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STATE OF LOUISIANA
LEGISLATIVE AUDITOR
Baton Rouge, Louisiana

WEST CARROLL COUNCIL ON AGING, INC.

OAK GROVE, LOUISIANA

FINANCIAL STATEMENTS

AND ADDITIONAL INFORMATION

FOR THE YEAR ENDED

JUNE 30, 2008

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date 1/21/09

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WEST CARROLL COUNCIL ON AGING, INC.
 FINANCIAL STATEMENTS
 JUNE 30, 2008

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West Carroll Council on Aging

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207 East Jefferson

Oak Grove, Louisiana 71268

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Management's Discussion and Analysis

Our discussion and analysis of the West Carroll Council on Aging's financial statements provides an overview of the Council's activities for the year ended June 30, 2008. Please read it in conjunction with the Council's financial statements.

Using this Annual Report

This Annual Report consists of a series of financial statements. The Statement of Net Assets and the Statement of Activities provide information about the activities of the Council as a whole.

Reporting the Council as a Whole

The Statements of Net Assets and the Statements of Activities

These statements include all assets and liabilities using the accrual basis of accounting, which is similar to the accounting used by most private-sector companies. All of the current year's revenues and expenses are taken into account regardless of when cash is received or paid.

These two statements report the Council's net assets and changes in them. The Council's net assets-the difference between assets and liabilities-measure the Council's financial position. The increases or decreases in the Council's net assets are an indication of whether its financial position is improving or deteriorating.

The Council as a Whole

	FYE 6/30/07	FYE 6/30/08
Beginning net assets	(3,133)	26,641
Increase (decrease) in net assets	<u>29,774</u>	<u>[3,516]</u>
Ending net assets	26,641	23,125

The decrease in net assets was due partially to the fact that depreciation exceeds capital outlays and an increase in compensated absences (unused vacation time). See page 12 of this report for the analysis of the decrease in net assets.

Serving the Elderly Citizens of West Carroll Parish

An Equal Opportunity Employer

Page 2-Management's Discussion and Analysis

The Council's Funds

The following schedule presents a summary of revenues and expenses for the fiscal year ended June 30, 2007 and the year ended June 30, 2008.

	FYE 2007	FYE 2008
Revenues	Amount	Amount
Intergovernmental	254,085	230,669
Miscellaneous	<u>71,161</u>	<u>75,607</u>
Total Revenues	325,246	306,276
Expenses:	FYE 2007	FYE 2008
	Amount	Amount
Total	291,770	304,316

Budgetary Highlights

The Council's revenue in fiscal year 2007 was more than the final budget by 40,867. Actual expenses for the Council in fiscal year 2007 were more than the final budget by 8,659. The Council's revenue in fiscal year 2008 was more than the final budget by 13,431. Actual expenses for the Council in fiscal year 2008 were more than the final budget by 16,210. These totals include the General Fund, IIIB, IIIC-1, and IIIC-2.

Capital Asset and Debt Administration

Capital Assets

At the end of June 30, 2007, the Council had 36,078 invested in capital assets including buildings and improvements, furniture and fixtures, equipment, and vehicles. At the end of June 30, 2008, the amount was 31,695. See table below.

	FYE 2007	FYE 2008
Buildings and Improvements	20,677	17,686
Furniture and Equipment	900	2,731
Vehicles	<u>14,501</u>	<u>11,278</u>
Totals	36,078	31,695

(All amounts net of depreciation)

Page 3-Management's Discussion and Analysis

Debt

At year-end the Council has no in long-term debt. The notes payable decreased 100 percent as shown in the following table:

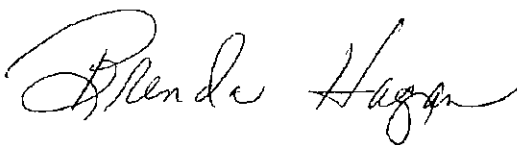
	FYE 2007	FYE 2008
Notes	970	-0-

Economic Factors and Next Year's Budgets and Revenues

The Council's revenues are derived primarily from the Governor's Office of Elderly Affairs which passes through both federal and state funds to each parish. The revenues from GOEA are supplemented by the Title XIX Transportation program (Department of Health and Human Services). Also supplementing is the Kountry Kuisine program which is the sale of meals to the public. We have been awarded a \$10,000 increase in PCOA funds for the coming year. This is the third time we will have received this increase. We do not know if the state will continue it or not.

Contacting the Council's Financial Management

The financial report is designed to provide our citizens, taxpayers, and creditors with a general overview of the Council's finances and to show the Council's accountability for the funds it receives. If you have questions about this report or need additional financial information, contact the West Carroll Council on Aging; 207 East Jefferson Street; P. O. Box 1058; Oak Grove, LA 71263.



Brenda Hagan, Executive Director
West Carroll Council on Aging

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- Accounting & Auditing
 - HUD Audits
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 - Governmental Organizations
- Business & Financial Planning
- Tax Preparation & Planning
 - Individual & Partnership
 - Corporate & Fiduciary
- Bookkeeping & Payroll Services

January 7, 2009

ACCOUNTANTS' REPORT

To the Board of Directors
West Carroll Council on Aging, Inc.
Oak Grove, Louisiana

We have reviewed the accompanying financial statements of the governmental activities, each major fund and the aggregate remaining fund information of West Carroll Council on Aging, Inc. as of and for the year ended June 30, 2008 as listed in the table of contents, and the accompanying supplementary information contained in Schedules 1 through 10, which are presented only for supplementary analysis purposes, in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. All information included in these financial statements is the representation of the management of West Carroll Council on Aging, Inc.

A review consists principally of inquiries of West Carroll Council on Aging, Inc.'s personnel and analytical procedures applied to financial data. It is substantially less in scope than an audit in accordance with generally accepted auditing standards, the objective of which is the expression of an opinion regarding the financial statements taken as a whole. Accordingly, we do not express such an opinion.

Based on our review, we are not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in conformity with generally accepted accounting principles.

The management's discussion and analysis and budgetary comparison information, on pages 1 through 3 and 33 through 36, are not a required part of the basic financial statements but are supplementary information required by the Governmental Accounting Standards Board.

Such information has not been subjected to the inquiry and analytical procedures applied in the review of the basic financial statements, but was compiled from supplementary information that is the representation of management, without audit or review. Accordingly, we do not express an opinion or any other form of assurance on the supplementary information.

In accordance with the *Louisiana Governmental Audit Guide* and the provisions of state law, we have issued a report, dated January 7, 2009 on the results of our agreed-upon procedures.

Johnston, Perry, Johnson & Associates, L.L.P.

JOHNSTON, PERRY, JOHNSON & ASSOCIATES, L.L.P.
CERTIFIED PUBLIC ACCOUNTANTS

GOVERNMENT-WIDE FINANCIAL STATEMENTS

WEST CARROLL COUNCIL ON AGING, INC.
OAK GROVE, LOUISIANA
GOVERNMENT-WIDE STATEMENT OF NET ASSETS
JUNE 30, 2008

	<u>Governmental Activities</u>
<u>ASSETS</u>	
Cash	11,591
Accounts Receivable	4,251
Prepaid Expenses	1,770
Capital Assets, Net of Accumulated Depreciation	<u>31,696</u>
<u>TOTAL ASSETS</u>	<u>49,308</u>
<u>LIABILITIES AND NET ASSETS</u>	
<u>CURRENT LIABILITIES</u>	
Accounts Payable	<u>5,945</u>
<u>TOTAL CURRENT LIABILITIES</u>	<u>5,945</u>
<u>DEBT LIABILITIES</u>	
Notes Payable Due in One Year	970
Accrued Compensated Absences - Current	<u>19,268</u>
<u>TOTAL DEBT LIABILITIES</u>	<u>20,238</u>
<u>TOTAL LIABILITIES</u>	<u>26,183</u>
<u>NET ASSETS</u>	
Investment in Capital Assets, Net of Debt	30,726
Unrestricted (Deficit)	<u>(7,601)</u>
<u>TOTAL NET ASSETS</u>	<u>23,125</u>
<u>TOTAL LIABILITIES AND NET ASSETS</u>	<u>49,308</u>

See accompanying notes and accountants' report.

WEST CARROLL COUNCIL ON AGING, INC.
OAK GROVE, LOUISIANA
GOVERNMENT-WIDE STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2008

<u>Functions/Programs</u>	<u>Direct Expenses</u>	<u>Indirect Expenses</u>	<u>Charges For Service</u>
Governmental Activities			
Health, Welfare & Social Services:			
Supportive Services:			
Personal Care			
Other Services	4,838	3,996	-
Homemaker	8,009	6,613	-
Information & Assistance	3,581	2,957	-
Legal Assistance	1,431	-	-
Outreach	3,958	3,268	-
Transportation	30,359	22,473	-
Nutrition Services:			
Congregate Meals	57,059	33,883	9,525
Home Delivered Meals	30,006	18,009	-
Utility Assistance	10,098	-	-
National Family Caregiver Support:			
Respite	5,136	-	-
Other	5,261	3,222	-
Disease Prevention & Health	1,230	754	-
Senior Center	3,263	-	-
Administration	<u>147,253</u>	<u>(95,175)</u>	<u>-</u>
<u>Totals</u>	<u>311,482</u>	<u>-0-</u>	<u>9,525</u>

See accompanying notes and accountants' report.

