# LINCOLN PARISH DETENTION CENTER RUSTON, LOUISIANA

Component Unit Financial Statements For the Year Ended December 31, 2008

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court

Release Date\_ 9

WILLIAM R. HULSEY, (A Professional Accounting Corporation) Certified Public Accountant Monroe, Louisiana

## TABLE OF CONTENTS

	Page
Independent Auditor's Report	1-2
Required Supplemental Information (Part A)	
Management's Discussion and Analysis	3-5

## COMPONENT UNIT FINANCIAL STATEMENTS

## **Governmental Activities**

Government-Wide Financial Statements	
Statement of Net Assets	6
Statement of Activities	7
Fund Financial Statements:	
Balance Sheet	8
Reconciliation of Total Governmental Fund Balances to	
Net Assets of Governmental Activities	9
Statement of Revenues, Expenditures and	
Changes in Fund Balances of Governmental Funds	10
Reconciliation of Statement of Revenues, Expenditures and	
Changes in Fund Balances of Governmental Funds to the	
Statement of Activities	11
Notes to Financial Statements	12-23
Required Supplemental Information (Part B)	
Budgetary Comparison Schedule	
General Fund	24
Notes to Budgetary Comparison Schedule	25
OTHER SUPPLEMENTAL INFORMATION	
Report on Internal Control Over Financial Reporting	
And on Compliance And Other Matters Based on an Audit of	
Financial Statements Performed in Accordance	
With Government Auditing Standards	26-27
Schedule of Findings and Questioned Costs	28
Schedule of Prior Year Findings	29

#### WILLIAM R. HULSEY

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#### INDEPENDENT AUDITOR'S REPORT

To the Board of Commissioners Lincoln Parish Detention Center Ruston, Louisiana

I have audited the accompanying component unit financial statements of the governmental activities and fund information of the Lincoln Parish Detention Center, a component unit of the Lincoln Parish Police Jury, as of and for the year ended December 31, 2008, which collectively comprise the basic financial statements of the Lincoln Parish Detention Center as listed in the table of contents. These component unit financial statements are the responsibility of the Lincoln Parish Detention Center's management. My responsibility is to express an opinion on these financial statements based on my audit.

I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. I believe that my audit provides a reasonable basis for my opinions.

In my opinion, the component unit financial statements referred to above present fairly, in all material respects, the financial position of the governmental activities and fund information for the Lincoln Parish Detention Center, as of December 31, 2008, and the respective changes in financial position thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, I have also issued my report dated May 22, 2009, on my consideration of the Lincoln Parish Detention Center's internal control over financial reporting and my tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of my testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of my audit.

To the Board of Commissioners Lincoln Parish Detention Center Page 2

Management's discussion and analysis and budgetary comparison information on pages 3 through 5 and 24, are not a required part of the basic financial statements but are supplementary information required by accounting principles generally accepted in the United States of America. I have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the supplementary information. However, I did not audit the information and express no opinion on it.

WILLIAM R. HULSEY Certified Public Accountant

May 22, 2009

# REQUIRED SUPPLEMENTAL INFORMATION (PART A) MANAGEMENT'S DISCUSSION AND ANALYSIS

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## LINCOLN PARISH DETENTION CENTER MANAGEMENT'S DISCUSSION AND ANALYSIS (MD&A)

Our discussion and analysis of the Lincoln Parish Detention Center provides the reader with an overview of the Center's activities for the years ended December 31, 2008 and 2007. Please read it in conjunction with the Lincoln Parish Detention Center's financial statements.

## USING THIS ANNUAL REPORT

This annual report consists of a series of financial statements. The Statement of Net Assets and the Statement of Activities provide information about the activities of the Center as a whole.

## **REPORTING THE LINCOLN PARISH DETENTION CENTER AS A WHOLE:**

## THE STATEMENT OF NET ASSETS AND THE STATEMENT OF ACTIVITIES

These statements include all assets and liabilities using the accrual basis of accounting, which is similar to the accounting used by most private-sector entities. All of the current year's revenues and expenses are taken into account regardless of when cash is received or paid.

These two statements report the Detention Center's net assets and changes in them. The Detention Center's net assets (the difference between assets and liabilities) measure the Detention Center's financial position. The increases or decreases in the Detention Center's net assets are an indicator of whether its financial position is improving or not.

## THE DETENTION CENTER AS A WHOLE

For the years ended December 31, 2008 and 2007, net assets changed as follows:

	2008	2007
Beginning Net Assets	\$2,160,209	\$ 2,082,024
Increase (Decrease) in Net Assets	(134,154)	78,185
Ending Net Assets	\$ 2,026,055	\$2,160,209

#### THE DETENTION CENTER'S FUNDS

The following schedule presents a summary of the revenues and expenditures for the years ended December 31, 2008 and 2007:

		Percent of		Percent of
Revenues	2008	Total	2007	Total
Sales and use tax	\$ 2,306,626	91.34%	\$2,082,451	88.50%
Intergovernmental: Local grant	100,000	3.96%	100,000	4.25%
Charges for services	83,969	3.33%	126,595	5.38%
Rents and royalties	6,565	0.26%	10,102	0.43%
Commissions	18,745	0.75%	31,182	1.33%
Use of money and property	8,956	0.36%	2,727	0.11%
Total Revenues	\$ 2,524,861	100.00%	\$2,353,057	100.00%
		Percent of		Percent of
Expenditures	2008	Total	2007	Total
Public Safety	\$ 954,505	35,90%	\$1,502,184	66.03%
Materials and supplies	16,351	0.61%	31,146	1.37%
Prisoner related charges	1,385,493	52.11%	612,633	26.93%
Post-Retirement Benefits and				
Compensated Absences	140,268	5.28%	0.00	0.00%
Capital Outlay	149,408	5.62%	118,002	5.19%
Intergovernmental	12,990	0.48%	10,907	0.48%
Total Expenditures	\$ 2,659,014	100.00%	\$2,274,872	100.00%

## **BUDGETARY HIGHLIGHTS**

The Detention Center's total revenues in 2008 showed a positive variance of \$154,275 when compared to the budgeted amount. The major contributor was an increase in revenue from sales taxes. Expenditures actually incurred were \$247,005 less than the budgeted amount with the significant portion of that variance shown in prisoner related charges. Prisoner related charges have always represented the major portion of budgeted expenditures and will continue to be due to a cooperative agreement with LaSalle Management that went into effect mid-year.

