

LINCOLN PARISH GEOGRAPHIC
INFORMATION SYSTEM DISTRICT
RUSTON, LOUISIANA

Financial Statements
For the Year Ended December 31, 2015

LINCOLN PARISH GEOGRAPHIC INFORMATION SYSTEM DISTRICT
RUSTON, LOUISIANA
FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2015

TABLE OF CONTENTS

	<u>Page</u>
Independent Auditor's Report -----	1-2
Required Supplemental Information (Part A) Management's Discussion and Analysis-----	3-6
 <u>Governmental Activities</u> 	
Government-Wide Financial Statements	
Statement of Net Position -----	8
Statement of Activities -----	9
Fund Financial Statements:	
Balance Sheet – Governmental Funds-----	11
Reconciliation of Total Governmental Fund Balances to Net Position of Governmental Activities -----	12
Statement of Revenues, Expenditures and Changes in Fund Balances of Governmental Funds -----	13
Reconciliation of the Statement of Revenues, Expenditures and Changes In Fund Balances of Governmental Funds to the Statement of Activities -----	14
Notes to Financial Statements -----	15-22
Required Supplemental Information (Part B)	
Budgetary Comparison Schedules	
General Fund -----	24
Notes to Budgetary Comparison Schedules -----	25
 <u>OTHER SUPPLEMENTAL INFORMATION</u> 	
Schedule of Compensation, Benefits and Other Payments to Agency Head or Chief Executive Officer -----	27
Independent Auditor's Report on Internal Control Over Financial Reporting And on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance With <i>Government Auditing Standards</i> -----	28
Schedule of Findings -----	29
Schedule of Prior Year Findings -----	30

MEMBER
AMERICAN INSTITUTE OF
CERTIFIED PUBLIC ACCOUNTANTS
SOCIETY OF LOUISIANA
CERTIFIED PUBLIC ACCOUNTANTS

WILLIAM R. HULSEY
A PROFESSIONAL ACCOUNTING CORPORATION
2203 JUSTICE AVENUE
MONROE, LOUISIANA 71201

william@hulseyapac.com
(318) 362-9900
FAX (318) 362-9921

INDEPENDENT AUDITOR'S REPORT

To the Board of Commissioners
Lincoln Parish Geographic Information System District
Ruston, Louisiana

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities and the General Fund of the Lincoln Parish Geographic Information System District as of and for the year ended December 31, 2015, and the related notes to the financial statements, which collectively comprise the Lincoln Parish Geographic Information System District's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and the General Fund of the Lincoln Parish Geographic Information System District, as of December 31, 2015, and the respective changes in financial position, for the year then ended in accordance with accounting principles generally accepted in the United States of America.

To the Board of Commissioners
Lincoln Parish Geographic
Information System District
Ruston, Louisiana

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis (pages 3-6) and budgetary comparison information (pages 24-25) be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

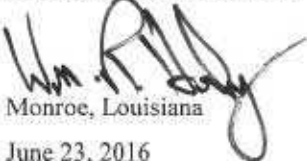
Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Lincoln Parish Geographic Information System District's basic financial statements. The schedule of compensation, benefits, and other payments to agency head or chief executive officer is presented for purposes of additional analysis and is not a required part of the basic financial statements.

The schedule of compensation, benefits, and other payments to agency head or chief executive officer are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of compensation, benefits, and other payments to agency head or chief executive officer are fairly stated in all material respects in relation to the basic financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated June 23, 2016, on our consideration of the Lincoln Parish Geographic Information System District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Lincoln Parish Geographic Information System District's internal control over financial reporting and compliance.

WILLIAM R. HULSEY (APAC)
Certified Public Accountant



Monroe, Louisiana

June 23, 2016

REQUIRED SUPPLEMENTAL INFORMATION (PART A)
MANAGEMENT'S DISCUSSION AND ANALYSIS

**LINCOLN PARISH GEOGRAPHIC INFORMATION SYSTEM DISTRICT
MANAGEMENT'S DISCUSSION AND ANALYSIS (MD&A)**

Our discussion and analysis of the Geographic Information System District provides an overview of the District's activities for the year ended December 31, 2015. Please read it in conjunction with the District's financial statements.

USING THIS ANNUAL REPORT

This annual report consists of a series of financial statements. The Statement of Net Position and the Statement of Activities provide information about the activities of the District as a whole.

