

7415

**TENSAS PARISH 911  
EMERGENCY COMMUNICATIONS DISTRICT  
St. Joseph, Louisiana**

**Annual Financial Statements  
With Independent Auditor's Report  
As of and for the Year Ended  
December 31, 2009  
With Supplemental Information Schedules**

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date 3/10/10

TENSAS PARISH 911  
EMERGENCY COMMUNICATIONS DISTRICT  
St. Joseph, Louisiana

Annual Financial Statements  
With Independent Auditor's Report  
As of and for the Year Ended December 31, 2009  
With Supplemental Information Schedules

	<u>Statement</u>	<u>Page No.</u>
<b>Independent Auditor's Report</b>		3
<b>Required Supplemental Information (Part I)</b>		
Management's Discussion and Analysis		6
<b>Basic Financial Statements</b>		
Government-Wide Financial Statements:		
Statement of Net Assets	A	11
Statement of Activities	B	12
Fund Financial Statements:		
Governmental Funds:		
Balance Sheet	C	13
Reconciliation of the Governmental Funds Balance Sheet to The Financial Statement of Net Assets		14
Statement of Revenues, Expenditures, and Changes in Fund Balances	D	15
Reconciliation of the Governmental Funds Statement of Revenues, Expenditures, And Changes in Fund Balances to the Statement of Activities		16
Notes to the Financial Statements		17

TENSAS PARISH 911 EMERGENCY  
COMMUNICATIONS DISTRICT  
St. Joseph, Louisiana  
Contents, December 31, 2009

C O N T E N T S (C O N T D .)

	<u>Schedule</u>	<u>Page No.</u>
<b>Required Supplemental Information (Part II):</b>		
Budget Comparison Schedule	1	25
Note to Budgetary Comparison Schedule		26
<b>Reports Required by Government Auditing Standards (Part III)</b>		
<b>Independent Auditor's Report Required by Government Auditing Standards (Part III):</b>		
Report on Compliance and Internal Control over Financial Reporting		29
Schedule of Findings and Questioned Costs	2	31
Summary Schedule of Prior Audit Findings	3	32

**MARY JO FINLEY, CPA, INC.**

A PROFESSIONAL CORPORATION

116 Professional Drive - West Monroe, LA 71291

Phone (318) 329-8880 - Fax (318) 329-8883

**Independent Auditor's Report**

BOARD OF COMMISSIONERS  
TENSAS PARISH 911 EMERGENCY  
COMMUNICATIONS DISTRICT  
St. Joseph, Louisiana

I have audited the basic financial statements of the Tensas Parish 911 Emergency Communications District, a component unit of the Tensas Parish Police Jury, as of December 31, 2009, and for the year then ended, as listed in the table of contents. These financial statements are the responsibility of the Tensas Parish 911 Emergency Communications District's management. My responsibility is to express an opinion on these financial statements based on my audit.

I conducted my audit in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. I believe that my audit provides a reasonable basis for my opinion.

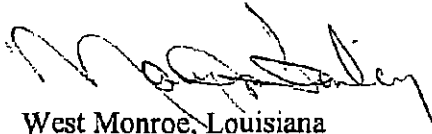
In my opinion, the basic financial statements referred to above present fairly, in all material respects, the financial position of the Tensas Parish 911 Emergency Communications District as of December 31, 2009, and the changes in its financial position for the year then ended in conformity with U.S. generally accepted accounting principles.

Management's discussion and analysis, and supplementary information on pages 6 through 9 and 25 through 26, respectively, are not a required part of the basic financial statements, but are supplementary information required by the Governmental Accounting Standards Board. I have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information and reviewing the source of selected information. However, I did not audit the information and express no opinion on it.

My audit was made for the purpose of forming an opinion on the basic financial statements taken as a whole. The supplemental information schedules listed in the table of contents are presented for the purpose of additional analysis and are not a required part of the basic financial statements of the Tensas Parish 911 Emergency Communications District. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in my opinion, is fairly presented in all material respects in relation to the basic financial statements taken as a whole.

TENSAS PARISH 911 EMERGENCY  
COMMUNICATIONS DISTRICT  
St. Joseph, Louisiana  
Independent Auditor's Report,  
December 31, 2009

In accordance with *Government Auditing Standards*, I have also issued a report dated February 23, 2010, on the Tensas Parish 911 Emergency Communications District's compliance with laws and regulations, and my consideration of the agency's internal control over financial reporting. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of my audit.