WEST CARROLL COUNCIL ON AGING, INC.
OAK GROVE, LOUISIANA
GOVERNMENT-WIDE STATEMENT OF ACTIVITIES (CONTINUED)
FOR THE YEAR ENDED JUNE 30, 2008

<u>Functions/Programs</u>	<u>Operating Grants & Contributions</u>	<u>Capital Grants & Contributions</u>	<u>Total Governmental Activities</u>
Governmental Activities			
Health, Welfare & Social Services:			
Supportive Services:			
Personal Care			
Other Services	4,506	-	(4,328)
Homemaker	7,459	-	(7,163)
Information & Assistance	3,335	-	(3,203)
Legal Assistance	730	-	(701)
Outreach	3,686	-	(3,540)
Transportation	33,033	-	(19,799)
Nutrition Services:			
Congregate Meals	76,595	-	(4,822)
Home Delivered Meals	40,571	-	(7,444)
Utility Assistance	14,524	-	4,426
National Family Caregiver Support:			
Respite	-	-	-
Other	13,548	-	(71)
Disease Prevention & Health	1,810	-	(174)
Senior Center	25,000	-	21,737
Administration	<u>12,501</u>	-	<u>(39,577)</u>
<u>Totals</u>	<u>237,298</u>	<u>-0-</u>	<u>(64,659)</u>
General Revenues:			
Grants/Contributions Not Restricted			51,905
Miscellaneous			<u>9,238</u>
Total General Revenues & Special Items			<u>61,143</u>
(Decrease) in Net Assets			(3,516)
Net Assets - Beginning of Year			<u>26,641</u>
Net Assets - End of Year			<u>23,125</u>

See accompanying notes and accountants' report.

FUND FINANCIAL STATEMENTS

WEST CARROLL COUNCIL ON AGING, INC.
OAK GROVE, LOUISIANA
BALANCE SHEET - GOVERNMENTAL FUNDS
JUNE 30, 2008

	<u>General Fund</u>	<u>Title III B</u>	<u>Title III C-1</u>	<u>Title III C-2</u>	<u>Non- Major Funds</u>	<u>Total</u>
<u>Assets</u>						
Cash	4,636	-	-	-	6,955	11,591
Accounts Receivable	4,251	-	-	-	-	4,251
Prepaid Expenses	<u>1,770</u>	-	-	-	-	<u>1,770</u>
<u>Total Assets</u>	<u>10,657</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>6,955</u>	<u>17,612</u>
<u>Liabilities and Fund Balance</u>						
<u>Liabilities</u>						
Accounts Payable	<u>5,945</u>	-	-	-	-	<u>5,945</u>
<u>Total Liabilities</u>	<u>5,945</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>5,945</u>
<u>Fund Balance</u>						
Unreserved: Undesignated						
General Fund	4,712	-	-	-	-	4,712
Special Revenue Fund	-	-	-	-	6,955	6,955
<u>Total Fund Balance</u>						
<u>(Deficit)</u>	<u>4,712</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>6,955</u>	<u>11,667</u>
<u>Total Liabilities and Fund Balance</u>	<u>10,657</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>6,955</u>	<u>17,612</u>

See accompanying notes and accountants' report.

WEST CARROLL COUNCIL ON AGING, INC.
OAK GROVE, LOUISIANA
RECONCILIATION OF TOTAL GOVERNMENTAL FUND BALANCES
TO GOVERNMENT-WIDE STATEMENT OF NET ASSETS
JUNE 30, 2008

<u>Total Governmental Fund Balances</u>	11,667
<i>Amounts reported for governmental activities in the statement of net assets are different because:</i>	
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.	31,696
Debt liabilities, including compensated absences payable, are not due and payable in the current period and therefore are not reported in the funds.	(20,238)
<u>Net Assets of Government-Wide Activities</u>	<u>23,125</u>

See accompanying notes and accountants' report.

WEST CARROLL COUNCIL ON AGING, INC.
OAK GROVE, LOUISIANA
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
- GOVERNMENTAL FUNDS
FOR THE YEAR ENDED JUNE 30, 2008

	General Fund	Title III B	Title III C-1	Title III C-2
<u>Revenues</u>				
Intergovernmental				
Governor's Office of Elderly Affairs	30,660	36,881	45,354	34,295
Public Support				
Louisiana Association of Councils				
On Aging	-	-	-	-
United Way	-	-	-	-
Client Contributions	-	-	2,517	-
Miscellaneous				
Program Income	-	461	17,434	5,336
Contract Meal	9,525	-	-	-
Title XIX	13,912	-	-	-
Contributions	26,241	-	-	-
Fund Raiser	989	-	-	-
Rent Income	1,709	-	-	-
<u>Total Revenues</u>	<u>83,036</u>	<u>37,342</u>	<u>65,305</u>	<u>39,631</u>
<u>Expenditures</u>				
Salaries	17,871	45,868	35,884	18,923
Fringe	1,471	3,800	2,977	1,572
Travel	36	987	94	50
Operating Services	22,016	18,430	13,793	9,982
Operating Supplies	2,970	3,897	37,827	17,343
Other Costs	3,789	219	367	145
Capital Outlay	2,249	-	-	-
Reimbursements to OEA	283	-	-	-
<u>Total Expenditures</u>	<u>50,685</u>	<u>73,201</u>	<u>90,942</u>	<u>48,015</u>
Excess (Deficiency) of Revenues Over Expenditures	32,351	(35,859)	(25,637)	(8,384)
<u>Other Financial Sources (Uses)</u>				
Operating Transfers In	-	35,859	25,637	8,384
Operating Transfers Out	(33,878)	-	-	-
Proceeds From Sale of Vehicle	750	-	-	-
Funds Reprogrammed - Prior Year	-	(102)	-	-
Net Increase (Decrease) in Fund Balance	(777)	(102)	-0-	-0-
<u>Fund Balances (Deficits)</u>				
Beginning of Year - As Adjusted	5,489	102	-0-	-0-
End of Year	<u>4,712</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>

See accompanying notes and accountants' report.

WEST CARROLL COUNCIL ON AGING, INC.
OAK GROVE, LOUISIANA
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
- GOVERNMENTAL FUNDS (CONTINUED)
FOR THE YEAR ENDED JUNE 30, 2008

	<u>Non-Major Funds</u>	<u>Total</u>
<u>Revenues</u>		
Intergovernmental		
Governor's Office of Elderly Affairs	66,438	213,628
Public Support		
Louisiana Association of Councils on Aging	2,040	2,040
United Way	12,484	12,484
Client Contributions	-	2,517
<u>Miscellaneous</u>		
Program Income	-	23,231
Contract Meal	-	9,525
Title XIX	-	13,912
Contributions	-	26,241
Fund Raiser	-	989
Rent Income	-	1,709
<u>Total Revenues</u>	<u>80,962</u>	<u>306,276</u>
<u>Expenditures</u>		
Salaries	10,046	128,592
Fringe	840	10,660
Travel	61	1,228
Operating Services	19,371	83,592
Operating Supplies	2,785	64,822
Other Costs	8,370	12,890
Capital Outlay	-	2,249
Reimbursements to OEA	-	283
<u>Total Expenditures</u>	<u>41,473</u>	<u>304,316</u>
Excess (Deficiency) of Revenues Over Expenditures	39,489	1,960
<u>Other Financial Sources (Uses)</u>		
Operating Transfers In	254	70,134
Operating Transfers Out	(36,256)	(70,134)
Proceeds From Sale of Vehicle	-	750
Funds Reprogrammed - Prior Year	(356)	(458)
Net Increase (Decrease) in Fund Balance	3,131	2,252
<u>Fund Balances (Deficits)</u>		
Beginning of Year - As Adjusted	<u>3,824</u>	<u>9,415</u>
End of Year	<u>6,955</u>	<u>11,667</u>

See accompanying notes and accountants' report.

WEST CARROLL COUNCIL ON AGING, INC.
OAK GROVE, LOUISIANA
RECONCILIATION OF STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES
IN FUND BALANCES OF GOVERNMENTAL FUNDS TO GOVERNMENT-WIDE
STATEMENT OF ACTIVITIES
YEAR ENDED JUNE 30, 2008

Net increase (decrease) in fund balances - total governmental funds	2,252
Governmental funds report capital outlays as expenditures. However, in the statement of activities the cost of these assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which depreciation expense (\$6,631) exceeds capital outlays (\$2,249) in the current period.	(4,382)
Some expenses reported in the statement of activities do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds.	
Compensated absences - Increase	(2,951)
Current year debt principal payments are reported as expenditures in the governmental fund financial statements. This amount is reported as a reduction in debt in the governmental-wide financial statements.	<u>1,565</u>
Increase (decrease) of net assets of governmental activities	<u>(3,516)</u>

See accompanying notes and accountants' report.

WEST CARROLL COUNCIL ON AGING, INC.
OAK GROVE, LOUISIANA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2008

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

a. Reporting Entity:

In 1964, the State of Louisiana passed Act 456 which authorized the charter of voluntary councils on aging for the welfare of aging people in their representative parishes. Charters are issued by the Louisiana Secretary of State upon approval by the Governor's Office of Elderly Affairs. The West Carroll Council on Aging, Inc. is a non-profit corporation which must comply with the policies and regulations established by the Governor's Office of Elderly Affairs, the state agency which provides the Council with most of its revenues. The Council also receives revenues from other federal, state, and local government agencies which may impose certain restrictions upon how the Council can use the money that they have provided.

The Council is not a component unit of another primary government nor does it have any component units which are related to it. Therefore, the Council has presented its financial statements as a separate special-purpose government.