## CAPITAL ASSETS AND DEBT ADMINISTRATION

## Capital Assets

At December 31, 2008, the Detention Center had investments in capital assets totaling \$4,382,364 (\$1,663,447 net of depreciation). The following is a schedule of those assets and the accumulated depreciation recognized as compared to December 31, 2007:

Assets	December 31, 2007 Balance	Additions	Disposals	December 31, 2008 Balance
Land	\$ 46,200			\$ 46,200
Construction in Progress		137,997		137,997
Building	3,842,223			3,842,223
Vehicles	84,832		(50,587)	34,245
Machinery & Equipment	225,199	96,500		321,699
Total Historical Cost	4,198,454	234,497	(50,587)	4,382,364
Less:	·····			
Accumulated Depreciation	(2,653,918)	(115,586)	50,587	(2,718,917)
Capital Assets, Net	\$1,544,536	\$(118,911)	\$ -0-	\$1,663,447

Further details on capital assets are included in the notes to the financial statements.

## **OTHER POST-EMPLOYMENT BENEFITS**

In the year ended December 31, 2008, the Lincoln Parish Detention Center has complied with requirements of Government Accounting Standards Board Statement Number 45, Accounting and Financial Reporting by Employers for Post Employment Benefits Other than Pensions. This statement requires that employers disclose the Annual Required Contribution and Net Post-employment Benefit Obligation as determined by actuarial computations.

## ECONOMIC FACTORS AND NEXT YEAR'S BUDGETS AND RATES

The Detention Center's revenues are derived mainly (91.34%) from sales and use taxes. The Center does not anticipate any unusual major increases in the taxes collected such as that experienced in a prior year but rather expects that revenues will return to normal levels.

## CONTACTING THE DETENTION CENTER'S FINANCIAL MANAGEMENT

This financial report is designed to provide our citizens, taxpayers, and creditors with a general overview of the Detention Center's finances and to show the Center's accountability for the funds it receives. If you have any questions about this report or need additional financial information, contact the following:

Contact Person: Mike Stone Title: Sheriff GOVERNMENT-WIDE FINANCIAL STATEMENTS

# LINCOLN PARISH DETENTION CENTER RUSTON, LOUISIANA STATEMENT OF NET ASSETS DECEMBER 31, 2008

	Governmental Activities
ASSETS	
Cash	\$ 423,317
Investments	20,041
Accounts Receivable	378,910
Prepaid Expenses	11,776
Non-Depreciable Assets	184,197
Depreciable Assets	1,479,250
TOTAL ASSETS	\$ 2,497,491
LIABILITIES	
Accounts Payable	\$ 329,005
Due To Other Governments - LPPJ	2,164
Postretirement Benefit Plan Payable	137,870
Compensated Absences Payable	2,397
TOTAL LIABILITIES	471,436
NET ASSETS	
Invested in Capital Assets,	
Net of Related Debt	1,663,447
Unrestricted	362,608
Total Net Assets	2,026,055
TOTAL LIABILITIES	
AND NET ASSETS	\$ 2,497,491

# LINCOLN PARISH DETENTION CENTER RUSTON, LOUISIANA STATEMENT OF ACTIVITIES FOR THE YEAR ENDED DECEMBER 31, 2008

			Program Revenues	5	Net (Expense) Revenue and Changes in	
	Expenses	Operating Charges for Grants and Services Contributions (		Capital Grants and Contributions	Net Assets Governmental s Activities	
Function/Program Activities Government Activities: Public Safety	\$ 2,659,015	\$ 83,969	\$ 100,000	<u>\$</u>	\$ (2,475,046)	

General Revenues:

Sales Taxes	2,306,626
Rents and Royalties	6,565
Commissions	18,745
Interest Earned	4,909
Miscellaneous Revenue	4,047
Total General Revenues	2,340,892
Changes in Net Assets	(134,154)
Net Assets - Beginning	2,160,209
Net Assets - Ending	\$ 2,026,055

FUND FINANCIAL STATEMENTS

# LINCOLN PARISH DETENTION CENTER RUSTON, LOUISIANA BALANCE SHEET GOVERNMENTAL FUNDS DECEMBER 31, 2008

	Ger	ieral Fund
ASSETS		
Cash	\$	423,317
Invesments		20,041
Accounts Receivable		378,910
Prepaid Expenses		11,776
TOTAL ASSETS	\$	834,044
Liabilities and Fund Equity:		
LIABILITIES		
Accounts payable	\$	329,005
Due To Other Governments - LPPJ		2,164
Total Liabilities		331,169
FUND BALANCE		
Unreserved, Reported in:		
General Fund		502,875
TOTAL LIABILITIES AND FUND EQUITY	\$	834,044

# LINCOLN PARISH DETENTION CENTER <u>RUSTON, LOUISIANA</u> <u>RECONCILIATION OF TOTAL GOVERNMENTAL FUND BALANCES</u> <u>TO NET ASSETS OF GOVERNMENTAL ACTIVITIES</u> <u>DECEMBER 31, 2008</u>