West Monroe, Louisiana  
February 23, 2010

**REQUIRED SUPPLEMENTARY INFORMATION  
PART I**

TENSAS PARISH 911 EMERGENCY  
COMMUNICATIONS DISTRICT  
St. Joseph, Louisiana

**Management's Discussion and Analysis**  
December 31, 2009

As management of the Tensas Parish 911 Emergency Communications District, I offer readers of the Tensas Parish 911 Emergency Communications District's financial statements this narrative overview and analysis of the financial activities of the Tensas Parish 911 Emergency Communications District for the fiscal year ended December 31, 2009. Please read it in conjunction with the basic financial statements and the accompanying notes to the financial statements.

**Overview of the Financial Statements**

This Management Discussion and Analysis document introduces the district's basic financial statements. The annual report consists of a series of financial statements. The Statement of Net Assets and the Statement of Activities (Government-wide Financial Statements) provide information about the financial activities as a whole and illustrate a longer-term view of the district's finances. The Balance Sheet and Statement of Revenues, Expenditures and Changes in Fund Balance - Governmental Fund (Fund Financial Statements) tell how these services were financed in the short term as well as what remains for future spending. Fund Financial Statements also report the operations in more detail than the Government-Wide Financial Statements by providing information about the most significant funds. This report also contains other supplementary information in addition to the basic financial statements themselves.

Our auditor has provided assurance in her independent auditor's report that the Basic Financial Statements are fairly stated. The auditor, regarding the Required Supplemental Information and the Supplemental Information is providing varying degrees of assurance. A user of this report should read the independent auditor's report carefully to ascertain the level of assurance being provided for each of the other parts in the Financial Section.

**Government-wide financial statements.** The *government-wide financial statements* are designed to provide readers with a broad overview of the Tensas Parish 911 Emergency Communications District's finances, in a manner similar to a private-sector business.

The *statement of net assets* presents information on all of the Tensas Parish 911 Emergency Communications District's assets and liabilities, with the difference between the two reported as *net assets*. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position of the Tensas Parish 911 Emergency Communications District is improving or deteriorating.

The *statement of activities* presents information showing how the government's net assets changed during the most recent fiscal year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, regardless of timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (for example, earned, but unused, sick leave).

**Fund financial statements.** A *fund* is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Tensas Parish 911 Emergency Communications District, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. The Tensas Parish 911 Emergency Communications District uses only governmental funds.

**Governmental funds.** Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The Tensas Parish 911 Emergency Communications District adopts an annual appropriated budget for the general fund. A budgetary comparison statement is provided for the major fund to demonstrate compliance with this budget.

**Notes to the financial statements.** The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

**Other Information.** In addition to the basic financial statements and accompanying notes, this report also presents certain *required supplementary information* concerning the Tensas Parish 911 Emergency Communications District's performance.

### **Government-wide Financial Analysis**

As noted earlier, net assets may serve over time as a useful indicator of a government's financial position. At the close of the most recent fiscal year, assets of the Tensas Parish 911 Emergency Communications District exceeded liabilities by \$448,563. Approximately 77% of the Tensas Parish 911 Emergency Communications District's net assets reflects its investment in capital assets (e.g., equipment). These assets are not available for future spending.

The balance in unrestricted net assets is affected by two factors: 1) resources expended, over time, by the Tensas Parish 911 Emergency Communications District to acquire capital assets from sources other than internally generated funds (i.e., debt), and 2) required depreciation on assets.



STATEMENT OF NET ASSETS  
Governmental Funds

	<u>2009</u>	<u>2008</u>
<b>ASSETS</b>		
Cash and cash equivalents	\$99,057	\$144,309
Receivables - Fees, charges and commissions	5,619	3,866
Capital assets (net of accumulated depreciation)	<u>442,052</u>	<u>439,513</u>
<b>TOTAL ASSETS</b>	<u><b>\$546,728</b></u>	<u><b>\$587,688</b></u>
<b>LIABILITIES</b>		
Accounts payable	\$801	\$40,355
Long term debt:		
Due in one year	3,661	\$2,648
Due in more than one year	<u>93,703</u>	<u>97,352</u>
<b>TOTAL LIABILITIES</b>	<u><b>98,165</b></u>	<u><b>140,355</b></u>
<b>NET ASSETS</b>		
Invested in capital assets, net of related debt	344,688	339,513
Unrestricted	<u>103,875</u>	<u>107,820</u>
<b>TOTAL NET ASSETS</b>	<u><b>\$448,563</b></u>	<u><b>\$447,333</b></u>