The purpose of the Council is to collect facts and statistics and make special studies of conditions pertaining to the employment, financial status, recreation, social adjustment, mental and physical health, or other conditions affecting the welfare of the aging people in West Carroll Parish; to keep abreast of the latest developments in these fields of activity throughout Louisiana and the United States; to interpret its findings to the citizens of the parish; to provide for a mutual exchange of ideas and information on the parish and state level; to conduct public meetings to make recommendations for needed improvements and additional resources; to promote the welfare of aging people when requested to do so; to coordinate and monitor services of other local agencies serving the aging people of the parish; and to assist and cooperate with the Governor's Office of Elderly Affairs (GOEA); other departments of state and local government serving the elderly; and to make recommendations relevant to the planning and delivery of services to the elderly of the parish.

WEST CARROLL COUNCIL ON AGING, INC.
OAK GROVE, LOUISIANA
NOTES TO FINANCIAL STATEMENTS (CONTINUED)
JUNE 30, 2008

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

a. Reporting Entity: (Continued)

Specific services provided by the Council to the elderly residents of West Carroll Parish include providing congregate and home-delivered meals, nutritional education, information and assistance, outreach, utility assistance, homemakers, recreation, legal assistance, disease prevention, health promotion, and transportation.

b. Presentation of Statements:

In April of 1984, the Financial Accounting Foundation established the Governmental Accounting Standards Board (GASB) to promulgate generally accepted accounting principles and reporting standards with respect to activities and transactions of state and local governmental entities. In November of 1984, the GASB issued a codification of governmental accounting and financial reporting standards. This codification and subsequent GASB pronouncements are recognized as generally accepted accounting principles for state and local governments.

The accompanying financial statements conform to accounting principles generally accepted in the U.S.A. for state and local governments. These statements have also incorporated any applicable requirements set forth by *Government Auditing Standards*, issued by the Comptroller General of the United States; Subsection VI - Annual Financial Reporting, accounting manual for Governor's Office of Elderly Affairs contractors; and, the *Louisiana Governmental Audit Guide*.

In June 1999, the GASB unanimously approved statement No. 34, *Basic Financial Statements-and Management's Discussion and Analysis-for State and Local Governments*. Certain of the significant changes in the presentation of it funds financial information include a Management Discussion and Analysis (MD&A) section providing an analysis of the Council's overall financial position and results of operations, government-wide financial

WEST CARROLL COUNCIL ON AGING, INC.
OAK GROVE, LOUISIANA
NOTES TO FINANCIAL STATEMENTS (CONTINUED)
JUNE 30, 2008

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

b. Presentation of Statements: (Continued)

statements prepared using full accrual accounting for all the Council's activities, and a change in the fund financial statements to focus on the major funds. These and other changes are reflected in the accompanying financial statements including the notes to the financial statements.

c. Basic Financial Statements - Government-Wide Statements:

The Council's basic financial statements include both government-wide (reporting the Council as a whole) and fund financial statements (reporting the Council's major funds). Both the government-wide and fund financial statements categorize primary activities as either governmental or business type. The Council's functions and programs have been classified as governmental activities. The Council does not have any business-type activities, fiduciary funds, or any component units that are fiduciary in nature. Accordingly, the government-wide financial statements do not include any of these activities or funds.

In the Government-Wide Statement of Net Assets, the governmental type activities column (a) is presented on a consolidated basis by column, (b) and is reported on a full accrual, economic resource basis, which recognizes all long-term assets and receivables as well as long-term debt and obligations. The Council's net assets are reported in three parts - invested in capital assets, net of related debt; restricted net assets; and unrestricted net assets. Invested in capital assets, net of related debt consists of capital assets including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction, or improvement of those capital assets. Restricted net assets consist of net assets with constraints placed on the use either by (1) external groups such as creditors, grantors, contributors, or laws or regulations of other

WEST CARROLL COUNCIL ON AGING, INC.
OAK GROVE, LOUISIANA
NOTES TO FINANCIAL STATEMENTS (CONTINUED)
JUNE 30, 2008

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

c. Basic Financial Statements - Government-Wide Statements:
(Continued)

governments; or (2) law through constitutional provisions or enabling legislation. Unrestricted net assets include all other net assets that do not meet the definition of "restricted" or "invested in capital assets, net of related debt".

The Council's policy is to use restricted resources first to finance its activities except for nutrition services. When providing nutrition services, revenues earned by the Council under its USDA contract with GOEA can only be used to pay for the raw food component of each meal that is bought and served to a person eligible to receive a meal under one of the nutrition programs. The Council's management has discretion as to how and when to use the USDA revenues when paying for nutrition program costs. Quite often unrestricted resources are available for use that must be consumed or they will have to be returned to GOEA. In such cases it is better for management to elect to apply and consume the unrestricted resources before using the restricted resources. As a result, the Council will depart from its usual policy of using restricted resources first.

The Government-Wide Statement of Activities reports both the gross and net cost of each of the Council's functions and significant programs. Many functions and programs are supported by general government revenues like intergovernmental revenues, and unrestricted investment income, particularly if the function or program has a net cost. The Statement of Activities begins by presenting gross direct and indirect expenses that include depreciation, and then reduces the expenses by related program revenues, such as operating and capital grants and contributions, to derive the net cost of each function or program. Program revenues must be directly associated with the function or program to be used to directly offset its cost. Operating grants include operating-specific and discretionary (either operating or capital) grants, while the capital grants column reflects capital-specific grants. The Council did not receive any capital-specific grants this year.

WEST CARROLL COUNCIL ON AGING, INC.
OAK GROVE, LOUISIANA
NOTES TO FINANCIAL STATEMENTS (CONTINUED)
JUNE 30, 2008

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

c. Basic Financial Statements - Government-Wide Statements:
(Continued)

The Council allocates its indirect costs among various functions and programs in accordance with Circular A-87. The Statement of Activities shows this allocation in a separate column labeled "indirect cost allocation". In addition, GOEA provides grant funds to help the Council pay for a portion of its indirect costs. As a result, only the indirect costs in excess of the GOEA funds are allocated to the Council's other functions and programs.

The Government-Wide Statements focus upon the Council's ability to sustain operations and the change in its net assets resulting from the current year's activities.

d. Basic Financial Statements - Fund Financial Statements:

The financial transactions of the Council are reported in individual funds in the Fund Financial Statements. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, equity, revenues, and expenditures. Resources are allocated to and accounted for in individual funds based upon the purpose for which they are to be spent and the means by which spending activities are controlled. The various funds are reported by generic classification within the financial statements.

The Council uses governmental fund types. The focus of the governmental funds' measurement (in the fund statements) is on determination of financial position and changes in financial position (sources, uses, and balances of financial resources) rather than on net income. An additional emphasis is placed on major funds within the governmental fund types. A fund is considered major if it is the primary operating fund of the Council or if its total assets, liabilities, revenues, or expenditures are at least 10% of the corresponding total for all funds of that category or type.

WEST CARROLL COUNCIL ON AGING, INC.
OAK GROVE, LOUISIANA
NOTES TO FINANCIAL STATEMENTS (CONTINUED)
JUNE 30, 2008

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

d. Basic Financial Statements - Fund Financial Statements:
(Continued)

Governmental fund equity is called the fund balance. Fund balance is further classified as reserved and unreserved, with unreserved being further split into designated and undesignated. Reserved means that the fund balance is not available for expenditure because resources have already been expended (but not consumed), or a legal restriction has been placed on certain assets that makes them only available to meet future obligations. Designated fund balances result when management tentatively sets aside or earmarks certain resources to expend in a designated manner. In contrast to reserved fund balances, designated amounts can be changed at the discretion of management.

The following is a description of the governmental funds of the Council:

- **The General Fund** is the general operating fund of the Council. It is used to account for all financial resources except those required to be accounted for in another fund.
- **Special Revenue Funds** are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes. A large percentage of the Council's special revenue funds are Title III funds. These funds are provided by the United States Department of Health and Human Services - Administration on Aging to the Governor's Office of Elderly Affairs, which in turn "passes through" the funds to the Council.

The Council has established several special revenue funds. The following is a brief description of each special revenue fund's purpose:

WEST CARROLL COUNCIL ON AGING, INC.
OAK GROVE, LOUISIANA
NOTES TO FINANCIAL STATEMENTS (CONTINUED)
JUNE 30, 2008

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

d. Basic Financial Statements - Fund Financial Statements:
(Continued)

Major Special Revenue Funds

The Title III B Fund is provided by the United States Department of Health and Human Services through the Louisiana Governor's Office of Elderly Affairs which "passes through" the funds to the Council. This program provides access services, in-home services, community services, legal assistance, and transportation for the elderly.

The Title III C-1 Fund is used to account for funds that are used to provide nutritional, congregate meals to the elderly at meal sites located in Oak Grove, Louisiana.

The Title III C-2 Fund is used to account for funds that are used to provide nutritional meals to homebound older persons.

Non-Major Special Revenue Funds

The Title III C Area Agency Administration Fund is used to account for a portion of the indirect costs of administrating the Council's programs. Each fiscal year GOEA provides the Council with funds to help pay for the costs of administering the Council's special programs for the elderly. The amount of funding is not enough to pay for all the indirect costs. As a result, the Council will allocate its indirect costs to this fund first. Once the GOEA funds are completely used, any indirect costs, in excess of the funds provided by GOEA, are distributed to other funds and programs using a formula based on the percentage each program's direct costs bear to direct costs for all programs.

The Title III D Fund is used to account for funds used for disease prevention and health promotion activities.

