. Appropriations lapse at year-end and must be re-appropriated for the following year to be expended. All changes in the budget must be approved by the board of commissioners.

Formal budgetary integration is not employed as a management control device during the year. Budgeted amounts included in the accompanying financial statements included the original adopted budget. A review of the amounts budgeted for the current year was well within the 5% variance as required.

F. CASH AND CASH EQUIVALENTS

Under state law, the district may deposit funds within a fiscal agent bank organized under the laws of the State of Louisiana, the laws of any state in the union, or the laws of the United States. The district may invest in certificates and time deposits of state banks under Louisiana law and national banks having principal offices in Louisiana. If the original maturities are 90 days or less, they are classified as cash equivalents.

The deposits are stated at cost, which approximates market. Under state law, these deposits, or the resulting bank balances, must be secured by federal deposit insurance or the pledge securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties.

FISKE UNION FIRE DISTRICT

Oak Grove, Louisiana

Notes to the Financial Statements
For the Year ended December 31, 2011

G. INVESTMENTS

Investments are limited by the Louisiana Revised Statute R. S. 33:2955 and the political subdivision's investment policy. If original maturities of investments exceed 90 days, they are classified as investments; however, if the original maturities are 90 days or less, they are classified as cash equivalents. All investments are bank certificates of deposit and are stated at cost. The District had no investments at 12/31/2011

H. RISK MANAGEMENT

The fire district is exposed to various risk of loss related to torts: theft of, damage to, and destruction of assets; and injuries to employees. To handle such risk of loss, the district maintains coverage on the fire district with Bernard Insurance Agency, Shreveport, LA. The policy covers general liability, property, employee liability, workers compensation, and public officials' liability. No claims were paid on any of the policies during the past three years that exceeded the policies' coverage amounts. There were no significant reductions in insurance coverage during the year ended December 31, 2011.

I. FIXED ASSETS

Fixed assets are recorded as expenditures at the time purchased or constructed, and the related assets account group. No depreciation has been provided on general fixed assets. All fixed assets are valued at historical cost. The cost of normal maintenance and repairs that do not add to the value of fixed assets or materially extend their lives are not capitalized.

J. COMPENSATED ABSENCES

The district has no paid employees therefore there is no policy relating to vacation and sick leave.

K. FUND EQUITY

Reserves

Reserves represent those portions of fund equity not appropriate for expenditures or legally segregated for a specific future use.

Designated Fund Balances

Designated fund balances represent tentative plans for future use of financial resources.

FISKE UNION FIRE DISTRICT
Oak Grove, Louisiana

Notes to the Financial Statements
For the Year ended December 31, 2011

L. SALES TAXES

In 1997 the West Carroll Parish Police Jury passed a ½% sales tax for fire protection in West Carroll Parish. This tax is divided among the fire protection districts for this purpose. This was a 10-year tax. This tax was renewed in 2006.

M. TOTAL COLUMNS ON STATEMENTS

The total columns on the statements are captioned Memorandum Only to indicate that they are presented only to facilitate financial analysis. Data in these columns do not represent the financial position or result of operations in conformity with generally accepted accounting principles. Neither is such data comparable to a compilation.

N. USE OF ESTIMATES

The preparation of financial statements in conformity with accounting principals generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from these estimates.

NOTE 2. CASH AND CASH EQUIVALENTS

The Fiske Union Fire District maintains its checking accounts in the Regions Bank in Oak Grove, Louisiana. The district had a balance in its accounts on December 31, 2011 of \$20,493. The accounts are insured by the FDIC in the amount of \$250,000.

NOTE 3. INVESTMENTS

The Fiske Union Fire District cashed all its certificates of deposit to finance the construction of a new building.

FISKE UNION FIRE DISTRICT
Oak Grove, Louisiana

Notes to the Financial Statements
For the Year ended December 31, 2011

NOTE 4. DEBT

The following is a summary of the District's long-term debt:

Principal borrowed 7/11/2011	\$ 90,000
Amount paid in 2011	6,593
Balance due @ 12/31/2011	\$ 83,406

The annual requirements to amortize all long-term debt outstanding which began July 11, 2011 are as follows:

FISKE UNION FIRE DISTRICT
Long-term Debt Amortization

	Principal	Interest	Balance
Beginning Balance			\$ 83,406
12/31/2012	\$ 16,452	\$ 4,176	66,954
12/31/2013	17,380	3,248	49,574
12/31/2014	18,361	2,268	31,212
12/31/2015	19,397	1,233	11,816
12/31/2016	\$ 11,816	\$ 1,035	\$ -

NOTE 5. CHANGES IN GENERAL FIXED ASSETS

A summary of changes in general fixed assets follows:

	Balance December 31, 2010	Additions	Deletions	Balance December 31, 2011
Fixed Assets	365,690	202,171	0	567,861
Total	365,690	202,171	0	567,861

NOTE 6. RELATED PARTY TRANSACTIONS

There are no related party transactions to disclose as required by FASB 57.

NOTE 7. LITIGATION AND CLAIMS

The Fiske Union Fire District is not a defendant in any litigation seeking damages.