Total Governmental Fund Balances	\$	502,875
Amounts reported for governmental		
activities in the statement of net assets are		
different because:		
Capital assets used in governmental		
activities are not financial resources and		
therefore are not reported in the funds.		1,663,447
Unfunded postretirement benefit plan		
obligations are not financial expenditures		
and therefore are not reported in the funds.		(137,870)
Compensated absenses are not due and		
payable in the current period and therefore		
are not reported in the funds.	*	(2,397)
Net Assets of Governmental Activities	\$	2,026,055

# LINCOLN PARISH DETENTION CENTER RUSTON, LOUISIANA STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES GOVERNMENTAL FUNDS FOR THE YEAR ENDED DECEMBER 31, 2008

	General Fund
Revenues:	
Special Sales and Use Tax	\$ 2,306,626
Intergovernmental Revenues:	
Local Grant	100,000
Charges for Services	83,969
Rents and Royalties	6,565
Commissions	18,745
Miscellaneous Revenue	8,955
Total Revenues	2,524,860
Expenditures	
Public Safety	
Personal Services	575,778
Operating Services	378,727
Materials and Supplies	16,351
Prisoner Related Charges	1,385,493
Capital Outlay	268,319
Intergovernmental	12,990
Total Expenditures	2,637,658
Excess of Revenues Over	
Expenditures	(112,798)
Fund Balances, Beginning	615,673
Fund Balances, Ending	\$ 502,875

# LINCOLN PARISH DETENTION CENTER RUSTON, LOUISIANA RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES FOR THE YEAR ENDED DECEMBER 31, 2008

Net Change in Fund Balances - Total	
Governmental Funds	\$ (112,798)
Amounts managered for accurry manual	
Amounts reported for governmental	
activities in the statement of activities	
are different because:	
Government funds report capital outlays	
as expenditures while governmental	
activities report depreciation expense to	
allocate those expenditures over the life	
of the assets:	
Capital asset purchases capitalized	234,497
Depreciation expense	(115,586)
- +	118,911
Postretirement benefit plan	
expenditures	(137,870)
	(101,070)
Some expenses reported in the statement of activities	
do not require the use of current financial	
resources and therefore are not reported as	
expenditures in governmental funds	(2,397)
onponentation in 60 to minimize to real	
	\$ (134,154)

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Lincoln Parish Detention Center Commission is the governing authority for the Lincoln Parish Detention Center (the Center). The Commission, under the provisions of the Louisiana Revised Statute 18:48, is responsible for the care, custody, and control of the prisoners confined to the Center.

The Center complies with accounting principles generally accepted in the United States of America (GAAP). GAAP includes all relevant Government Accounting Standards Board (GASB) pronouncements. In the government-wide financial statements, Financial Accounting Standards Board (FASB) pronouncements and Accounting Principles Board (APB) opinions issued on or before November 30, 1989 have been applied unless those pronouncements conflict with or contradict GASB pronouncements, in which case, GASB prevails. The accounting and reporting framework and the more significant accounting policies are discussed in subsequent sections of this note.

#### Basis of Presentation

In June, 1999, the GASB unanimously approved statement No. 34, *Basic Financial Statements – and Management's Discussion and Analysis – for State and Local Governments*. Certain of the significant changes in the presentation of its funds financial information include, for the first time a Management Discussion and Analysis (MD&A) section providing an analysis of the Center's overall financial position and results of operations and financial statements prepared using full accrual accounting for all fund activities. These and other changes are reflected in the accompanying financial statements including the notes to the financial statements.

## **Reporting Entity**

As the governing authority of the parish, for reporting purposes, the Lincoln Parish Police Jury is the financial reporting entity for Lincoln Parish. The financial reporting entity consists of (a) the primary government (police jury), (b) organizations for which the primary government is financially accountable, and (c) other organizations for which nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete.

Governmental Accounting Standards Board Statement No. 14 established criteria for determining which component units should be considered part of the Lincoln Parish Police Jury for financial reporting purposes. The basic criterion for including a potential component unit within the reporting entity is financial accountability. The GASB has set forth criteria to be considered in determining financial accountability. These criteria include:

- 1. Appointing a voting majority of an organization's governing body, and
  - a. The ability of the police jury to impose its will on that organization and/or
  - b. The potential for the organization to provide specific financial benefits to or impose specific financial burdens on the police jury.
- 2. Organizations for which the police jury does not appoint a voting majority but are fiscally dependent on the police jury.

### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### Reporting Entity (Continued)

3. Organizations for which the reporting entity financial statements would be misleading if data of the organization is not included because of the nature or significance of the relationship.

Because the police jury appoints a voting majority of its governing body, the Center was determined to be a component unit of the Lincoln Parish Police Jury, the financial reporting entity. The accompanying financial statements present information only on the funds maintained by the Center and do not present information on the police jury, the general government services provided by that governmental unit, or the other governmental units that comprise the financial reporting entity.

#### Measurement Focus, Basis of Accounting and Financial Statement Presentation

Government-Wide Financial Statements -- The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental Fund Financial Statements – The governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period. The Center considers revenues to be available if they are collected within 60 days of the end of the current fiscal year end.

Principal revenue sources considered susceptible to accrual include sales and use taxes, local grants, and state reimbursement for the detention of state prisoners held in the Parish Detention Center. Some revenue items that are considered measurable and available to finance operations during the year from an accounting perspective are not available for expenditure due to the Center's present appropriation system. These revenues have been accrued in accordance with accounting principles generally accepted in the United States of America since they have been earned and are expected to be collected within sixty days of the end of the period.

Other revenues are considered to be measurable and available only when cash is received by the Center. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. Modifications to the accrual basis of accounting include:

- Employees' vested annual leave is recorded as an expenditure when utilized. The amount of accumulated annual leave unpaid at December 31, 2008 has been reported only in the government-wide financial statements.
- Interest on general long-term obligations is recognized when paid.
- · Debt service expenditures are recorded only when payment is due.