Reporting the District as a Whole

The Statement of Net Position and the Statement of Activities

These statements include all assets and liabilities using the accrual basis of accounting, which is similar to the accounting used by most private-sector entities. All of the current year's revenues and expenses are taken into account regardless of when cash is received or paid.

These two statements report the District's net position and changes in them. The District's net position (the difference between assets and liabilities) measure the District's financial position. The increases or decreases in the District's net position are an indicator of whether its financial position is improving or not.

THE DISTRICT AS A WHOLE

For the year ended December 31, 2015 and 2014, net position changed as follows:

	2015		2014
Beginning Net Position (Restated)	\$ 540,105		\$ 489,090
Increase	92,209		51,015
Ending Net Position	\$632,314		\$ 540,105

THE DISTRICT'S FUNDS

The following schedule presents a summary of revenues and expenditures for the years ended December 31, 2015 and 2014:

Revenues	2015 Amount	Percent Of Total	2014 Amount	Percent Of Total
User Fees	\$440,702	73.2%	\$420,727	74.71%
Construction Permit Fees	140,615	26.8%	142,439	25.26%
Delta Regional Authority	-	-%	-	-%
Total Revenues	\$581,317	100.00%	\$563,166	100.00%

Expenditures	2015 Amount	Percent Of Total	2014 Amount	Percent Of Total
Public Safety	\$468,764	90.5%	\$458,443	89.51%
Computer Hardware	20,344	9.5%	53,708	10.49%
Total Expenditures	\$489,108	100.00%	\$512,151	100.00%

BUDGETARY HIGHLIGHTS

The District's total actual revenues in its general fund exceeded its budgeted revenues by \$9,817 for 2015. The District's total budgeted expenditures in its general fund were under its actual expenditures by \$10,393 for 2015.

CAPITAL ASSETS AND DEBT ADMINISTRATION

Capital Assets

At December 31, 2015, the District had \$14,250 invested in capital assets as follows:

Asset	December 31, 2014 Balance	Additions	Disposals	December 31, 2015 Balance
Machinery and Equipment	\$123,184	\$ -	\$ -	\$ 123,184
Total Capital Assets	123,184	-	-	123,184
Less: Accumulated Depreciation	(110,511)	1,577	-	(108,934)
Total Capital Assets, Net	\$ 12,673	\$ 1,577	\$ -	\$ 14,250

Debt

The District had a total liability for compensated absences of \$6,023 at year end.

ECONOMIC FACTORS AND NEXT YEAR'S BUDGETS AND RATES

The District's revenues are derived from user fees and construction permit fees. Recently implemented legislation has mandated increased emphasis on permits being issued on new and existing structures. These additional fees will be paid to the District and should provide additional revenue but it is unclear, at this point, how much will be realized.

CONTACTING THE DISTRICT'S FINANCIAL MANAGEMENT

This financial report is designed to provide our citizens, taxpayers, and creditors with a general overview of the District's finances and to show the District's accountability for the money it receives. If you have any questions about this report or need additional financial information, contact the following:

Contact Person: Jackson Matthews
Title: Director

GOVERNMENT-WIDE FINANCIAL STATEMENTS

LINCOLN PARISH GEOGRAPHIC INFORMATION SYSTEM DISTRICT
RUSTON, LOUISIANA

GOVERNMENTAL ACTIVITIES
STATEMENT OF NET POSITION
AS OF DECEMBER 31, 2015

ASSETS	
Cash and cash equivalents	\$ 504,384
Receivables	61,242
Due from other funds	188,546
Due from other governments	72,422
Capital assets, net of accumulated depreciation	14,250
TOTAL ASSETS	<u>841,018</u>
LIABILITIES	
Accounts, salaries and other payables	4,068
Due to other agencies	10,067
Compensated absences	6,023
TOTAL LIABILITIES	<u>208,704</u>
NET POSITION	
Net investment in capital assets	14,250
Unrestricted	618,064
TOTAL NET POSITION	<u>\$ 632,314</u>

The accompanying notes are an integral part of these financial statements.

LINCOLN PARISH GEOGRAPHIC INFORMATION SYSTEM DISTRICT
RUSTON, LOUISIANA

GOVERNMENTAL ACTIVITIES
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED DECEMBER 31, 2015

FUNCTIONS	EXPENSES	PROGRAM REVENUES			NET (EXPENSE) REVENUE AND CHANGES IN NET ASSETS
		CHARGES FOR SERVICES	OPERATING GRANTS AND CONTRIBUTIONS	CAPITAL GRANTS AND CONTRIBUTIONS	
Public safety	\$ 489,108	\$ 581,317	\$ -	\$ -	\$ 92,209
General revenues:					
					-
					-
					-
					92,209
					540,105
					<u>\$ 632,314</u>

The accompanying notes are an integral part of these financial statements.