STATEMENT OF ACTIVITIES

	<u>2009</u>	<u>2008</u>
Public safety:		
Operating - Professional services	\$18,000	\$9,600
Other operating services	21,429	7,272
Materials and supplies	7,636	2,728
Debt service	5,730	
Depreciation expense	<u>19,094</u>	<u>6,813</u>
<b>Total Program Expenses</b>	<b>71,889</b>	<b>26,413</b>
Program revenues-fees, charges and commissions	<u>47,933</u>	<u>45,672</u>
<b>Net Program Expenses</b>	<u><b>(23,956)</b></u>	<u><b>19,259</b></u>
General revenues:		
Federal grant	25,000	75,000
Interest earned	<u>186</u>	<u>1,243</u>
<b>Total General Revenues</b>	<u><b>25,186</b></u>	<u><b>76,243</b></u>
Change in Net Assets	1,230	95,502
Net Assets - Beginning of year	<u>447,333</u>	<u>351,831</u>
Net Assets - End of year	<u><b>\$448,563</b></u>	<u><b>\$447,333</b></u>

**Financial Analysis of the Government's Funds**

As noted earlier, the Tensas Parish 911 Emergency Communications District uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. The focus of the governmental funds is to provide information on near-term inflows, outflows, and balances of expendable resources. Such information is useful in assessing the financing requirements. In particular, unreserved fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of December 31, 2009, the General Fund unreserved, undesignated fund balance of \$103,875 showed a decrease of approximately \$3,945 over December 31, 2008.

### **General Fund Budgetary Highlights**

The primary difference between revenues of the original budget and the final budget for the year was due to an increase in federal grants. The differences between expenditures of the original budget and the final budget for the year were primarily due to an increase in capital outlay and a decrease in materials and supplies.

### **Capital Asset and Debt Administration**

**Capital assets.** The Tensas Parish 911 Emergency Communications District's investment in capital assets for its governmental activities as of December 31, 2009, amounts to \$442,052 (net of accumulated depreciation). This investment includes furniture and equipment. There was an increase of \$21,633 and no decreases in capital assets for the year.

**Long-term debt.** At the end of the fiscal year, Tensas Parish 911 Emergency Communications District had outstanding long term debt of \$97,364, with consisted of Revenue Bonds.

### **Requests for Information**

This financial report is designed to provide a general overview of the Tensas Parish 911 Emergency Communications District's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Tensas Parish 911 Emergency Communications District, PO Box 252, St. Joseph, LA 71366.

February 23, 2010

**BASIC FINANCIAL STATEMENTS**

TENSAS PARISH 911 EMERGENCY  
COMMUNICATIONS DISTRICT  
St. Joseph, Louisiana

STATEMENT OF NET ASSETS  
December 31, 2009

**ASSETS**

Cash and cash equivalents	\$99,057
Receivables - Fees, charges and commissions	5,619
Capital assets (net of accumulated depreciation)	<u>442,052</u>
<b>TOTAL ASSETS</b>	<b><u>\$546,728</u></b>

**LIABILITIES**

Accounts payable	\$801
Long term debt:	
Due in one year	3,661
Due in more than one year	<u>93,703</u>
<b>TOTAL LIABILITIES</b>	<b><u>98,165</u></b>

**NET ASSETS**

Invested in capital assets, net of related debt	344,688
Unrestricted	<u>103,875</u>
<b>TOTAL NET ASSETS</b>	<b><u>\$448,563</u></b>

The accompanying notes are an integral part of this statement.

TENSAS PARISH 911 EMERGENCY  
COMMUNICATIONS DISTRICT  
St. Joseph, Louisiana

STATEMENT OF ACTIVITIES  
December 31, 2009

Public safety:	
Operating Professional services	\$18,000
Other operating services	21,429
Materials and supplies	7,636
Debt service	5,730
Depreciation expense	<u>19,094</u>
Total Program Expenses	71,889
Program revenues - fees, charges and commissions	<u>47,933</u>
Net Program Expenses	<u>(23,956)</u>
General revenues	
Federal grant	25,000
Interest earnings	<u>186</u>
Total general revenues	25,186
Change in Net Assets	1,230
Net Assets - Beginning of year	<u>447,333</u>
Net Assets - End of year	<u>\$448,563</u>

The accompanying notes are an integral part of this statement.

