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MONROE AREA GUIDANCE CENTER

A/K/A HARMONY HOUSE

MONROE, LOUISIANA

FINANCIAL STATEMENTS

AND ADDITIONAL INFORMATION

FOR THE YEAR ENDED

JUNE 30, 2005

Under provisions of state law, this report is a public document. Acopy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date 11-2-05

JOHNSTON, PERRY, JOHNSON & ASSOCIATES, L.L.P. CERTIFIED PUBLIC ACCOUNTANTS

## MONROE AREA GUIDANCE CENTER A/K/A HARMONY HOUSE JUNE 30, 2005

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## JOHNSTON, PERRY, JOHNSON & ASSOCIATES, L.L.P.

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"The CPA Never Understimate The Value"

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Accounting & Auditing
 H.U.D. Audits
 Non-Profit Organizations
 Business & Financial Planning
 Tax Preparation & Planning
 Individual & Partnership
 Corporate & Fiduciary
 Bookkeeping & Payroli Services

September 29, 2005

### INDEPENDENT AUDITORS' REPORT

To the Board of Directors
Monroe Area Guidance Center
a/k/a Harmony House
Monroe, Louisiana

We have audited the accompanying statement of financial position of Monroe Area Guidance Center a/k/a Harmony House (a nonprofit organization) as of and for the year ended June 30, 2005, and the related statements of activities, functional expenses, and cash flows for the year then ended. These financial statements are the responsibility of the Organization's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America, and Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Monroe Area Guidance Center a/k/a Harmony House, as of June 30, 2005, and the changes in its net assets and its cash flows for the year then ended, in conformity with accounting principles generally accepted in the United States of America.

In accordance with Government Auditing Standards, we have also issued a report dated September 29, 2005 on our consideration of Monroe Area Guidance Center a/k/a Harmony House's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements, and other matters. The purpose of that report is to describe the scope of our testing and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be considered in assessing the results of our audit.

Our audit was made for the purpose of forming an opinion on the basic financial statements of Monroe Area Guidance Center a/k/a Harmony House taken as a whole. The accompanying financial information listed as supplementary financial information in the table of contents for the year ended June 30, 2005 is presented for purposes of additional analysis and is not a required part of the financial statements. Such information has been subjected to the auditing procedures applied in the audit of the financial statements and, in our opinion, is fairly stated in all material respects in relation to the financial statements taken as a whole.

Johnston, Perry, Johnson & associates, LLP.

JOHNSTON, PERRY, JOHNSON & ASSOCIATES, L.L.P. CERTIFIED PUBLIC ACCOUNTANTS

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 Bookkeeping & Payroli Services

September 29, 2005

REPORT ON INTERNAL CONTOL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Board of Directors
Monroe Area Guidance Center
a/k/a Harmony House
Monroe, Louisiana

We have audited the financial statements of Monroe Area Guidance Center a/k/a Harmony House as of and for the year ended June 30, 2005, and have issued our report thereon dated September 29, 2005. We conducted our audit in accordance with accounting standards generally accepted in the United States of America applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

#### Internal Control Over Financial Reporting

In planning and performing our audit, we considered Monroe Area Guidance Center a/k/a Harmony House's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

### Compliance and Other Matters

As part of obtaining reasonable assurance about whether Monroe Area Guidance Center a/k/a Harmony House's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under Government Auditing Standards.

This report is intended for the information of the audit committee, management, and federal awarding agencies and pass-through entities. However, this report is a matter of public record and its distribution is not limited.

Johnston, Lerry, Johnson & associates, L.L.P.

JOHNSTON, PERRY, JOHNSON & ASSOCIATES, L.L.P. CERTIFIED PUBLIC ACCOUNTANTS

# MONROE AREA GUIDANCE CENTER A/K/A HARMONY HOUSE STATEMENT OF FINANCIAL POSITION JUNE 30, 2005

#### ASSETS

CURRENT ASSETS  Cash and Cash Equivalents Accounts Receivable - Grants Accounts Receivable - Other Unconditional Promises to Give United Way Services Funding	27,343 61,617 13,302 74,983	
TOTAL CURRENT ASSETS		177,245
PROPERTY AND EQUIPMENT  Land Buildings Furniture and Equipment Improvements  Less: Accumulated Depreciation	85,650 957,715 225,405 179,049 1,447,819 -504,703	
NET PROPERTY AND EQUIPMENT		943,116
TOTAL ASSETS		1,120,361
LIABILITIES AND NET ASSETS		
CURRENT LIABILITIES  Accounts Payable  Notes Payable Due Within One Year  Accrued Leave	1,439 97,110 12,565	
TOTAL CURRENT LIABILITIES		111,114
NET ASSETS  Unrestricted - Operations Unrestricted - Fixed Assets Temporarily Restricted	-8,852 943,116 74,983	•
TOTAL NET ASSETS		1,009,247
TOTAL LIABILITIES AND NET ASSETS		1,120,361