WEST CARROLL COUNCIL ON AGING, INC.
OAK GROVE, LOUISIANA
NOTES TO FINANCIAL STATEMENTS (CONTINUED)
JUNE 30, 2008

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

d. Basic Financial Statements - Fund Financial Statements:
(Continued)

Non-Major Special Revenue Funds (Continued)

The **Senior Center Fund** is used to account for the administration of Senior Center program funds appropriated by the Louisiana Legislature to GOEA, which in turn "passes through" the funds to the Council. The purpose of this program is to provide a community service center at which elderly people can receive supportive social services and participate in activities which foster their independence, enhance their dignity, and encourage their involvement in and with the community. The senior center for West Carroll Parish is located in Oak Grove, Louisiana. Senior Center funds can be used at management's discretion to support any of the Council's programs that benefit the elderly. Accordingly, during the fiscal year, the Senior Center Fund transferred all of its grant revenue to the Title III B fund to subsidize that program's cost of providing supportive services to elderly persons who use the senior center.

The **Utility Assistance Fund** is used to account for the administration of utility assistance programs that are sponsored by local utility companies. The companies collect contributions from service customers and remit the funds to the parish councils on aging to provide assistance to the elderly for the payment of utility bills. The Council receives it Project Care donations directly from Entergy Corporation. Entergy Helping Hands donations are provided through the Louisiana Association of Councils on Aging, Inc. (LACOA).

The **Audit Fund** is used to account for funds received from the Governor's Office of Elderly Affairs that are restricted to use as a supplement to pay for the cost of having an annual audit of the Council's financial statements. The cost allocated to this fund is equal to the GOEA supplement. Excess audit costs have been distributed to other funds and programs using the Council's indirect cost allocation formula.

WEST CARROLL COUNCIL ON AGING, INC.
OAK GROVE, LOUISIANA
NOTES TO FINANCIAL STATEMENTS (CONTINUED)
JUNE 30, 2008

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

d. Basic Financial Statements - Fund Financial Statements:
(Continued)

Non-Major Special Revenue Funds (Continued)

The Supplemental Senior Center Fund was established to account for funds that were appropriated by the Louisiana Legislature for the various councils on aging throughout Louisiana to supplement each council's primary grant for senior center operations and activities. The West Carroll Council on Aging was one of the parish councils to receive a supplemental grant. The money received by this fund during the year was transferred to other funds to supplement the supportive services provided by those funds. GOEA provided these funds to the Council.

Emergency Food and Shelter Fund is used to account for the administration of funds whose purpose is to provide food and shelter assistance to individuals, to supplement and extend current available resources, but not to substitute or reimburse ongoing programs and services.

The FTA Fund is used to account for the acquisition of vehicles purchased in part with federal funds under various capital assistance programs. The Louisiana Department of Transportation and Development (DOTD) coordinates the receipt and disbursement of the FTA funds and the required matching funds from the Council.

The Title III E Fund is used to account for funds which are used for providing multi-faceted systems of support services for family care givers and for grandparents or older individuals who are relative care givers.

The Nutritional Services Incentive Program (NSIP) Fund, formerly known as the USDA Fund, is used to account for the administration of the Food Distribution Program funds provided by the United States Department of Agriculture through the Louisiana Governor's Office of Elderly Affairs, which "passes through" the funds to the

WEST CARROLL COUNCIL ON AGING, INC.
OAK GROVE, LOUISIANA
NOTES TO FINANCIAL STATEMENTS (CONTINUED)
JUNE 30, 2008

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

d. Basic Financial Statements - Fund Financial Statements:
(Continued)

Non-Major Special Revenue Funds (Continued)

Council. This program reimburses the service provider on a per unit basis for each congregate and home-delivered meal served to an eligible participant so that United States food and commodities may be purchased to supplement these programs.

e. Measurement Focus and Basis of Accounting:

Basis of accounting refers to when revenues or expenditures/expenses are recognized in the accounts and reported in the financial statements. It relates to the timing of the measurements made regardless of the measurement focus applied.

1. Accrual Basis - Government-Wide Financial Statements (GWFS):

The Statement of Net Assets and the Statement of Activities display information about the Council as a whole. Both of these statements have been prepared using the economic measurement focus and the accrual basis of accounting. Revenues, expenses, gains, losses, assets, and liabilities resulting from exchange and exchange-like transactions are recognized when the exchange takes place.

2. Modified Accrual Basis - Fund Financial Statements (FFS):

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. Governmental fund types use the flow of current financial resources measurement focus and the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual; i.e., when they are both

WEST CARROLL COUNCIL ON AGING, INC.
OAK GROVE, LOUISIANA
NOTES TO FINANCIAL STATEMENTS (CONTINUED)
JUNE 30, 2008

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

e. Measurement Focus and Basis of Accounting: (Continued)

2. Modified Accrual Basis - Fund Financial Statements (FFS): (Continued)

measurable and available. "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to pay liabilities of the current period. The Council considers all revenues "available" if they are collected within 60 days after year-end. Expenditures are generally recorded under the modified accrual basis of accounting when the related liability is incurred. The exceptions to this general rule are that (1) unmatured principal and interest on long-term debt, if any, are recorded when due and (2) claims and judgments and compensated absences are recorded as expenditures when paid with expendable available financial resources.

f. Interfund Activity:

Interfund activity is reported as either loans or transfers. Loans between funds are reported as interfund receivables and payables as appropriate and are subject to elimination upon consolidation. All other interfund transactions are treated as transfers. Transfers represent a permanent reallocation of resources between funds. Transfers between funds are netted against one another as part of the reconciliation of the change in fund balances in the fund financial statements to the change in net assets in the government-wide financial statements.

g. Cash and Cash Equivalents:

Cash includes amounts in demand deposits, interest-bearing demand deposits, and petty cash. Cash equivalents include amounts in time deposits and those investments with original maturities of ninety days or less. Cash and cash equivalents are reported at their carrying amounts that equal their fair values.

WEST CARROLL COUNCIL ON AGING, INC.
OAK GROVE, LOUISIANA
NOTES TO FINANCIAL STATEMENTS (CONTINUED)
JUNE 30, 2008

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

h. Capital Assets:

The accounting and reporting treatment applied to the capital assets associated with a fund are determined by its measurement focus. Capital assets are long-lived assets that have been purchased or acquired with an original cost of at least \$1,000 and that have an estimated useful life of greater than one year. When purchased or acquired, these assets are recorded as capital assets in the Government-Wide Statement of Net Assets. In contrast, in the Fund Financial Statements, capital assets are recorded as expenditures of the fund that provided the resources to acquire the asset. If the asset was purchased, it is recorded in the books at its cost. If the asset was donated, then it is recorded at its estimated fair market value at the date of donation.

For capital assets recorded in the government-wide financial statements, depreciation is computed and recorded using the straight-line method for the asset's estimated useful life. The estimated useful lives of the various classes of depreciable capital assets are as follows:

Building Improvements	20 to 40 Years
Equipment	5 to 7 Years
Vehicles	5 Years
Computers	3 Years

Salvage values have not been estimated by management when calculating how much of an asset's cost needs to be depreciated except for vehicles. For that category of capital asset, management has used 10% of the vehicle's initial cost as a salvage value estimate.

Depreciation is not computed or recorded on capital assets for purposes of the Fund Financial Statements.

WEST CARROLL COUNCIL ON AGING, INC.
OAK GROVE, LOUISIANA
NOTES TO FINANCIAL STATEMENTS (CONTINUED)
JUNE 30, 2008

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

i. Unpaid Compensated Absences:

The Council's policies for vacation time permit employees to accumulate earned but unused vacation leave. Accordingly, a liability for the unpaid vacation leave has been recorded in the government-wide statements. Management has estimated the current and long-term portions of this liability based on historical trends. The amount accrued as the compensated absence liability was determined using the number of vested vacation hours for each employee multiplied by the employee's wage rate in effect at the end of the year.

In contrast, the governmental funds in the fund financial statements report only compensated absence liabilities that are payable from expendable available financial resources to the extent that the liabilities mature (or come due for payment). Vacation leave does not come due for payment until an employee makes a request to use it or terminates employment with the Council. Accordingly, no amounts have been accrued as fund liabilities as of year-end in the fund financial statements. The differences in the methods of accruing compensated absences creates a reconciling item between the fund and government-wide financial statement presentations.

The Council's sick leave policy does not provide for the vesting of sick leave thereby requiring the employee to be paid for any unused leave upon termination of employment. Accordingly, no amounts have been accrued as unpaid compensated absences in the government-wide financial statements relative to sick leave.

j. Allocation of Indirect Expenses:

The Council reports all direct expenses by function and programs of functions in the Statement of Activities. Direct expenses are those that are clearly identifiable with a function or program. Indirect expenses are recorded as direct expenses of the administration

WEST CARROLL COUNCIL ON AGING, INC.
OAK GROVE, LOUISIANA
NOTES TO FINANCIAL STATEMENTS (CONTINUED)
JUNE 30, 2008

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

j. Allocation of Indirect Expenses: (Continued)

function. GOEA provides funds to partially subsidize the Council's administration function. The unsubsidized net cost of the administration function is allocated using a formula that is based primarily on the relationship the direct cost a program bears to the direct cost of all programs. There are some programs that cannot absorb any indirect cost allocation according to their grant or contract limitations.

k. Management's Use of Estimates:

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results may differ from those estimates.

l. Elimination and Reclassifications:

In the process of aggregating data for the Statement of Net Assets and the Statement of Activities, some amounts reported as interfund activity and balances in the funds were eliminated or reclassified. Interfund receivables and payables were eliminated to minimize the "grossing up" effect on assets and liabilities within the governmental activities column.

