

OFFICIAL
FILE COPY

DO NOT SEND OUT

(Xerox necessary
copies from this
copy and PLACE
BACK in FILE)

WARD 1 FIRE PROTECTION DISTRICT NO. 1
OF WEST CARROLL PARISH, LOUISIANA

FINANCIAL REPORT
(Compiled)

December 31, 2008

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date 6/3/09

HILL, INZINA & COMPANY

Certified Public Accountants • A Professional Corporation
701 East Madison Avenue • Bastrop, Louisiana 71220
Telephone 318-281-4492 • Fax 318-281-4087 • E-mail hillinzina@bellsouth.net

CONTENTS

	Page
ACCOUNTANT'S COMPILATION REPORT	1
BASIC FINANCIAL STATEMENTS	
Government-wide financial statements:	
Statement of net assets - governmental activities - general fund	2
Statement of activities - governmental activities - general fund	3
Fund financial statements:	
Balance sheet - governmental fund - general fund	4
Statement of revenues, expenditures, and changes in fund balance - governmental fund - general fund	5
Reconciliation of governmental fund balance sheet to government-wide statement of net assets	6
Reconciliation of governmental fund statement of revenues, expenditures, and changes in fund balance to government-wide statement of activities	7
REQUIRED SUPPLEMENTARY INFORMATION	
Budgetary comparison schedule - governmental fund - general fund	8
SUMMARY SCHEDULE OF CURRENT YEAR FINDINGS	9 and 10
SUMMARY SCHEDULE OF PRIOR YEAR FINDINGS	11

HILL, INZINA & COMPANY

ACCOUNTANT'S COMPILATION REPORT

Board of Commissioners
Ward 1 Fire Protection District No. 1
of West Carroll Parish, Louisiana
Epps, Louisiana

We have compiled the accompanying financial statements of the governmental activities and each major fund of Ward 1 Fire Protection District No. 1 of West Carroll Parish, Louisiana (the "District") (a component unit of West Carroll Parish), as of and for the year ended December 31, 2008, which collectively comprise the District's basic financial statements as listed in the table of contents, in accordance with *Statements on Standards for Accounting and Review Services* issued by the American Institute of Certified Public Accountants.

A compilation is limited to presenting in the form of financial statements information that is the representation of management of the District. We have not audited or reviewed the accompanying financial statements and, accordingly, do not express an opinion or any other form of assurance on them.

The supplementary information is not a required part of the basic financial statements but is required by the Governmental Accounting Standards Board. We have compiled the supplementary information from information that is the representation of management of the District, without audit or review. Accordingly, we do not express an opinion or any other form of assurance on the supplementary information.

Management has elected to omit substantially all of the disclosures required by accounting principles generally accepted in the United States of America and management has not presented the management's discussion and analysis information that the Governmental Accounting Standards Board has determined is required to supplement, although not required to be a part of, the basic financial statements. If the omitted disclosures and management's discussion and analysis were included in the financial statements, they might influence the user's conclusions about the District's financial position and results of operations. Accordingly, these financial statements are not designed for those who are not informed about such matters.

We are not independent with respect to Ward 1 Fire Protection District No. 1 of West Carroll Parish, Louisiana.

/s/ Hill, Inzina & Co.

March 18, 2009

-1-

Certified Public Accountants • A Professional Corporation
701 East Madison Avenue • Bastrop, Louisiana 71220
Telephone 318-281-4492 • Fax 318-281-4087 • E-mail hillinzina@bellsouth.net

BASIC FINANCIAL STATEMENTS

WARD 1 FIRE PROTECTION DISTRICT NO. 1
OF WEST CARROLL PARISH, LOUISIANA

STATEMENT OF NET ASSETS - GOVERNMENTAL ACTIVITIES - GENERAL FUND
December 31, 2008

ASSETS

Cash	\$ 192,798
Capital assets:	
Land	9,800
Other capital assets, net of depreciation	<u>99,152</u>
Total assets	<u>\$ 301,750</u>

NET ASSETS

Invested in capital assets	\$ 108,952
Unrestricted	<u>192,798</u>
Total net assets	<u>\$ 301,750</u>

See accountant's compilation report.