TENSAS PARISH 911 EMERGENCY  
COMMUNICATIONS DISTRICT  
St. Joseph, Louisiana  
GOVERNMENTAL FUNDS

Balance Sheet, December 31, 2009

**ASSETS**

Cash and cash equivalents	\$99,057
Receivables - Fees, charges and commissions	<u>5,619</u>
<b>TOTAL ASSETS</b>	<b><u>\$104,676</u></b>

**LIABILITIES AND FUND EQUITY**

Liabilities - accounts payable	\$801
Fund Equity - fund balances - unreserved - undesignated	<u>103,875</u>
<b>TOTAL LIABILITIES AND FUND EQUITY</b>	<b><u>\$104,676</u></b>

The accompanying notes are an integral part of this statement.

TENSAS PARISH 911 EMERGENCY  
COMMUNICATIONS DISTRICT  
St. Joseph, Louisiana

Reconciliation of Governmental Funds  
Balance Sheet to the Statement of Net Assets

For the Year Ended December 31, 2009

Total Fund Balances - Governmental Funds (Statement C)		<u>\$103,875</u>
Cost of capital assets	\$474,772	
Less: Accumulated depreciation	<u>(32,720)</u>	<u>442,052</u>
Revenue bonds payable		<u>(97,364)</u>
Net Assets (Statement A)		<u>\$448,563</u>

The accompanying notes are an integral part of this statement.

**Statement D**

**TENSAS PARISH 911 EMERGENCY  
COMMUNICATIONS DISTRICT  
St. Joseph, Louisiana  
GOVERNMENTAL FUNDS**

**Statement of Revenues, Expenditures,  
and Changes in Fund Balances**

For the Year Ended December 31, 2009

<b>REVENUES</b>	
Federal grants	\$25,000
Fees, charges, and commissions for services	47,933
Use of money and property - interest earnings	<u>186</u>
Total revenues	<u>73,119</u>
<b>EXPENDITURES</b>	
Current:	
Public safety:	
Operating - Professional services	18,000
Other operating services	21,429
Materials and supplies	7,636
Debt service	8,366
Capital outlay	<u>21,633</u>
Total expenditures	<u>77,064</u>
<b>EXCESS (Deficiency) OF REVENUES OVER EXPENDITURES</b>	<b>(3,945)</b>
<b>FUND BALANCES AT BEGINNING OF YEAR</b>	<u>107,820</u>
<b>FUND BALANCES AT END OF YEAR</b>	<u><u>\$103,875</u></u>

The accompanying notes are an integral part of this statement.



TENSAS PARISH 911 EMERGENCY  
COMMUNICATIONS DISTRICT  
St. Joseph, Louisiana

Reconciliation of Governmental Funds  
Statement of Revenue, Expenditures, and Changes  
in Fund Balances to the Statement of Activities

For the Year Ended December 31, 2009

Total net change in fund balances - governmental funds (Statement D)	(\$3,945)
Amounts reported for governmental activities in the Statement of Activities are different because:	
Repayment of bond principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the Statement of Net Assets.	2,636
Capital outlays are reported in governmental funds as expenditures. However, in the statement of Activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which capital outlays exceed depreciation for the period.	<u>2,539</u>
Change in net assets of governmental activities (Statement B)	<u>\$1,230</u>

The accompanying notes are an integral part of this statement.

TENSAS PARISH 911  
EMERGENCY COMMUNICATIONS DISTRICT  
St. Joseph, Louisiana

Notes to the Financial Statements  
As of and for the Year Ended December 31, 2009

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The Tensas Parish 911 Emergency Communications District was created by the Tensas Parish Police Jury, as authorized by Louisiana Revised Statute 33:9101, on May 23, 2000, for the purpose of providing a primary three-digit emergency number through which emergency services can be quickly and efficiently obtained. The district is governed by a seven member board appointed by the police jury. Board members serve without benefit of compensation.

**A. REPORTING ENTITY**

As the governing authority of the parish, for reporting purposes, the Tensas Parish Police Jury is the financial reporting entity for Tensas Parish. The financial reporting entity consists of (a) the primary government (police jury), (b) organizations for which the primary government is financially accountable, and (c) other organizations for which nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete.