NOTE 2 - REVENUE RECOGNITION

Revenues are recorded in the government-wide statements when they are earned under the accrual basis of accounting.

Revenues are recorded in the fund financial statements using the modified accrual basis of accounting. In applying the susceptible to accrual concept using this basis of accounting, intergovernmental grant revenues, program service fees, and interest income are usually both measurable and available. However, the timing and amounts of the receipts of public support and miscellaneous revenues

WEST CARROLL COUNCIL ON AGING, INC.
OAK GROVE, LOUISIANA
NOTES TO FINANCIAL STATEMENTS (CONTINUED)
JUNE 30, 2008

NOTE 2 - REVENUE RECOGNITION (Continued)

are often difficult to measure; therefore, they are recorded as revenue in the period received.

NOTE 3 - CASH

The Council maintains a consolidated bank account to deposit most of the monies it collects and to pay its bills. The consolidated bank account is available for use by all funds. The purpose of this consolidated account is to reduce administration costs and facilitate cash management. The consolidated account also allows those funds with available cash balances in other funds. In addition to the consolidated bank account, the Council has a separate bank account to deposit and disburse EFSP funds. All bank accounts are fully insured by the FDIC.

NOTE 4 - GOVERNMENT GRANTS AND CONTRACTS RECEIVABLE

Government grants and contracts receivable represent amounts owed to the Council under a grant award or contract with a provider of federal, state, or local funds; such amounts being measurable and available as of year-end.

Management has determined that all receivables are fully collectible and have not recorded an allowance for bad debts.

NOTE 5 - CHANGES IN CAPITAL ASSETS

A summary of changes in general fixed assets was as follows:

	Balance June 30, <u>2007</u>	<u>Additions</u>	<u>Deletions</u>	Balance June 30, <u>2008</u>
Furniture and Equipment	122,412	2,249	5,911	118,750
Real Property	71,717	-	-	71,717
Subtotal	<u>194,129</u>	<u>2,249</u>	<u>5,911</u>	<u>190,467</u>
Accumulated Depreciation				
Furniture and Equipment	99,134	4,852	5,911	98,075
Real Property	58,917	1,779	-	60,696
Subtotal	<u>158,051</u>	<u>6,631</u>	<u>5,911</u>	<u>158,771</u>
<u>Net Capital Assets</u>	<u>36,078</u>	<u>(4,382)</u>	<u>-0-</u>	<u>31,696</u>

WEST CARROLL COUNCIL ON AGING, INC.
OAK GROVE, LOUISIANA
NOTES TO FINANCIAL STATEMENTS (CONTINUED)
JUNE 30, 2008

NOTE 5 - CHANGES IN CAPITAL ASSETS (Continued)

Total depreciation expense for the year was \$6,631.

NOTE 6 - IN-KIND CONTRIBUTIONS

The Council received various in-kind contributions during the year. The value of these contributions is not reflected in the accompanying financial statements since there is no objective basis available by which to measure the value of such services.

In-kind contributions consisted of the time donated by volunteer workers at the senior centers and meal sites.

NOTE 7 - BOARD OF DIRECTORS' COMPENSATION

The Board of Directors is a voluntary board; therefore, no compensation has been paid to any member. However, board members may be reimbursed for out-of-pocket expenditures on behalf of the Council.

NOTE 8 - INCOME TAX STATUS

The Council, a non-profit corporation, is exempt from federal income taxation under Section 501(c)(3) of the Internal Revenue Code as an organization that is not a private foundation as defined in Section 509(a) of the Code. It is also exempt from Louisiana income tax.

The Council does not need to file a Form 990 because it has been determined to be an "affiliate of a governmental unit" within the meaning of Section 4 of Revenue Procedure 95-48, 1995-2 C.B. 418.

NOTE 9 - JUDGMENTS, CLAIMS AND SIMILAR CONTINGENCIES

There is no litigation pending against the Council as of year-end. The Council's management believes that any potential lawsuits would be adequately covered by insurance or resolved without any material impact upon the Council's financial statements.

WEST CARROLL COUNCIL ON AGING, INC.
OAK GROVE, LOUISIANA
NOTES TO FINANCIAL STATEMENTS (CONTINUED)
JUNE 30, 2008

NOTE 10 - CONTINGENCIES - GRANT PROGRAMS

The Council participates in a number of state and federal grant programs, which are governed by various rules and regulations. Costs charged to the respective grant programs are subject to audit and adjustment by the grantor agencies; therefore, to the extent that the Council has not complied with the rules and regulations governing the grants, refunds of any money received and the collectibility of any related receivable at year-end may be impaired. In management's opinion, there are no significant contingent liabilities relating to compliance with the rules and regulations governing state and federal grants; therefore, no provision has been recorded in the accompanying financial statements for such contingencies. Audits of prior years have not resulted in any significant disallowed costs or refunds. Any costs that would be disallowed would be recognized in the period agreed upon by the grantor agency and the Council.

NOTE 11 - ECONOMIC DEPENDENCY

The Council receives the majority of its revenue through grants administered by the Louisiana Governor's Office of Elderly Affairs (GOEA) and the Louisiana Department of Transportation and Development (DOTD). The grant amounts are appropriated each year by the federal and state governments. If significant budget cuts are made at the federal and/or state level, the amount of funds the Council receives could be reduced significantly and have an adverse impact on its operations. Management is not aware of any actions that will adversely affect the amount of funds the Council will receive in the next fiscal year.

NOTE 12 - INTERFUND RECEIVABLES AND PAYABLES

Because the Council operates most of its programs under cost reimbursement type grants, it has to pay for costs using its general fund money and then request reimbursement for the advanced costs under the grant programs. Such advances create short-term interfund loans in the fund financial statements. Any such loans are eliminated as a part of the consolidation process in preparing the government-wide financial statements.

WEST CARROLL COUNCIL ON AGING, INC.
OAK GROVE, LOUISIANA
NOTES TO FINANCIAL STATEMENTS (CONTINUED)
JUNE 30, 2008

NOTE 13 - RISK MANAGEMENT

The Council is exposed to various risks of loss related to torts; thefts of, damage to, and destruction of assets; errors and omissions; job related illnesses or injuries to employees; and natural disasters. The Council has purchased commercial insurance to cover or reduce the risk of loss that might arise should one of these incidents occur. There have been no significant reductions in coverage from the prior year. No settlements were made during the current or prior three fiscal years that exceeded the Council's insurance coverage.

The Council's management has not purchased commercial insurance or made provision to cover or reduce the risk of loss, as a result of business interruption and certain acts of God, like flood or earthquakes.

NOTE 14 - RELATED PARTY TRANSACTIONS

There were no significant related party transactions during the year.

NOTE 15 - CHANGES IN DEBT

	<u>Due In One Year</u>	<u>Due After One Year</u>	<u>Compensated Absences</u>
Balance - July 1, 2007	1,565	970	16,317
Increase	-	-	2,951
(Decrease)	(595)	(970)	-
Balance - June 30, 2008	<u>970</u>	<u>-0-</u>	<u>19,268</u>

NOTE 16 - INTERFUND TRANSFERS

Operating transfers in and out are listed by fund for the year ended June 30, 2008.

WEST CARROLL COUNCIL ON AGING, INC.
OAK GROVE, LOUISIANA
NOTES TO FINANCIAL STATEMENTS (CONTINUED)
JUNE 30, 2008

NOTE 16 - INTERFUND TRANSFERS (Continued)

<u>Funds Transferred In</u>	<u>Senior Center</u>	<u>NSIP</u>	<u>Funds Transferred Out</u>			<u>Total In</u>
			<u>Supple- Mental Senior Center</u>	<u>General Fund</u>		
				<u>Local</u>	<u>PCOA Act 735</u>	
Title III B- Administration	-	-	-	-	9	9
Supportive Services	21,737	-	2,289	303	11,530	35,859
Title III C-1	-	11,290	-	847	13,500	25,637
Title III C-2	-	940	-	2,068	5,376	8,384
Title III D	-	-	-	-	174	174
Title III E	-	-	-	-	71	71
<u>Total Out</u>	<u>21,737</u>	<u>12,230</u>	<u>2,289</u>	<u>3,218</u>	<u>30,660</u>	<u>70,134</u>

NOTE 17 - CHANGES IN FUND BALANCES

General fund beginning of year fund balance was decreased by \$24,596 due to the purchase of prior year assets reported on the Government-Wide Statement but not on the Governmental Fund Statement.