FUND FINANCIAL STATEMENTS

LINCOLN PARISH GEOGRAPHIC INFORMATION SYSTEM DISTRICT
RUSTON, LOUISIANA

GOVERNMENTAL FUNDS - BALANCE SHEET
AS OF DECEMBER 31, 2015

	<u>GIS MAPPING FUND</u>	<u>GIS IT DIRECTOR FUND</u>	<u>GIS PROJECT RESERVE FUND</u>	<u>TOTAL GOVERNMENTAL FUNDS</u>
ASSETS				
Cash and cash equivalents	\$ 474,383	\$ -	\$ 30,001	\$ 504,384
Receivables	61,242	-	-	61,242
Due from other funds	-	-	188,546	188,546
Due from other governments - LPPJ	52,145	20,277	-	72,422
Other assets	90	-	84	174
Total assets	<u>\$ 587,860</u>	<u>\$ 20,277</u>	<u>\$ 218,631</u>	<u>\$ 826,768</u>
LIABILITIES AND FUND EQUITY				
Liabilities:				
Accounts payable	\$ 4,068	\$ -	\$ -	\$ 4,068
Due to other governments - GIS	561	-	9,506	10,067
Due to other funds	188,546	-	-	188,546
Total liabilities	<u>193,175</u>	<u>-</u>	<u>9,506</u>	<u>202,681</u>
Fund equity - fund balances:				
Restricted	<u>394,685</u>	<u>20,277</u>	<u>209,125</u>	<u>624,087</u>
Total liabilities and fund equity	<u>\$ 587,860</u>	<u>\$ 20,277</u>	<u>\$ 218,631</u>	<u>\$ 826,768</u>

The accompanying notes are an integral part of these financial statements.

LINCOLN PARISH GEOGRAPHIC INFORMATION SYSTEM DISTRICT
RUSTON, LOUISIANA

RECONCILIATION OF THE GOVERNMENTAL FUNDS' BALANCE SHEET TO THE
STATEMENT OF NET POSITION
FOR THE YEAR ENDED DECEMBER 31, 2015

Total fund balances - governmental funds	\$ 624,087
Amounts reported for governmental activities in the statement of net position are different because:	
Capital assets used in governmental activities are not financial resources	14,250
Long-term liabilities are not due and payable in the current period and therefore are not reported in the fund statements.	<u>(6,023)</u>
Net position of governmental activities	<u>\$ 632,314</u>

The accompanying notes are an integral part of these financial statements.

LINCOLN PARISH GEOGRAPHIC INFORMATION SYSTEM DISTRICT
RUSTON, LOUISIANA

GOVERNMENTAL FUNDS - STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
FOR THE YEAR ENDED DECEMBER 31, 2015

	<u>GIS</u>	<u>GIS</u>	<u>GIS</u>	<u>TOTAL</u>
	<u>MAPPING</u>	<u>IT</u>	<u>PROJECT</u>	<u>GOVERNMENTAL</u>
	<u> </u>	<u>DIRECTOR</u>	<u>RESERVE</u>	<u> </u>
Revenues:				
Licenses and permits	\$ 140,615	\$ -	\$ -	\$ 140,615
Fees, charges and commissions for services	<u>436,910</u>	<u>-</u>	<u>3,792</u>	<u>440,702</u>
Total revenues	<u>577,525</u>	<u>-</u>	<u>3,792</u>	<u>581,317</u>
Expenditures:				
Current:				
Public safety:				
Personal services and related benefits	292,408	-	-	292,408
Operating services	180,252	-	-	180,252
Materials and supplies	5,033	-	-	5,033
Travel and other	<u>6,969</u>	<u>-</u>	<u>-</u>	<u>6,969</u>
Total expenditures	<u>484,662</u>	<u>-</u>	<u>-</u>	<u>484,662</u>
Net change in fund balances	92,863	-	3,792	96,655
Fund balances (deficit) at beginning of year	<u>301,822</u>	<u>20,277</u>	<u>205,333</u>	<u>527,432</u>
Fund balances (deficit) at end of year	<u>\$ 394,685</u>	<u>\$ 20,277</u>	<u>\$ 209,125</u>	<u>\$ 624,087</u>

The accompanying notes are an integral part of these financial statements.