WARD 1 FIRE PROTECTION DISTRICT NO. 1
OF WEST CARROLL PARISH, LOUISIANA

STATEMENT OF ACTIVITIES - GOVERNMENTAL ACTIVITIES - GENERAL FUND
As of and for the Year Ended December 31, 2008

Expenses:

Current:

Public safety:

Contract labor	\$	5,550
Depreciation		12,750
Fuel		1,573
Insurance		11,921
Legal and accounting		1,475
Office supplies and miscellaneous		1,978
Repairs and maintenance		9,285
Supplies		2,273
Travel		500
Utilities		<u>6,053</u>
Total expenses	\$	<u>53,358</u>

General revenues:

Sales taxes	\$	79,800
Intergovernmental		5,923
Interest and miscellaneous		<u>1,200</u>
Total general revenues	\$	<u>86,923</u>

Change in net assets	\$	33,565
Net assets - beginning		<u>268,185</u>
Net assets - ending	\$	<u><u>301,750</u></u>

See accountant's compilation report.

WARD 1 FIRE PROTECTION DISTRICT NO. 1
OF WEST CARROLL PARISH, LOUISIANA

BALANCE SHEET - GOVERNMENTAL FUND - GENERAL FUND
December 31, 2008

ASSETS

Cash	<u>\$ 192,798</u>
------	-------------------

FUND BALANCE

Unreserved and undesignated	<u>\$ 192,798</u>
-----------------------------	-------------------

See accountant's compilation report.

WARD 1 FIRE PROTECTION DISTRICT NO. 1
OF WEST CARROLL PARISH, LOUISIANA

STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE -
GOVERNMENTAL FUND - GENERAL FUND
As of and for the Year Ended December 31, 2008

Revenues:	
Sales taxes	\$ 79,800
Intergovernmental	5,923
Interest and miscellaneous	1,200
Total revenues	<u>\$ 86,923</u>
Expenses:	
Current:	
Public safety:	
Contract labor	\$ 5,550
Fuel	1,573
Insurance	11,921
Legal and accounting	1,475
Office supplies and miscellaneous	1,978
Repairs and maintenance	9,285
Supplies	2,273
Travel	500
Utilities	6,053
Capital outlay	12,779
Total expenses	<u>\$ 53,387</u>
Net change in fund balance	\$ 33,536
Fund balance - beginning	<u>159,262</u>
Fund balance - ending	<u>\$ 192,798</u>

See accountant's compilation report.

WARD 1 FIRE PROTECTION DISTRICT NO. 1
OF WEST CARROLL PARISH, LOUISIANA

RECONCILIATION OF GOVERNMENTAL FUND BALANCE SHEET
TO GOVERNMENT-WIDE STATEMENT OF NET ASSETS
December 31, 2008

Total fund balance - governmental fund balance sheet	\$ 192,798
Amounts reported for governmental activities in statement of net assets are different because:	
Capital assets used in governmental activities are not financial resources and therefore are not reported in the fund.	<u>108,952</u>
Total net assets of governmental activities - government-wide statement of net assets	<u>\$ 301,750</u>

See accountant's compilation report.

WARD 1 FIRE PROTECTION DISTRICT NO. 1
OF WEST CARROLL PARISH, LOUISIANA

RECONCILIATION OF GOVERNMENTAL FUND STATEMENT OF REVENUES,
EXPENDITURES, AND CHANGES IN FUND BALANCE
TO GOVERNMENT-WIDE STATEMENT OF ACTIVITIES
December 31, 2008

Net change in fund balance - governmental fund - general fund \$ 33,536

Amounts reported for governmental activities in statement of
activities are different because:

Governmental funds report capital outlays as expenditures. However,
in the statement of activities, the cost of those assets is allocated over
their estimated useful lives as depreciation expense. This is the amount
by which capital outlay (\$12,779) exceeded depreciation expense
(\$12,750) in the current period.

29

Change in net assets of governmental activities -
government-wide statement of activities

\$ 33,565

See accountant's compilation report.