SUPPLEMENTARY FINANCIAL INFORMATION
REQUIRED BY GASB STATEMENT 34

WEST CARROLL COUNCIL ON AGING, INC.
 OAK GROVE, LOUISIANA
 BUDGETARY COMPARISON SCHEDULE - GENERAL FUND
 FOR THE YEAR ENDED JUNE 30, 2008

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance</u>
	<u>Original</u>	<u>Final</u>	<u>Amounts</u>	<u>Favorable</u>
			<u>GAAP Basis</u>	<u>(Unfavorable)</u>
<u>REVENUES</u>				
Intergovernmental:				
Governor's Office of Elderly Affairs	20,660	30,660	30,660	-0-
Miscellaneous:				
Contract Meal Income	7,220	9,200	9,525	325
Title XIX	17,465	14,236	13,912	(324)
Contributions and Other	11,320	15,432	26,241	10,809
Fund-Raiser	-	-	989	989
Rent Income	-	-	1,709	1,709
<u> TOTAL REVENUES</u>	<u>56,665</u>	<u>69,528</u>	<u>83,036</u>	<u>13,508</u>
<u>EXPENDITURES</u>				
Current:				
Salaries	15,187	15,345	17,871	(2,526)
Fringe	1,227	1,274	1,471	(197)
Travel	100	38	36	2
Operating Services	9,662	10,272	22,016	(11,744)
Operating Supplies	7,202	8,183	2,970	5,213
Other Costs	107	108	3,789	(3,681)
Capital Outlay	1,709	1,709	2,249	(540)
Reimbursement to OEA	-	-	283	(283)
<u> TOTAL EXPENDITURES</u>	<u>35,194</u>	<u>36,929</u>	<u>50,685</u>	<u>(13,756)</u>
Excess of Revenues Over (Under) Expenditures	<u>21,471</u>	<u>32,599</u>	<u>32,351</u>	<u>248</u>
<u>OTHER FINANCING SOURCES (USES)</u>				
Operating Transfers In	N/A	N/A	-	N/A
Operating Transfers Out	N/A	N/A	(33,878)	N/A
Proceeds From Sale of Vehicle			750	
Excess of Revenues and Other Sources Over (Under) Expenditures and Other Uses	N/A	N/A	(777)	N/A
<u>FUND BALANCES</u>				
Beginning of Year - As Adjusted	N/A	N/A	<u>5,489</u>	N/A
<u> END OF YEAR</u>	N/A	N/A	<u>4,712</u>	N/A

See accountants' report.

WEST CARROLL COUNCIL ON AGING, INC.
OAK GROVE, LOUISIANA
BUDGETARY COMPARISON SCHEDULE - TITLE III B SUPPORT SERVICES
FOR THE YEAR ENDED JUNE 30, 2008

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance</u>
	<u>Original</u>	<u>Final</u>	<u>Amounts</u> <u>GAAP Basis</u>	<u>Favorable</u> <u>(Unfavorable)</u>
<u>REVENUES</u>				
Intergovernmental:				
Governor's Office of Elderly Affairs	36,881	36,881	36,881	-0-
Public Support:				
Client Contributions	-	-	-	-0-
Miscellaneous:				
Program Income	<u>250</u>	<u>500</u>	<u>461</u>	(39)
<u>TOTAL REVENUES</u>	<u>37,131</u>	<u>37,381</u>	<u>37,342</u>	(39)
<u>EXPENDITURES</u>				
Current:				
Salaries	45,437	45,818	45,868	(50)
Fringe	3,672	3,800	3,800	-0-
Travel	1,399	987	987	-0-
Operating Services	17,843	18,420	18,430	(10)
Operating Supplies	3,691	3,858	3,897	(39)
Other Costs	227	219	219	-0-
Capital Outlay	-	-	-	-0-
<u>TOTAL EXPENDITURES</u>	<u>72,269</u>	<u>73,102</u>	<u>73,201</u>	(99)
Excess of Revenues Over(Under) Expenditures	(35,138)	(35,721)	(35,859)	(138)
<u>OTHER FINANCING SOURCES (USES)</u>				
Operating Transfers In	35,138	35,721	35,859	138
Operating Transfers Out	-	-	-	-0-
Funds Reprogrammed - Prior Year	-	-	(102)	(102)
Excess of Revenues and Other Sources Over (Under) Expenditures and Other Uses	-0-	-0-	(102)	(102)
<u>FUND BALANCES</u>				
Beginning of Year	-	-	102	102
<u>END OF YEAR</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>

See accountants' report.

WEST CARROLL COUNCIL ON AGING, INC.
OAK GROVE, LOUISIANA
BUDGETARY COMPARISON SCHEDULE - TITLE III C-1
FOR THE YEAR ENDED JUNE 30, 2008

	Budgeted Amounts		Actual Amounts GAAP Basis	Variance Favorable (Unfavorable)
	Original	Final		
<u>REVENUES</u>				
Intergovernmental:				
Governor's Office of Elderly Affairs	45,354	45,354	45,354	-0-
Public Support:				
Client Contributions	-	-	2,517	2,517
Miscellaneous:				
Program Income	19,270	20,110	17,434	(2,676)
<u>TOTAL REVENUES</u>	<u>64,624</u>	<u>65,464</u>	<u>65,305</u>	<u>(159)</u>
<u>EXPENDITURES</u>				
Current:				
Salaries	36,002	35,866	35,884	(18)
Fringe	2,910	2,975	2,977	(2)
Travel	258	94	94	-0-
Operating Services	14,327	13,530	13,793	(263)
Operating Supplies	33,318	36,379	37,827	(1,448)
Other Costs	375	367	367	-0-
Capital Outlay	-	-	-	-0-
<u>TOTAL EXPENDITURES</u>	<u>87,190</u>	<u>89,211</u>	<u>90,942</u>	<u>(1,731)</u>
Excess of Revenues Over (Under) Expenditures	(22,566)	(23,747)	(25,637)	(1,890)
<u>OTHER FINANCING SOURCES (USES)</u>				
Operating Transfers In	22,566	23,747	25,637	1,890
Operating Transfers Out	-	-	-	-
Funds Reprogrammed - Prior Year	-	-	-	-
Excess of Revenues and Other Sources Over (Under) Expenditures and Other Uses	-0-	-0-	-0-	-0-
<u>FUND BALANCES</u>				
Beginning of Year	-	-	-	-0-
<u>END OF YEAR</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>

See accountants' report.

WEST CARROLL COUNCIL ON AGING, INC.
 OAK GROVE, LOUISIANA
 BUDGETARY COMPARISON SCHEDULE - TITLE III C-2
 FOR THE YEAR ENDED JUNE 30, 2008

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance</u>
	<u>Original</u>	<u>Final</u>	<u>Amounts</u> <u>GAAP Basis</u>	<u>Favorable</u> <u>(Unfavorable)</u>
<u>REVENUES</u>				
Intergovernmental:				
Governor's Office of Elderly Affairs	34,295	34,295	34,295	-0-
Public Support:				
Client Contributions	-	-	-	-0-
Miscellaneous:				
Program Income	4,300	5,215	5,336	121
<u>TOTAL REVENUES</u>	<u>38,595</u>	<u>39,510</u>	<u>39,631</u>	<u>121</u>
<u>EXPENDITURES</u>				
Current:				
Salaries	16,841	18,922	18,923	(1)
Fringe	1,361	1,569	1,572	(3)
Travel	116	50	50	-0-
Operating Services	8,668	9,981	9,982	(1)
Operating Supplies	12,065	16,724	17,343	(619)
Other Costs	125	145	145	-0-
Capital Outlay	-	-	-	-0-
<u>TOTAL EXPENDITURES</u>	<u>39,176</u>	<u>47,391</u>	<u>48,015</u>	<u>(624)</u>
Excess of Revenues Over(Under) Expenditures	(581)	(7,881)	(8,384)	(503)
<u>OTHER FINANCING SOURCES (USES)</u>				
Operating Transfers In	581	7,881	8,384	503
Operating Transfers Out	-	-	-	-0-
Funds Reprogrammed - Prior Year	-	-	-	-0-
Excess of Revenues and Other Sources Over (Under) Expenditures and Other Uses	-0-	-0-	-0-	-0-
<u>FUND BALANCES</u>				
Beginning of Year	-	-	-	-0-
<u>END OF YEAR</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>

See accountants' report.

SUPPLEMENTARY FINANCIAL INFORMATION
REQUIRED BY GOVERNOR'S OFFICE OF ELDERLY AFFAIRS

WEST CARROLL COUNCIL ON AGING, INC.
 OAK GROVE, LOUISIANA
 SCHEDULE OF NON-MAJOR SPECIAL REVENUE FUNDS
 FOR THE YEAR ENDED JUNE 30, 2008

	Title III C-1 Area Agency Administration	Senior Center	Title III-D	Title III-E
<u>REVENUES</u>				
Intergovernmental:				
Governor's Office of Elderly Affairs	11,275	25,000	1,810	13,548
LA Department of Transportation and Development	-	-	-	-
Public Support:				
LA Association of Councils on Aging	-	-	-	-
United Way	-	-	-	-
OJT/JTPA Reimbursements	-	-	-	-
Client Contributions	-	-	-	-
Miscellaneous:				
Program Income	-	-	-	-
<u>TOTAL REVENUES</u>	<u>11,275</u>	<u>25,000</u>	<u>1,810</u>	<u>13,548</u>
<u>EXPENDITURES</u>				
Current:				
Salaries	5,836	1,200	390	2,620
Fringe	491	100	32	217
Travel	31	-	2	28
Operating Services	4,127	1,963	777	1,181
Operating Supplies	707	-	777	1,301
Other Costs	92	-	6	8,272
Capital Outlay	-	-	-	-
Utility Assistance	-	-	-	-
Reimbursements to OEA	-	-	-	-
<u>TOTAL EXPENDITURES</u>	<u>11,284</u>	<u>3,263</u>	<u>1,984</u>	<u>13,619</u>
Excess of Revenues Over(Under) Expenditures	(9)	21,737	(174)	(71)
<u>OTHER FINANCING SOURCES (USES)</u>				
Operating Transfers In	9	-	174	71
Operating Transfers Out	-	(21,737)	-	-
Funds Reprogrammed - Prior Period	-	-	-	(356)
Excess of Revenues Over (Under) Expenditures and Other Uses	-0-	-0-	-0-	(356)
<u>FUND BALANCE (DEFICIT)</u>				
Beginning of Year	-	-	-	356
<u>END OF YEAR</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>

See accountants' report.