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### **Fund Accounting**

The financial activities of the Center are recorded in individual funds, each of which is deemed to be a separate accounting entity. The Center uses fund accounting to report on its financial position and results of operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities. A fund is a separate accounting entity with a self-balancing set of accounts.

#### Governmental Funds

*General Fund* – This fund accounts for all activities of the Center not specifically required to be accounted for in other funds. Included are transactions for services such as general government, health services, public safety, regulatory services and social services.

#### Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

#### **Budgeting Procedures**

Budgetary practices of the Center include public notice of the proposed budget, public inspection of the proposed budget, and public hearings on the budget. Budgets are prepared on a modified accrual basis of accounting.

The board is authorized to transfer budget amounts within a function by object classification; however, any revisions that alter the total expenditures of any function must be approved by the board. Budgeted amounts shown in the accompanying financial statements include original adopted budget amounts and all subsequent amendments.

The board approves total budget appropriations, is authorized to transfer budget amounts between departments within any fund, and alters the total appropriations of any fund. Therefore, the level of budgetary responsibility is by total appropriations; however for report purposes, this level has expanded to a functional basis.

Unused appropriations for all of the above annually budgeted funds lapse at the end of the year.

The budget amounts shown in the financial statements are the final authorized amounts as revised during the year.

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

## Cash and Cash Equivalents

Cash includes demand deposits and money market accounts. Under state law, the Lincoln Parish Detention Center may deposit funds within a fiscal agent bank organized under the laws of the State of Louisiana, the laws of any other state in the Union or the laws of the United States. Further, the Lincoln Parish Detention Center may invest in the time deposits or certificates of deposit of state banks organized under Louisiana law and national banks having principal offices in Louisiana.

#### Valuation of Carrying Amounts of Deposits

Cash is reported at net book value – the year end bank balance plus any deposits in transit and less any outstanding checks that have not cleared the bank as of that date.

#### Annual and Sick Leave

Employees accrue from five to fifteen days of annual and sick leave each year depending on years of service with the Detention Center for a total of not more than 60 days. Similarly, employees are not paid for accrued sick leave upon resigning or retiring, but accrued sick leave may be applied against total employment years at retirement.

#### Fund Equity

Equity is classified as net assets and displayed in three components:

- a. Invested in capital assets, net of related debt Consists of capital assets including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction or improvement of those assets.
- b. Restricted net assets Consists of net assets with constraints placed on the use either by (1) external groups, such as creditors, grantors, contributors, or laws or regulations of other governments; or (2) law through constitutional provisions or enabling legislation. There were no restricted net assets at December 31, 2008.
- c. Unrestricted net assets All other net assets that do not meet the definition of "restricted" or "invested in capital assets, net of related debt."

## NOTE 2 -- CASH AND CASH EQUIVALENTS

*Custodial Credit Risk – Deposits.* The custodial credit risk is the risk that in the event of a bank failure, the Center's deposits may not be returned to it. The Center's policy to ensure there is no exposure to this risk is to require each financial institution to pledge its' own securities to cover any amount in excess of Federal Depository Insurance Coverage. Louisiana Revised Statute 39:1229 imposes a statutory requirement on the custodial bank to advertise and sell the pledged securities within 10 days of being notified by the Center that the fiscal agent bank has failed to pay deposited funds upon demand. Accordingly, the Center had no custodial credit risk related to its deposits at December 31, 2008. The Center had cash equivalents in demand deposits, totaling \$423,317 at December 31, 2008.

These deposits are stated at cost, which approximates market. These securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties. Cash and cash equivalents (bank balances other than these backed by the U.S. government) at December 31, 2008, are secured, as follows:

Bank Balances	<u>\$ 422,538</u>
FDIC Insurance	250,000
Pledged Securities (uncollateralized)	<u> </u>
Total	<u>\$ 1.068.365</u>

#### NOTE 3 - INVESTMENTS

Custodial Credit Risk – Investments. The custodial credit risk for investments is the risk that, in the event of the failure of the counterparty, the government will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. The Center's investments in United States government securities are held by the Center's agent in the Center's name. Therefore, the Center had no custodial credit risk related to its investments at December 31, 2008.

Under state law, the Center may invest funds in obligations of the United States, in federally-insured investments, or in time deposits with state banks organized under Louisiana law and national banks having their principal offices in Louisiana. At December 31, 2008, the Center had the following investments stated at cost, which approximates market:

United States Government Securities <u>\$20,041</u>

Interest Rate Risk. In accordance with its investments policy, the Center manages its exposure to declines in fair market values by limiting investment portfolio to "money market investments" which are defined as creditworthy, highly liquid investments with maturities of one year or less. Although there may be certain circumstances in which longer-term securities are utilized, the general use of long-term securities shall be avoided.

*Credit Risk.* The Center's investment policy limits investments to fully insured and/or fully-collateralized certificates of deposits and direct and indirect obligations of U.S. government agencies.

#### NOTE 3 -- INVESTMENTS (cont.)

Concentration of Credit Risk. The Center's investment policy limits the Center's investment instruments to: 1) certificates of deposit; 2) certain direct obligations of the U.S. Government; 3) bonds, debentures, notes, or other evidence of indebtedness issued or guaranteed by federal agencies and provided such obligations are backed by the full faith and credit of the United States of America; and 4) the Louisiana Asset Management Pool.