# MONROE AREA GUIDANCE CENTER A/K/A HARMONY HOUSE STATEMENT OF ACTIVITIES FOR THE YEAR ENDED JUNE 30, 2005

	Temporarily Restricted	Permanently Restricted	Unre- stricted	Total
UNRESTRICTED NET ASSETS				
Support			404 070	404 070
Grants and Contracts	7.4.000	_	481,379	481,379
Contributions	74,983		43,485	118,468
TOTAL UNRESTRICTED SUPPORT	74,983	<del>-0-</del>	524,864	599,847
Revenues				
Medicaid	-	_	421,384	421,384
Client Fees			12,610	12,610
Interest		_	41	41
Miscellaneous	_	-	15,422	15,422
Gain on Asset Disposition	_	-	5,000	5,000
Management and Bookkeeping Fees			3,240	3,240
TOTAL UNRESTRICTED REVENUES	-0-	<u>-0-</u>	457,697	457,697
Net Assets Released from Restrictions	26 020	0	26 000	0
United Way Services Funding	- <u>36,929</u>	<u>-0-</u>	36,929	
TOTAL NET ASSETS RELEASED FROM RESTRICTIONS	- <u>36,929</u>	<u>-0-</u>	36,929	
TOTAL UNRESTRICTED SUPPORT, REVENUES AND RECLASSIFICATION	<u>38,054</u>	<u>-0-</u>	1,019,490	1,057,544
EXPENSES Program Services				
Community Support	-	-	565,841	565,841
Fairhaven Shelter	-	_	217,536	217,536
Supportive Living	~	-	103,511	103,511
Laundry Services	_	_	28,958	28,958
Harmony House	-	-	67,627	67 <b>,</b> 627
Case Management Plus			68,004	68,004
TOTAL PROGRAM SERVICES	-0-	<u>-0-</u>	1,051,477	1,051,477
Supporting Services				
Management and General	_		41,704	41,704
Fund Raising	_	-	,	· –
TOTAL SUPPORTING SERVICES	-0-	<u>-0-</u>	41,704	41,704
TOTAL EXPENSES			1,093,181	
INCREASE (DECREASE) IN NET ASSETS	38,054	-	-73 <b>,</b> 691	-35,637
NET ASSETS AT BEGINNING OF YEAR	36,929	-0-	1,007,955	1,044,884
NET ASSETS AT END OF YEAR	<u>74,983</u>	-0-	934,264	1,009,247

# MONROE AREA GUIDANCE CENTER A/K/A HARMONY HOUSE STATEMENT OF FUNCTIONAL EXPENSES FOR THE YEAR ENDED JUNE 30, 2005

## PROGRAM SERVICES

Personal Services Related Benefits Travel Operating Services Supplies Professional Services Miscellaneous  Total Expenses Before Depreciation Depreciation  TOTAL EXPENSES	Community Support Program 367,852 54,948 20,620 65,283 9,894 3,746 15,047 537,390 28,451 565,841	Fairhaven Support  134,085 21,244 3,249 35,164 7,687 4,750 206,179  11,357  217,536	Supportive Living 74,528 9,042 3,120 10,321 955 400 98,366 5,145  103,511	Laundry <u>Services</u> 17,148 2,121 550 6,938 462 300 27,519 1,439 28,958
Personal Services Related Benefits Travel Operating Services Supplies Professional Services Miscellaneous	Harmony House OMH 33,934 4,641 1,894 18,671 4,626 500 —	Case Management Plus 51,493 6,263 2,222 2,826 5,200	_	100,875 31,655 142,303 32,669 9,696 15,047
Total Expenses Before Depreciation  Depreciation	3,361	08,004	2,073	
TOTAL EXPENSES	67,627	68,004		1,093,181