Governmental Accounting Standards Board (GASB) Statement No. 14 established criteria determining which component units should be considered part of the Tensas Parish Police Jury for financial reporting purposes. The basic criterion for including a potential component unit within the reporting entity is financial responsibility. The GASB has set forth criteria to be considered in determining financial accountability. This criteria includes:

1. Appointing a voting majority of an organization's governing body, and
  - a. The ability of the police jury to impose its will on that organization and/or
  - b. The potential for the organization to provide specific financial benefits to or impose specific financial burdens on the police jury.

TENSAS PARISH 911  
EMERGENCY COMMUNICATIONS DISTRICT  
St. Joseph, Louisiana  
Notes to the Financial Statements (Continued)

2. Organizations for which the police jury does not appoint a voting majority but are fiscally dependent on the police jury.
3. Organizations for which the reporting entity financial statements would be misleading if data of the organization is not included because of the nature or significance of the relationship.

Because the police jury created the district, appoints the commissioners of the district, and has the ability to impose its will on the district, the district was determined to be a component unit of the Tensas Parish Police Jury, the financial reporting entity. The accompanying financial statements present information only on the funds maintained by the district and do not present information on the police jury, the general government services provided by that governmental unit, or the other governmental units that comprise the Tensas Parish financial reporting entity.

**B. BASIC FINANCIAL STATEMENTS - GOVERNMENT-WIDE STATEMENTS**

The district's basic financial statements include both government-wide (reporting the district as a whole) and fund financial statements (reporting the district's major fund). Both government-wide and fund financial statements categorize primary activities as either governmental or business type. All activities of the Communications District are classified as governmental.

The Statement of Net Assets (Statement A) and the Statement of Activities (Statement B) display information about the reporting government as a whole. These statements include all the financial activities of the Communications District.

In the Statement of Net Assets, governmental activities are presented on a consolidated basis and are presented on a full accrual, economic resource basis, which recognizes all long-term assets and receivables as well as long-term obligations. Net assets are reported in three parts; invested in capital assets, net of any related debt; restricted net assets; and unrestricted net assets.

The government-wide financial statements are prepared using the economic resources measurement focus and the accrual basis of accounting. Revenues, expenses, gains, losses, assets and liabilities resulting from exchange or exchange-like transactions are recognized when the exchange occurs (regardless of when cash is received or disbursed). Revenues, expenses, gains, losses, assets and liabilities resulting from nonexchange transactions are

TENSAS PARISH 911  
EMERGENCY COMMUNICATIONS DISTRICT  
St. Joseph, Louisiana  
Notes to the Financial Statements (Continued)

recognized in accordance with the requirements of GASB Statement No. 33, *Accounting and Financial Reporting for Nonexchange Transactions*.

**Program Revenues** - Program revenues included in the Statement of Activities (Statement B) are derived directly from parties outside the district's taxpayers or citizenry. Program revenues reduce the cost of the function to be financed from the district's general revenues.

**Allocation of Indirect Expenses** - The district reports all direct expenses by function in the Statement of Activities (Statement B). Direct expenses are those that are clearly identifiable with a function.

**C. BASIC FINANCIAL STATEMENTS - FUND FINANCIAL STATEMENTS**

The district uses funds and account groups to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities.

A fund is a separate accounting entity with a self-balancing set of accounts that comprises its assets, liabilities, fund equity, revenues, and expenditures. An account group, on the other hand, is a financial reporting device designed to provide accountability for certain assets and liabilities (general fixed assets and general long-term obligations) that are not recorded in the "funds" because they do not directly affect net expendable available financial resources. They are concerned only with the measurement of financial position, not with the measurement of results of operations.

Funds are classified into three categories; governmental, proprietary, and fiduciary. Each category, in turn, is divided into separate "fund types." Governmental funds are used to account for a government's general activities, where the focus of attention is on the providing of services to the public as opposed to proprietary funds where the focus of attention is on recovering the cost of providing services to the public or other agencies through service charges or user fees. Fiduciary funds are used to account for assets held for others. The district's current operations require only the use of governmental funds (General Fund). Annual property assessments approved by voters of the district and interest earnings on investments are accounted for in this fund. General operating expenditures are paid from the fund.

