

CONCORD FIRE DISTRICT

Oak Grove, Louisiana

Compiled Financial Statements
Year Ended December 31, 2016

PREPARED BY:

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CONCORD FIRE DISTRICT OAK GROVE, LA

Compiled Financial Statements
Year Ended December 31, 2016

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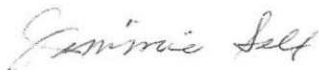
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Independent Accountant's Compilation Report

Management is responsible for the accompanying financial statements of Concord Fire District, which comprise the balance sheet as of December 31, 2016, and the related statements of income, changes in fund balance, and cash flows, if applicable, for the year then ended, and the related notes to the financial statements in accordance with accounting principles generally accepted in the United States of America. I have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. I did not audit or review the financial statements nor was I required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, I do not express an opinion, a conclusion, nor provide any form of assurance on these financial statements.

The Schedule of Compensation Paid Commissioners and the Schedule of Findings and Responses on pages 15 and 16 are not a required part of the basic financial statements but are supplementary information required by accounting principles generally accepted in the United States of America. I have compiled the Schedule of Compensation Paid Commissioners, the Schedule of Compensation, Benefits and other Payments to Agency Head or Chief Executive Officers, the Findings and Responses from information that is the representation of management of the Fire District, without audit or review. Accordingly, I do not express an opinion or provide any assurance on the supplementary information.

The Concord Fire District did not adopt the provisions of Governmental Accounting Standards Board Statement No. 34 for the year ended December 31, 2016. The effects of this departure from generally accepted accounting principles has not been determined.



Jimmie Self, CPA
2908-C Cameron St.
Monroe, LA
June 17, 2016

GENERAL PURPOSE
FINANCIAL STATEMENTS

CONCORD FIRE DISTRICT
Oak Grove, LA

STATEMENT A

Combined Balance Sheet
All Fund Types and Account Groups

December 31, 2016

	Governmental	Account Groups		Total
	Fund Type			Memo Only
	General Fund	General Fixed Assets	General Long-Term Debt	
ASSETS AND OTHER DEBITS				
Cash in Bank	\$ 4,699	\$ -	\$ -	\$ 4,699
Fixed Assets	-	412,716	-	412,716
Amount to be Provided for Long Term Debt	-	-	34,662	34,662
TOTAL ASSETS AND OTHER DEBITS	\$ 4,699	\$ 412,716	\$ 34,662	\$ 452,077
LIABILITIES AND FUND EQUITY:				
LIABILITIES				
Accrued Interest	\$ -	\$ -	\$ 1,972	\$ 1,972
Notes Payable Community Trust	-	-	32,690	32,690
TOTAL LIABILITIES	-	-	34,662	34,662
FUND EQUITY				
Investments in General Fixed Assets	-	412,716	-	412,716
FUND BALANCE				
Undesignated	4,699	-	-	4,699
TOTAL FUND BALANCE	4,699	412,716	-	417,415
TOTAL LIABILITIES AND FUND EQUITY	\$ 4,699	\$ 412,716	\$ 34,662	\$ 452,077

SEE ACCOMPANYING NOTES AND INDEPENDENT ACCOUNTANT'S COMPILATION REPORT

CONCORD FIRE DISTRICT
Oak Grove, LA

STATEMENT B

GOVERNMENTAL FUND TYPE - GENERAL FUND TYPE
STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCE
BUDGET (GAAP BASIS) AND ACTUAL
For The Year Ended December 31, 2016

	BUDGET	ACTUAL	VARIANCE FAVORABLE (UNFAVORABLE)
REVENUE			
West Carroll Parish Police Jury Sales Tax	69,000	\$ 70,528	\$ 1,528
Total Revenues	69,000	70,528	1,528
EXPENDITURES			
Operating services	19,000	18,705	(295)
Material and Supplies	14,100	14,354	254
Fire Fighting Equipment	10,000	9,565	(435)
Maintenance and repairs	6,900	6,858	(42)
Truck fuel	1,750	1,745	(5)
Other Truck expense	1,175	1,168	(7)
Utilities and Telephone	7,050	7,041	(9)
Insurance	10,700	10,625	(75)
Miscellaneous labor	6,800	6,747	(53)
Total Expenditures	77,475	76,809	(666)
EXCESS OF REVENUES (EXPENDITURES)	(8,475)	(6,281)	(2,194)
FUND BALANCE AT BEGINNING OF YEAR	13,664	10,980	2,684
FUND BALANCE AT END OF YEAR	5,189	\$ 4,699	\$ 490

SEE ACCOMPANYING NOTES AND INDEPENDENT ACCOUNTANT'S COMPILATION REPORT.

