

CONCORD FIRE DISTRICT
Oak Grove, Louisiana

Compiled Financial Statements
Year Ended December 31, 2018

PREPARED BY:

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**CONCORD FIRE DISTRICT
OAK GROVE, LA**

Compiled Financial Statements
Year Ended December 31, 2018

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Independent Accountant's Compilation Report

Board of Directors
Concord Fire District
Oak Grove, Louisiana

Management is responsible for the accompanying financial statements of Concord Fire District, a component unit of the West Carroll Parish Police Department, which comprise the balance sheet as of December 31, 2018, and the related statements of revenues, expenditures, and changes in fund balance budget (GAAP Basis) and actual, and the related notes to the financial statements in accordance with accounting principles generally accepted in the United States of America. I have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the American Institute of Certified Public Accountants. I did not audit or review the financial statements nor was I required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, I do not express an opinion, a conclusion, nor provide any form of assurance on these financial statements.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the following supplementary information be provided to supplement the basic financial statements:

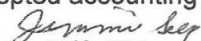
Management's Discussion and Analysis
Budgetary Comparison Schedule

Management has omitted the Management's Discussion and Analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. The Management Discussion and Analysis, although not a part of the basic financial statements is required by the Governmental Accounting Standards Board, who considers it to be an essential part of the financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context.

Supplementary Information

The accompanying schedule of compensation paid commissioners, schedule of benefits, and other payments to the agency head, political subdivision head, or chief executive officer, and schedule of findings and responses is presented for the purposes of additional analysis and is not a required part of the basic financial statements. The information is the representation of management. The information was subject to my compilation engagement, but I have not audited or reviewed the supplementary information and, accordingly, do not express an opinion, a conclusion, nor provide any assurance on such information.

The Concord Fire District did not adopt the provisions of Governmental Accounting Standards Board Statement No. 34 for the year ended December 31, 2018. The effects of this departure from generally accepted accounting principles has not been determined.


Jimmie Self, CPA
Monroe, Louisiana

June 13, 2019

GENERAL PURPOSE
FINANCIAL STATEMENTS

CONCORD FIRE DISTRICT
Oak Grove, LA

STATEMENT A

Combined Balance Sheet
All Fund Types and Account Groups

December 31, 2018

	<u>Governmental</u> <u>Fund Type</u> <u>General</u> <u>Fund</u>	<u>Other</u> <u>Fund</u> <u>General</u> <u>Fixed</u> <u>Assets</u>	<u>Total</u> <u>Memo Only</u>
<u>ASSETS AND OTHER DEBITS</u>			
Cash in Bank	\$ 4,149	\$ -	\$ 4,149
Fixed Assets	-	429,716	429,716
TOTAL ASSETS AND OTHER DEBITS	<u>\$ 4,149</u>	<u>\$ 429,716</u>	<u>\$ 433,865</u>
<u>LIABILITIES AND FUND EQUITY:</u>			
LIABILITIES			
Accrued Interest	\$ -	\$ 555	\$ 555
Notes Payable Community Trust	-	19,842	19,842
TOTAL LIABILITIES	<u>-</u>	<u>20,397</u>	<u>20,397</u>
FUND EQUITY	-		
Investments in General Fixed Assets	-	409,319	409,319
FUND BALANCE			
Undesignated	4,149	-	4,149
TOTAL FUND BALANCE	<u>4,149</u>	<u>-</u>	<u>4,149</u>
TOTAL LIABILITIES AND FUND EQUITY	<u>\$ 4,149</u>	<u>\$ 429,716</u>	<u>\$ 433,865</u>

SEE ACCOMPANYING NOTES AND INDEPENDENT ACCOUNTANT'S COMPILATION REPORT

CONCORD FIRE DISTRICT
Oak Grove, LA

STATEMENT B

GOVERNMENTAL FUND TYPE - GENERAL FUND TYPE
STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCE
BUDGET (GAAP BASIS) AND ACTUAL
For The Year Ended December 31, 2018