#### NOTE 4 - PROPERTY AND EQUIPMENT

Capital asset activity for the year ended December 31, 2008 is as follows:

	December 31, 2007			December 31, 2008
	<b>Balance</b>	Additions	<u>Disposals</u>	<u>Balance</u>
Non-Depreciable Assets:				
Land	\$ 46,200	\$-	<b>\$</b> -	\$ 46,200
Construction in Process	-	137,997	-	137,997
Depreciable Assets:				
Building	3,842,223	-	-	3,842,223
Vehicles	84,832	-	(50,587)	34,245
Machinery & Equipment	225,199	96,500		321,699
Totals at Historical Cost	4,198,454	234,497	( 50,587)	4,382,364
Less Accumulated Depreciation for:				
Building	(2,401,392)	( 96,056)	-	( 2,497,448)
Vehicles	( 56,866)	( 6,849)	50,587	( 13,128)
Machinery & Equipment	<u>( 195,660</u> )	( 12,681)	<u> </u>	<u>( 208,341</u> )
Total Accumulated Depreciation	<u>(2,653,918</u> )	<u>( 115,586</u> )	<u> </u>	<u>(2,718,917</u> )
CAPITAL ASSETS, NET	<u>\$1,544,536</u>	<u>\$ 118,911</u>	<u>\$</u> -	<u>\$ 1,663.447</u>

Depreciation was charged to the Public Safety function of the Center for \$115,586.

#### NOTE 5 - ACCOUNTS RECEIVABLE

The account receivable at December 31, 2008, is as follows:

Sales and Use Tax	\$ 207,343
LaSalle Management	167,520
Other Receivables	4,047
Total	<u>\$_378,910</u>

Based on prior experience, the uncollectible receivables are considered immaterial, thus no provision has been made for such loss in these financial statements.

#### NOTE 6 - PENSION PLAN

#### Plan Description

The Parochial Employees' Retirement System, a Public Employee Retirement System, is a cost sharing multiple-employer plan that is governed by the Louisiana Revised Statutes, Title II, Sections 1901 through 2015, specifically, and other general laws of the State of Louisiana.

Under the Parochial Retirement System, a member is eligible for normal retirement if he has at least 30 years of creditable service regardless of age, or 25 years of creditable service and is at least 55 years old, or 10 years of creditable service and is at least 60 years old. The monthly retirement benefit is equal to three percent of the member's coverage monthly compensation for any 36 months of consecutive service in which compensation was highest, multiplied by years of creditable service, not to exceed 100% of member's final compensation.

Retirement benefits are payable monthly for the life of the retiree, and upon the retiree's death under certain conditions are payable to the retiree's surviving spouse and minor children. The Center's Payroll is included in the Lincoln Parish Police Jury, primary government financial statements.

The System issues an annual publicly available financial report that includes financial statements and required supplementary information for the System. That report may be obtained by writing to the Louisiana Parochial Employees' Retirement System, P.O. Box 14619, Baton Rouge, Louisiana 70898.

#### Funding Policy

Under the plan, members are required by state statute to contribute 9.5% of their annual covered salary and the Detention Center is required to contribute at an actuarially determined rate. The current rate is 12.75% of annual covered payroll. The Center's contributions to the System for the years ending December 31, 2008, 2007, and 2006 were \$60,430, \$90,158, and \$84,420, respectively, equal to the required contributions for each year.

#### NOTE 7 - DEFERRED COMPENSATION PLAN

Employees of the Lincoln Parish Detention Center may participate in a deferred compensation plan adopted under the provisions of Internal Revenue Code Section 457 (Deferred Compensation Plans with Respect to Service for State and Local Governments).

The deferred compensation plan is available to all employees of the Lincoln Parish Detention Center. Under the plan, employees may elect to defer a portion of their salaries and avoid paying taxes on the deferred portion until the withdrawal date. The deferred compensation amount is not available for withdrawal by employees until termination, retirement, death, or unforeseeable emergency. In accordance with the provisions of GASB Statement No. 32 and No. 34, plan balances and activities are not reflected in the financial statements of the Lincoln Parish Detention Center.

## NOTE 8 - COMPENSATION FOR THE BOARD OF COMMISSIONERS

The members of the Commission for the Center receive no compensation.

#### NOTE 9 - STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY

#### **Budget/Actual Variances**

When comparing budget to actual amounts for the year ended December 31, 2008, there were no governmental fund types that had unfavorable variances greater than 5%.

#### NOTE 10 - POST-EMPLOYMENT BENEFITS

*Plan Description*. The Lincoln Parish Police Jury's medical benefits are provided through a self-insured plan and are made available to employees upon actual retirement.

The employees are covered by the Parochial Employees' Retirement System of Louisiana, whose retirement eligibility (D.R.O.P. entry) provisions are as follows: 30 years of service at any age; age 55 and 25 years of service; age 60 and 10 years of service; or, age 65 and 7 years of service. For employees hired on and after January 1, 2007. Retirement eligibility (D.R.O.P. entry) provisions are as follows: age 55 and 30 years of service; age 62 and 10 years of service; or, age 67 and 7 years of service. Complete plan provisions are included in the official plan documents.

Dental insurance coverage is provided to retirees. The employer pays 90 to 95% of the cost of the dental insurance (depending on the plan) for the retiree and 50% for dependents. All of the assumptions used for the valuation of the medical benefits have been used for dental insurance except for the trend assumption; zero trend was used for dental insurance.

Life insurance coverage is available to retirees and the blended rate (active and retired) is \$0.65 per \$1,000 of insurance. The employer pays 100% of the cost of the retiree life insurance. Since GASB 45 requires the use of "unblended" rates, the actuaries used the 94GAR mortality table described above to "unblend" the rates so as to reproduce the composite blended rate overall as the rate structure to calculate the actuarial valuation results for life insurance. All of the assumptions used for the valuation of the medical benefits have been used except for the trend assumption; zero trend was used for life insurance. Retiree insurance coverage amounts are reduced to 50% of the original level before retirement.

*Contribution Rates.* Employees do not contribute to their post employment benefits costs until they become retirees and begin receiving those benefits. The plan provisions and contribution rates are contained in the official plan documents.