# MONROE AREA GUIDANCE CENTER A/K/A HARMONY HOUSE STATEMENT OF CASH FLOWS FOR THE YEAR ENDED JUNE 30, 2005

Increase (Decrease) in Net Assets Adjustments to Reconcile Increase in Net Assets To Net Cash Provided (Used) by Operating Activities Depreciation 51,826 (Increase) Decrease in: Operating Assets - Unconditional Promises to Give -38,054 Accounts Receivable - Grants 7,755 Accounts Receivable - Other 5,359 Increase (Decrease) in Operating Liabilities - Accounts Payable 998 Accrued Leave -8,328  NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES -16,081  CASH FLOWS FROM INVESTING ACTIVITIES: Purchase of Fixed Assets -19,898 Asset Disposition 35,000  NET CASH PROVIDED (USED) BY INVESTING ACTIVITIES 15,102  CASH FLOWS FROM FINANCING ACTIVITIES Increase (Decrease) in Short-Term Debt -14,615  NET CASH PROVIDED (USED) BY FINANCING ACTIVITIES -14,615  NET INCREASE (DECREASE) IN CASH -15,594  BEGINNING CASH AND CASH EQUIVALENTS 42,937  ENDING CASH AND CASH EQUIVALENTS 27,343  SUPPLEMENTAL CASH BASIS DATA Interest Paid 12,633 Income Taxes Paid 12,633 Income Taxes Paid 12,633 Income Taxes Paid 12,633	CASH FLOWS FROM OPERATING ACTIVITIES:	
To Net Cash Provided (Used) by Operating Activities Depreciation 51,826 (Increase) Decrease in: Operating Assets - Unconditional Promises to Give -38,054 Accounts Receivable - Grants 7,755 Accounts Receivable - Other 5,359 Increase (Decrease) in Operating Liabilities - Accounts Payable 998 Accrued Leave -8,328  NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES -16,081  CASH FLOWS FROM INVESTING ACTIVITIES: Purchase of Fixed Assets -19,898 Asset Disposition 35,000  NET CASH PROVIDED (USED) BY INVESTING ACTIVITIES 15,102  CASH FLOWS FROM FINANCING ACTIVITIES Increase (Decrease) in Short-Term Debt -14,615  NET CASH PROVIDED (USED) BY FINANCING ACTIVITIES -14,615  NET CASH PROVIDED (USED) BY FINANCING ACTIVITIES -14,615  NET INCREASE (DECREASE) IN CASH BEGINNING CASH AND CASH EQUIVALENTS 42,937  ENDING CASH AND CASH EQUIVALENTS 27,343  SUPPLEMENTAL CASH BASIS DATA Interest Paid	Increase (Decrease) in Net Assets	<b>-</b> 35 <b>,</b> 637
Depreciation (Increase) Decrease in: Operating Assets - Unconditional Promises to Give -38,054 Accounts Receivable - Grants 7,755 Accounts Receivable - Other 5,359 Increase (Decrease) in Operating Liabilities - Accounts Payable 998 Accrued Leave -8,328  NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES -16,081  CASH FLOWS FROM INVESTING ACTIVITIES: Purchase of Fixed Assets -19,898 Asset Disposition 35,000  NET CASH PROVIDED (USED) BY INVESTING ACTIVITIES 15,102  CASH FLOWS FROM FINANCING ACTIVITIES Increase (Decrease) in Short-Term Debt -14,615  NET CASH PROVIDED (USED) BY FINANCING ACTIVITIES -14,615  NET CASH PROVIDED (USED) BY FINANCING ACTIVITIES -14,615  NET INCREASE (DECREASE) IN CASH -15,594  BEGINNING CASH AND CASH EQUIVALENTS 27,343  SUPPLEMENTAL CASH BASIS DATA Interest Paid 12,633	Adjustments to Reconcile Increase in Net Assets	
(Increase) Decrease in: Operating Assets - Unconditional Promises to Give Accounts Receivable - Grants Accounts Receivable - Other Increase (Decrease) in Operating Liabilities - Accounts Payable Accrued Leave Accounts Provided (USED) BY OPERATING ACTIVITIES  Purchase of Fixed Assets Asset Disposition NET CASH PROVIDED (USED) BY INVESTING ACTIVITIES  Purchase of Fixed Assets Asset Disposition ONET CASH PROVIDED (USED) BY INVESTING ACTIVITIES  Increase (Decrease) in Short-Term Debt AET CASH PROVIDED (USED) BY FINANCING ACTIVITIES  Increase (Decrease) in Short-Term Debt  NET CASH PROVIDED (USED) BY FINANCING ACTIVITIES  NET CASH PROVIDED (USED) BY FINANCING ACTIVITIES  NET CASH PROVIDED (USED) BY FINANCING ACTIVITIES  PURCHASE (DECREASE) IN CASH AET INCREASE (DECREASE) IN CASH  ENDING CASH AND CASH EQUIVALENTS  ENDING CASH AND CASH EQUIVALENTS  SUPPLEMENTAL CASH BASIS DATA Interest Paid	To Net Cash Provided (Used) by Operating Activities	
Operating Assets - Unconditional Promises to Give Accounts Receivable - Grants 7,755 Accounts Receivable - Other 8,8328  - 16,081  - 17,081  - 17,081  - 17,898 Asset Disposition	•	51,826
Accounts Receivable - Grants Accounts Receivable - Other Accounts Receivable - Other Increase (Decrease) in Operating Liabilities - Accounts Payable Accrued Leave -8,328  NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES Purchase of Fixed Assets Asset Disposition NET CASH PROVIDED (USED) BY INVESTING ACTIVITIES  Purchase of Fixed Assets Asset Disposition NET CASH PROVIDED (USED) BY INVESTING ACTIVITIES Increase (Decrease) in Short-Term Debt -14,615  NET CASH PROVIDED (USED) BY FINANCING ACTIVITIES Increase (Decrease) in Short-Term Debt -14,615  NET INCREASE (DECREASE) IN CASH BEGINNING CASH AND CASH EQUIVALENTS  ENDING CASH AND CASH EQUIVALENTS  SUPPLEMENTAL CASH BASIS DATA Interest Paid	(Increase) Decrease in:	
Accounts Receivable - Other Increase (Decrease) in Operating Liabilities - Accounts Payable 998 Accrued Leave -8,328  NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES -16,081  CASH FLOWS FROM INVESTING ACTIVITIES: Purchase of Fixed Assets -19,898 Asset Disposition 35,000  NET CASH PROVIDED (USED) BY INVESTING ACTIVITIES 15,102  CASH FLOWS FROM FINANCING ACTIVITIES Increase (Decrease) in Short-Term Debt -14,615  NET CASH PROVIDED (USED) BY FINANCING ACTIVITIES -14,615  NET INCREASE (DECREASE) IN CASH -15,594  BEGINNING CASH AND CASH EQUIVALENTS 42,937  ENDING CASH AND CASH EQUIVALENTS 27,343  SUPPLEMENTAL CASH BASIS DATA Interest Paid 12,633	Operating Assets - Unconditional Promises to Give	-38,054