NOTES

CONCORD FIRE DISTRICT
Oak Grove, Louisiana

Notes to the Financial Statements
For the Year Ended December 31, 2016

This legal entity was established to provide fire protection for the political subdivision of District E in the parish of West Carroll, Louisiana. This entity operates independent of any other parish governing body, but functions under the guidelines set forth by the West Carroll Parish Police Jury. As such, it is a component unit of the West Carroll Parish Police Jury. All members of the board serve with no compensation.

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. BASIS OF PRESENTATION

The accompanying general purpose financial statements of the Concord Fire District have not been prepared in conformity with the generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The Concord Fire District did not adopt the provisions of Governmental Accounting Standards Board Statement No. 34 for the current year ended December 31, 2016. The effects of this departure from generally accepted accounting principles has not been determined.

B. REPORTING ENTITY

As the governing authority of the parish for reporting purposes, the West Carroll Police Jury is the financial entity for West Carroll Parish. The financial entity consists of (a) the primary government (police jury), (b) organizations for which the primary government is financially accountable, and (c) other organizations for which nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete. Governmental Accounting Standards Board Statement No. 14 established criteria for determining which component units should be considered part of the West Carroll Police Jury for financial reporting purposes. The basic criterion for including a potential component unit within the reporting entity is financial accountability. The GASB has set forth criteria to be considered in determining financial accountability. The criteria include:

1. Appointing a voting majority of an organization's governing body, and
 - a. The ability of the police jury to impose its will on that organization and/or
 - b. The potential for the organization to provide specific financial benefits to or impose specific financial burdens on the police jury.
2. Organizations for which the police jury does not appoint a voting majority but are fiscally dependent on the police jury.

CONCORD FIRE DISTRICT
Oak Grove, Louisiana

Notes to the Financial Statements
For the Year Ended December 31, 2016

3. Organizations for which the reporting entity's financial statements would be misleading if data of the organization is not included because of the nature of significance of the relationship.

Because the Concord Fire District is fiscally dependent on the police jury, the district was determined to be a component unit of the West Carroll Parish Police Jury, the financial reporting entity. The accompanying financial statements present information only on the funds maintained by the district and do not present information on the police jury, the general government services provided by that governmental unit, or other governmental units that comprise the financial reporting entity.

C. FUND ACCOUNTING

The district uses funds and account groups to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions relating to certain governmental functions or activities.

A fund is a separate accounting entity with a self-balancing set of accounts that comprises its assets, liabilities, fund equity, revenues, and expenditures. An account group, on the other hand, is a financial reporting device designed to provide accountability for certain assets and liabilities (general fixed asset and long-term obligations) that are not recorded in the "funds" because they do not directly affect net expendable available financial resources. They are concerned only with measurement of financial position, not with the measurements of results of operations.

The only fund for the district is the governmental fund. Governmental funds account for the district's general activities, including collection and disbursement of specific or legally restricted monies, the acquisition or construction of general fixed assets, and the servicing of general long-term debt. Governmental funds of the district include:

General Fund – The general operating fund of the district accounts for all financial activities, except for those required to be accounted for in other funds.

D. BASIS OF ACCOUNTING

The accounting of financial reporting treatment applied to a fund is determined by its measurement focus. The governmental funds are accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and liabilities are generally included on the balance sheet. Operating statements for these

CONCORD FIRE DISTRICT
Oak Grove, Louisiana

Notes to the Financial Statements
For the Year Ended December 31, 2016

funds present increases and decreases in net current assets. The modified accrual basis of accounting is used for reporting all governmental fund types. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., when they become both measurable and available). "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. The district uses the following practices in recognizing and reporting revenues and expenditures:

Revenues:

All revenues are recorded when received.

Expenditures:

Expenditures are generally recognized under the modified accrual basis of accounting, when the liability is incurred.

E. BUDGET PRACTICES

The proposed budgets for the upcoming year are prepared in the month of December prior to the upcoming for which they are to be utilized. Budgets are presented to the board in a regular monthly meeting and are ratified by the board for implementation throughout the upcoming year beginning on January 1.