TENSAS PARISH 911  
EMERGENCY COMMUNICATIONS DISTRICT  
St. Joseph, Louisiana  
Notes to the Financial Statements (Continued)

**D. BASIS OF ACCOUNTING**

The financial reporting treatment applied to a fund is determined by its measurement focus. All governmental funds are accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. Operating statements for these funds present increases (i.e., revenues and other financing sources) and decreases (i.e., expenditures and other financing uses) in net current assets.

The modified accrual basis of accounting is used for reporting all governmental fund types. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., when they become both measurable and available). "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. The district uses the following practices in recognizing and reporting revenues and expenditures:

**Revenues**

Fees, charges, and commissions for services are recognized in the month received by the telephone companies.

Based on the above criteria, fees, charges, and commissions for services have been treated as susceptible to accrual.

**Expenditures**

Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred.

**E. BUDGET PRACTICES**

A preliminary budget for the ensuing year is prepared by the board of commissioners and made available to the public. The budget is then adopted during the regular December meeting. The proposed budget for the General Fund is prepared on the modified accrual basis of accounting. The budget is established and controlled by the board of commissioners at the object level of expenditure. Appropriations lapse at year-end and must be reappropriated for the following year to be expended. All changes in the budget

TENSAS PARISH 911  
 EMERGENCY COMMUNICATIONS DISTRICT  
 St. Joseph, Louisiana  
 Notes to the Financial Statements (Continued)

must be approved by the board of commissioners. The district does not use encumbrance accounting in its accounting system.

Formal budgetary integration is employed as a management control device during the year. Budgeted amounts included in the accompanying financial statements include the original adopted budget amounts.

**F. CASH AND CASH EQUIVALENTS**

Under state law, the district may deposit funds within a fiscal agent bank organized under the laws of the State of Louisiana, the laws of any other state in the union, or the laws of the United States. The district may invest in certificates and time deposits of state banks organized under Louisiana law and national banks having principal offices in Louisiana.

At December 31, 2009, the district has cash and cash equivalents (book balances) totaling \$99,057.

These deposits are stated at cost, which approximates market. Under state law, these deposits, or the resulting bank balances, must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. All deposits are fully secured by federal deposit insurance and pledged securities at December 31, 2009.

**G. CAPITAL ASSETS**

Capital assets are capitalized at historical cost or estimated cost if historical cost is not available. Donated assets are recorded as capital assets at their estimated fair market value at the date of donation. The communications district maintains a threshold level of \$500 or more for capitalizing capital assets.

Capital assets are reported in the government-wide financial statements but not in the fund financial statements. Since surplus assets are sold for an immaterial amount when declared as no longer needed for public purposes by the district, no salvage value is taken into consideration for depreciation purposes. All capital assets, other than land, are depreciated using the straight-line method over the following useful lives:

<u>Description</u>	<u>Estimated Lives</u>
Furniture and fixtures	5 - 10 years

TENSAS PARISH 911  
 EMERGENCY COMMUNICATIONS DISTRICT  
 St. Joseph, Louisiana  
 Notes to the Financial Statements (Continued)

Vehicles	5 - 15 years
Equipment	5 - 20 years

**H. RISK MANAGEMENT**

The district is exposed to various risk of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions. To handle such risk of loss, the district maintains commercial insurance policies covering liability and workers compensation coverage. No claims were paid on any of the policies during the past three years which exceeded the policies' coverage amounts. There were no significant reductions in insurance coverage during the year ended December 31, 2009.

**2. CHANGES IN CAPITAL ASSETS**

A summary of changes in office furnishings and equipment follows:

Balance, January 1, 2009	\$453,139
Additions	21,633
Deletions	<u>NONE</u>
Balance, December 31, 2009	474,772
Less accumulated depreciation	<u>(32,720)</u>
Net Capital Assets	<u>\$442,052</u>

Beginning balance has been adjusted for land not included in prior year.

**3. CHANGES IN LONG-TERM DEBT**

The following is a summary of long-term debt transactions for the year ended December 31, 2009:

	Series 2008
	Revenue
	<u>Bonds</u>
Long-term debt payable at January 1, 2009	\$100,000
Additions	NONE
Reductions	<u>(2,636)</u>
Long-term debt payable at December 31, 2009	<u>\$97,364</u>

TENSAS PARISH 911  
 EMERGENCY COMMUNICATIONS DISTRICT  
 St. Joseph, Louisiana  
 Notes to the Financial Statements (Continued)

The Revenue Bonds, Series 2008, for \$100,000, were issued March 5, 2008, for the purpose of constructing a building. Annual installments range of \$7,608 are due through March 5, 2028, at an interest rate of 4.125 percent. Debt requirements are made from the General Fund.