Increase (Decrease) in Operating Liabilities - Accounts Payable 998 Accrued Leave -8,328  NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES -16,081  CASH FLOWS FROM INVESTING ACTIVITIES: Purchase of Fixed Assets -19,898 Asset Disposition 35,000  NET CASH PROVIDED (USED) BY INVESTING ACTIVITIES 15,102  CASH FLOWS FROM FINANCING ACTIVITIES Increase (Decrease) in Short-Term Debt -14,615  NET CASH PROVIDED (USED) BY FINANCING ACTIVITIES -14,615  NET INCREASE (DECREASE) IN CASH -15,594  BEGINNING CASH AND CASH EQUIVALENTS 42,937  ENDING CASH AND CASH EQUIVALENTS 27,343  SUPPLEMENTAL CASH BASIS DATA Interest Paid 12,633	Accounts Receivable - Grants	7 <b>,</b> 755
Accounts Payable Accrued Leave  NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES  PURChase of Fixed Assets Asset Disposition  NET CASH PROVIDED (USED) BY INVESTING ACTIVITIES  PURCHASE OF FIXED ASSETS ASSET DISPOSITION  NET CASH PROVIDED (USED) BY INVESTING ACTIVITIES  Increase (Decrease) in Short-Term Debt  NET CASH PROVIDED (USED) BY FINANCING ACTIVITIES  NET CASH PROVIDED (USED) BY FINANCING ACTIVITIES  NET CASH PROVIDED (USED) BY FINANCING ACTIVITIES  NET INCREASE (DECREASE) IN CASH BEGINNING CASH AND CASH EQUIVALENTS  ENDING CASH AND CASH EQUIVALENTS  SUPPLEMENTAL CASH BASIS DATA Interest Paid	Accounts Receivable - Other	5 <b>,</b> 359
Accrued Leave -8,328  NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES -16,081  CASH FLOWS FROM INVESTING ACTIVITIES: Purchase of Fixed Assets -19,898 Asset Disposition 35,000  NET CASH PROVIDED (USED) BY INVESTING ACTIVITIES 15,102  CASH FLOWS FROM FINANCING ACTIVITIES Increase (Decrease) in Short-Term Debt -14,615  NET CASH PROVIDED (USED) BY FINANCING ACTIVITIES -14,615  NET INCREASE (DECREASE) IN CASH -15,594  BEGINNING CASH AND CASH EQUIVALENTS 42,937  ENDING CASH AND CASH EQUIVALENTS 27,343  SUPPLEMENTAL CASH BASIS DATA Interest Paid 12,633	Increase (Decrease) in Operating Liabilities -	
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CASH FLOWS FROM INVESTING ACTIVITIES:  Purchase of Fixed Assets -19,898 Asset Disposition 35,000  NET CASH PROVIDED (USED) BY INVESTING ACTIVITIES 15,102  CASH FLOWS FROM FINANCING ACTIVITIES Increase (Decrease) in Short-Term Debt -14,615  NET CASH PROVIDED (USED) BY FINANCING ACTIVITIES -14,615  NET INCREASE (DECREASE) IN CASH -15,594  BEGINNING CASH AND CASH EQUIVALENTS 42,937  ENDING CASH AND CASH EQUIVALENTS 27,343  SUPPLEMENTAL CASH BASIS DATA Interest Paid 12,633	Accrued Leave	-8,328
CASH FLOWS FROM INVESTING ACTIVITIES:  Purchase of Fixed Assets -19,898 Asset Disposition 35,000  NET CASH PROVIDED (USED) BY INVESTING ACTIVITIES 15,102  CASH FLOWS FROM FINANCING ACTIVITIES Increase (Decrease) in Short-Term Debt -14,615  NET CASH PROVIDED (USED) BY FINANCING ACTIVITIES -14,615  NET INCREASE (DECREASE) IN CASH -15,594  BEGINNING CASH AND CASH EQUIVALENTS 42,937  ENDING CASH AND CASH EQUIVALENTS 27,343  SUPPLEMENTAL CASH BASIS DATA Interest Paid 12,633		
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Purchase of Fixed Assets -19,898 Asset Disposition 35,000  NET CASH PROVIDED (USED) BY INVESTING ACTIVITIES 15,102  CASH FLOWS FROM FINANCING ACTIVITIES Increase (Decrease) in Short-Term Debt -14,615  NET CASH PROVIDED (USED) BY FINANCING ACTIVITIES -14,615  NET INCREASE (DECREASE) IN CASH -15,594  BEGINNING CASH AND CASH EQUIVALENTS 42,937  ENDING CASH AND CASH EQUIVALENTS 27,343  SUPPLEMENTAL CASH BASIS DATA Interest Paid 12,633		
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CASH FLOWS FROM FINANCING ACTIVITIES Increase (Decrease) in Short-Term Debt -14,615  NET CASH PROVIDED (USED) BY FINANCING ACTIVITIES -14,615  NET INCREASE (DECREASE) IN CASH -15,594  BEGINNING CASH AND CASH EQUIVALENTS 42,937  ENDING CASH AND CASH EQUIVALENTS 27,343  SUPPLEMENTAL CASH BASIS DATA Interest Paid 12,633	Asset Disposition	35,000
CASH FLOWS FROM FINANCING ACTIVITIES Increase (Decrease) in Short-Term Debt -14,615  NET CASH PROVIDED (USED) BY FINANCING ACTIVITIES -14,615  NET INCREASE (DECREASE) IN CASH -15,594  BEGINNING CASH AND CASH EQUIVALENTS 42,937  ENDING CASH AND CASH EQUIVALENTS 27,343  SUPPLEMENTAL CASH BASIS DATA Interest Paid 12,633	-	
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Increase (Decrease) in Short-Term Debt -14,615  NET CASH PROVIDED (USED) BY FINANCING ACTIVITIES -14,615  NET INCREASE (DECREASE) IN CASH  BEGINNING CASH AND CASH EQUIVALENTS 42,937  ENDING CASH AND CASH EQUIVALENTS 27,343  SUPPLEMENTAL CASH BASIS DATA Interest Paid 12,633		
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NET INCREASE (DECREASE) IN CASH  BEGINNING CASH AND CASH EQUIVALENTS  ENDING CASH AND CASH EQUIVALENTS  27,343  SUPPLEMENTAL CASH BASIS DATA Interest Paid  12,633		<del></del>
BEGINNING CASH AND CASH EQUIVALENTS  ENDING CASH AND CASH EQUIVALENTS  27,343  SUPPLEMENTAL CASH BASIS DATA Interest Paid  12,633	NET CASH PROVIDED (USED) BY FINANCING ACTIVITIES	-14,615
BEGINNING CASH AND CASH EQUIVALENTS  ENDING CASH AND CASH EQUIVALENTS  27,343  SUPPLEMENTAL CASH BASIS DATA Interest Paid  12,633		<del></del>
ENDING CASH AND CASH EQUIVALENTS  SUPPLEMENTAL CASH BASIS DATA Interest Paid  12,633	NET INCREASE (DECREASE) IN CASH	-15,594
ENDING CASH AND CASH EQUIVALENTS  SUPPLEMENTAL CASH BASIS DATA Interest Paid  12,633		
SUPPLEMENTAL CASH BASIS DATA Interest Paid 12,633	BEGINNING CASH AND CASH EQUIVALENTS	42,937
SUPPLEMENTAL CASH BASIS DATA Interest Paid 12,633		
Interest Paid 12,633	ENDING CASH AND CASH EQUIVALENTS	<u>27,343</u>
Interest Paid 12,633		
·	SUPPLEMENTAL CASH BASIS DATA	
Income Taxes Paid -0-	Interest Paid	·
	Income Taxes Paid	-0-