F. CASH

Under state law, the district may deposit funds within a fiscal agent bank organized under the laws of the State of Louisiana, the laws of any state in the union, or the laws of the United States. The district may invest in certificates and time deposits of state banks under Louisiana law and national banks having principal offices in Louisiana. If the original maturities are 90 days or less, they are classified as cash equivalents.

The deposits are stated at cost, which approximates market. Under state law, these deposits, or the resulting bank balances, must be secured by federal deposit insurance or the pledge securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal amount on deposit with the fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties. Cash (bank balance) is fully secured by federal deposit insurance.

G. FIXED ASSETS

Fixed assets are capitalized at historical cost or estimated cost if historical cost is not available. Donated assets are recorded as capital assets at their estimated fair value at the

CONCORD FIRE DISTRICT
Oak Grove, Louisiana

Notes to the Financial Statements
For the Year Ended December 31, 2016

date of donation. The District maintains a threshold level of \$600 or more for capitalizing capital assets. Fixed assets are recorded as expenditures (capital outlay) in the general fund at the time purchased or constructed and in the related assets account group, because the District has not implemented GASB 34. No depreciation of the fixed assets is reported. Capital assets, (where applicable) are depreciated using the straight line method over the following useful lives:

	<u>Estimated Useful Lives</u>
Buildings	30 Years
Equipment	5-20 Years
Vehicles	10-20 Years

H. COMPENSATED ABSENCES

The district has paid no employees. Therefore there is no policy relating to vacation and sick leave.

I. LONG-TERM DEBT

Long-term debt expected to be financed from governmental funds is reported in the general long-term obligations account group.

J. FUND EQUITY

Reserves

Reserves represent those portions of fund equity not appropriate for expenditures or legally segregated for a specific future use.

Designated Fund Balances

Designated fund balances represent tentative plans for future use of financial resources.

K. SALES TAXES

In 1997 the West Carroll Parish Police Jury passed a ½% sales tax for fire protection in West Carroll Parish. This tax is divided among the fire protection districts for this purpose. This was a 10-year tax.

CONCORD FIRE DISTRICT
Oak Grove, Louisiana

Notes to the Financial Statements
For the Year Ended December 31, 2016

The tax was again placed before the people in a 2006 voting referendum and was approved for re-enactment in 2007. The proceeds from this tax are collected by the police jury and are passed along to the District on a monthly basis.

L. TOTAL COLUMNS ON STATEMENTS

The total columns on the statements are captioned Memorandum Only to indicate that they are presented only to facilitate financial analysis. Data in these columns do not represent the financial position or result of operations in conformity with generally accepted accounting principles. Neither is such data comparable to a compilation.

M. USE OF ESTIMATES

The preparation of financial statements in conformity with accounting principals generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from these estimates.

N. RISK MANAGEMENT.

The fire district is exposed to various risk of loss related to torts: theft of, damage to, and destruction of assets; and injuries to employees. To handle such risk of loss, the district maintains coverage on the fire district with Bernard Insurance Agency, Shreveport, LA. The policy covers general liability, property, employee liability, workers compensation, and public officials' liability. No claims were paid on any of the policies during the past three years that exceeded the policies' coverage amounts. There were no significant reductions in insurance coverage during the year ended December 31, 2015.

NOTE 2 - CASH AND CASH EQUIVALENTS

The Concord Fire District maintains its checking accounts in the Richland State Bank in Oak Grove, Louisiana. The district had a balance in its accounts on December 31, 2016, of \$4,699. The accounts are insured by the FDIC in the amount of \$250,000.

NOTE 3 - INVESTMENTS

The district has no investments.

CONCORD FIRE DISTRICT
Oak Grove, Louisiana

Notes to the Financial Statements
For the Year Ended December 31, 2016

NOTE 4. CAPITAL ASSETS

A summary of changes in capital assets follows:

GENERAL FIXED ASSETS	Balance 12/31/15	Additions	Deletions	Balance 12/31/16
Land	\$ 13,000	-	-	\$ 13,000
Buildings	290,000			290,000
Equipment	680,780		-	680,780
Total	983,780		-	983,780
Prior Accumulated Depr	-574,364			-574,364
CURRENT TOTAL	412,716	-	-	\$ 412,716

Land in the amount of \$13,000 is not depreciated.

NOTE 5 – SHORT TERM-INDEBTEDNESS

In September, 2015 the District obtained a short-term loan in the amount of \$13,558, in which they paid \$3,226, leaving a balance at 12-31-16 of \$10,332.