	BUDGET	ACTUAL	VARIANCE FAVORABLE (UNFAVORABLE)
REVENUE			
West Carroll Parish Police Jury Sales Tax	72,000	\$ 72,068	\$ 68
Total Revenues	<u>72,000</u>	<u>72,068</u>	<u>68</u>
EXPENDITURES			
Material and Supplies	5,000	3,243	1,757
Fire Fighting Equipment	10,000	8,934	1,066
Interest Expense	500	264	236
Truck fuel	500	163	337
Utilities and Telephone	9,850	9,848	2
Insurance	12,000	11,785	215
Miscellaneous labor	6,000	5,360	640
Miscellaneous expense	12,000	11,009	991
Professional fees	2,000	1,955	45
Truck and Equipment	1,000	871	129
Office Supplies	500	187	313
Pest Control	100	65	35
Training	1,000	690	310
Building Materials	100	30	70
Capital Outlay	18,000	17,000	1,000
Payment on Debt	22,000	21,965	35
Total Expenditures	<u>100,550</u>	<u>93,369</u>	<u>7,181</u>
EXCESS OF REVENUES (EXPENDITURES)	(28,550)	(21,301)	(7,249)
OTHER FINANCING SOURCES			
Transfers In	6,900	6,800	100
Loan from State Bank	11,500	11,000	500
Change in Net Postion	<u>(10,150)</u>	<u>(3,501)</u>	<u>(6,649)</u>
FUND BALANCE AT BEGINNING OF YEAR	13,664	7,650	6,014
FUND BALANCE AT END OF YEAR	<u>3,514</u>	<u>\$ 4,149</u>	<u>\$ (635)</u>

SEE ACCOMPANYING NOTES AND INDEPENDENT ACCOUNTANT'S COMPILATION REPORT.

NOTES

CONCORD FIRE DISTRICT
Oak Grove, Louisiana

Notes to the Financial Statements
For the Year Ended December 31, 2018

This legal entity was established to provide fire protection for the political subdivision of District E in the parish of West Carroll, Louisiana. This entity operates independent of any other parish governing body, but functions under the guidelines set forth by the West Carroll Parish Police Jury. As such, it is a component unit of the West Carroll Parish Police Jury. All members of the board serve with no compensation.

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. BASIS OF PRESENTATION

The accompanying general purpose financial statements of the Concord Fire District have not been prepared in conformity with the generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The Concord Fire District did not adopt the provisions of Governmental Accounting Standards Board Statement No. 34 for the current year ended December 31, 2018. The effects of this departure from generally accepted accounting principles have not been determined.

B. REPORTING ENTITY

As the governing authority of the parish for reporting purposes, the West Carroll Police Jury is the financial entity for West Carroll Parish. The financial entity consists of (a) the primary government (police jury), (b) organizations for which the primary government is financially accountable, and (c) other organizations for which nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete. Governmental Accounting Standards Board Statement No. 14 established criteria for determining which component units should be considered part of the West Carroll Police Jury for financial reporting purposes. The basic criterion for including a potential component unit within the reporting entity is financial accountability. The GASB has set forth criteria to be considered in determining financial accountability. The criteria include:

1. Appointing a voting majority of an organization's governing body, and
 - a. The ability of the police jury to impose its will on that organization and/or
 - b. The potential for the organization to provide specific financial benefits to or impose specific financial burdens on the police jury.
2. Organizations for which the police jury does not appoint a voting majority but are fiscally dependent on the police jury.

CONCORD FIRE DISTRICT
Oak Grove, Louisiana

Notes to the Financial Statements
For the Year Ended December 31, 2018

3. Organizations for which the reporting entity's financial statements would be misleading if data of the organization is not included because of the nature of significance of the relationship.

Because the Concord Fire District is fiscally dependent on the police jury, the district was determined to be a component unit of the West Carroll Parish Police Jury, the financial reporting entity. The accompanying financial statements present information only on the funds maintained by the district and do not present information on the police jury, the general government services provided by that governmental unit, or other governmental units that comprise the financial reporting entity.

C. FUND ACCOUNTING

The district uses funds and account groups to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions relating to certain governmental functions or activities.

A fund is a separate accounting entity with a self-balancing set of accounts that comprises its assets, liabilities, fund equity, revenues, and expenditures. An account group, on the other hand, is a financial reporting device designed to provide accountability for certain assets and liabilities (general fixed asset and long-term obligations) that are not recorded in the "funds" because they do not directly affect net expendable available financial resources. They are concerned only with measurement of financial position, not with the measurements of results of operations.

The only fund for the district is the governmental fund. Governmental funds account for the district's general activities, including collection and disbursement of specific or legally restricted monies, the acquisition or construction of general fixed assets, and the servicing of general long-term debt. Governmental funds of the district include:

General Fund – The general operating fund of the district accounts for all financial activities, except for those required to be accounted for in other funds.

D. BASIS OF ACCOUNTING

The accounting of financial reporting treatment applied to a fund is determined by its measurement focus. The governmental funds are accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and liabilities are generally included on the balance sheet. Operating statements for these

CONCORD FIRE DISTRICT
Oak Grove, Louisiana

Notes to the Financial Statements
For the Year Ended December 31, 2018

funds present increases and decreases in net current assets. The modified accrual basis of accounting is used for reporting all governmental fund types. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., when they become both measurable and available). “Measurable” means the amount of the transaction can be determined and “available” means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. The district uses the following practices in recognizing and reporting revenues and expenditures:

Revenues:

All revenues are recorded when received.