LINCOLN PARISH GEOGRAPHIC INFORMATION SYSTEM DISTRICT
RUSTON, LOUISIANA

RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES TO THE STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED DECEMBER 31, 2015

Net change in fund balances - total governmental funds	\$ 96,655
<p>Governmental funds report capital outlays as expenditures. However, in the statement of activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense.</p>	
Depreciation	1,577
<p>Some items reported in the statement of activities, such as a net decrease or increase in compensated absences, do not require the use of current financial resources, nor do they provide any, and therefore are not reported as expenditures or revenues in the governmental funds.</p>	
	<u>(6,023)</u>
Change in net position of governmental activities	<u>\$ 92,209</u>

The accompanying notes are an integral part of these financial statements.

LINCOLN PARISH GEOGRAPHIC INFORMATION SYSTEM DISTRICT
RUSTON, LOUISIANA
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2015

NOTE I - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Lincoln Parish Geographic Information System District (the "District") was created by the Police Jury of Lincoln Parish for the purpose of the development and application of geographic information systems, including but not limited to base data regarding property ownership, population, demographics, political boundaries, emergency service areas, etc. The District may also assist with homeland security and emergency preparedness. The governing body of the District consists of a seven member Board of Commissioners.

The District complies with accounting principles generally accepted in the United States of America (GAAP). GAAP includes all relevant Government Accounting Standards Board (GASB) pronouncements. In the government-wide financial statements, Financial Accounting Standards Board (FASB) pronouncements and Accounting Principles Board (APB) opinions issued on or before November 30, 1989 have been applied unless those pronouncements conflict with or contradict GASB pronouncements, in which case, GASB prevails. The accounting and reporting framework and the more significant accounting policies are discussed in subsequent sections of this note.

Basis of Presentation

In June, 1999, the GASB unanimously approved statement No. 34, *Basic Financial Statements – and Management’s Discussion and Analysis – for State and Local Governments*. Certain of the significant changes in the presentation of its funds financial information include, for the first time a Management Discussion and Analysis (MD&A) section providing an analysis of the District’s overall financial position and results of operations and financial statements prepared using full accrual accounting for all fund activities. These and other changes are reflected in the accompanying financial statements including the notes to the financial statements.

Measurement Focus, Basis of Accounting and Financial Statement Presentation

Government-Wide Financial Statements – The governmental-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental Fund Financial Statements – The governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period, the District considers revenues to be available if they are collected within 60 days of the end of the current fiscal year end.

Principal revenue sources considered susceptible to accrual are federal grants, interest on investments, sales and income taxes, and lease payments receivable. Some revenue items that are considered measurable and available to finance operations during the year from an accounting perspective are not available for expenditure due to the District’s present appropriation system. These revenues have been accrued in accordance with accounting principles generally accepted in the United States of America since they have been earned and are expected to be collected within sixty days of the end of the period.

LINCOLN PARISH GEOGRAPHIC INFORMATION SYSTEM DISTRICT

RUSTON, LOUISIANA

NOTES TO FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED DECEMBER 31, 2015

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Measurement Focus, Basis of Accounting and Financial Statement Presentation (Continued)

Other revenues are considered to be measurable and available only when cash is received by the District. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. Modifications to the accrual basis of accounting include:

- Employees' vested annual leave is recorded as an expenditure when utilized. The amount of accumulated annual leave unpaid at December 31, 2015 has been reported only in the government-wide financial statements.
- Interest on general long-term obligations is recognized when paid.
- Debt service expenditures are recorded only when payment is due.

Fund Accounting

The financial activities of the District are recorded in individual funds, each of which is deemed to be a separate accounting entity. The District uses fund accounting to report on its financial position and results of operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities. A fund is a separate accounting entity with a self-balancing set of accounts.

Governmental Funds

General Fund – The General Fund is the general operating fund for the Lincoln Parish Geographic Information System District. It is used to account for all financial sources and uses of the Geographic Information System District, except those required to be accounted for in other funds.

Special Revenue Fund – The Special Revenue Fund is used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes. The equipment replacement fund was established in 1994 to account for funds to replace equipment.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Budgets and Budgetary Accounting

The budget for the General Fund is proposed by the Director and formally adopted by the Commissioners. The budget is prepared on a basis consistent with generally accepted accounting principles (GAAP). Budgetary amendments involving the transfer of funds from one function to another or involving increases in expenditures resulting from revenues exceeding amounts estimated require approval of the Commissioners. At year end, all appropriations lapse.