## NOTE 1 - Summary of Significant Accounting Policies

#### A. Statement of Presentation:

The accompanying financial statements conform to generally accepted accounting principles for not-for-profit organizations.

#### B. Organization:

The Organization provides a spectrum of habilitation-oriented services to the chronically mentally ill in northeast Louisiana, including providing employment opportunities, helping clients with physical and emotional problems in order to help them get into the mainstream of community life, and operating a homeless shelter for the mentally ill. The Organization also carries out a janitorial program to help train clients for employment.

#### C. Estimates:

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

#### D. Cash and Cash Equivalents:

The Organization considers all highly liquid investments with a maturity of three months or less when purchased to be cash equivalents. Cash and cash equivalents for purposes of the statement of cash flows exclude permanently restricted cash and cash equivalents.

#### E. Budget Policy:

Budgets for various programs are prepared by the Organization and approved by grantor of the funds for each respective program.

## NOTE 1 - Summary of Significant Accounting Policies (Continued)

#### F. Cash in Bank:

All funds are in institutions insured by an agency of the Federal Government, the Federal Deposit Insurance Corporation.

### G. Related Party Transactions:

Monroe Area Guidance Center a/k/a Harmony House is the managing agent over Kilgore Complex, Inc. Monroe Area Guidance Center a/k/a Harmony House and Kilgore Complex, Inc. share several board members and employees. Management and bookkeeping received from Kilgore Complex, Inc. during the year ended June 30, 2005 totaled \$3,240. At June 30, 2005 \$1,830 was due from Kilgore Complex, Inc. for reimbursement of operating expenses.