WARD 1 FIRE PROTECTION DISTRICT NO. 1
OF WEST CARROLL PARISH, LOUISIANA

BUDGETARY COMPARISON SCHEDULE - GOVERNMENTAL FUND - GENERAL FUND
As of and for the Year Ended December 31, 2008

	<u>Budgeted Amounts</u>		<u>Actual</u>	Variance with
	<u>Original</u>	<u>Final</u>		Final Budget - Favorable (Unfavorable)
Revenues:				
Sales taxes	\$ 61,600	\$ 61,600	\$ 79,800	\$ 18,200
Intergovernmental	-	-	5,923	5,923
Interest and miscellaneous	<u>800</u>	<u>800</u>	<u>1,200</u>	<u>400</u>
Total revenues	<u>\$ 62,400</u>	<u>\$ 62,400</u>	<u>\$ 86,923</u>	<u>\$ 24,523</u>
Expenditures:				
Current:				
Public safety:				
Contract labor	\$ -	\$ -	\$ 5,550	\$(5,550)
Fuel	700	700	1,573	(873)
Insurance	7,000	7,000	11,921	(4,921)
Legal and accounting	6,600	6,600	1,475	5,125
Office supplies and miscellaneous	750	750	1,978	(1,228)
Repairs and maintenance	11,000	11,000	9,285	1,715
Supplies	200	200	2,273	(2,073)
Training	750	750	-	750
Travel	-	-	500	(500)
Utilities	4,000	4,000	6,053	(2,053)
Capital outlay	<u>134,000</u>	<u>134,000</u>	<u>12,779</u>	<u>121,221</u>
Total expenditures	<u>\$ 165,000</u>	<u>\$ 165,000</u>	<u>\$ 53,387</u>	<u>\$ 111,613</u>
Excess (deficiency) of revenues over expenditures	\$(102,600)	\$(102,600)	\$ 33,536	\$ 136,136
Fund balance - beginning	<u>-</u>	<u>-</u>	<u>159,262</u>	<u>159,262</u>
Fund balance - ending	<u>\$(102,600)</u>	<u>\$(102,600)</u>	<u>\$ 192,798</u>	<u>\$ 295,398</u>

See accountant's compilation report.

WARD 1 FIRE PROTECTION DISTRICT NO. 1
OF WEST CARROLL PARISH, LOUISIANA

SUMMARY SCHEDULE OF CURRENT YEAR FINDINGS
For the Year Ended December 31, 2008

Section I - Compilation

2008-1 Noncompliance with Local Government Budget Act (initial citing)

Criteria: The Local Government Budget Act requires that proposed expenditures should not exceed estimated funds to be available during the period.

Condition: The final budget adopted for the year ended December 31, 2008 did not include the budgeted beginning fund balance resulting in total budgeted expenditures exceeding the total estimated funds available (budgeted revenues plus budgeted beginning fund balance).

Cause: The budget was proposed and adopted with a deficit balance.

Effect: The District was in violation of the Local Government Budget Act.

Recommendation: The Local Government Budget Act should be reviewed to ensure compliance with all requirements.

Management's response and planned corrective action: In the future, budgets will be proposed, amended, and adopted without deficit balances.

2008-2 Improvement of Controls Over Expenditures/Disbursements (initial citing)

Criteria: Management is responsible for establishing internal control policies and procedures that provide reasonable assurance that assets are safeguarded against loss resulting from unauthorized use and that transactions are executed in accordance with management's authorization.

Condition: Flowers costing \$65 were purchased. \$500 was reimbursed to a board member for fuel and food to attend an equipment show and \$400 was paid for expenses associated with the District hosting a meeting, both of which did not have supporting documentation.

Annual reporting by filing Forms 1099-MISC were not made for contract labor payments of \$600 or more to individuals as required by regulations of the Internal Revenue Service.

Cause: Management of the District has not accepted the value of such internal control procedures.

Effect: The failure to adhere to internal controls over cash disbursements could result in a loss of assets from unauthorized use or disposition or from transactions that are not in accordance with management's authorization.

Recommendation: We recommend that adequate supporting documentation be obtained and retained prior to the disbursement of funds for expenditures of the District. Annual reporting will be made as required for contract labor.

Management's response and planned corrective action:

We agree and will maintain sufficient records.

Section II- Management Letter

None issued.

WARD 1 FIRE PROTECTION DISTRICT NO. 1
OF WEST CARROLL PARISH, LOUISIANA

SUMMARY SCHEDULE OF PRIOR YEAR FINDINGS
For the Year Ended December 31, 2008

Section I - Management Letter

2007-1 Appointed Board Members

The Secretary/Treasurer of the District (not a board member) brought matters before the Board for vote or voted on matters others brought before the Board on several occasions before it was realized that she was not actually an appointed board member by the local police jury.

Resolved.