The annual requirements to amortize all bonded debt outstanding at December 31, 2009 is as follows:

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2010	\$3,661	\$3,947	\$7,608
2011	3,815	3,793	7,608
2012	3,975	3,633	7,608
2013	4,142	3,466	7,608
2014	4,316	3,292	7,608
2015-2019	24,462	13,578	38,040
2020-2024	30,054	7,986	38,040
2025-2028	22,939	1,597	24,536
Total	<u>\$97,364</u>	<u>\$41,292</u>	<u>\$138,656</u>

**4. LITIGATION AND CLAIMS**

The district is not involved in any litigation at December 31, 2009, nor is it aware of any unasserted claims.

**5. IMPLEMENTATION OF WIRELESS E911 SERVICES**

Louisiana R. S. 33:9109 states, in pertinent part, "In any district having a population of less than twenty thousand persons as of the most recent federal decennial census, proceeds of the service charge, less any collection charge which the wireless service supplier is authorized to retain, may be used for any lawful purpose of the district." U. S. Census Bureau statistics indicate the latest decennial census of the District to be 6,618. Therefore, of the \$46,468 in revenues derived from service charges related to Wireless E911 Services, all of the proceeds have been used in accordance with the general operations of the District.

While the District has not yet implemented Wireless E911 services at this time, management plans to form cooperative endeavor agreements with neighboring districts to combine resources and provide the service within the District.



**REQUIRED SUPPLEMENTARY INFORMATION**

**PART II**

TENSAS PARISH 911 EMERGENCY  
COMMUNICATIONS DISTRICT  
St. Joseph, Louisiana

BUDGETARY COMPARISON SCHEDULE  
GENERAL FUND  
For the Year Ended December 31, 2009

	ORIGINAL BUDGET	FINAL BUDGET	ACTUAL (BUDGETARY BASIS)	VARIANCE FAVORABLE (UNFAVORABLE)
<b>REVENUES</b>				
Federal grants		\$25,000	\$25,000	
Fees, charges, and commissions for services	\$44,000	44,000	47,933	\$3,933
Use of money and property - interest earnings	1,300	500	186	(314)
Total revenues	<u>45,300</u>	<u>69,500</u>	<u>73,119</u>	<u>3,619</u>
<b>EXPENDITURES</b>				
Current:				
Public safety:				
Operating - Professional services	20,000	20,000	18,000	2,000
Other operating services	20,000	18,693	21,429	(2,736)
Materials and supplies	27,000	20,085	7,636	12,449
Debt service	8,000	4,438	8,366	(3,928)
Capital outlay	20,000	29,810	21,633	8,177
Total expenditures	<u>95,000</u>	<u>93,026</u>	<u>77,064</u>	<u>15,962</u>
<b>EXCESS (Deficiency) OF REVENUES OVER EXPENDITURES</b>	(49,700)	(23,526)	(3,945)	19,581
<b>FUND BALANCE AT BEGINNING OF YEAR</b>	<u>144,004</u>	<u>144,145</u>	<u>107,820</u>	<u>36,325</u>
<b>FUND BALANCE AT END OF YEAR</b>	<u>\$94,304</u>	<u>\$120,619</u>	<u>\$103,875</u>	<u>\$55,906</u>

See accompanying note to budgetary comparison schedule.

TENSAS PARISH 911 EMERGENCY  
COMMUNICATIONS DISTRICT  
St. Joseph, Louisiana

NOTE TO BUDGETARY COMPARISON SCHEDULE  
For the Year Ended December 31, 2009

A proposed budget, prepared on the modified accrual basis of accounting, is published in the official journal at least ten days prior to the public hearing. A public hearing is held at the Tensas Parish 911 Emergency Communications District's office during the month of December for comments from taxpayers. The budget is then legally adopted by the board and amended during the year, as necessary. The budget is established and controlled by the board at the object level of expenditure. Appropriations lapse at year-end and must be reappropriated for the following year to be expended.