Expenditures:

Expenditures are generally recognized under the modified accrual basis of accounting, when the liability is incurred.

E. BUDGET PRACTICES

The proposed budgets for the upcoming year are prepared in the month of December prior to the upcoming for which they are to be utilized. Budgets are presented to the board in a regular monthly meeting and are ratified by the board for implementation throughout the upcoming year beginning on January 1.

F. CASH

Under state law, the district may deposit funds within a fiscal agent bank organized under the laws of the State of Louisiana, the laws of any state in the union, or the laws of the United States. The district may invest in certificates and time deposits of state banks under Louisiana law and national banks having principal offices in Louisiana. If the original maturities are 90 days or less, they are classified as cash equivalents.

The deposits are stated at cost, which approximates market. Under state law, these deposits, or the resulting bank balances, must be secured by federal deposit insurance or the pledge securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal amount on deposit with the fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties. Cash (bank balance) is fully secured by federal deposit insurance.

G. FIXED ASSETS

Fixed assets are capitalized at historical cost or estimated cost if historical cost is not available. Donated assets are recorded as capital assets at their estimated fair value at the

CONCORD FIRE DISTRICT
Oak Grove, Louisiana

Notes to the Financial Statements
For the Year Ended December 31, 2018

date of donation. The District maintains a threshold level of \$600 or more for capitalizing capital assets. Fixed assets are recorded as expenditures (capital outlay) in the general fund at the time purchased or constructed and in the related assets account group, because the District has not implemented GASB 34. No depreciation of the fixed assets is reported. Capital assets, (where applicable) are depreciated using the straight line method over the following useful lives:

	<u>Estimated Useful Lives</u>
Buildings	30 Years
Equipment	5-20 Years
Vehicles	10-20 Years

H. COMPENSATED ABSENCES

The district has paid no employees. Therefore there is no policy relating to vacation and sick leave.

I. LONG-TERM DEBT

Long-term debt expected to be financed from governmental funds is reported in the general long-term obligations account group.

J. FUND EQUITY

Reserves

Reserves represent those portions of fund equity not appropriable for expenditures or legally segregated for a specific future use.

Designated Fund Balances

Designated fund balances represent tentative plans for future use of financial resources.

K. SALES TAXES

In 1997 the West Carroll Parish Police Jury passed a ½% sales tax for fire protection in West Carroll Parish. This tax is divided among the fire protection districts for this purpose. This was a 10-year tax. This tax was last renewed in 2017.

**CONCORD FIRE DISTRICT
Oak Grove, Louisiana**

**Notes to the Financial Statements
For the Year Ended December 31, 2018**

The proceeds from this tax are collected by the police jury and are passed along to the District on a monthly basis.

L. TOTAL COLUMNS ON STATEMENTS

The total columns on the statements are captioned Memorandum Only to indicate that they are presented only to facilitate financial analysis. Data in these columns do not represent the financial position or result of operations in conformity with generally accepted accounting principles. Neither is such data comparable to a compilation.

M. USE OF ESTIMATES

The preparation of financial statements in conformity with accounting principals generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from these estimates.

N. RISK MANAGEMENT.

The fire district is exposed to various risk of loss related to torts: theft of, damage to, and destruction of assets; and injuries to employees. To handle such risk of loss, the district maintains coverage on the fire district with Special Risk Insurance, Shreveport, LA. The policy covers general liability, property, employee liability, workers compensation, and public officials' liability. No claims were paid on any of the policies during the past three years that exceeded the policies' coverage amounts. There were no significant reductions in insurance coverage during the year ended December 31, 2018.

NOTE 2 - CASH AND CASH EQUIVALENTS

The Concord Fire District maintains its checking accounts in the Richland State Bank in Oak Grove, Louisiana. The district had a balance in its accounts on December 31, 2018, of \$4,149. The accounts are insured by the FDIC in the amount of \$250,000.

NOTE 3 - INVESTMENTS

The district has no investments.

CONCORD FIRE DISTRICT
Oak Grove, Louisiana

Notes to the Financial Statements
For the Year Ended December 31, 2018

NOTE 4. CAPITAL ASSETS

A summary of changes in capital assets follows:

GENERAL FIXED ASSETS	Balance 12/31/17	Additions	Deletions	Balance 12/31/18
Land	\$ 13,000	-	-	\$ 13,000
Buildings	290,000			290,000
Equipment	680,780		-	680,780
Total	983,780	17,000	-	1,000,780
Prior Accumulated	-574,364			-574,364
Total @ 12-31-18	412,716	17,000	-	\$ 429,716

Land in the amount of \$13,000 is not depreciated.