Monroe Area Guidance Center a/k/a Harmony House and Garrett Road Apartments, Inc. share several board members and employees. At June 30, 2005, \$11,472 was due from Garrett Road Apartments, Inc. for the reimbursement of expenses.

#### H. Contributions:

All contributions are considered to be available for unrestricted use unless specifically restricted by the donor. Amounts received that are designated for future periods or restricted by the donor for specific purposes are reported as temporarily restricted or permanently restricted support that increases those net asset classes. When a temporary restriction expires, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restrictions. The Organization has no permanently restricted net assets at June 30, 2005.

## NOTE 1 - Summary of Significant Accounting Policies (Continued)

### I. Property and Equipment:

Donations of property and equipment are recorded as support at their estimated fair value. Such donations are reported as unrestricted support unless the donor has restricted the donated asset to a specific purpose. Assets donated with explicit restrictions regarding their use and contributions of cash that must be used to acquire property and equipment are reported restricted support. Absent donor stipulations regarding how long those donated assets must be maintained, the Organization reports expirations of donor restrictions when the donated or acquired assets are placed in service as instructed by the donor. The Organization reclassifies temporarily restricted net unrestricted net assets at that time. Buildings are depreciated using the straight-line method over the useful lives ranging between 27.5 years and 39 years. Equipment is depreciated using the declining balance method.

#### J. Allocation of Functional Expenses:

The costs of providing the various programs and other activities have been summarized on a functional basis in the statement of activities. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

#### K. Reserve for Bad Debts:

Accounts receivable have been reviewed by management and they have determined that there is no requirement for a reserve for bad debts account as of June 30, 2005.

#### L. Advertising Costs:

Advertising costs for the year ended June 30, 2005 were immaterial. Advertising costs are expensed as incurred.

## NOTE 2 - Funding Policies and Sources of Funds

The Organization receives its monies through various methods of funding. Most of the funds are received on a grant basis from Louisiana Department of Health and Hospitals. The Organization also receives funds as a reimbursement of actual expenditures, and upon a per unit of service provided method, including Medicaid funds. The Organization also receives funds by contributions from both public and private sources.

### NOTE 3 - Unconditional Promises to Give

Grants

Grants at June 30, 2005 generally consist of reimbursements from the Department of Health and Hospitals for expenditures incurred under the grant program. Such receivables have been pledged to secure the short term loan.

United Way

United Way Services Funding is awarded on a fiscal year basis from July 1 to June 30 of each year. For the fiscal year ending June 30, 2005, \$74,983 was awarded to Monroe Area Guidance Center, of which \$74,983 is temporarily restricted.

## NOTE 4 - Board of Directors' Compensation

The Board of Directors is a voluntary board; therefore, no compensation has been paid to any member.

#### NOTE 5 - In-Kind Contributions

The Organization received various in-kind contributions during the year from private and public sources. The value of donated volunteer services is not reflected in the accompanying financial statements since there is no objective basis available by which to measure the value of such services.

#### NOTE 6 - Income Tax Status

The Organization, a non-profit corporation, is exempt from federal income taxes under Section 501(C)(3) of the Internal Revenue Code.

### NOTE 7 - Changes in Fixed Assets

A summary of changes in fixed assets recorded at cost follows:

	Balance			Balance
	July 1,			June 30,
	2004	Additions	Retirements	2005
Land	120,650		35,000	85,650
Harmony House Bldg.	660,000	_	-	660,000
Fairhaven Bldg.	297,715	-	_	297,715
Harmony House Improvements	179,049		_	179,049
Furniture & Equipment	207,809	<u>19,898</u>	2,302	225,405
TOTAL	1,465,223	<u>19,898</u>	<u>37,302</u>	1,447,819
Accumulated Depreciation	<u>455,179</u>	<u>51,826</u>	2,302	504,703

The State of Louisiana maintains a revisionary right against \$66,536 on the furniture and equipment in the event the Organization wishes to dispose of assets or ceases operations.

#### NOTE 8 - Accrued Leave

As of June 30, 2005, accrued annual leave time was \$12,565. The Organization records leave as an expenditure in the year the leave is earned.

#### NOTE 9 - Clients on Medicaid

The Organization's policy is to bill the Department of Health and Hospitals for non-Medicaid clients. If the client later becomes Medicaid eligible, Medicaid may reimburse the Organization for past services that were originally billed and paid by the Department of Health and Hospitals to the Organization. When the Medicaid reimbursement for these past services is received by the Organization, the Organization reduces the amount of the current monthly funds request to the Department of Health and Hospitals. As of June 30, 2005, the Organization is no longer participating in the Medicaid program.

## NOTE 10 - Pension

The Organization maintains an employee retirement plan for full-time salaried employees. Employer contributions equal seven per cent of compensation, per employee. The pension contribution for the year was \$26,226.

### NOTE 11 - Contingent Liabilities

Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount which may be disallowed by the grantor cannot be determined at this time although the government expects such amounts, if any, to be immaterial.