Formal budgetary integration is employed as a management control device during the year. Budgeted amounts included in the accompanying budgetary comparison schedule include the original adopted budget amounts and all subsequent amendments.

**REPORTS REQUIRED BY  
GOVERNMENT AUDITING STANDARDS  
PART III**

**Independent Auditor's Report Required  
by *Government Auditing Standards***

The following independent auditor's report on compliance and internal control over financial reporting is presented in compliance with the requirements of *Government Auditing Standards* issued by the Comptroller General of the United States and the *Louisiana Governmental Audit Guide*, issued by the Society of Louisiana Certified Public Accountants and the Louisiana Legislative Auditor.

**MARY JO FINLEY, CPA, INC.**

*A PROFESSIONAL CORPORATION*

116 Professional Drive - West Monroe, LA 71291

Phone (318) 329-8880 - Fax (318) 329-8883

**Report on Internal Control Over Financial  
Reporting and on Compliance and Other Matters  
Based on an Audit of Financial Statements Performed  
in Accordance *Government Auditing Standards***

TENSAS PARISH 911 EMERGENCY  
COMMUNICATIONS DISTRICT  
St. Joseph, Louisiana

I have audited the basic financial statements of the Tensas Parish 911 Emergency Communications District, a component unit of the Tensas Parish Police Jury, as of and for the year ended December 31, 2009 and have issued my report thereon dated February 23, 2010. I conducted my audit in accordance with U.S. generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

**Internal Control Over Financial Reporting**

In planning and performing my audit, I considered Tensas Parish 911 Emergency Communications District's internal control over financial reporting as a basis for designing my auditing procedures for the purpose of expressing my opinion on the basic financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Tensas Parish 911 Emergency Communications District's internal control over financial reporting. Accordingly, I do not express an opinion on the effectiveness of the Tensas Parish 911 Emergency Communications District's internal control over financial reporting.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the entity's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of the Tensas Parish 911 Emergency Communications District's financial statements that is more than inconsequential will not be prevented or detected by the Tensas Parish 911 Emergency Communications District's internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the Tensas Parish 911 Emergency Communications District's internal control.

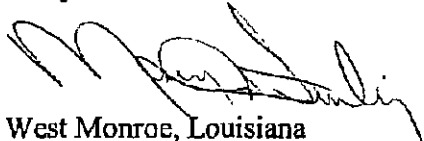
TENSAS PARISH 911 EMERGENCY  
COMMUNICATIONS DISTRICT  
St. Joseph, Louisiana  
Independent Auditor's Report on Compliance  
And Internal Control Over Financial Reporting, etc.  
December 31, 2009

My consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. I did not identify any deficiencies in internal control over financial reporting that I consider to be material weaknesses, as defined above.

**Compliance and Other Matters**

As part of obtaining reasonable assurance about whether Tensas Parish 911 Emergency Communications District's basic financial statements are free of material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit and, accordingly, I do not express such an opinion. The results of my tests disclosed no instances of noncompliance or other matters that is required to be reported under *Government Auditing Standards*.

This report is intended solely for the information and use of the Tensas Parish 911 Emergency Communications District, management, and the Legislative Auditor and is not intended to be and should not be used by anyone other than these specified parties. Although the intended use of these reports may be limited, under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document.



West Monroe, Louisiana  
February 23, 2010

TENSAS PARISH 911 EMERGENCY  
COMMUNICATIONS DISTRICT  
St. Joseph, Louisiana

Schedule of Audit Findings  
For the Year Ended December 31, 2009

**A. SUMMARY OF AUDIT RESULTS**

1. The auditor's report expresses an unqualified opinion on the general purpose financial statements of the Tensas Parish 911 Emergency Communications District.
2. No instances of noncompliance material to the financial statements of the Tensas Parish 911 Emergency Communications District was disclosed during the audit.
3. No significant deficiencies relating to the audit of the financial statements are reported in the Independent Auditor's Report on Internal Control.

**B. FINDINGS - FINANCIAL STATEMENTS AUDIT**

None



**Schedule 3**

**TENSAS PARISH 911 EMERGENCY  
COMMUNICATIONS DISTRICT  
St. Joseph, Louisiana**

**Summary Schedule of Prior Audit Findings  
For the Year Ended December 31, 2009**

**There were no findings reported in the audit report for the year ended December 31, 2008.**