WEST CARROLL COUNCIL ON AGING, INC.
OAK GROVE, LOUISIANA
SCHEDULE OF NON-MAJOR SPECIAL REVENUE FUNDS (CONTINUED)
FOR THE YEAR ENDED JUNE 30, 2008

	<u>Audit Funds</u>	<u>NSIP</u>	<u>Supplemental Senior Center</u>	<u>Utility Assistance</u>
<u>REVENUES</u>				
Intergovernmental:				
Governor's Office of Elderly Affairs	1,226	11,290	2,289	-
LA Department of Transportation and Development	-	-	-	-
Public Support:				
LA Association of Councils on Aging	-	-	-	2,040
United Way	-	-	-	-
OJT/JTPA Reimbursements	-	-	-	-
Client Contributions	-	-	-	-
Miscellaneous:				
Program Income	-	-	-	-
<u>TOTAL REVENUES</u>	<u>1,226</u>	<u>11,290</u>	<u>2,289</u>	<u>2,040</u>
<u>EXPENDITURES</u>				
Current:				
Salaries	-	-	-	-
Fringe	-	-	-	-
Travel	-	-	-	-
Operating Services	1,226	-	-	1,161
Operating Supplies	-	-	-	-
Other Costs	-	-	-	-
Capital Outlay	-	-	-	-
Utility Assistance	-	-	-	-
Reimbursements to OEA	-	-	-	-
<u>TOTAL EXPENDITURES</u>	<u>1,226</u>	<u>-0-</u>	<u>-0-</u>	<u>1,161</u>
Excess of Revenues Over(Under) Expenditures	<u>-0-</u>	<u>11,290</u>	<u>2,289</u>	<u>879</u>
<u>OTHER FINANCING SOURCES (USES)</u>				
Operating Transfers In	-	-	-	-
Operating Transfers Out	-	(12,230)	(2,289)	-
Funds Reprogrammed - Prior Period	-	-	-	-
Excess of Revenues Over (Under) Expenditures and Other Uses	<u>-0-</u>	<u>(940)</u>	<u>-0-</u>	<u>879</u>
<u>FUND BALANCE (DEFICIT)</u>				
Beginning of Year	-	940	-	1,552
<u>END OF YEAR</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>2,431</u>

See accountants' report.

WEST CARROLL COUNCIL ON AGING, INC.
OAK GROVE, LOUISIANA
SCHEDULE OF NON-MAJOR SPECIAL REVENUE FUNDS (CONTINUED)
FOR THE YEAR ENDED JUNE 30, 2008

	<u>Emergency Food & Shelter</u>	<u>FTA/ LA DOTD</u>	<u>Totals</u>
<u>REVENUES</u>			
Intergovernmental:			
Governor's Office of Elderly Affairs	-	-	66,438
LA Department of Transportation and Development	-	-	-0-
Public Support:			
LA Association of Councils on Aging	-	-	2,040
United Way	12,484	-	12,484
OJT/JTPA Reimbursements	-	-	-0-
Client Contributions	-	-	-0-
Miscellaneous:			
Program Income	-	-	-0-
<u>TOTAL REVENUES</u>	<u>12,484</u>	<u>-0-</u>	<u>80,962</u>
<u>EXPENDITURES</u>			
Current:			
Salaries	-	-	10,046
Fringe	-	-	840
Travel	-	-	61
Operating Services	8,936	-	19,371
Operating Supplies	-	-	2,785
Other Costs	-	-	8,370
Capital Outlay	-	-	-0-
Utility Assistance	-	-	-0-
Reimbursements to OEA	-	-	-0-
<u>TOTAL EXPENDITURES</u>	<u>8,936</u>	<u>-0-</u>	<u>41,473</u>
Excess of Revenues Over (Under) Expenditures	<u>3,548</u>	<u>-0-</u>	<u>39,489</u>
<u>OTHER FINANCING SOURCES (USES)</u>			
Operating Transfers In	-	-	254
Operating Transfers Out	-	-	(36,256)
Funds Reprogrammed - Prior Period	-	-	(356)
Excess of Revenues Over (Under) Expenditures and Other Uses	<u>3,548</u>	<u>-0-</u>	<u>3,131</u>
<u>FUND BALANCE (DEFICIT)</u>			
Beginning of Year	<u>976</u>	<u>-</u>	<u>3,824</u>
<u>END OF YEAR</u>	<u>4,524</u>	<u>-0-</u>	<u>6,955</u>

See accountants' report.

WEST CARROLL COUNCIL ON AGING, INC.
OAK GROVE, LOUISIANA
COMPARATIVE SCHEDULE OF GENERAL FIXED ASSETS
AND CHANGES IN GENERAL FIXED ASSETS
FOR THE YEAR ENDED JUNE 30, 2008

CHANGES IN FIXED ASSETS
FOR THE YEAR ENDED JUNE 30, 2008

	ASSETS			Balance 6/30/08	
	Balance 6/30/07	Additions	Deductions		
Property Acquired Prior to July 1, 1985*	57,650	-	2,650	55,000	
Property Acquired After July 1, 1985					
Title III C-1	21,591	-	159	21,432	
Title III C-2	10,210	-	91	10,119	
Title III B-AAA	624	-	42	582	
Title III B-SS	2,690	-	181	2,509	
ACT - 735	-0-	-	-	-0-	
Local Fund - Unrestricted	24,258	2,249	2,196	24,311	
Service Center	1,090	-	-	1,090	
Title III - D	3,897	-	592	3,305	
Title III - G	-0-	-	-	-0-	
Ombudsman	61	-	-	61	
EF&S	5,000	-	-	5,000	
Section 5310 Vehicle	42,462	-	-	42,462	
PCOA Supplemental Funding	24,596	-	-	24,596	
TOTALS	194,129	2,249	5,911	190,467	
	ACCUMULATED DEPRECIATION				NET BOOK VALUE
	Balance 5/30/07	Current Provisions	Deductions	Balance 6/30/08	6/30/08
Property Acquired Prior to July 1, 1985*	50,804	944	2,650	49,098	5,902
Property Acquired After July 1, 1985					
Title III C-1	19,582	364	159	19,787	1,645
Title III C-2	9,225	160	91	9,294	825
Title III B-AAA	624	-	42	582	-0-
Title III B-SS	2,690	-	181	2,509	-0-
ACT - 735	-0-	-	-	-0-	-0-
Local Fund - Unrestricted	21,347	566	2,196	19,717	4,594
Service Center	1,090	-	-	1,090	-0-
Title III - D	3,818	36	592	3,262	43
Title III - G	-0-	-	-	-0-	-0-
Ombudsman	61	-	-	61	-0-
EF&S	4,131	127	-	4,258	742
Section 5310 Vehicle	42,462	-	-	42,462	-0-
PCOA Supplemental Funding	2,217	4,434	-	6,651	17,945
TOTALS	158,051	6,631	5,911	158,771	31,696

*Records reflecting sources from which assets were acquired were not maintained prior to July 1, 1985.

See accountants' report.

OTHER SUPPLEMENTARY INFORMATION

WEST CARROLL COUNCIL ON AGING, INC.
OAK GROVE, LOUISIANA
SCHEDULE OF FEDERAL AWARD EXPENDITURES
FOR THE YEAR ENDED JUNE 30, 2008

<u>Federal Grantor/Pass Through Grantors/Program Title</u>	<u>Grant Year</u>	<u>Federal CFDA Number</u>	<u>Amount of Expenditures</u>	<u>Award Amount</u>	<u>Revenue Recognized</u>
<u>Department of Health and Human Services</u>					
Passed Through the Louisiana					
Governor's Office of Elderly Affairs:					
Special Programs for the Aging:					
Title III B - Supportive Services	7/01/07- 6/30/08	93.044	32,268	32,268	36,881
Title III C - Area Agency Administration	7/01/07- 6/30/08	93.045	8,457	8,457	11,275
Title III C-1 - Congregate Meals	7/01/07- 6/30/08	93.045	18,980	18,980	45,354
Title III C-2 -Home-Delivered Meals	7/01/07- 6/30/08	93.045	12,881	12,881	34,295
Title III D - Preventive Health	7/01/07- 6/30/08	93.043	1,810	1,810	1,810
Title III E - Care Giver	7/01/07- 6/30/08	93.052	10,161	10,161	13,548
<u>Department of Agriculture</u>					
Passed Through the Louisiana					
Governor's Office of Elderly Affairs:					
USDA - Cash in Lieu of Commodities	7/01/07- 6/30/08	10.570	12,230	12,230	12,230
<u>Federal Emergency Management Agency</u>					
Emergency Food and Shelter Program	7/01/07- 6/30/08	83.516	8,936	12,484	12,484
<u>TOTAL EXPENDITURES</u>			<u>105,723</u>	<u>109,271</u>	<u>167,877</u>

1. This schedule is prepared on the accrual basis.
2. No sub-grants were issued from these funds.

See accountants' report.

WEST CARROLL COUNCIL ON AGING, INC.
OAK GROVE, LOUISIANA
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED JUNE 30, 2008

There were no findings nor questioned costs for the year ended June 30, 2008.

See accountants' report.

WEST CARROLL COUNCIL ON AGING, INC.
OAK GROVE, LOUISIANA
SUMMARY SCHEDULE OF PRIOR YEAR FINDINGS
FOR THE YEAR ENDED JUNE 30, 2008

There were no prior year findings.

See accountants' report.