### NOTE 12 - Fair Values of Financial Instruments

The Organization's financial instruments, none of which are held for trading purposes, include cash and a note payable. The Organization estimates that the fair value of all financial instruments at June 30, 2005 does not differ materially from the aggregate carrying values of its financial instruments recorded in the accompanying statement of financial position.

#### NOTE 13 - Bank Loan Payable

The short-term note payable consists of a line of credit payable to Iberia Bank. The line of credit, with a variable interest rate of 4.31%, had a balance of \$97,110 at June 30, 2005 and is secured by real estate.

## NOTE 14 - Audit Requirements

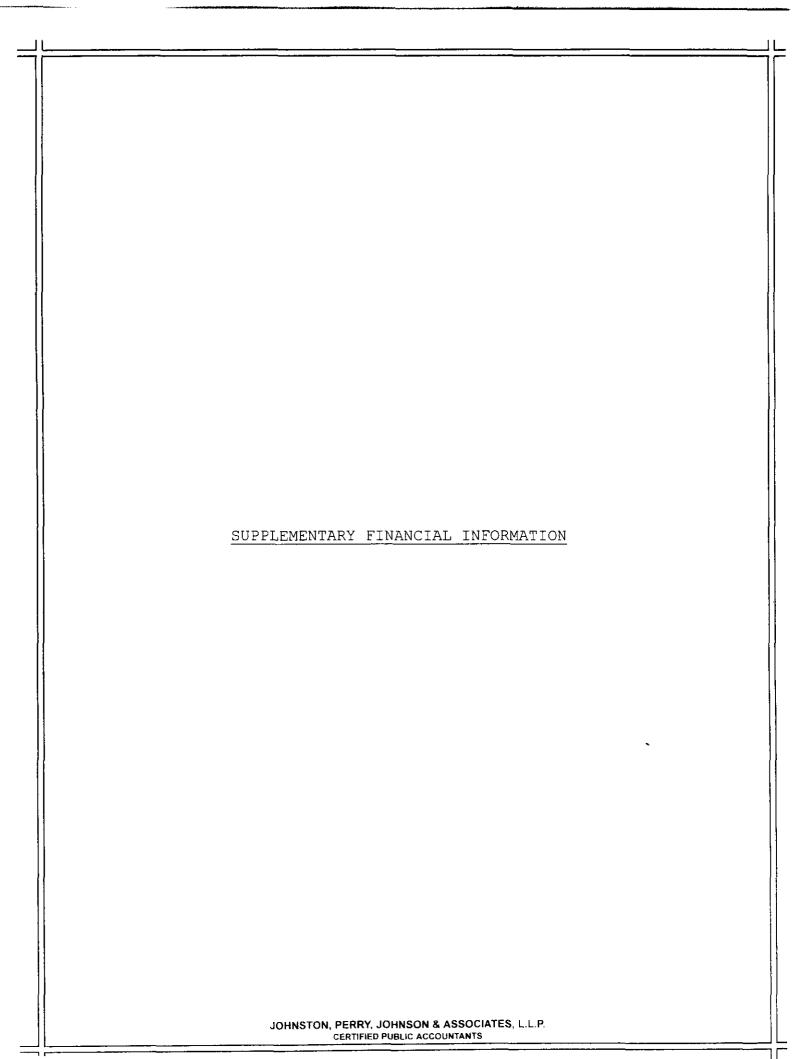
The Organization did not fall under the A-133 audit regulation which became effective for fiscal years beginning after July 1, 1996 due to federal funds expended being under \$500,000.

### NOTE 15 - HUD Funding

The Organization was approved by the Department of Housing and Urban Development (HUD) for a grant for a Case Management Plus project. The total obligation by HUD for this grant will be \$160,432 to be disbursed in two years on a cost-reimbursement basis beginning in the year ended June 30, 2004.

#### NOTE 16 - Cash Funds

All cash funds are in institutions insured up to \$100,000 by an agency of the federal government. At various times during the year the cash funds in these institutions exceeded \$100,000 and the excess of these funds was uninsured



SCHEDULE I

# MONROE AREA GUIDANCE CENTER A/K/A HARMONY HOUSE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS FOR THE YEAR ENDED JUNE 30, 2005

Federal Grantor/Pass-Through Grantor/Program Title	Federal CFDA Number	Federal Expenditures
U.S. Department of Housing and Urban Development		
Supportive Housing Program Case Management Plus		
6/30/05 Program Year	14.181	71,023
TOTAL FEDERAL ASSISTANCE		71,023

See accountants' report.

SCHEDULE I (CONTINUED)

# MONROE AREA GUIDANCE CENTER A/K/A HARMONY HOUSE NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS FOR THE YEAR ENDED JUNE 30, 2005

### GENERAL

The Schedule of Expenditures of Federal Awards presents the activity of all federal financial assistance programs of Monroe Area Guidance Center a/k/a Harmony House (nonprofit organization). All financial assistance received directly or passed through from other government or nonprofit agencies is included on the schedule.

#### BASIS OF PRESENTATION

The accompanying schedule of expenditures of federal awards includes the federal grant activity of Monroe Area Guidance Center a/k/a Harmony House and is presented on the accrual basis of accounting.