NOTE 5 – SHORT TERM-INDEBTEDNESS

In September, 2015 the District obtained a short-term loan in the amount of \$13,558, in which they paid \$3,226, leaving a balance at 12-31-17 of \$10,332, of which they paid \$7,689, leaving a balance of \$2,643. That balance was paid in full on February 2, 2015. They also paid \$10,249 on a new balance acquired in 2018 in the amount of \$30,900. The current balance was 19,842 as of December 31, 2018 as shown below.

NOTE 5 – LONG-TERM INDEBTEDNESS

In November 2011, the District secured a note payable of \$77,803, with an interest rate of 3.9%. Below is a schedule of future payments.

LONG-TERM INDEBTEDNES IS SHOWM BELOW:

	Begin Balance	Payments	Principle	Interest	Balance
12-31-17	30,091	12,172	10,249	1,923	19,842
12-31-18	19,842	16,229	15,973	555	4,035
12-31-19	4,035	4,057	4,035	22	0

**CONCORD FIRE DISTRICT
Oak Grove, Louisiana**

**Notes to the Financial Statements
For the Year Ended December 31, 2018**

NOTE 6 - RELATED PARTY TRANSACTIONS

There are no related party transactions to disclose as required by FASB 57.

NOTE 7 - LITIGATION AND CLAIMS

The Concord Fire District is not a defendant in any litigation seeking damages.

NOTE 8 - SUBSEQUENT EVENTS

Subsequent events were evaluated by management up to and including the issue date of this report, June 13, 2019. There were no subsequent events noted which would affect the financial statements for the year ended December 31, 2018.

SUPPLEMENTARY INFORMATION SCHEDULES

CONCORD FIRE DISTRICT
Oak Grove, Louisiana

SUPPLEMENTARY INFORMATION SCHEDULE
For the year ended December 31, 2018

COMPENSATION PAID COMMISSIONERS

The names and addresses of the commissioners who serve on the board of the Concord Fire District are listed below. They all serve without any financial compensation. They are as follows:

Richard Costello – President
412 Costello Rd
Oak Grove, LA 71263
318/376-1629

Phil White Vice – President
15617 Hwy 585
Oak Grove, LA 71263
318-504-0076

Billy Hall – Fire Chief
15971 Hwy 585
Oak Grove, LA 71263
318/418-1426

Gary Vernon
15050 Hwy 585
Oak Grove, LA 71263
318/614-8236

John R. James
2705 Hwy 586
Oak Grove, LA 71263
318/428-4125

**Concord Fire District
Oak Grove, Louisiana**

Schedule of Compensation, Benefits and Other Payments to Agency Head or Chief Executive Officer

12-31-2018 Year Ended

Agency Head Name: Billy Hall, Fire Chief

Purpose	Amount
Salary	0
Benefits-insurance	0
Benefits-retirement	0
Benefits-<list any other here>	0
Car allowance	0
Vehicle provided by government	0
Per diem	0
Reimbursements	0
Travel	0
Registration fees	0
Conference travel	0
Continuing professional education fees	0
Housing	0
Unvouchered expenses*	0
Special meals	0
	0

Please Note:

No compensation of any kind is paid to any agency head, chief executive, board member, or anyone else. This is strictly a VOLUNTEER fire District.

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SCHEDULE OF FINDINGS AND RESPONSES

Concord Fire District
Oak Grove, Louisiana

Findings for the Current Year Ended December 31, 2018

FINDING 2018-1

CRITERIA: Duties should be distributed among several employees

CONDITION: Inadequate segregation of duties

CONTEXT: The District has a volunteer staff and only one person handling the duties of the office personnel.

EFFECT OF CONDITION: Internal control is weakened by the limited staff. Risk is mitigated and internal control is strengthened by the continuing oversight of the board.

CAUSE OF CONDITION: The staff consists of only a clerk.

RECOMMENDATION: Hire employees and redistribute duties.

CLIENT RESPONSE: Management states this cannot be remedied due to lack of funds and that duties as they exist at the present time are part-time.

FINANCIAL IMPACT OF FINDING: Findings without cause. Resolution of finding is under the control of the agency and would be cost effective.

Findings for the Prior Year Ended December 31, 2017

FINDING 2017-1

CRITERIA: Duties should be distributed among several employees

CONDITION: Inadequate segregation of duties

CONTEXT: The District has a volunteer staff and only one person handling the duties of the office personnel.

EFFECT OF CONDITION: Internal control is weakened by the limited staff. Risk is mitigated and internal control is strengthened by the continuing oversight of the board.

CAUSE OF CONDITION: The staff consists of only a clerk.

RECOMMENDATION: Hire employees and redistribute duties.

CLIENT RESPONSE: Management states this cannot be remedied due to lack of funds and that duties as they exist at the present time are part-time.

FINANCIAL IMPACT OF FINDING: Findings without cause. Resolution of finding is under the control of the agency and would be cost effective.