*Fund Policy.* Until 2008, the Lincoln Parish Police Jury recognized the cost of providing postemployment medical and life benefits (Lincoln Parish Police Jury's portion of the retiree medical, dental, and life benefit premiums) as an expense when the benefit premiums were due and thus financed the cost of the post-employment benefits on a pay-as-you-go basis. In 2008, Lincoln Parish Police Jury's portion of health care funding cost for retired employees totaled \$243,975, the dental totaled \$9,805, and the life insurance totaled \$800. The Detention Center's portion for these amounts totaled \$64,582, the dental totaled \$2,595, and the life insurance totaled \$212.

#### NOTE 10 - POST-EMPLOYMENT BENEFITS (Continued)

Effective with the Fiscal Year beginning January 1, 2008, Lincoln Parish Police Jury implemented Government Accounting Standards Board Statement Number 45, Accounting and Financial Reporting by Employers for Post employment Benefits Other than Pensions (GASB 45).

Annual Required Contribution. Lincoln Parish Police Jury's Annual Required Contribution (ARC) is an amount actuarially determined in accordance with GASB 45. The Annual Required Contribution (ARC) is the sum of the Normal Cost plus the contribution to amortize the Actuarial Accrued Liability (AAL). A level dollar, closed amortization period of 30 years (the maximum amortization period allowed by GASB 43/45) has been used for the post-employment benefits. The total ARC for the fiscal year beginning January 1, 2008 is \$930,999 for medical, \$17,441 for dental, and \$6,851 for life. The Detention Center's portion, as set forth below:

	Medical		Dental	Life
Normal Cost	\$ 61,978	\$	1,056	\$ 321
30-year UAL amortization amount	73,006		593	916
Annual required contribution	 ······	<u> </u>	<b></b>	 
(ARC)	\$ 134,984	\$	1, <b>649</b>	\$ 1,237

Net Post-employment Benefit Obligation (Asset). The table below shows Lincoln Parish Police Jury's Net Other Post-employment Benefit (OPEB) Obligation (Asset) for fiscal year ending December 31, 2008:

	Medical	Dental	Life
Beginning Net OPEB Obligation			
(Asset) 1/1/2008	\$0	\$0	\$0
Annual required contribution	+134,984	+1,649	+1,237
Interest on Net OPEB Obligation			
(Asset)	-0	-0	-0
ARC Adjustment	+0	+0	+0
OPEB Cost	134,984	1,649	1,237
Contribution	0	0	0
Current year retiree premium	-64,582	-2,595	-212
Change in Net OPEB Obligation	+70,402	+(946)	+1,025
Ending Net OPEB Obligation			
(Asset) 12/31/2008	\$70,402	\$(946)	\$1,025

The following table shows the Detention Center's annual post employment benefits (PEB) cost, percentage of the cost contributed, and the net unfunded post employment benefits (PEB) liability (asset):

## NOTE 10 - POST-EMPLOYMENT BENEFITS (Continued)

			Percentage	
Post			of Annual	Net PEB
Employment		Annual	Cost	Liability
Benefit	Fiscal Year Ended	OPEB Cost	Contributed	(Asset)
Medical	December 31, 2008	\$134,984	47.84%	\$70,402
Dental	December 31, 2008	\$1,650	157.27%	\$(946)
Life	December 31, 2008	\$1,236	17.15%	\$1,025

Funded Status and Funding Progress. In the fiscal year ending December 31, 2008, Lincoln Parish Police Jury made no contributions to its post employment benefits plan. The plan was not funded at all, has no assets, and hence has a funded ratio of zero. As of January 1, 2008, the first and most recent actuarial valuation, the Actuarial Accrued Liability (AAL) was \$9,246,836 (medical), \$184,897 (dental), and \$81,580 (life), which is defined as that portion, as determined by a particular actuarial cost method (Lincoln Parish Police Jury uses the Unit Credit Cost Method), of the actuarial present value of post employment plan benefits and expenses which is not provided by normal cost. Since the plan was not funded in fiscal year 2008, the entire actuarial accrued liability of \$9,246,836 (medical), \$184,897 (dental), and \$81,580 (life) was unfunded. The Detention Center's portion:

		Medical		Dental		Life
Actuarial Accrued Liability	\$	1,685,975	\$	17,490	\$	17,897
(AAL) Actuarial Value of Plan	φ	1,065,975	Φ	17,490	Φ	17,097
Assets		0		0		0
Unfunded Act. Accrued						
Liability (UAAL)	-	1,685,975		17,490		17,897
Funded Ratio (Act. Val.		00		00		00
Assets/AAL)		0%		0%		0%
Covered Payroll (active plan members)						
UAAL as a percentage of covered payroll		0%				0%

Actuarial Methods and Assumptions. Actuarial valuations involve estimates of the value of reported amounts and assumptions about the probability of events far into the future. The actuarial valuation for post employment benefits includes estimates and assumptions regarding (1) turnover rate; (2) retirement rate; (3) health care cost trend rate; (4) mortality rate; (5) discount rate (investment return assumption); and (6) the period to which the costs apply (past, current, or future years of service by employees). Actuarially determined amounts are subject to continual revision as actual results are compared to past expectations and new estimates are made about the future.

#### NOTE 10 - POST-EMPLOYMENT BENEFITS (Continued)

The actuarial calculations are based on the types of benefits provided under the terms of the substantive plan (the plan as understood by Lincoln Parish Police Jury and its employee plan members) at the time of the valuation and on the pattern of sharing costs between Lincoln Parish Police Jury and its plan members to that point. The projection of benefits for financial reporting purposes does not explicitly incorporate the potential effects of legal or contractual funding limitations on the pattern of cost sharing between Lincoln Parish Police Jury and plan members in the future. Consistent with the long-term perspective of actuarial calculations, the actuarial methods and assumptions used include techniques that are designed to reduce short-term volatility in actuarial liabilities and the actuarial value of assets.