#### SUBRECIPTS

Monroe Area Guidance Center a/k/a Harmony House did not pass through any federal funds received by it.

See accountants' report.

SCHEDULE II

# MONROE AREA GUIDANCE CENTER A/K/A HARMONY HOUSE COMPENSATION TO BOARD MEMBERS FOR THE YEAR ENDED JUNE 30, 2005

No compensation was paid to any board member during the year under audit.

See accountants' report.

SCHEDULE III

# MONROE AREA GUIDANCE CENTER A/K/A HARMONY HOUSE SCHEDULE OF FUNCTIONAL REVENUES AND EXPENSES - GRANTOR BASIS FOR THE YEAR ENDED JUNE 30, 2005

## PROGRAM SERVICES

	Community Support Program	Fairhaven Shelter	Supportive Living	Laundry Services	Harmony House OMH	Case Management Plus
Support:	<u> </u>	<u> </u>	== \.	<u> </u>	<u> </u>	
Grants and Contracts						
OMH	-	135,530	99,614	_	66,757	_
ESG	_	28,655		_	_	_
Dept of Transportation	39,631	,	_	_	_	71,023
HUD	_	_	_	_		
LSUS/E.A. Comway	_	_	_	-	~	_
DOT	8,912	_	_	_	~	_
SOAR	2,397	_	_		_	_
Contributions						
United Way	72,781	39,072	_	28,860	_	_
Other	6,615					
TOTAL SUPPORT	130,336	203,257	99,614	28,860	66,757	71,023
Revenue:						
Client Fees - Room and						
Board	_	12,610	_	_	_	_
Medicaid	383,282	38,102	_	_	_	_
Interest Income	41	-	_	_	_	_
Miscellaneous	15,279	143	_	_	-	_
Gain on Asset Disposition	5,000	_	-	_	_	_
Management and						
Bookkeeping Fees	3,240					
TOTAL REVENUE	406,842	50,855				-0-
TOTAL SUPPORT AND						
REVENUE	537,178	254,112	99,614	<u>28,860</u>	66,757	71,023
Expenditures:						
Personal Services	367,852	134,085	74,528	17,148	33,934	51,493
Related Benefits	54,948	21,244	9,042	2,121	4,641	6,263
Travel	20,620	3,249	3,120	550	1,894	2,222
Operating Services	65,283	35,164	10,321	6,938	18,671	2,826
Supplies	9,894	7,687	955	462	4,626	5,200
Professional Services	3,746	4,750	400	300	500	_
Capital Outlay	19,244	654	-	~	-	
Administrative Costs	21,460	10,099	1,248	1,314	2,491	3,019
Miscellaneous	_15,047					<u></u>
TOTAL EXPENDITURES	578,094	216,932	99,614	28,860	<u>66,757</u>	71,023
NET REVENUE (LOSS)	<u>-40,916</u>	<u>37,180</u>			<u>-0-</u>	

See accountants' report.

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JOHNSTON, PERRY, JOHNSON & ASSOCIATES, L.L.P.
CERTIFIED PUBLIC ACCOUNTANTS

# MONROE AREA GUIDANCE CENTER A/K/A HARMONY HOUSE SCHEDULE OF FINDINGS AND QUESTIONED COSTS FOR THE YEAR ENDED JUNE 30, 2005

## SECTION I — SUMMARY OF AUDITORS' RESULTS

Financial Statements	
Type of auditors' report issued: Unqualified	
Internal control over financial reporting:	
* Material weakness(es) identified?	yes <u>X</u> no
* Reportable condition(s) identified that are not considered to be material weaknesses?	yes <u>X</u> none reported
Noncompliance material to financial statements noted?	yes <u>X</u> no
Federal Awards	
Internal control over major programs:	
* Material weakness(es) identified?	Not Applicable
* Reportable condition(s) identified that are not considered to be material weaknesses?	Not Applicable
Type of auditors' report issued on compliance for Not Applicable	or major programs:
Any audit findings disclosed that are required to be reported in accordance with section 510(a) of Circular A-133?	Not Applicable .
Identification of major programs:	
None	
Dollar threshold used to distinguish between type A and type B programs:	\$300,000
Auditee qualified as low-risk auditee?	yes <u>X</u> no

## MONROE AREA GUIDANCE CENTER A/K/A HARMONY HOUSE SCHEDULE OF FINDINGS AND QUESTIONED COSTS (CONTINUED) FOR THE YEAR ENDED JUNE 30, 2005

## SECTION II - FINANCIAL STATEMENT FINDINGS AND QUESTIONED COSTS

There were no findings nor questioned costs for the year ended June 30, 2005.

SECTION III - FINANCIAL STATEMENT FINDINGS AND QUESTIONED COSTS

Not Applicable

# MONROE AREA GUIDANCE CENTER A/K/A HARMONY HOUSE CORRECTIVE ACTION TAKEN ON PRIOR YEAR FINDINGS JUNE 30, 2005

There were no findings for the year ended June 30, 2004.