LINCOLN PARISH GEOGRAPHIC INFORMATION SYSTEM DISTRICT
RUSTON, LOUISIANA
NOTES TO FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED DECEMBER 31, 2015

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Cash and Cash Equivalents

Louisiana statutes permit the District to invest in United States' bonds, treasury notes, or certificates, or other obligations of the U.S. Government and agencies of the U.S. Government which are federally insured, and certificates of deposit of state banks having their principal office in the State of Louisiana, or in mutual or trust fund institutions which are registered and which have underlying investments limited to securities of the U.S. Government or its agencies.

The District's policy is to include short-term interest bearing deposits with a maturity of three months or less as cash in the financial statements.

Valuation of Carrying Amounts of Deposits

Cash is reported at net book value - the year end bank balance plus any deposits in transit and less any outstanding checks that have not cleared the bank as of that date.

Fund Equity

GASB Statement No. 54 establishes standards for five fund balance classifications that comprise a hierarchy based primarily on the extent to which a government is bound to observe constraints imposed upon the use of resources reported in government funds. The nonspendable fund balance classification includes amounts that cannot be spent because they are either (a) not in spendable form – prepaid items or inventories; or (b) legally or contractually required to be maintained intact.

The spendable portion of the fund balance comprises the remaining four classifications: restricted, committed, assigned and unassigned.

Restricted Fund Balance – This classification reflects the constraints imposed on resources either (a) externally by creditors, grantors, contributors, or laws or regulations of other governments; or (b) imposed by law through constitutional provisions or enabling legislation.

Committed Fund Balance – These amounts can only be used for specific purposes pursuant to constraints imposed by formal resolutions or ordinances of the Board of Commissioners – the government's highest level of decision making authority. Those committed amounts cannot be used for any other purpose unless the Board of Commissioners remove the specified use by taking the same type of action imposing the commitment. This classification also includes contractual obligations to the extent that existing resources in the fund have been specifically committed for use in satisfying those contractual requirements.

Assigned Fund Balance – This classification reflects the amounts constrained by the Board's "intent" to be used for specific purposes, but are neither restricted nor committed. The Board and management have the authority to assign amounts to be used for specific purposes. Assigned fund balances include all remaining amounts (except negative balances) that are reported in governmental funds, other than the general fund, that are not classified as nonspendable and are neither restricted nor committed.

LINCOLN PARISH GEOGRAPHIC INFORMATION SYSTEM DISTRICT
RUSTON, LOUISIANA
NOTES TO FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED DECEMBER 31, 2015

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Fund Equity (Continued)

Unassigned Fund Balance – This fund balance is the residual classification for the general fund. It is also used to report negative fund balances in other governmental funds.

When both restricted and unrestricted resources are available for use, it is the Board's policy to use externally restricted resources first, then unrestricted resources – committed, assigned and unassigned – in order as needed.

Receivables

All receivables are recorded at their gross value and, where appropriate, are reduced by the estimated portion that is expected to be uncollectible.

Interfund Transactions

Quasi-external transactions are accounted for as revenue and expenditures. Transactions that constitute reimbursements to a fund are recorded as expenditures in the reimbursing fund and as reduction of expenditures in the fund that is reimbursed. All other interfund transactions that are not to be repaid are recorded as transfers.

Fixed Assets

Fixed assets of the District are stated at cost and are reported in the government-wide financial statements. Depreciation of all exhaustible fixed assets is charged as an expense against operations. Depreciation is computed using the straight-line method over the estimated useful lives of 5-10 years.

Compensated Absences

Employees accrue from five to twenty days of annual and five to fifteen days of sick leave each year depending on years of service with the Geographic Information System District for a total of not more than 120 days. If the total amount of unused vacation time reaches a "ceiling" equal to two times the annual vacation balance, the excess will be credited to sick leave. Upon termination of employment, employees will be paid for unused vacation time that they are eligible for according to the policy. Similarly, employees are not paid for accrued sick leave upon resigning or retiring, but accrued sick leave may be applied against total employment years at retirement.

A provision of \$6,023 has been made for the compensated absences and vacation in these financial statements.