LOUISIANA ATTESTATION QUESTIONNAIRE
(For Attestation Engagements of Government)

8-12-08 (Date Transmitted)

Johnston, Perry, Johnson & Associates, L.L.P.
3007 Armand Street
Monroe, LA 71201

(Auditors)

In connection with your review of our financial statements as of {date} and for the year then ended, and as required by Louisiana Revised Statute 24:513 and the *Louisiana Governmental Audit Guide*, we make the following representations to you. We accept full responsibility for our compliance with the following laws and regulations and the internal controls over compliance with such laws and regulations. We have evaluated our compliance with the following laws and regulations prior to making these representations.

These representations are based on the information available to us as of (date of completion/representations).

Public Bid Law

It is true that we have complied with the public bid law, LSA-RS Title 38:2212, and, where applicable, the regulations of the Division of Administration, State Purchasing Office.

Yes [] No []

Code of Ethics for Public Officials and Public Employees

It is true that no employees or officials have accepted anything of value, whether in the form of a service, loan, or promise, from anyone that would constitute a violation of LSA-RS 42:1101-1124.

Yes [] No []

It is true that no member of the immediate family of any member of the governing authority, or the chief executive of the governmental entity, has been employed by the governmental entity after April 1, 1980, under circumstances that would constitute a violation of LSA-RS 42:1119.

Yes [] No []

Budgeting

We have complied with the state budgeting requirements of the Local Government Budget Act (LSA-RS 39:1301-14) or the budget requirements of LSA-RS 39:34.

Yes [] No []

Accounting and Reporting

All non-exempt governmental records are available as a public record and have been retained for at least three years, as required by LSA-RS 44:1, 44:7, 44:31, and 44:36.

Yes [] No []

We have filed our annual financial statements in accordance with LSA-RS 24:514, 33:463, and/or 39:92, as applicable.

Yes No

We have had our financial statements audited or compiled in accordance with LSA-RS 24:513.

Yes No

Meetings

We have complied with the provisions of the Open Meetings Law, provided in RS 42:1 through 42:12.

Yes No

Debt

It is true we have not incurred any indebtedness, other than credit for 90 days or less to make purchases in the ordinary course of administration, nor have we entered into any lease-purchase agreements, without the approval of the State Bond Commission, as provided by Article VII, Section 8 of the 1974 Louisiana Constitution, Article VI, Section 33 of the 1974 Louisiana Constitution, and LSA-RS 39:1410.60-1410.65.

Yes No

Advances and Bonuses

It is true we have not advanced wages or salaries to employees or paid bonuses in violation of Article VII, Section 14 of the 1974 Louisiana Constitution, LSA-RS 14:138, and AG opinion 79-729.

Yes No

We have disclosed to you all known noncompliance of the foregoing laws and regulations, as well as any contradictions to the foregoing representations. We have made available to you documentation relating to the foregoing laws and regulations.

We have provided you with any communications from regulatory agencies or other sources concerning any possible noncompliance with the foregoing laws and regulations, including any communications received between the end of the period under examination and the issuance of this report. We acknowledge our responsibility to disclose to you any known noncompliance which may occur subsequent to the issuance of your report.

<u>Shirley S. Costello</u>	Secretary	8-12-08	Date
<u>Glenda Hagan</u>	Treasurer	8-12-08	Date
<u>Howard L. Casavant</u>	Executive Director	8-12-08	Date
	President	8-12-08	Date
	Chairman		

JOHNSTON, PERRY, JOHNSON & ASSOCIATES, L.L.P.



"The CPA. Never Underestimate The Value."

Certified Public Accountants

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January 7, 2009

INDEPENDENT ACCOUNTANTS' REPORT ON APPLYING AGREED-UPON PROCEDURES

To the Board of Directors
West Carroll Council on Aging, Inc.
Oak Grove, Louisiana

We have performed the procedures included in the *Louisiana Government Audit Guide* and enumerated below, which were agreed to by the management of West Carroll Council on Aging, Inc. and the Legislative Auditor, State of Louisiana, solely to assist the users in evaluating management's assertions about West Carroll Council on Aging, Inc.'s compliance with certain laws and regulations during the year ended June 30, 2008 included in the accompanying *Louisiana Attestation Questionnaire*. This agreed-upon procedures engagement was performed in accordance with standards established by the American Institute of Certified Public Accountants and applicable standards of *Government Auditing Standards*. The sufficiency of these procedures is solely the responsibility of the specified users of the report. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

Public Bid Law

1. Select all expenditures made during the year for material and supplies exceeding \$20,000, or public works exceeding \$100,000, and determine whether such purchases were made in accordance with LSA-RS 38:2211-2251 (the public bid law).

There were no expenditures made during the year for material and supplies exceeding \$20,000, or public works exceeding \$100,000.

See accountants' report.

Code of Ethics for Public Officials and Public Employees

2. Obtain from management a list of the immediate family members of each board member as defined by LSA-RS 42:1101-1124 (the code of ethics), and a list of outside business interests of all board members and employees, as well as their immediate families.

Management provided us with the required list including the noted information.

3. Obtain from management a listing of all employees paid during the period under examination.

Management provided us with the required list.

4. Determine whether any of those employees included in the listing obtained from management in agreed-upon procedure (3) were also included on the listing obtained from management in agreed-upon procedure (2) as immediate family members.

None of the employees included on the list of employees provided by management [agreed-upon procedure (3)] appeared on the list provided by management in agree-upon procedure (2).

Budgeting

5. Obtain a copy of the legally adopted budget and all amendments.

Management provided us with a copy of the original budget and the final budget.

6. Trace the budget adoption and amendments to the minute book.

We traced the adoption of the original budget to the minutes of a meeting held on May 8, 2007, which indicated that the budget had been adopted unanimously.

We traced the adoption of the final budget to the minutes of a meeting held on May 13, 2008, which indicated that the budget and amendments had been adopted unanimously.

7. Compare the revenues and expenditures of the final budget to actual revenues and expenditures to determine if actual revenues failed to meet budgeted revenues by 5% or more or if actual expenditures exceed budgeted amounts by 5% or more.

See accountants' report.

We compared the revenues and expenditures of the final budget to actual revenues and expenditures. Actual revenues and expenditures for the year did not exceed budgeted amounts by more than 5%, except that revenues of the General Fund were in excess of amounts budgeted for the year due to an additional \$25,000 in funding from a PCOA special allocation.

Federal, State, and Local Awards

8. Determine the amount of federal, state, and local award expenditures for the fiscal year, by grant and grant year.

West Carroll Council on Aging, Inc.'s federal award expenditures for all federal programs for the fiscal year are listed at Schedule 7.

9. For each federal, state, and local award, we randomly select six disbursements from each award administered during the period under examination, provided that no more than thirty disbursements would be selected.

10. For the items selected in procedure 2, we traced the twenty-five disbursements to supporting documentation as to proper amount and payee.

We examined supporting documentation for each of the twenty-five selected disbursements and found that payment was for the proper amount and made to the correct payee.

11. For the items selected in procedure 2, we determined if the twenty-five disbursements were properly coded to the correct fund and general ledger account.

All twenty-five payments were properly coded to the correct fund and general ledger account.

12. For the items selected in procedure 2, we determined whether the twenty-five disbursements received approval from proper authorities.

Inspection of documentation supporting each of the twenty-five selected disbursements indicated approvals from the director or proper person.

See accountants' report.

13. For the items selected in procedure 2: For federal awards we determined whether the disbursements complied with the applicable specific program compliance requirements summarized in the *Compliance Supplement* (or contained in the grant agreement, if the program is not included in the *Compliance Supplement*) and for state and local awards, we determined whether the disbursements complied with the grant agreement, relating to:

Activities allowed or unallowed:

We reviewed the previously listed disbursements for types of services allowed or not allowed. Disbursements complied with allowability requirements.

Eligibility:

We reviewed the previously listed disbursements for eligibility requirements. Disbursements complied with eligibility requirements.

Reporting:

We reviewed the previously listed disbursements for reporting requirements. Disbursements complied with reporting requirements.

Meetings

14. Examine evidence indicating that agendas for meetings recorded in the minute book were posted or advertised as required by LSA-RS 42:1 through 42:12 (the open meetings law).

West Carroll Council on Aging, Inc. is only required to post a notice of each meeting and the accompanying agenda on the door of West Carroll Council on Aging, Inc.'s office building. Management has asserted that such documents were properly posted. We examined copies of notices to newspapers attached to minutes supporting this assertion. Agendas were properly posted as required.

Debt

15. Examine bank deposits for the period under examination and determine whether any such deposits appear to be proceeds of bank loans, bonds, or like indebtedness.

See accountants' report.

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We inspected copies of all bank deposit slips for the period under examination and noted no deposits which appeared to be proceeds of bank loans, bonds, or like indebtedness.

Advances and Bonuses

16. Examine payroll records and minutes for the year to determine whether any payments have been made to employees which may constitute bonuses, advances, or gifts.

No bonuses, advances, or gifts were paid for the year ended June 30, 2008.

Our prior year report, dated October 24, 2007, did not include any comments or unresolved matters.

We were not engaged to, and did not, perform an examination, the objective of which would be the expression of an opinion on management's assertions. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the use of management of West Carroll Council on Aging, Inc. and the Legislative Auditor, State of Louisiana, and should not be used by those who have not agreed to the procedures and taken responsibility for the sufficiency of the procedures for their purposes. Under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document.

Johnston, Perry, Johnson & Associates, L.L.P.

JOHNSTON, PERRY, JOHNSON & ASSOCIATES, L.L.P.
CERTIFIED PUBLIC ACCOUNTANTS

See accountants' report.