NOTE 5 – LONG-TERM INDEBTEDNESS

In November 2011, the District secured a note payable of \$77,803, with an interest rate of 3.9%. Below is a schedule of future payments.

LONG-TERM INDEBTEDNES IS SHOWM BELOW:

**NOTE
PAYMENT
SCHEDULE**

<u>Begin Balance</u>	<u>Payment</u>	<u>Principle</u>	<u>Interest</u>	<u>Balance</u>
				40,015
12/31/15	14,489	13,107	1,382	26,910
12/31/16	4,552	2,580	1,972	24,329
12/31/17	19,241	17,762	1,479	6,567

**CONCORD FIRE DISTRICT
Oak Grove, Louisiana**

**Notes to the Financial Statements
For the Year Ended December 31, 2016**

NOTE 6 - RELATED PARTY TRANSACTIONS

There are no related party transactions to disclose as required by FASB 57.

NOTE 7 - LITIGATION AND CLAIMS

The Concord Fire District is not a defendant in any litigation seeking damages.

NOTE 8 - SUBSEQUENT EVENTS

Subsequent events were evaluated by management up to and including the issue date of this report, June 17, 2017. There were no subsequent events noted which would affect the financial statements for the year ended December 31, 2016.

Supplementary Information Schedules

CONCORD FIRE DISTRICT
Oak Grove, Louisiana

SUPPLEMENTARY INFORMATION SCHEDULE
For the year ended December 31, 2016

COMPENSATION PAID COMMISSIONERS

The names and addresses of the commissioners who serve on the board of the Concord Fire District are listed below. They all serve without any financial compensation. They are as follows:

Willie Capers – President
15744 Highway 585
Oak Grove, LA 71263
318/428-3830

John H. Costello – Vice President
3063 Hwy 586
Oak Grove, LA 71263
318/428-3440

Billy Hall – Fire Chief
15971 Hwy 585
Oak Grove, LA 71263
318/418-1426

Gary Vernon
15050 Hwy 585
Oak Grove, LA 71263
318/614-8236

John R. James
2705 Hwy 586
Oak Grove, LA 71263
318/428-4125

**Concord Fire District
Oak Grove, Louisiana**

Schedule of Compensation, Benefits and Other Payments to Agency Head or Chief Executive Officer

12-31-2016 Year Ended

Agency Head Name: Billy Hall, Fire Chief

Purpose	Amount
Salary	0
Benefits-insurance	0
Benefits-retirement	0
Benefits-<list any other here>	0
Car allowance	0
Vehicle provided by government	0
Per diem	0
Reimbursements	0
Travel	0
Registration fees	0
Conference travel	0
Continuing professional education fees	0
Housing	0
Unvouchered expenses*	0
Special meals	0
	0

Please Note:

No compensation of any kind is paid to any agency head, chief executive, board member, or anyone else. This is strictly a VOLUNTEER fire District.

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SCHEDULE OF FINDINGS AND RESPONSES

Concord Fire District
Oak Grove, Louisiana

Findings for the Current Year Ended December 31, 2016

FINDING 2016-1

CRITERIA: Duties should be distributed among several employees

CONDITION: Inadequate segregation of duties

CONTEXT: The District has a volunteer staff and only one person handling the duties of the office personnel.

EFFECT OF CONDITION: Internal control is weakened by the limited staff. Risk is mitigated and internal control is strengthened by the continuing oversight of the board.

CAUSE OF CONDITION: The staff consists of only a clerk.

RECOMMENDATION: Hire employees and redistribute duties.

CLIENT RESPONSE: Management states this cannot be remedied due to lack of funds and that duties as they exist at the present time are part-time.

FINANCIAL IMPACT OF FINDING: Findings without cause. Resolution of finding is under the control of the agency and would be cost effective.

Findings for the Prior Year Ended December 31, 2015

FINDING 2015-1

CRITERIA: Duties should be distributed among several employees

CONDITION: Inadequate segregation of duties

CONTEXT: The District has a volunteer staff and only one person handling the duties of the office personnel.

EFFECT OF CONDITION: Internal control is weakened by the limited staff. Risk is mitigated and internal control is strengthened by the continuing oversight of the board.

CAUSE OF CONDITION: The staff consists of only a clerk.

RECOMMENDATION: Hire employees and redistribute duties.

CLIENT RESPONSE: Management states this cannot be remedied due to lack of funds and that duties as they exist at the present time are part-time.

FINANCIAL IMPACT OF FINDING: Findings without cause. Resolution of finding is under the control of the agency and would be cost effective.