FISKE UNION FIRE DISTRICT
Oak Grove, Louisiana

Notes to the Financial Statements
For the Year ended December 31, 2011

NOTE 8. SUBSEQUENT EVENTS

Subsequent events were evaluated by management up to and including the issue date of this report, June 21, 2012. There were no subsequent events noted which would affect the financial statements for the year ended December 31, 2011.

NOTE 9. DEBT ACQUISITION PROTOCOL

The management of the Fiske Union Fire District voted to construct a new building for usage by the District. Certificates of Deposit were cashed to provide financing for the construction costs. Additional funding which was required for the project was provided by long-term financing (see Note 4) which was obtained from a private source and was secured by a promissory note in the amount of \$90,000 on July 19, 2011, signed by the Fire District president George Michael Kovac.

The construction and financing and related indebtedness of the new building was performed by the Fire District without the permission of the West Carroll Parish Police Jury, for whom the Fiske Union Fire District is a component unit, nor was permission obtained from the Louisiana Bond Commission. This shortfall in procedural protocol has been reported by this accountant to the West Carroll Parish Police Jury, to the West Carroll Parish Assistant District Attorney, and to the Louisiana State Bond Commission. At this time, a retroactive approval is being sought from the Bond Commission. Application has been submitted to the Bond Commission with the approval of the Fire District and the West Carroll Parish Police Jury. The Bond Commission is scheduled to meet August 16, 2012.

NOTE 10. RISK MANAGEMENT

The fire district is exposed to various risk of loss related to torts: theft of, damage to, and destruction of assets, and injuries to volunteers. To handle such risk of loss, the district maintains coverage on the fire district with insured as West Carroll Firemen's Association through VFIS of Miss/Lou, 9456 Jefferson Highway -Suite C, Baton Rouge, LA, 70809. The policy covers general liability, property, employee liability, workers compensation, and public officials' liability. No claims were paid on any of the policies during the past three years that exceeded the policies' coverage amounts. There were no significant reductions in insurance coverage during the year ended June 30, 2011.

**SUPPLEMENTARY
INFORMATION SCHEDULES**

FISKE UNION FIRE DISTRICT
Oak Grove, Louisiana

SUPPLEMENTAL INFORMATION SCHEDULE
For the Year Ended December 31, 2011
COMPENSATION PAID COMMISSIONERS

The names and addresses of the five commissioners who serve on the board of the Fiske Union Fire District are listed below. They all serve without any financial compensation. They are as follows:

Len Sanders – President
236 Lacaze Cutoff Rd
Oak Grove, La 71263
318/428-3584

Betty Wink-Vice President
970 Wink Road
Oak Grove, LA 71263
318/428-4131

Mike Kovac
1696 Bar-K Road
Oak Grove, LA 71263
318/428-4992

Chester Abernathy
214 Braswell Road
Oak Grove, LA 71263
318/428-8440

Tommy Roberson
180 Highway 879
Oak Grove, LA 71263
318/428-8376

Wilhelmina Smith – Secretary/Treasurer
11841 Highway 585
Oak Grove, LA 71263
318/428-4101

SCHEDULE OF FINDINGS AND RESPONSES
FISKE UNION FIRE DISTRICT
Oak Grove, Louisiana

Findings for the Current Year Ended December 31, 2011

FINDING 2011-1

CRITERIA: Duties should be distributed among employees.

CONDITION: Inadequate segregation of duties.

CONTEXT: The district has only one person for handling the duties of the office personnel. Office duties are a part-time job. All staff members are volunteers.

EFFECT OF CONDITION: Internal control is weakened by the limited staff. Risk is mitigated and internal control is strengthened by the continuing oversight of the board.

CAUSE OF CONDITION: The staff consists of only one person.

RECOMMENDATION: Hire more employees and redistribute duties.

CLIENT RESPONSE: This would be impractical and cannot be remedied due to lack of funds.

FINDING 2011-2

CRITERIA: Long-term indebtedness by a governmental unit of the State of Louisiana must be entered into only with the notification to and approval from the parent governmental entity (Fiske Union Fire District is a component unit of the West Carroll Parish Police Jury) and the Louisiana State Bond Commission.

CONDITION: The District management voted to build and finance a new building for usage by the District. Notification was not made to the West Carroll Parish Police Jury nor to the State Bond Commission.

CONTEXT: This decision was made by the Fire District without permission from the Police Jury or the State Bond Commission.

EFFECT OF CONDITION: The long-term indebtedness undertaken by the Fire District exists without the proper approval of government agencies.

CAUSE OF CONDITION: The Fire District management failed to gain the proper approval for seeking financing for the project.

RECOMMENDATION: The Fire District, which is answerable to the Police Jury as a component unit of the Jury, should always seek the guidance and approval of the Police Jury prior to making any major financial decisions.

CLIENT RESPONSE: The Fire District management is making application to the State Bond Commission for retroactive approval of the long-term indebtedness with the knowledge and approval of the West Carroll Parish Police Jury. The Commission will meet on August 16, 2012.

Findings for the Prior Year Ended December 31, 2010

None