Actuarial Cost Method. The ARC is determined using the Unit Credit Cost Method. The employer portion of the cost for retiree medical care in each future year is determined by projecting the current cost levels using the healthcare cost trend rate and discounting this projected amount to the valuation date using the other described pertinent actuarial assumptions, including the investment return assumption (discount rate), mortality, and turnover.

Actuarial Value of Plan Assets. Since this is the first actuarial valuation, there are not any assets. It is anticipated that in future valuations a smoothed market value consistent with Actuarial Standards Board ASOP 6, as provided in paragraph number 125 of GASB Statement 45.

*Turnover Rate.* An age-related turnover scale based on actual experience as described by administrative staff has been used. The rates, when applied to the active employee census, produce an annual turnover of approximately 5%. The rates for each age are below:

Age	Percent Turnover
18 - 25	8.0%
26 - 40	6.0%
41 - 54	5.0%
55+	4.0%

Post employment Benefit Plan Eligibility Requirements. It is assumed that entitlement to benefits will commence three years after satisfaction of the minimum retirement/D.R.O.P. entry eligibility requirements described above under "Plan Terms". Medical benefits are provided to employees upon actual retirement. Employees are covered by Parochial Employees' Retirement System of Louisiana, whose retirement eligibility (D.R.O.P. entry) provisions are as follows: 30 years of service at any age; age 55 and 25 years of service; age 60 and 10 years of service; or, age 65 and 7 years of service. For employees hired on and after January 1, 2007. Retirement eligibility (D.R.O.P. entry) provisions are as follows: age 55 and 30 years of service; age 62 and 10 years of service; or, age 67 and 7 years of service. Entitlement to benefits continue through Medicare to death.

#### NOTE 10 - POST-EMPLOYMENT BENEFITS (Continued)

Investment Return Assumption (Discount Rate). GASB Statement 45 states that the investment return assumption should be the estimated long-term investment yield on the investments that are expected to be used to finance the payment of benefits (that is, for a plan which is funded). Based on the assumption that the ARC will not be funded, a 4% annual investment return has been used in this valuation. This is a conservative estimate of the expected long term return of a balanced and conservative investment portfolio under professional management.

Health Care Cost Trend Rate. The expected rate of increase in medical cost is based on projections performed by the Office of the Actuary at the Centers for Medicare & Medicaid Services as published in National Health Care Expenditures Projections: 2003 to 2013, Table 3: National Health Expenditures, Aggregate and per Capita Amounts, Percent Distribution and Average Annual Percent Change by Source of Funds: Selected Calendar Years 1990-2013, released in January, 2004 by the Health Care Financing Administration (www.cms.hhs.gov). "State and Local" rates for 2008 through 2013 from this report were used, with rates beyond 2013 graduated down to an ultimate annual rate of 5.0% for 2016 and later.

Zero trend has been assumed for valuing life insurance.

Mortality Rate. The 1994 Group Annuity Reserving (94GAR) table, projected to 2002, based on a fixed blend of 50% of the unloaded male mortality rate and 50% of the unloaded female mortality rates, was used. This is the mortality table which the Internal Revenue Service requires to be used in determining the value of accrued benefits in defined benefit pension plans. Since GASB 45 requires the use of "unblended" rates, we have used the 94GAR mortality table described above to "unblend" the rates so as to reproduce the composite blended rate overall as the rate structure to calculate the actuarial valuation results for life insurance.

Method of Determining Value of Benefits. The "value of benefits" has been assumed to be the portion of the premium after retirement date expected to be paid by the employer for each retiree and has been used as the basis for calculating the actuarial present value of OPEB benefits to be paid. The employer pays 90 to 95% of the cost of the medical insurance (depending on the plan) for the retiree and 50% for dependents. The rates provided are "blended" rates. Since GASB 45 mandates that "unblended" rates be used, we have estimated the "unblended" rates for three broad groups: active, retired before Medicare eligibility, and retired after Medicare eligibility. It has been assumed that the retiree rate before Medicare eligibility is 130% of the blended rate and after Medicare, 80% of the blended rate.

#### NOTE 11 - LITIGATION AND CLAIMS

According to the Parish District Attorney, the Lincoln Parish Detention Center had no pending or threatened litigation as of December 31, 2008.

#### NOTE 12 - COOPERATIVE AGREEMENT

The Lincoln Parish Detention Center has entered a cooperative endeavor agreement with LaSalle Management Company to manage the Detention Center for 10 years beginning June 5, 2008.

REQUIRED SUPPLEMENTAL INFORMATION (PART B) BUDGETARY COMPARISON SCHEUDLES

## LINCOLN PARISH DETENTION CENTER RUSTON, LOUISIANA BUDGETARY COMPARISON SCHEDULE - GENERAL FUND FOR THE YEAR ENDED DECEMBER 31, 2008

	Budgetec	Amounts	Actual	Variance With Final Budget Favorable	
	Original	Final	Amounts	(Unfavorable)	
<u>Revenues (Inflows):</u> Special Sales and Use Tax	\$ 2,100,000	\$ 2,150,000	\$ 2,306,626	<b>\$</b> 156,626	
Intergovernmental Revenues:	,,,	• =(100,000	• =,000,0=0	• • • • • • • • • • •	
Local Grant	100,000	100,000	100.000	-	
Charges for Services	96,500	94,210	83,969	(10,241)	
Rents and Royaltics	9,000	6,565	6,565	-	
Commissions	30,000	14,960	18,745	3,785	
Miscellaneous Revenue	2,700	4,850	8,955	4,105	
Total Revenues	2.338,200	2,370,585	2,524,860	154,275	
Expenditures (Outflows):					
Public Safety		- /		(45.6.(5)	
Personal Services	1,261,283	545,530	575,778	(30,248)	
Operating Services	408,973	389,933	378,727	11,206	
Materials and Supplies	32,500	16,740	16,351	389	
Prisoner Related Charges	692,000	1,647,875	1,385,493	262,382	
Other General	1,500	-	-	-	
Capital Outlay	50,000	272,330	268,319	4,011	
Intergovernmental Total Engenditures	13,150	12,255	12,990	(735)	
Total Expenditures	2,459,406	2,884,663	2,637,658	247,005	
Excess of Expenditures Over					
<u>Revenues</u>	(121,206)	(514,078)	(112,798)	401,280	
Fund Balance at Beginning of Year	615,673	615,673	615,673	<u> </u>	
FUND BALANCE AT END OF YEAR	\$ 494,467	<u>\$ 101,595</u>	\$ 502,875	\$ 401,280	