LINCOLN PARISH GEOGRAPHIC INFORMATION SYSTEM DISTRICT

RUSTON, LOUISIANA

NOTES TO FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED DECEMBER 31, 2015

NOTE 2 – CASH AND CASH EQUIVALENTS

Custodial Credit Risk – Deposits. The custodial credit risk is the risk that in the event of a bank failure, the District's deposits may not be returned to it. The District's policy to ensure there is no exposure to this risk is to require each financial institution to pledge its' own securities to cover any amount in excess of Federal Depository Insurance Coverage. Louisiana Revised Statute 39:1229 imposes a statutory requirement on the custodial bank to advertise and sell the pledged securities within 10 days of being notified by the District that the fiscal agent bank has failed to pay deposited funds upon demand. Accordingly, the District had no custodial credit risk related to its deposits at December 31, 2015. The District had cash and cash equivalents in demand deposits, totaling \$509,706 at December 31, 2015.

These deposits are stated at cost, which approximates market. These securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties. Cash per books at year end was \$504,384. Cash and cash equivalents (bank balances other than these backed by the U.S. government) at December 31, 2015, are secured, as follows:

Bank Balances	\$ 509,706
FDIC Insurance	250,000
Pledged Securities (uncollateralized)	<u>402,354</u>
Total	<u>\$ 652,354</u>

NOTE 3 – PROPERTY AND EQUIPMENT

Capital asset activity for the year ended December 31, 2015 is as follows:

	<u>Beginning</u> <u>Balance</u>	<u>Adjustments</u>	<u>Additions</u>	<u>Deletions</u>	<u>Ending</u> <u>Balance</u>
Capital assets being depreciated:					
Machinery and equipment	\$ 123,184	\$ -	\$ -	\$ -	\$ 123,184
Total capital assets being depreciated	<u>123,184</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>123,184</u>
Less accumulated depreciation for:					
Machinery and equipment	(110,511)	5,148	(3,571)	-	(108,934)
Total accumulated depreciation	<u>(110,511)</u>	<u>5,148</u>	<u>(3,571)</u>	<u>-</u>	<u>(108,934)</u>
Total capital assets, net	<u>\$ 12,673</u>	<u>\$ 5,148</u>	<u>\$ (3,571)</u>	<u>\$ -</u>	<u>\$ 14,250</u>

Depreciation was charged to the Public Safety function of the District for \$3,571.

NOTE 4 – ACCOUNTS RECEIVABLE

Accounts receivable at December 31, 2015 were \$61,242 and consisted of user fees. Based on prior experience, the uncollectible receivables are considered immaterial, thus no provision has been made for such loss in these financial statements.

LINCOLN PARISH GEOGRAPHIC INFORMATION SYSTEM DISTRICT
RUSTON, LOUISIANA
NOTES TO FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED DECEMBER 31, 2015

NOTE 5 - PENSION PLAN - PAROCHIAL RETIREMENT SYSTEM

Plan Description

The Parochial Employees' Retirement System, a Public Employee Retirement System, is a cost sharing multiple-employer plan that is governed by the Louisiana Revised Statutes, title II, Sections 1901 through 2015, specifically, and other general laws of the State of Louisiana.

Under the Parochial Retirement System, a member is eligible for normal retirement if he has at least 30 years of creditable service regardless of age or 25 years of creditable service and is at least 55 years old, or 10 years of creditable service and is at least 60 years old.

The monthly retirement benefit is equal to three percent of the member's coverage monthly compensation for any 36 months of consecutive service in which compensation was highest, multiplied by years of creditable service, not to exceed 100% of member's final compensation.

Retirement benefits are payable monthly for the life of the retiree, and upon the retiree's death under certain conditions are payable to the retiree's surviving spouse and minor children. The District's payroll is included in the Lincoln Parish Police Jury, primary government financial statements. The requirements of GASB Statement No. 68 relating to pension plans are met by the police jury.

The System issues an annual publicly available financial report that includes financial statements and required supplementary information for the System. That report may be obtained by writing to the Louisiana Parochial Employees' Retirement System, P.O. Box 14619, Baton Rouge, Louisiana 70898.

Funding Policy

Under the plan, members are required by state statute to contribute 9.5% of their annual covered salary and the District is required to contribute at an actuarially determined rate. The current rate is 14.75% of annual covered payroll. The District's contributions to the System for the years ending December 31, 2015, 2014, and 2013 are included in the Lincoln Parish Police Jury's retirement expense.

NOTE 6 - FEDERALLY ASSISTED PROGRAMS

The Lincoln Parish Geographic Information System District has no federally financial assisted programs and therefore, no schedule of federally assisted program activity has been presented in accordance with the Office of Management and Budget Circular A-133, Audits of State and Local Governments.

NOTE 7 - DEFERRED COMPENSATION PLAN

Employees of the Lincoln Parish Geographic Information System District may participate in a deferred compensation plan adopted under the provisions of Internal Revenue Code Section 457 (Deferred Compensation Plans with Respect to Service for State and Local Governments).

LINCOLN PARISH GEOGRAPHIC INFORMATION SYSTEM DISTRICT
RUSTON, LOUISIANA
NOTES TO FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED DECEMBER 31, 2015

NOTE 7 - DEFERRED COMPENSATION PLAN (continued)

The deferred compensation plan is available to all employees of the Lincoln Parish Geographic Information System District. Under the plan, employees may elect to defer a portion of their salaries and avoid paying taxes on the deferred portion until the withdrawal date. The deferred compensation amount is not available for withdrawal by employees until termination, retirement, death, or unforeseeable emergency. In accordance with the provisions of GASB Statements No. 32 and No. 34, plan balances and activities are not reflected in the financial statements of the Lincoln Parish Geographic Information System District.

NOTE 8 - LITIGATION

According to the Parish District Attorney, the District had no pending or threatened litigation as of December 31, 2015.

NOTE 9 - COMPENSATION FOR THE BOARD OF COMMISSION

The members of the Commission for the Lincoln Parish Geographic Information System District receive no compensation.

NOTE 10 - STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY

Budget/Actual Variances

When comparing budget to actual amounts for the year ended December 31, 2015, all amounts fell within the 5% allowable budget variances.

NOTE 11 – GIS, IT AND CONTRACTUAL REVENUE

The District provides services to other departments of Lincoln Parish as well as to component units of the Lincoln Parish Police Jury. These departments and component units are charged a monthly fee for providing GIS and IT services. During 2015, the District received \$383,375 for providing these services. Also, the District is responsible for code enforcement for new and existing structures throughout Lincoln Parish. During 2015, the District received \$140,615 for providing this service.

NOTE 12 – DELTA REGIONAL AUTHORITY

During 2011, the District entered into an agreement with the Delta Regional Authority by allowing the Geographic Information Systems to create a much needed dataset base for economic development. The Future Land use dataset will fill a much needed gap in the GIS database for Lincoln Parish. This dataset will be the foundation of the Economic Development data that will be produced for the parish in the future. This project also meets the DRA Strategic Plan goal of Business Development by targeting new and expanding business and industry, offering an online portal displaying parcels of land available for development along with available information such as size and dimensions of property, elevation and contours, utilities available, transportation infrastructure, and zoning and the planned future land use.

LINCOLN PARISH GEOGRAPHIC INFORMATION SYSTEM DISTRICT
RUSTON, LOUISIANA
NOTES TO FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED DECEMBER 31, 2015

NOTE 12 – DELTA REGIONAL AUTHORITY (continued)

This is also a collaborative effort between the Lincoln Parish Police Jury and the City of Ruston to develop a one stop online portal designed to assist developers, real estate agents, business owners, and government officials by providing geographic information about potential land available to be developed. The portal will also offer an employment section to allow job seekers a place to post their job skills and resume and a section for developers and business owners to search for local candidates seeking employment. The District has also been approved for funding in the amount of \$68,181 from the United States Department of Justice COPS grant. As of December 31, 2015, this amount has not been received.

NOTE 13 – SUBSEQUENT EVENTS

Subsequent events have been evaluated through June 23, 2016, which the day the financial statements were available to be issued, and it has been determined that no significant events have occurred for disclosure.