## LINCOLN PARISH DETENTION CENTER RUSTON, LOUISIANA NOTES TO BUDGETARY COMPARISON SCHEDULES FOR THE YEAR ENDED DECEMBER 31, 2008

Budgetary practices of the Center include public notice of the proposed budget, public inspection of the proposed budget, and public hearings on the budget. Budgets are prepared on a modified accrual basis of accounting.

The board is authorized to transfer budget amounts within a function by object classification; however, any revisions that alter the total expenditures of any function must be approved by the board. Budgeted amounts shown in the accompanying financial statements include original adopted budget amounts and all subsequent amendments.

The board approves total budget appropriations, is authorized to transfer budget amounts between departments within any fund, and alters the total appropriations of any fund. Therefore, the level of budgetary responsibility is by total appropriations; however for report purposes, this level has expanded to a functional basis.

Unused appropriations for all of the above annually budgeted funds lapse at the end of the year.

The budget amounts shown in the financial statements are the final authorized amounts as revised during the year.

State law requires the Center to amend its budgets when revenues plus projected revenues within a fund are expected to fall short from budgeted revenues by five percent or more and when expenditures and other uses of a fund are expected to exceed budgeted amounts by five percent or more. OTHER SUPPLEMENTAL INFORMATION

#### WILLIAM R. HULSEY

MEMBER AMERICAN INSTITUTE OF CERTIFIED PUBLIC ACCOUNTANTS SOCIETY OF LOUISIANA CERTIFIED PUBLIC ACCOUNTANTS A PROFESSIONAL ACCOUNTING CORPORATION 2203 JUSTICE AVENUE MONROE, LOUISIANA 71201

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## <u>REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING</u> <u>AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF</u> <u>FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH</u> <u>GOVERNMENT AUDITING STANDARDS</u>

Board of Commissioners Lincoln Parish Detention Center Ruston, Louisiana

I have audited the financial statements of the Lincoln Parish Detention Center as of and for the year ended December 31, 2008, and have issued my report thereon dated May 22, 2009. I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

#### **Internal Control Over Financial Reporting**

In planning and performing my audit, I considered the Lincoln Parish Detention Center's internal control over financial reporting as a basis for designing my auditing procedures for the purpose of expressing my opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Center's internal control over financial reporting. Accordingly, I do not express an opinion on the effectiveness of the Center's internal control over financial reporting.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or a combination of control deficiencies, that adversely affects the entity's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of the entity's financial statements that is more than inconsequential will not be prevented or detected by the entity's internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the entity's internal control.

My consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. I did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

Board of Commissioners Lincoln Parish Detention Center Ruston, Louisiana Page 2

#### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Lincoln Parish Detention Center's financial statements are free of material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit, and accordingly, I do not express such an opinion. The results of my tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

This report is intended solely for the information and use of the committee, the Legislative Auditor, the Lincoln Parish Police Jury and federal awarding agencies and is not intended to be and should not be used by anyone other than these specified parties. Under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document.

WILLIAM R. HULSEY Certified Public Accountant

May 22, 2009

## LINCOLN PARISH DETENTION CENTER RUSTON, LOUISIANA SCHEDULE OF FINDINGS AND QUESTIONED COSTS FOR THE YEAR ENDED DECEMBER 31, 2008

To the Board of Commissioners

Lincoln Parish Detention Center Ruston, Louisiana

1 have audited the financial statements of the Lincoln Parish Detention Center (the Center). as of and for the year ended December 31, 2008, and have issued my report thereon dated May 22, 2009. I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. My audit of the financial statements as of December 31, 2008, resulted in an unqualified opinion.

## SECTION I - Summary of Auditor's Results

A. Report on Internal Control and Compliance Material to the Financial Statements

	Internal Control	
	Material Weakness	yes X_no
	Significant Deficiencies not considered to be	
	Material Weaknesses	yes <u>_X_</u> no
	Compliance	
	Compliance Material to Financial Statements	yes <u>_X</u> _no
B.	Federal Awards	
	Material Weakness Identified	yes X_no
	Significant Deficiencies not considered to be	
	Material Weaknesses	yes_Xno
	Type of Opinion on Compliance For Major Programs (	No Major Programs)
	Unqualified Qualified	
	Disclaimer Adverse	
	Are their findings required to be reported in accordance	ance with Circular A-133
	Section .510 (a)? N/A	

C. Identification of Major Programs: N/A

Name of Federal Program (or cluster) CFDA Number(s)

Dollar threshold used to distinguish between Type A and Type B Programs. N/A

Is the auditee a "low-risk" auditee, as defined by OMB Circular A-133? N/A

SECTION II - Financial Statement Findings

No matters were reported.

<u>SECTION III – Federal Award Findings and Questioned Costs</u> No matters were reported.

## LINCOLN PARISH DETENTION CENTER RUSTON, LOUISIANA SUMMARY SCHEDULE OF PRIOR YEAR FINDINGS FOR THE YEAR ENDED DECEMBER 31, 2008

## Internal Control and Compliance Material to Federal Awards

There were not findings for this category.

## Internal Control and Compliance Material to the Financial Statements

There were not findings for this category.

Management Letter Comments

There were not findings for this category.