REQUIRED SUPPLEMENTAL INFORMATION (PART B)
BUDGETARY COMPARISON SCHEDULES

LINCOLN PARISH GEOGRAPHIC INFORMATION SYSTEM DISTRICT
RUSTON, LOUISIANA

BUDGETARY COMPARISON SCHEDULE - GENERAL FUND
FOR THE YEAR ENDED DECEMBER 31, 2015

	BUDGETED AMOUNTS		ACTUAL	VARIANCE WITH FINAL BUDGET
	ORIGINAL	FINAL		
Revenues:				
Licenses and permits	\$ 130,000	\$ 110,000	\$ 140,615	\$ 30,615
Fees, charges, and commissions for services	461,500	461,500	440,702	(20,798)
Total revenues	<u>591,500</u>	<u>571,500</u>	<u>581,317</u>	<u>9,817</u>
Expenditures:				
Current:				
Public safety:				
Personal services and related benefits	298,610	292,877	292,408	(469)
Operating services	197,700	159,890	180,252	20,362
Materials and supplies	34,000	33,788	5,033	(28,755)
Travel and other	10,000	8,500	6,969	(1,531)
Total expenditures	<u>540,310</u>	<u>495,055</u>	<u>484,662</u>	<u>(10,393)</u>
Excess (deficiency) of revenues over expenditures	51,190	76,445	96,655	20,210
Other sources (uses):				
Operating transfers out	<u>(51,190)</u>	<u>(76,445)</u>	<u>-</u>	<u>76,445</u>
Net change in fund balances	-	-	96,655	96,655
Fund balances at beginning of year	527,432	527,432	527,432	-
Fund balances at end of year	<u>\$ 527,432</u>	<u>\$ 527,432</u>	<u>\$ 624,087</u>	<u>\$ 96,655</u>

The accompanying notes are an integral part of these financial statements.

LINCOLN PARISH GEOGRAPHIC INFORMATION SYSTEM DISTRICT
RUSTON, LOUISIANA
NOTES TO BUDGETARY COMPARISON SCHEDULES
FOR THE YEAR ENDED DECEMBER 31, 2015

The budgets for the funds are proposed by the Director and formally adopted by the Commissioners. The budgets are prepared on a basis consistent with generally accepted accounting principles (GAAP). Budgetary amendments involving the transfer of funds from one function to another or involving increases in expenditures resulting from revenues exceeding amounts estimated require approval of the Commissioners. At year end, all appropriations lapse.

State law requires the District to amend its budgets when revenues plus projected revenues within a fund are expected to fall short from budgeted revenues by five percent or more and when expenditures and other uses of a fund are expected to exceed budgeted amounts by five percent or more.

OTHER SUPPLEMENTAL INFORMATION

LINCOLN PARISH GEOGRAPHIC INFORMATION SYSTEM DISTRICT
RUSTON, LOUISIANA
SCHEDULE OF COMPENSATION, BENEFITS AND OTHER PAYMENTS TO
AGENCY HEAD OR CHIEF EXECUTIVE OFFICER
FOR THE YEAR ENDED DECEMBER 31, 2015

	<u>Jackson Matthews</u> <u>Director</u>
<i>Purpose:</i>	
Salary	\$ 56,576
Benefits - Insurance	5,856
Benefits - Retirement	8,204
Total	<u>\$ 70,636</u>

WILLIAM R. HULSEY

A PROFESSIONAL ACCOUNTING CORPORATION
2203 JUSTICE AVENUE
MONROE, LOUISIANA 71201

william@hulseyapac.com
(318) 362-9900
FAX (318) 362-9921

MEMBER
AMERICAN INSTITUTE OF
CERTIFIED PUBLIC ACCOUNTANTS
SOCIETY OF LOUISIANA
CERTIFIED PUBLIC ACCOUNTANTS

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON
COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN
ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

To the Board of Commissioners
Lincoln Parish Geographic Information System District
Ruston, Louisiana

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities and the General Fund of the Lincoln Parish Geographic Information System District (the District), as of and for the year ended December 31, 2015, and the related notes to the financial statements, which collectively comprise the Lincoln Parish Geographic Information System District's basic financial statements, and have issued our report thereon dated June 23, 2016.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Lincoln Parish Geographic Information System District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Lincoln Parish Geographic Information System District's internal control. Accordingly, we do not express an opinion on the effectiveness of the Lincoln Parish Geographic Information System District's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Lincoln Parish Geographic Information System District's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

WILLIAM R. HULSEY (APAC)
Certified Public Accountant


Monroe, Louisiana
June 23, 2016

LINCOLN PARISH GEOGRAPHIC INFORMATION SYSTEM DISTRICT
RUSTON, LOUISIANA
SCHEDULE OF FINDINGS
FOR THE YEAR ENDED DECEMBER 31, 2015

Summary of Auditor's Results

1. The auditor's report expresses an unmodified opinion on whether the financial statements of the District were prepared in accordance with GAAP.
2. No significant deficiencies were disclosed during the audit of the financial statements and reported in the Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*.
3. No instances of noncompliance material to the financial statements of the District, which would be required to be reported in accordance with *Government Audit Standards*, were disclosed during the audit.

Findings – Financial Statement Audit

None

LINCOLN PARISH GEOGRAPHIC INFORMATION SYSTEM DISTRICT
RUSTON, LOUISIANA
SUMMARY SCHEDULE OF PRIOR YEAR FINDINGS
FOR THE YEAR ENDED DECEMBER 31, 2015

There were no findings for the year ended December 31, 2014.